Support Personnel Policy Development Council

Meeting Minutes

September 5, 2019

I. Call to order

Teressa Looper called the meeting of the Support Personnel Policy Development Council to order at 5:40 p.m., September 5, 2019, at Shoemaker Center Auditorium.

II. Roll call by Sign-In-Sheet: Dr. Ken Baden, Lois Barrett, Linda Capuccio, LaQuinta Chambers, Mary Cosby, Brittany File, Karon Flewellen, Paula Grayer, Lamont Hill, Patty Hill, Barbara Holcomb, Deborah Liggins, Teressa Looper

Members absent: Lorrie Barnes, Kathryne Berry, Pam Brisolara, David Erwin, Leeniece Powell, Sheila Sheppard, Teresa Stewart, Dominique Torres

Guests: Angelina Crumpton, Jacqueline Taylor

III. Approval of August 13, 2019 Minutes

- Motion made by Patty Hill to accept minutes and seconded by Barbara Holcomb. Motion carried. Vote to approve minutes; passed.

IV. Unfinished Business

- **Proposal: Revision of DEC – SICK LEAVE**

Jean Hastings has the proposal and will turn it into the Superintendent's office before September 12 to meet the deadline for the September 19, 2019 meeting. If the policy revision is accepted by the board, support personnel will receive their sick days at the beginning of the fiscal year after two years of employment is completed. Before the two-year completion sick days will be received on a monthly basis.

- Motion made by Linda Capuccio to accept changing the revision to, "after the completion of two years" instead of the original proposal of three years. Seconded by Barbara Holcomb. Vote to approve the change; passed.

- **Proposal BFAC – SUPPORT PERSONNEL POLICY DEVELOPMENT AGREEMENT**

Patty Hill shared results of her email and google doc sent to all support personnel on August 26 to revise Policy BFAC. She advised the committee only 98 employees voted, however they voted for change of the policy. Motion made by Karen Flewellen and seconded by Mary Cosby to send the Proposal to the Board for the September 19 meeting.

- Dr. Baden says he and Teressa Looper will present proposal and be ready to explain the need for a change. Baden asked for a formal correct copy to be given to Human

Resources to meet the September 12 deadline. He and Teressa Looper will present the policy proposal to the board on September 19, 2019

- Paula Grayer (transportation) questioned when the email was sent. She said she and others that don't have a dedicated computer did not receive the google doc to vote. It was explained to her she should be able to receive emails on her phone. She and others need to speak with AJ Watson to access district emails on their personal phone.

- Motion made by Karen Flewellen to send the proposal to the board for the September 19, 2019 meeting.

V. New Business

- None.

VI. Announcements and Scheduled Meetings

Next scheduled meeting is Tuesday, October 1, 2019 starting time is 5:30 p.m. in Shoemaker Center Auditorium. It is very important if you are on the committee to attend monthly meetings and to encourage others to participate.

Dates for 2019-20 Meetings:

~~September 3, 2019~~	January 7, 2020
October 1, 2019	February 4, 2020
November 5, 2019	March 3, 2020
December 3, 2019	April 7, 2020
	May 5, 2020

VII. Adjournment

Teressa Looper opened the floor to adjourn the meeting at 6:05 p.m. Adjournment was not voted on. Meeting adjourned.