

**PUTNAM PUBLIC SCHOOL DISTRICT  
PROPOSAL FOR  
WOODSTOCK BOARD OF EDUCATION**











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## **Academic Program**

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- League Affiliations
- Unified Sports
- Clubs/Organizations
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- Art/Music/Drama Opportunities/Offerings

## **Tuition/Fees**

- Current Regular Education Tuition
- Current Special Education Tuition
- Additional Costs for Specific Services
- Additional Fees (if any)
- How Tuition Rates are Established

## **Calendar/Schedules**

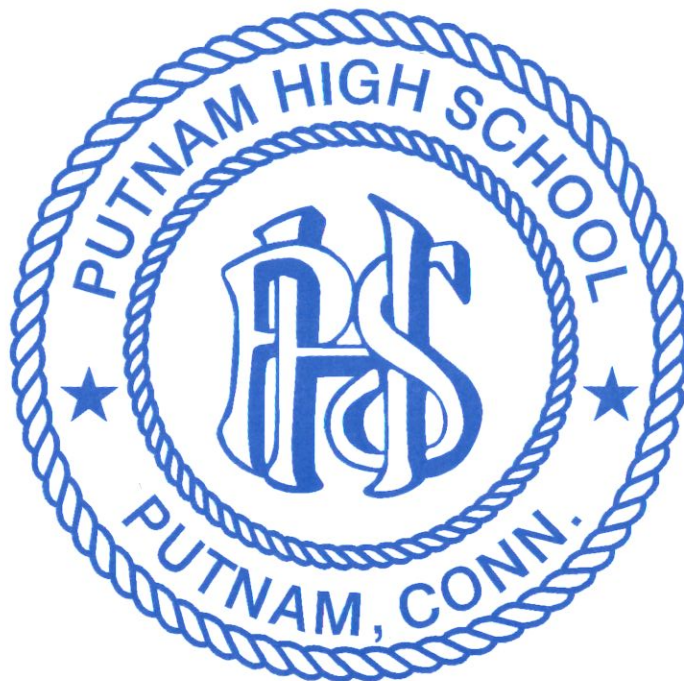
- Master Calendar
- Daily Schedule – Including Expected Bus Arrival and Departure Times
- Coordination Among Sending Towns in Development of Master Calendar
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## **Enrollment**

- Total Enrollment and Enrollment by Grade
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## **Additional Information**

# **PUTNAM HIGH SCHOOL PROGRAM OF STUDIES**



**2019 - 2020**



## **Mission Statement**

**Putnam High School is a dynamic community with the privilege and obligation to transform students into motivated learners who have the knowledge, skills and behaviors to thrive in a competitive global arena.**



## **CORE VALUES, BELIEFS, AND LEARNING EXPECTATIONS**

Putnam High School is a dynamic community with the privilege and obligation to transform students into motivated learners who have the knowledge, skills, and behaviors to thrive in a competitive arena.

### **Putnam High School Values:**

*Respect* – Behavior and language that is considerate and appreciative of others, self and property.

*Responsibility* – Being trustworthy, dependable and reliable while making good decisions.

*Community* – Working together while playing an individual role.

*Integrity* – Doing the right thing without being instructed to do so even if the act is unnoticed.

### **Putnam High School 21<sup>st</sup> Century Learning Expectations**

#### **Academic:**

The Putnam High School student...

- 1) Reads actively and critically
- 2) Communicates effectively in speech and writing
- 3) Works individually to achieve goals
- 4) Works collaboratively to achieve goals
- 5) Researches, analyzes, evaluates, and synthesizes information to solve problems
- 6) Uses technology appropriately throughout the learning process

#### **Civic and Social**

The Putnam High School student...

- 7) Demonstrates personal and civic responsibility
- 8) Makes positive contributions within the school and community
- 9) Respects, promotes, and celebrates diversity

To All Parents and Students,

In February, you will begin scheduling courses for the 2019/2020 school year, and the process will conclude in June. We are tremendously proud of the opportunities which exist at Putnam High School. We continue to add and modify our existing program so you are provided a top notch educational experience which prepares you for whatever path you choose to take after graduation. This *Program of Studies* summarizes our academic policies, graduation requirements and a summary of the courses we will be offering for the 2019/2020 school year. Please review the *Program* carefully and use it as a guide to help you make your academic decisions.

