

Union Gap School District Board Minutes  
Regular Meeting August 27, 2019  
6:30 p.m.

Present: Dianna Grunlose Lisa Gredvig, Superintendent  
Kiel Martin Stefanie Jespersen, Business Manager  
Don Mittlieder Patrick Vincent, Principal  
Maria Rosas (arrived at 7:15 pm) Aaron Schilperoort, Assistant Principal  
Absent: Nicole Rivera

Call to order: Vice Chairman Dianna Grunlose called the regular board meeting to order at 6:30pm. The flag salute was given.

Excused  
Absence: Vice Chairman Dianna Grunlose asked for a motion to excuse Maria Rosas and Nicole Rivera from the board meeting. Kiel Martin moved to excuse them from the board meeting. Seconded by Don Mittlieder. Motion Carried.

Approval  
Consent  
Agenda: A motion was made by Don Mittlieder to accept the consent agenda. Seconded by Kiel Martin. Motion carried. Included in the consent agenda were minutes from the last regular board meeting, vouchers, and payroll.

FUND	WARRANTS	AMOUNT	ISSUE DATE
General	58660-58736	\$395,838.10	8/30/19
General	58737	\$52.34	8/30/19
General	58738-58764	\$278,991.30	8/30/19
General – EFT		\$280,362.24	8/30/19
ASB	2797	\$11.65	8/30/19
TVF	110	\$151,371.02	8/30/19

Student  
Recognition: There was no student recognition.

Public  
Comment: There was no public comment.

**Guest Report:**

There was no guest report.

**Building Administrator:**

Safety  
Updates: Assistant Principal Aaron Schilperoort gave a safety report to the board. He reported that ‘green vest’ drills will be done this year. Superintendent Gredvig explained to the board what those are and why the district will be doing them. One will occur in the fall and one again in the spring.

Science  
Curriculum: Assistant Principal Aaron Schilperoort reported that the district will be implementing STEMScopes into the curriculum.

Paraeducator  
Training: Assistant Principal Aaron Schilperoort gave an update on the paraeducator FCS Training. He reported that district administrators are providing this training in-house. Superintendent Gredvig explained that it is a very

beneficial training and is more valuable as the district is training paraeducators based on our district's procedures and practices.

Principal's  
Report:

Principal Patrick Vincent gave an update on back-to-school items including teacher professional development, discipline, new teacher orientation, Meet and Greet, first day of school, ELPA screening, safety updates, and The Cub Way. Patrick Vincent and Aaron Schilperoort explained The Cub Way and the new "swag tag" ticket system. PAW dollars will still be used but for reward activities. He also reported that Steering Committee starts next week and the afterschool HUGS program starts September 17<sup>th</sup>.

**Superintendent Report**

Staff Resignation/  
Hiring:

Superintendent Lisa Gredvig presented the board the following staffing changes:

**Hiring:**

Maria Sanchez - Paraeducator  
Melissa Butler – ASB and 7<sup>th</sup> Grade Advisor  
Nicole Volland and Brian Buehler – 6<sup>th</sup> Grade Advisor  
Lynn Gonzalez – 8<sup>th</sup> Grade Advisor  
Rosalia Peterson – Yearbook Advisor  
Debbie Saunders – Detention/Patrol  
Wayne Hawver – Drama  
Andy Torres – Athletic Director/Activities Coordinator

**HUGS:**

Victoria Harris – Kinder  
Lori Powers/Amanda Richardson – 2<sup>nd</sup> Grade  
Nicole Thornton (Math only on Tuesdays) – 3<sup>rd</sup> Grade  
Connie McNett (ELA only on Tuesdays) – 4<sup>th</sup> Grade  
Cheryl Tyrrell/Lisa Morris – 5<sup>th</sup> Grade  
Brian Buehler/Nicole Volland – 6<sup>th</sup> Grade  
Tiffenie Stach - MS

**Resignation:**

Cheryl Hauck - Paraeducator

Kiel Martin moved to accept the staffing changes as presented. Don Mittlieder seconded the motion. Motion carried.

School  
Facilities  
Update:

Superintendent Gredvig discussed the following facilities and safety updates with the board:

- Gas Leak – there was a minor gas leak on the south end of the building today. Cascade Natural Gas immediately came out. There was a loose bolt that was tightened and the leak stopped.
- Gas Pulser – While Cascade was at the building the pulser was also discussed as students/visitors may climb and damage it. It will have to be researched who authorized the addition of the pulser as electrical would have been involved as well.
- Breakfast and Athletics – Superintendent Gredvig reported that staff has been encouraging students to eat breakfast. Additionally, coaches have been instructed to observe and ensure that athletes eat breakfast and lunch. If students do not eat lunch they will not be allowed to participate in afterschool athletics.
- Backflow has been repaired and the final inspection is next week.
- Graffiti in the bathroom has been removed and fences tightened
- The new electronic reader board was delivered and installed last week by Pepsi. It is up and functioning. Superintendent Gredvig will be updating it weekly as needed.
- Bus inspections are all completed for the new year.

- The new bus was delivered last Thursday. There are a handful of issues (listed below) that have been communicated with Schetky and will be fixed.
  - 2 Front Clearance lights are not secured properly.
  - 1 Clearance light is not secured properly above Emergency door on left side.
  - Air drain door needs to have a lock or latch on it.
  - Traction Sander doors need to have a lock or latch on each of them (1 on each side of the school bus).
  - 3 Windows don't shut all the way.
  - Engine compartment cage by coolant filter in the rear of the bus needs to be secured properly (too much play and rattles).
  - Multiple vinyl reflective stickers have air bubbles, wrinkles and tore.
  - Rear of school bus vinyl sticker "6" is crooked.
  - Some overspray with black paint onto yellow paint.

