

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EDUCATION, SCHOOL DISTRICT NO. 48,
DU PAGE COUNTY, ILLINOIS, HELD WEDNESDAY, AUGUST 21, 2019
AT JOHN E. ALBRIGHT MIDDLE SCHOOL,
1110 SO. VILLA AVE., VILLA PARK, ILLINOIS**

Call to Order	Mr. Cuny called the meeting to order at 7:00 p.m.								
Roll Call	<table border="0"> <tr> <td style="vertical-align: top;">Board Members Present:</td> <td>Mr. Cuny, Mr. Van De Velde, Mr. Downer, Mrs. Rattana, Mr. Rattana, and Mr. Kielminski</td> </tr> <tr> <td style="vertical-align: top;">Board Members Absent:</td> <td>Mr. Blair</td> </tr> <tr> <td style="vertical-align: top;">Administrators:</td> <td>Dr. Chung, Dr. Evans, Ms. Aulisa, Mrs. Smith, Mrs. Ross, Mrs. Monroe, and Mrs. Sabourin</td> </tr> <tr> <td style="vertical-align: top;">Staff/Visitors:</td> <td>Richelle Jordan, John Zelman, Stephanie Pastore, David Miner, Nicole Guidice and Will Yung</td> </tr> </table>	Board Members Present:	Mr. Cuny, Mr. Van De Velde, Mr. Downer, Mrs. Rattana, Mr. Rattana, and Mr. Kielminski	Board Members Absent:	Mr. Blair	Administrators:	Dr. Chung, Dr. Evans, Ms. Aulisa, Mrs. Smith, Mrs. Ross, Mrs. Monroe, and Mrs. Sabourin	Staff/Visitors:	Richelle Jordan, John Zelman, Stephanie Pastore, David Miner, Nicole Guidice and Will Yung
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Approval of Meeting Agenda	Mr. Cuny inquired as to whether there were any requests for changes to the Board or Consent agendas. Dr. Chung noted that there was an Amended Consent Agenda. No other changes were requested.								
First Comments by Visitors	None								
Consent Agenda (motion)	Mr. Cuny requested a motion to approve the Amended Consent Agenda for August 21, 2019 consisting of the Minutes from the Executive Session Minutes Review Committee Meeting, the Budget Hearing and Regular Board Meeting held on June 19, 2019, the Preliminary Treasurer's Reports for June and July 2018, the Disbursement Report for July and August 2019, the P-Card Purchases for June and July 2019, the Regular/Routine Personnel Report for August 21, 2019, and approval of the destruction of Executive Session audio recordings that are more than 18 months old and that have been adopted. Mr. Van De Velde so moved. The motion was seconded by Mr. Downer and on roll call the following members voted aye: Mr. Van De Velde, Mr. Downer, Mrs. Rattana, Mr. Kielminski, Mr. Cuny, and Mr. Rattana. Nays: None. The motion carried unanimously.								

Superintendent's Reports

Focus on Learning: Summer PLC Institute	Dr. Chung invited Mrs. Angie Ross, Mrs. Stephanie Pastore, Mr. David Miner, and Mrs. Sarah Monroe to provide an overview of the PLC Summer Institute they attended in late July. Each attendee shared their experiences including the insight they gained from this three-day workshop. As a reminder, a Professional Learning Community is an ongoing process in which educators work collaboratively in recurring cycles of collective inquiry and action research to achieve better results for the students served by the district. All presenters indicated that this PLC process is widely accepted and found to be a positive addition to the district.
Focus on Learning: New Teacher Orientation Overview	Dr. Chung, Mr. Will Yung and Mrs. Heather Guidice provided an overview of the New Teacher Orientation days that took place on August 7 and 8. They noted that these two days were packed with extensive and excellent information including district procedures, district philosophies, a book study that focused on characteristics of outstanding teachers, and an opportunity to meet with their mentors.
Superintendent Transition Plan Update	Dr. Chung thanked the BOE for selecting him again as the Superintendent and he has met with each board member and is looking forward to the start of the school year. He noted that he has included items that he has completed within his first days in the district.
FTC Update	Mrs. Rattana provided an update on the upcoming FTC activities that included: <ul style="list-style-type: none"> • Back to School Social at Swartz on August 30 • FTC/Room Party Planning Meeting – September 16 • McTeacher Dine Out at McDonalds – September 24

Finance and Operations Reports

Summer 2019 Construction Repair and Improvement Project Update	Dr. Evans provided a brief update on the various projects taking place within the district facilities. He noted that these projects had fifty-seven calendar days for completion and that substantial completion was reached by Monday, August 19. Dr. Evans noted that all work will continue until final completion by November 15, 2019.
Review Summer 2019 Construction Change Orders	Dr. Evans reviewed the change orders and was happy to note that district contingency funds have been minimally used in conjunction with these change orders.
Approval of District Cafeteria Benefits Plan (motion)	Dr. Evans reported that the amended and restated plan was prepared to provide updates including the \$500 carryover provision on the health care flex spending account currently provided to all

staff who participate in the flex program. He noted that the health savings account reference has also been included should employees want to make a contribution to a Health Savings Account (HSA).

Mr. Cuny requested a motion to approve the Salt Creek School District 48 Cafeteria Benefit Plan as amended and restated January 1, 2019. Mr. Downer so moved. The motion was seconded by Mr. Van De Velde and on roll call the following member voted aye: Mr. Downer, Mr. Van De Velde, Mr. Cuny, Mrs. Rattana, Mr. Downer and Mr. Rattana. Nays: None. The motion carried unanimously.

Review Final FY 2020
Tentative Budget and
Place on Public Display

Dr. Evans provided a brief review of the tentative budget and the process he follows annually in preparation of the district budget. He indicated that work on the tentative budget will continue and a public hearing to receive public comment will be held at 6:45 pm on September 21, 2019 prior to the regular board meeting. Board action would then be taken to adopt the FY 2020 district budget.

Unfinished Business

None

New Business

Mr. Kielminski noted that the SASSED meeting dates coincide with our regular board meeting dates on all but four of our meeting dates. He indicated that he was noting this as he is the board representative responsible for attending these meetings and as the school year progresses, he would determine which board meeting he would need to attend.

Mrs. Clarke queried the board members to obtain who may be attending the IASB DuPage Division Fall dinner meeting on October 30, 2019 at The Carlisle in Lombard.

Board Committee and
Meeting Updates

None

Second Comments by
Visitors

None

Notices and
Communications

Mrs. Rattana read a thank you note received from former board member Ms. McDonnell for the recognition she received at her final board meeting.

Future Agenda Items

Mr. Kielminski volunteered to prepare Board protocol documents for discussion at the September Board meeting.

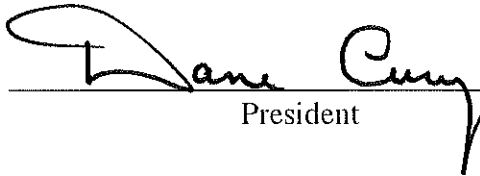
Other Business

None


Adjournment (motion)

As there was no further business to come before the Board, Mr. Cuny requested a motion to adjourn. Mr. Downer so moved. The motion was seconded by Mrs. Rattana and on a voice vote carried unanimously.

The meeting was adjourned at 8:32 p.m.



President



Secretary