Our Mission Statement at Putnam High School clearly reminds us that our school is a *dynamic community with the privilege and obligation to transform students into motivated learners who have the knowledge, skills, and behaviors to thrive in a competitive global arena*. It is critical to keep this in mind when selecting your courses for next year. With that being said, we suggest that you build the strongest possible academic foundation that you can, not only for college, but more importantly for life itself. High school is a unique opportunity—one that allows you to explore new interests, learn valuable skills, test yourselves in new ways, and prepare yourselves for future success.

We cannot stress enough that it is important to seek the advice of your teachers, your parents and your counselors as you make course choices. Be mindful of your own interests and create a program for yourself that balances rigor and challenge with some time for reflection and some chances to participate in the many opportunities we offer outside the classroom. At PHS, we offer advanced placement courses, multiple world language courses, art courses and are expanding course options in English language arts and health. Taking the time to read this letter and the *Program of Studies* will provide a context for the choices you will be making.

Sincerely,

Jacqueline Vetrovec  
Principal

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## SCHOOL SCHEDULE

Putnam High School is a fully accredited four-year high school (grades 9 – 12), with a schedule of 7 periods per day, each class meeting every day for 50 minutes.

The school year at Putnam High School is divided into two semesters. During each semester the student is required to enroll in 7 courses of which 6 must be academic. Study hall enrollment is available at one per semester.

## DIPLOMA REQUIREMENTS

A course that meets every day for one semester is worth  $\frac{1}{2}$  credit. Most courses meet for two semesters and are therefore worth one credit. With certain exceptions noted in this guide,  $\frac{1}{2}$  credit is earned upon successful completion of each half of a two-semester course. No credit is given for a course which has already been passed and is being repeated, with the following exceptions: Academic Lab, Academic Support, Band, Chorus, Piano and Physical Education and Fitness for Life.

Graduates through 2022 must earn 24 credits to receive a Putnam High School diploma.

Graduates 2023 and beyond must earn 25 credits to receive a Putnam High School diploma.

### 24 Credit Diploma

4 credits in English  
3 credits in Mathematics  
3 credits in Science  
3 credits in Social Studies  
1 credit in the Arts/Vocational Education  
1 credit in a computer course  
1 credit in Physical Education  
 $\frac{1}{2}$  credit in Health  
7  $\frac{1}{2}$  credits in electives

### 25 Credit Diploma

9 credits in Humanities  
9 credits in STEM  
1 credit in PE and Wellness  
1 credit in Health & Safety Education  
1 credit in World Language  
1 credit in Mastery-based Diploma Assessment  
3 credits in Electives

In addition to successfully earning required course credits, a student must complete their student portfolio entry requirements. Students must demonstrate achievement of our school's nine learning expectations while attending high school, including the completion of 20 hours of community service.

## LEVELS OF COURSES OFFERED

At Putnam High School, courses are offered on four levels: advanced placement, honors, college prep and skills. The primary difference between levels is that of breadth and scope of coverage and pace of instruction. A pupil is guided to select courses on his/her strengths and weaknesses. A pupil should take into account future goals, individual interests, previous achievement, and willingness to study in the general area. Standardized test scores and previous grades will also be used to determine appropriate levels.



**AP Level:** Courses offered at this level are college Advanced Placement and are designed for the student who is highly motivated and demonstrates a high degree of interest in the subject area. The May Advanced Placement examination must be taken. College credit may be obtained based on the exam grade and specific college requirements.

**Honors Level:** Courses offered at this level are designed for the above average student with a high degree of interest and a willingness to study in the subject area.

**College Prep Level:** Courses offered at this level are designed for the average student who demonstrates an interest in the subject area.

**Skills Level:** Courses offered at this level are designed to meet the needs of students who require additional support or skills in a specific subject area.

Pupils can expect homework assignments daily regardless of course level.