Enrollment: Superintendent Gredvig reported that the current enrollment count is 618.

Summer School Report: Superintendent Gredvig gave a report on summer school to the board. She reported that there were 143 students who attend summer school at least 75% of the time. The prior year averaged about 100 students.

General Report:

- Meet and Greet went well. Teachers are getting parents connected to ClassDojo for their classrooms.
- JOM (Johnathan LaMere) – the district contacted JOM and were notified that there is about \$2,400 in funds available. The district has sent them a proposal for using these funds.
- Science Data – the board received the science data in their board packet.
- OIC asked if our district had any recommendations for their board of directors. The board received the notification in their board packets.
- The board received a handout on the WSSDA OnBoard Training. Board members are to let Superintendent Gredvig know if they want to attend by the end of the week.
- WSSDA Regional Meeting is October 8<sup>th</sup>, 2019 in Toppenish. Board members are to let Superintendent Gredvig know if they want to attend by the September Board meeting.
- Paraprofessional training – there were two paraprofessionals who missed the trainings. Makeups will be scheduled for later this year.

### **Business Manager Report:**

Financial Report: Business Manager Stefanie Jespersion presented the budget status report for July 2019. She also went over the August 2019 cash flow statements.

### **Board of Directors:**

Endorsement  
Of Technology

Class: Superintendent Gredvig explained that teacher Tim Kilgren is not considered properly endorsed as it relates to teaching technology. She recommended that the board consider him qualified as Tim Kilgren has been teaching the class for several years. She clarified that the district does not need to send notifications home to parents of technology students because it is not considered a core class.

Don Mittlieder moved to accept the recommendation that Tim Kilgren be considered properly endorsed to teach technology courses. Kiel Martin seconded the motion. Motion carried.

2019-20

Board Goals: The board received a draft of the 2019-20 board goals in their board packets. Kiel Martin moved to adopt the 2019-20 board goals as presented. Maria Rosas seconded the motion. Motion carried.

Resolution

132-19: The board received a draft copy of Resolution 132-19: Committed Fund Balance for Technology and Facility Upgrades and Maintenance. Business Manager Stefanie Jesperson discussed the updated long-term spending and funding plan with the board. She explained the resolution and how the commitment of fund balance works to the board.

Don Mittlieder moved to adopt Resolution 132-19 as presented to commit \$151,000 of fund balance for technology and facility upgrades and maintenance. Kiel Martin seconded the motion. Motion carried.

Recurrent  
Events

Calendar: The board received a draft copy of the recurrent events calendar in their board packet. Kiel Martin moved to adopt the recurrent events calendar as presented. Don Mittlieder seconded the motion. Motion carried.

Minimum  
Basic Ed

Requirements: The board received the minimum basic education requirement compliance form in their board packets. Kiel Martin moved to verify that the district meets these requirements and the board has reviewed the form. Maria Rosas seconded the motion. Motion carried.

Jump Start  
Credit:

Superintendent Lisa Gredvig recommended to the board that they give the district permission to continue offering Jump Start Credit. She explained that Jump Start Credit allows the district to offer the students high school credit for Algebra 1. Maria Rosas moved to approve offering students Jump Start Credit. Kiel Martin seconded the motion. Motion carried.

Board Self-  
Assessment:

The board received a draft copy of the board self-assessment in their board packets. Superintendent Gredvig went over the changes with the board. Maria Rosas moved to adopt the board self-assessment as presented. Kiel Martin seconded the motion. Motion carried.

Legislative  
Priorities:

Dianna Grunlose will be attending the legislative conference next month and asked for input on legislative priorities to take with her to discuss at the conference. The following were provided as important issues for our district: Levy/LEA impacts, prototypical school model, salary schedules, and K-3 class-size.

Board Policies:

The following board policy updates were presented for a 1<sup>st</sup> reading:

- Policy/Procedure 3115 – Students Experiencing Homelessness – Enrollment Rights and Services
- Policy 3120 – Enrollment
- Policy 3205 – Sexual Harassment of Students Prohibited
- Policy/Procedure 3207 – Prohibition of harassment, Intimidation and Bullying
- Policy/Procedure 3211 – Gender- Inclusive Schools
- Policy/Procedure 3231 – Student Records
- Procedure 3241 – Student Discipline
- Policy/Procedure 3520 – Student Fees, Fines or Changes
- Policy/Procedure/Form 5253 – Maintaining Professional Student/Staff Boundaries
- Policy 5281 – Disciplinary Action and Discharge
- Policy 6020 – System of Funds and Accounts
- Policy 6100 – Revenues from Local, State and Federal Sources

A motion was made by Don Mittlieder to approve these policies as presented for a 1<sup>st</sup> reading. Seconded by Maria Rosas. Motion carried.

Board Minutes  
August 27, 2019

The following board policy updates were presented for a 2<sup>nd</sup> reading:

- Procedure 3224P(3) – Uniform Guide

A motion was made by Kiel Martin to approve these policies as presented for a 2<sup>nd</sup> reading. Seconded by Maria Rosas. Motion carried.

Closed

Session:

At 8:28 PM Vice Chairman Dianna Grunlose announced that the board would be going into closed session for approximately 15 minutes for the purposes of discussing labor relations and bargaining proposals. She noted that no action will be taken and the board would return to regular session after the discussion.

At 8:42 PM Dianna Grunlose reconvened the regular board meeting.

Future Agenda

Items:

SEBB, Legislative Conference update from Dianna, Title I Program Review, New staff introductions, Assessment, and Highly Capable Program.

Adjourn:

With no further business, the meeting was adjourned at 8:43 p.m.

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Chairman

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Secretary