

Marshall Public Schools

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*Mr. Caleb Petet, Superintendent
Mrs. Grace Durham, Director of Special Services*

*Mr. David Reinke, Assistant Superintendent
Mrs. Laura Jacobi, Director of Teaching and Learning*

Educational Graduate Courses Approval Form*

Marshall Public Schools Policy GCBA – Appropriate graduate courses must be approved, in writing by the superintendent prior to being applied to an individual's salary, beginning with the 2022-23 school year. The courses must be mutually beneficial to the district and the individual. The increase will apply on the following year's contract.

PROFESSIONAL'S NAME: _____

MPS EMPLOYMENT ASSIGNMENT: _____

TITLE OF GRADUATE COURSE(S): _____

BRIEF DESCRIPTION OF COURSE(S): _____

INSTITUTION OFFERING COURSE(S): _____

SEMESTER(S) TO BE TAKEN: _____

Teacher's Signature

Date

Superintendent's Signature

Date

* If you are enrolled in an entire program (Masters, EdS, EdD, etc.), you may submit all courses within the program at the same time. Please use the back of this page or a separate sheet to list coursework. For application to salary schedule, proof of course completion must be submitted to the MPS Central Office.