## **GRADING**

There are two marking periods per semester. There is a semester exam at the end of each semester. Credits are assigned after each semester. The semester grade is computed by combining 40% for the first marking period, 40% for the second marking period and 20 % of the semester exam. Mandatory progress reports are issued and mailed eight times per year.

It is the policy of the Board of Education that a grade in a high school College Prep, Honors class or an Advanced Placement class is given added weight for purposes of calculating grade point average and determining class rank. The administration has developed and published a formula for calculation of grade point average and class rank reflecting the weighted grading system. The High School Principal shall ensure that parents are notified of this policy. It is currently described in the High School Student Handbook. The weighted grading procedure is not to be used in the determination of Honor Roll eligibility.

## **GPA CALCULATION, WEIGHTED GRADES, AND CLASS RANK**

A student's grade point average, or GPA, is calculated by taking the students' earned grade in all completed courses, adding the quality points based on the designated difficulty of the course, and dividing this sum by the career weights.

When the average of a student's earned grades is calculated with no quality point adjustment, it is called a simple GPA. However, Putnam High School offers courses on four levels. In order to differentiate between the four levels and encourage students to take more challenging courses, a weighted GPA system is also used. In this system, courses are weighted on the basis of difficulty. Skills courses carry no quality points. College Prep courses receive one quality point, Honors courses receive 6 quality points and Advanced Placement courses receive 11 quality points.

Class rank is established using weighted GPA's. Since Putnam High School accepts grades from other schools in calculating GPA's, there is no minimum enrollment time required for a student to receive a class rank. However, in order to be recognized as class valedictorian (class rank: 1) or salutatorian (class rank: 2), a student must have been enrolled at Putnam High School for a total of two years by the time of graduation.

## **COURSES REQUIRED FOR GRADUATION**

### **Graduates through 2022**

#### **ENGLISH**

Four credits of English are required for a Putnam High School Diploma. Please note that Advanced Placement English classes can be taken either the Junior or Senior year in no particular order.

#### **SOCIAL STUDIES**

Three credits are required in Social Studies for a Putnam High School diploma. One credit must be earned in United States History and one-half credit in Civics.

#### **SCIENCE**

A total of three credits are required for graduation.

#### **HEALTH**

One-half credit required for graduation.

#### **MATHEMATICS**

A total of three credits are required for graduation.

#### **PHYSICAL EDUCATION**

One credit is required for graduation. Physical education may be taken each year even after one credit.

#### **COMPUTERS**

One credit in a combination of courses that utilize the computer is required for graduation.

#### **THE ARTS OR VOCATIONAL EDUCATION**

One credit is required for graduation. These courses include music, visual arts, business, and technology.

The courses required for graduation for students graduating in 2023 and beyond are still to be determined.

Note: Individual programs of study should be developed after consultation with your school counselor, consideration of standardized test scores, future plans, and parental approval.

## ALPHABETICAL LISTING OF COURSES

### **BUSINESS/TECH**

**AutoCad 1 (CP)**  
**Blueprint Reading (CP)**  
Business Law (CP)  
Communication & Information  
Technology 1 (CP)  
Communication & Information  
Technology 2 (CP)  
**Financial Accounting (CP)**  
**Introduction to Business (CP)**  
**Introduction to Engineering (CP)**  
Marketing 1 (CP)  
Marketing 2 (CP)  
**Microsoft Office 1 (CP)**  
Microsoft Office 2 (CP)  
Personal Finance (CP)  
Robotics (CP)  
Video Production 1 (CP)  
Video Production 2 (CP)  
Web Design 1 (CP)  
Workplace Readiness (CP)  
Workstudy (SK)

### **ENGLISH**

Brit Lit/Shakespeare (CP)  
Composition (H)  
Contemporary Literature (CP)  
ELL-1, ELL-2, ELL-3 (SK)  
English 1 (CP, H)  
English 2 (CP, H)  
English 3 American Lit (CP)  
Integrated English (SK)  
Language & Composition (AP)  
Literature & Composition (AP)  
Multi-Cultural Literature (CP)  
Myths & Movies (CP)  
Senior Communications (H)

