

AR
 Northwest Elementary School (El Dorado School District)
 1600 North College
 EL Dorado AR 71730
 870-864-5078

School Parent and Family Engagement Plan

School Name:	Northwest Elementary
Facilitator Name:	Cynthia Chisholm
Plan Review/Revision Date:	9/16/2019
District Level Reviewer, Title:	Bonnie Haynie
District Level Approval Date:	

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Bonnie	Haynie	Federal Programs, Professional Development, Special Projects
Sherry	Floss	Principal
Cynthia	Chisholm	Parent Involvement Coordinator
Amy	Machen	Parent
Kristen	Thomas	Assistant Principal
Laura	Allen	Parent

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- Parents were given the opportunity to be a part of the Parent and Family Engagement Plan by soliciting ideas from parents to address their interest in volunteering for such. This allowed to ensure adequate representation of parents of participating children in the process of various roles.
- Our teachers, administrators, and parents have created a parent and family engagement plan.
- Meetings will be held annually, if not more, to meet changing needs of parents and school.
- Comments may be submitted to the district Title 1 School wide Plan if it is not satisfactory to parents.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting

to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- We will have our first meeting held on October 8 for our report to the public.
- We will inform parents of the requirements of the Title 1 and the school's participation.
- This meeting will also be used to inform parents' of their rights under Title 1.
- The agenda for the meeting, minutes from the meeting, and a parent sign in sheet are on record in our school office.

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- The Parent and Family Engagement Plan was sent home with each student.
- We maintain a school website with school news that is updated on a regular basis and also where the Parent and Family Engagement plan is posted.
- The Parent and Family Engagement coordinator contact information is included.
- Our school provides report cards to parents each nine weeks with information on their child's academic progress.
- Teachers provide parents with a weekly parent communication folder containing work from that week. It also contains a weekly newsletter from the classroom. Parents are asked to sign and return the folder to school daily/weekly.
- Our school sends a monthly newsletter home with students informing parents of upcoming events at the school and school news.
- We have signage at our school entrance to inform parents of upcoming events.
- Information is posted on the El Dorado School District's Facebook page as well as our Northwest Facebook page.
- PTO meetings are held quarterly to engage PTO parents in upcoming school activities and planning for future activities.
- All of our meetings are held at flexible times throughout the year to better accommodate parents.
- Home-School Connection is used for parents to keep up with the student reading levels and assessments taken online for our Accelerated Reading program.
- Moby Max is used as an online platform for students to practice various subjects at home with reports for parents to see their progress.
- Our school will hold Parent Teacher Conferences on September 23 and February 17 in which parents meet individually with their student's teacher. Student progress and achievement is the point of discussion. Parents are given strategies in which they can help their student achieve learning goals.

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- Our teachers, administrators, and parents have created a school-parent compact.
- This compact guides the parents, staff, and students in ways to improve academic achievement and develop a strong relationship to help children as they strive to attain the state academic standards.
- This compact is signed by the teacher, student, and parent.
- Our school will hold Parent Teacher Conferences on September 23 and February 17 in which parents meet individually with their student's teacher. Student progress and achievement is the point of discussion. Parents are given strategies in which they can help their student achieve learning goals.
- Our school provides report cards to parents each nine weeks with information on their child's academic progress.
- Parents may call and schedule meetings with teachers during their conference period if needed.
- Parents are made aware of classroom activities and opportunities for parent involvement through the weekly class newsletter.
- At the beginning of the school year, parents are asked to complete a survey in which they may volunteer their time and talent to effectively enhance the student's learning.
- The school will solicit ideas from parents to address their interest in establishing a volunteer relationship with the school.
- Parents are encouraged to to participate and support the following activities: Field Day volunteers, Sea Camp chaperones, Book Fair, Red Ribbon week, AR field trips, Special Guest readers, Choir performances, Camp In, Night on the Town, and Orientation.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- We will have our first meeting held on October 8 for our report to the public.
- We will inform parents of the requirements of the Title 1 and the school's participation.
- This meeting will also be used to inform parents' of their rights under Title 1.
- The agenda for the meeting, minutes from the meeting, and a parent sign in sheet are on record in our school office.

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- It is a requirement of the Arkansas Boards of Education that teachers receive no fewer than two hours of professional development that addresses strategies to further parental involvement. The Department of Education also requires three hours of professional development for administrators in the area of parental involvement.
- We will have several parent nights throughout the year to provide training for parents on how to incorporate developmentally appropriate math and literacy activities.
- The Parent Teacher Organization that has been established at our school encourages parental involvement at the school.
- The PTO will have a booth set up at parent teach conferences to try to recruit other parents other parents to

join their organization.

- Northwest has recruited alumni from the school and community to serve on different committees to provide guidance for school improvement.

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- Our PTO meets quarterly to engage parents in upcoming school activities.
- Our school will hold Parent Teacher Conferences on September 23 and February 17 in which parents meet individually with their student's teacher. Student progress and achievement is the point of discussion. Parents are given strategies in which they can help their student achieve learning goals.
- Parents are provided with individual academic assessment results from STAR and ACT Aspire along with an interpretation of those results.
- Our school provides report cards to parents each nine weeks with information on their child's academic progress.
- Parents may call and schedule meetings with teachers during their conference period if needed.
- Parents are made aware of classroom activities and opportunities for parent involvement through the weekly class newsletter.
- This newsletter also includes standards and skills students are currently working on.
- At the beginning of the school year, parents are asked to complete a survey in which they may volunteer their time and talent to effectively enhance the student's learning.

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

- It is a requirement of the Arkansas Boards of Education that teachers receive no fewer than two hours of professional development that addresses strategies to further parental involvement. The Department of Education also requires three hours of professional development for administrators in the area of parental involvement.
- Our school has a designated faculty member who facilitates our parent involvement activities
- A Parental Involvement Center is located at the front of our school that is easily accessible during school hours and whenever the school is open on other occasions.
- The center provides parenting support materials, other informative materials, and magazines for parent usage.
- The school policy handbook which is given to each family provides information on the school's process for resolving parental concerns, including defining a problem, whom to approach and how to develop appropriate solutions.
- At the beginning of the school year, parents are asked to complete a survey in which they may volunteer their time and talent to effectively enhance the student's learning.

9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

(See complete [Arkansas Guide for School Parent and Family Engagement Plan](#) for references)

District Feedback:

	Attention: Changes Needed!	In Compliance	Comments	Date of Feedback
1: Jointly Developed:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/24/2019
2: Annual Title I Meeting:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/24/2019
3: Communications:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/24/2019
4: School-Parent Compact:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/24/2019
5: Reservation of Funds:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/24/2019
6: Coordination of Services:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/24/2019
7: Building Capacity of Parents:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/24/2019
8: Building Capacity of School Staff:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/24/2019
9: Building Capacity - Discretionary:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		9/24/2019