

School: Castle Heights Elementary

**Improvement Plan 2019-2020
(8.5.2019)**

Purpose:

Area of Focus	<ol style="list-style-type: none"> 1. Academics: Students Read On Grade Level 2. Behavior: Develop, communicate, and implement School Wide Expectations 3. Attendance: Identify and communicate District Policy & implement a school wide reward system
Problem of Practice (Things we are doing or NOT doing that contribute to the problem)	<ol style="list-style-type: none"> 1. Academics: <ol style="list-style-type: none"> a. Unreliably assessing. The assessments currently used are not specific enough to measure success criteria of what it means to read on grade level. 2. Behavior <ol style="list-style-type: none"> a. Failure to develop, communicate, and implement school wide expectations to all stakeholders. 3. Attendance <ol style="list-style-type: none"> a. Unclear on policy. What is done to ensure student attendance?

SMART Goal #1 Academics - Mental Model

What will it look like when the academic SMART Goal is reached?

The K-5 school average of students reading accurately will reach the 70% level as measured by DIBELS by May 2020

How will we know if/when academic SMART Goal has been achieved?

DIBELS EOY BENCHMARK

SMART Goal # 1 Commitments to Action - First 60 Days

What? (Task)	When? (Date)	Who is Responsible?
<ul style="list-style-type: none"> ● Train K-3 teachers and instructional aides in district adopted reading program “Really Great Reading” 	August 1, 9, 12	<ul style="list-style-type: none"> ● District and CHE Principal

<ul style="list-style-type: none"> We need to share the Data with all involved in achieving this goal. The RELIABILITY TRAINING PIECE for administering the DIBELS assessment needs to be addressed at this meeting for the teachers and later on for the intervention aides. Staff will administer a beginning (September), mid (January), and end of year (May) DIBELS assessment to determine baseline student performance and track student academic progress throughout the year. PLC's will use DIBELS data to determine initial Tier II intervention groups. Progress monitoring data will be used to reconfigure intervention groups at least every 3 weeks. DIBELS progress monitoring assessment will be conducted at least every 3-4 weeks on students who are performing below grade level (5-15% of students with red and yellow scores). DIBELS mid-year assessment data will be shared in the first faculty meeting following school-wide completion. Students who have made little/no growth (1-5% of students), and DO NOT have an IEP, with be identified & referred for Tier III interventions. This list of students will be provided to the principal. An Academic Coaching Team (ACT) will be formed consisting of the principal, instructional coach, special education teacher, and the student's classroom teacher. The ACT will review individual data to determine specific, Tier III intervention(s) to be used for intense remediation for a trial period of 4-6 weeks. After the 4-6 week period, the team will re-adjourn to review data to determine if intervention was successful. If intervention is successful then implementation will continue if needed. If the intervention is not successful, the team will identify another intervention to implement for a 4-6 week period. 	August-September (or the first school PD for teachers)	<ul style="list-style-type: none"> Maren Broadbear
	September, January, May	<ul style="list-style-type: none"> Teachers & Instructional Aides
	September -October	<ul style="list-style-type: none"> Teachers
	October-May	<ul style="list-style-type: none"> Teachers & Instructional Aides
	February	<ul style="list-style-type: none"> Teachers & Instructional Aides
February	<ul style="list-style-type: none"> Principal, instructional coach, special education teacher, classroom teacher 	

SMART Goal # 1 Commitments to Action - Second 60 Days		
What? (Task)	When? (Date)	Who is Responsible?

SMART Goal # 1 Commitments to Action - Third 60 Days
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What? (Task)	When? (Date)	Who is Responsible?

SMART Goal #2 Behavior - Mental Model

What will it look like when the behavior SMART Goal is reached?

All students will follow the school-wide behavior expectations for the following: assembly, attention (fist to 5), bathroom, computer lab, dismissal (end of day), hallway, lining-up, library, lunchroom, paying school lunch money, playground, voice level, etc.

How will we know if/when the behavior SMART Goal has been achieved?

We will achieve fewer referrals to the office quarterly.

SMART Goal #2 Commitments to Action - First 60 Days

What? (Task)	When? (Date)	Who is Responsible?
Form a Behavior Team. Identify and clarify school-wide expectations verbally and visually.	June 25	Mrs. Fluckey
Behavior Team will develop a draft model for a Classroom Progressive Discipline Plan to share with PLCs	July 2	Behavior Team
During the first 6 weeks of school, teachers/staff will train, model, review, and extensively practice appropriate behaviors and expectations until they are ingrained in students daily behavior.	August - September	Teachers/Staff

SMART Goal #2 Commitments to Action - Second 60 Days

What? (Task)	When? (Date)	Who is Responsible?

SMART Goal #2 Commitments to Action - Third 60 Days

What? (Task)	When? (Date)	Who is Responsible?

SMART Goal #3 Attendance - Mental Model

What will it look like when the attendance SMART Goal is reached?

Cronic student absences will decrease. Overall student body attendance will increase each month.

How will we know if/when the attendance SMART Goal has been achieved?

The overall attendance records will be reviewed monthly at faculty meetings.

SMART Goal # 3 Commitments to Action - First 60 Days

What? (Task)	When? (Date)	Who is Responsible?
<ul style="list-style-type: none"> ● The district policy regarding student attendance will be reviewed with staff during the first August faculty meeting. ● The Carbon School District Student/Parent Handbook will be sent home with each student. Teachers will review the Student Attendance policy p. 7-8 with parents & students on Back- to - School night. ● PTA will develop a monthly reward system for attendance. PTA could do a KICK OFF PRESENTATION on the opening Back To School Night. ● Student attendance data will be reviewed monthly during faculty meeting. 	August 2019	<ul style="list-style-type: none"> ● Mrs. Fluckey
	August 28, 2019	<ul style="list-style-type: none"> ● Classroom Teachers
	August 28, 2019	<ul style="list-style-type: none"> ● Mrs. Fluckey and the PTA.
	October -May	<ul style="list-style-type: none"> ● Mrs. Rich will be responsible for tracking attendance and the issues that arise.

SMART Goal # 3 Commitments to Action - Second 60 Days

What? (Task)	When? (Date)	Who is Responsible?

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SMART Goal # 3 Commitments to Action - Third 60 Days		
What? (Task)	When? (Date)	Who is Responsible?

SMART Goal #4 Instruction - Mental Model
What will it look like when the instruction SMART Goal is reached?
How will we know if/when the instruction SMART Goal has been achieved?

SMART Goal #4 Commitments to Action - First 60 Days		
What? (Task)	When? (Date)	Who is Responsible?

SMART Goal #4 Commitments to Action - Second 60 Days		
What? (Task)	When? (Date)	Who is Responsible?

SMART Goal #4 Commitments to Action - Third 60 Days		
What? (Task)	When? (Date)	Who is Responsible?