### **FINE ARTS**

Band (CP, H)  
Chorus (CP, H)  
Crafts (CP)  
Digital Photography I (CP)  
Digital Photography II (CP)  
Drawing 1 (CP)  
Drawing 2 (CP)  
Music Technology I (CP)  
Painting (CP)  
Piano (CP)  
Portfolio Preparation (H)  
Pottery 1 (CP)  
Pottery 2 (CP)

### **HEALTHCARE SCIENCE**

**Investigations in Health Careers (CP)**  
**Medical Terminology (CP)**

### **MATHEMATICS**

**Applied Math – Ess of Economics (CP, H)**  
**Calculus-AB (AP)**  
Consumer Math (CP)  
Finite (CP)  
Integrated Math (SK)  
Integrated Math Course 1 (CP, H)  
Integrated Math Course 2 (CP, H)  
Integrated Math Course 3 (CP, H)  
**Manufacturing Math (CP)**  
Pre-Calculus (CP, H)  
Probability & Statistics (CP)  
**Statistics (AP)**

**\*\*Bolded** courses may be eligible for QVCC or ECE credit.



## ALPHABETICAL LISTING OF COURSES

### PHYS. ED & HEALTH

Fitness for Life (CP)  
Health (CP)  
Health II (CP)  
Physical Education (CP)

### SCIENCE

Astronomy (CP)  
Biology (AP)  
Biology (CP, H)  
Botany (CP)  
Chemistry (AP)  
Chemistry (CP, H)  
Environmental Science (AP)  
Environmental Science (CP)  
Forensic Science 1 (CP)  
Forensic Science 2 (CP)  
Human Anatomy & Physiology (CP)  
Oceanography (CP)  
Physics (CP, H)

### SOCIAL STUDIES

Civics (CP, H)  
European History (AP)  
Lost Civilization (CP, H)  
Psychology (CP, H)  
Sociology (CP, H)  
US Government (AP)  
US History (AP)  
US History (CP, H)  
World Religions (CP, H)  
World Since 1914 (CP, H)

### SUPPORT

Academic Lab (SK)  
Academic Support (SK)  
Assistive Technology (SK)  
Language Skills (SK)  
Math Concepts (SK)  
Reading (SK)  
STC Transition (SK)  
Writing & Comprehension I (SK)  
Writing & Comprehension II (SK)

### WORLD LANGUAGE

French Cultures, Connections  
and Comparisons (SK, CP)  
French 1 (CP, H)  
French 2 (CP, H)  
French 3 (CP, H)  
French 4 (CP, H)  
Russian 1 (CP, H)  
Russian 2 (CP, H)  
Spanish Cultures, Connections  
and Comparisons (SK, CP)  
Spanish 1 (CP, H)  
Spanish 2 (CP, H)  
Spanish 3 (CP, H)  
Spanish 4 (CP, H)



**NEW!**

# Putnam High School

College and Career Pathways 2019-2020

## STEAM PROGRAMS

### • Pre-Engineering •

#### Career Pathway Courses:

Introduction to Engineering  
AutoCad 1

#### Support Courses:

Physics  
Blueprint Reading  
Manufacturing Math  
Pre-Calculus  
Calculus



### • Manufacturing •

#### Career Pathway Courses:

Blueprint Reading  
Manufacturing Math

#### Support Courses:

Physics  
Introduction to Engineering  
AutoCad 1  
Pre-Calculus  
Calculus



### • Art and Music •

#### Pathway Courses:

Pottery  
Drawing  
Painting & Crafts  
Band & Chorus  
Digital Photography  
Video Production  
Music Technology 1

### What can I do with this?

Manufacturer

Mechanical  
Engineering

Music Producer

Photographer

Graphic  
Designer

News Anchor

Director

Draftsman  
Inspector

Air and Space  
Engineering

Production  
Supervisor

Machine  
Technician

Engineering

# Putnam High School

College and Career Pathways 2019-2020

## OTHER PROGRAMS

### Health Careers

#### Career Pathway Courses:

Introduction to Health Careers  
Medical Terminology

#### Support Courses:

Anatomy and Physiology  
Biology  
Chemistry/Physics

### Business Management

#### Career Pathway Courses:

Introduction to Business  
Financial Accounting  
Applied Mathematics: Essentials of  
Economics

#### Support Courses:

Marketing  
Personal Finance

### Law Enforcement/Public Safety

#### Pathway Courses:

Sociology  
Psychology  
Business Law  
Forensics 1  
Forensics 2

## What can I do with this?

Pre-Vet/Vet Tech.  
Doctor

Medical Assistant

Sports Trainer

Nursing

Sports Management

Business Owner

Marketing

Accounting

Finance

Police Officer

Forensic Analyst  
Security  
Lawyer



## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

Courses in this section are grouped by department. (In the event of limited space, preference will be given in the following order: Grade 12, 11, 10, and 9.)

### **BUSINESS - TECHNOLOGY**

Course: **AUTOCAD I**

**#1660**

Length: Semester

Prerequisite: None

Level: College Prep, ½ credit

Open to Grades: 9, 10, 11, 12

Course Description: The class is an introductory CAD course where students would learn the techniques of generating graphic images with computers. Topics that students would learn include: overview of CAD technology, computer technology, hardware/software descriptions and requirements, file manipulation and management, two and three-dimensional geometric construction, symbol library creation, dimensioning, scaling, sectioning, plotting, detail and assembly drawing including tolerance studies. Students would have the opportunity to earn high school credit along with receiving credit from Quinebaug Valley Community College (QVCC).

Course: **BLUEPRINT READING**

**#1641**

Length: Semester

Prerequisite: None

Level: College Prep, ½ credit

Open to Grades: 9, 10, 11, 12

Course Description: This is an initial course in blueprint reading. It includes the study of orthographic projection. Topics include lines and their uses, auxiliary views, sectional views, basic and special dimensioning, dimensioning practices for holes, chamfers, angle, tapers, keyways diameters, radii, and geometric tolerancing. Students would have the opportunity to earn high school credit along with receiving credit from Quinebaug Valley Community College (QVCC).

Course: **BUSINESS LAW**

**#1612**

Length: Semester

Prerequisite: None

Level: College Prep, ½ credit

Open to Grades: 10, 11, 12

Course Description: Through an introduction to law and the legal system, comparison of criminal and civil law and contract law, students will develop the knowledge and skills necessary for survival in our law saturated society. A day in Putnam Superior Court and Danielson Superior Court helps students focus on law in today's world. In addition, the students spend a day visiting a local correctional facility.



## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

### **Course: COMMUNICATION & INFORMATION TECHNOLOGY 1**

**#1630**

Length: Semester

Prerequisite: None

Level: College Prep, ½ credit

Open to Grades: 9, 10, 11, 12

Course Description: Students will learn the various methods of communication and the progression of technology as it relates to current applications. Methods of communication will include audio, visual and electronic applications. Students will learn Desktop Publishing skills.

### **Course: COMMUNICATION & INFORMATION TECHNOLOGY 2**

**#1631**

Length: Semester

Prerequisite: None

Level: College Prep, ½ credit

Open to Grades: 9, 10, 11, 12

Course Description: Students will learn the various methods of communication and the progression of technology as it relates to current applications. Emphasis will be on digital camera techniques. Students will also learn the proper use and maintenance of equipment in each of these specific areas. Students will explore Graphic Communication and Desktop publishing and other forms of printed communication.

### **Course: FINANCIAL ACCOUNTING**

**#1606**

Length: Semester

Prerequisite: None

Level: College Prep, ½ credit

Open to Grades: 11, 12

Course Description: This course is designed to demonstrate an understanding of the terms, concepts, practices and Generally Accepted Accounting Principles for corporations. Students will define the accounting cycle and apply this knowledge to the recording of business transactions. Students will understand the organization and operations of corporations. Students will understand the accounting for cash, inventory, accounts receivable, long term assets, liabilities and equity. Students will be able to recognize and prepare financial statements and interpret changes in financial position. Students would have the opportunity to earn high school credit along with receiving credit from Quinebaug Valley Community College (QVCC).

## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

### **Course: INTRODUCTION TO BUSINESS**

**#1608**

Length: Semester

Prerequisite: None

Level: College Prep, ½ credit

Open to Grades: 9, 10, 11, 12

Course Description: This course is designed to provide an overall view of the ownership patterns, structure, and essential operations of business organizations. Students will understand the relationship of business to society and to the individual. Students will define and apply standards of ethical behavior in business. Students will understand how to make business decisions and to implement management decisions in an organization. Students will know the basic principles of marketing, consumer behavior, management techniques including financial analysis, risk management, and legal principles. Students would have the opportunity to earn high school credit along with receiving credit from Quinebaug Valley Community College (QVCC).

### **Course: INTRODUCTION TO ENGINEERING**

**#1640**

Length: Semester

Prerequisite: Integ Math Course 1,

Integ Math Course 2 and Algebra 2 Concurrently

Level: College Prep, ½ credit

Open to Grades: 11, 12

Course Description: Students will be introduced to the fields of engineering through design and graphics and comprehensive engineering projects. Topics include sketching, charts, graphs, forces, energy, electrical circuits, mechanisms, materials testing, manufacturing technologies and fundamentals of engineering economics. Students would have the opportunity to earn high school credit along with receiving credit from Quinebaug Valley Community College (QVCC).

### **Course: MARKETING 1**

**#1614**

Length: Semester

Prerequisite: None

Level: College Prep, ½ credit

Open to Grades: 9, 10, 11, 12

Course Description: Marketing I provides students with the opportunity to explore marketing practices and principles at the retail and industrial levels to give students an overview of the importance of marketing in the business world. Students will use the yearbook as a real life-marketing tool. By combining formal marketing education with practical experience, students will be prepared for employment in a related field or to further their studies at the post-secondary level. Students also participate in the manufacturing competition.

## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

Course: **MARKETING 2**

**#1615**

Length: Semester

Prerequisite: Marketing I

Level: College Prep, ½ credit

Open to Grade: 9, 10, 11, 12

Course Description: Marketing II explores in greater depth marketing practices and principles at the retail and industrial levels to give students an understanding of the importance of marketing in the business world. Students will gain practical marketing experience in leadership positions on the yearbook staff. Students also participate in the Manufacturing Competition.

Course: **MICROSOFT OFFICE 1**

**#1604**

Length: Semester

Prerequisite: None

Level: College Prep, ½ credit

Open to Grades: 9, 10, 11, 12

Course Description: Microsoft Office I allows the students to develop skills for business and personal use through the use of the computer lab. The students will learn the fundamentals of word processing with emphasis on proper technique and speed building. Students will learn to prepare personal business letters, business letters, memorandums, reports and tables. Additionally, students will be introduced to EXCEL, the numeric component of the Microsoft Office suite in this course. Students would have the opportunity to earn high school credit along with receiving credit from Quinebaug Valley Community College (QVCC).

Course: **MICROSOFT OFFICE 2**

**#1605**

Length: Semester

Prerequisite: Microsoft Office I

Level: College Prep, ½ credit

Open to Grades: 9, 10, 11, 12

Course Description: Microsoft Office II allows the student to develop skills for business through the use of the computer lab. Continued emphasis is placed on technique and building speed. Students will prepare more complex documents; reports with endnotes or footnotes tables and complete a simulation using Microsoft Office software. EXCEL will be integrated into assorted applications.



## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

### **Course: PERSONAL FINANCE**

**#1616**

Length: Semester

Prerequisite: None

Level: College Prep, ½ credit

Open to Grades: 9, 10, 11, 12

Course Description: Personal Finance is designed to educate and make students aware of the economic life skills needed to survive in a global economy. The topics covered in the course include banking, taxes, money management, credit, risk, resource management, financial security, and consumer rights. Students will have the opportunity to complete a banking simulation. Computer activities enhance some of the topics covered.

### **Course: ROBOTICS**

**#1644**

Length: Semester

Prerequisite: None

Level: College Prep, ½ credit

Open to Grades: 9, 10, 11, 12

Course Description: This course will give students the opportunity to design, build and program small, mobile robots, both autonomous and radio controlled, using Gears Robotics. Students will also build a radio-controlled pneumatic throwing arm on their robot. The course will use a hands-on and problem-solving approach so that students may also be introduced to related fundamental concepts such as computer science, programming, mechanics, electronics, principles of engineering and career exploration. Other disciplines engaged in this class will include creative design activities, teamwork, and problem solving. Students should also develop an understanding of how robotics is utilized today and what the future holds for emerging technology and security. Students will compete with their robots.

### **Course: VIDEO PRODUCTION 1**

**#1638**

Length: Semester

Prerequisite: None

Level: College Prep ½ credit

Open to Grades: 9, 10, 11, 12

Course Description: This course will introduce students to the many aspects of video production. Students will learn basic skills such as storyboarding/pre-production, taping, and editing/post-production. Through this course, students will learn the proper technique not only in relation to shooting video, but also with regard to sound and lighting. Students will be evaluated based upon sample videos relating to such themes as documentaries, advertisements, entertainment, and video journalism. In this class, students will learn basic skills such as storyboarding/pre-production, recording, and editing/post-production.

## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

### **Course: VIDEO PRODUCTION 2**

**#1639**

Length: Semester

Prerequisite: Video Production 1

Level: College Prep ½ credit

Open to Grades: 9, 10, 11, 12

Course Description: Video Production 2 will focus on studio presentation and learn how to use studio equipment. Students will learn to use professional video cameras, lighting, teleprompter, and graphic generator. Students will produce videos that will be broadcast as morning announcements. Students will produce video that can be broadcast on cable public access. Students will produce live video for cable public access. Students will produce video that can be broadcast on cable public access.

### **Course: WEB DESIGN 1**

**#1618**

Length: Semester

Prerequisite: None

Level: College Prep, ½ credit

Open to Grades: 10, 11, 12

Course Description: In this course, students will learn to use a variety of Web Design software to design and/or enhance a web page. Students will learn Dream Weaver and Fireworks software applications. With each application, students will be expected to create their own web sites or use the software to enhance existing web sites. The objective of this course is to make students aware of existing software from basic to advanced applications.

### **Course: WORKPLACE READINESS**

**#1613**

Length: Semester

Prerequisite: None

Level: College Prep, ½ credit

Open to Grades: 10, 11, 12

Course Description: This is a one-semester course that will give students the skills needed for exploring careers, resourcing employers, and the knowledge needed to gain employment. The students will learn how to prepare all documents necessary for employment. In addition, the topics of teamwork, ethics, diversity, technology, critical thinking skills, and life-long learning will be covered. Using the Internet for securing employment, electronic resumes, and follow up will be presented. Students participate in a Junior Achievement Program. Students will also have the opportunity to attend a career fair sponsored by Day Kimball Hospital.

### **Course: WORKSTUDY**

**#1910/1911**

Length: Variable

Prerequisite: Employed

Level: Skills, Variable credit

Open to Grades: 11, 12

Course Description: Students who are employed have the opportunity of earning high school credit. The student must provide documentation. The earned credit can satisfy Art/Vocational or Elective credit requirements. Once the student has provided documentation for sixty work hours, the student will earn ½ credit. A student can earn a maximum of 1 credit per semester for a yearly maximum of 2 credits. The student will receive a grade of a P which will not impact their GPA.



## PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY

### ENGLISH

Course: **BRITISH LITERATURE/SHAKESPEARE – Plays and Poetry through the Lens of Shakespeare and Company**

**#1166**

Length: Semester

Level: College Prep, ½ credit

Prerequisites: Three years of English

Open to Grade: 12

Course Description: The purpose of this course is to provide students with an opportunity to challenge themselves with rich and complex texts. The dense, and often unfamiliar, language of Shakespeare's work allows students to increase their usable vocabulary. Shakespeare's intricate plot lines also challenge students to read actively. Rich in symbolism and timeless themes, these texts remain ever relevant in today's society. Students will explore a variety of styles and genres (including poetry, prose, comedy, tragedy etc.) and spend considerable time comparing and contrasting original texts to modern versions. Altogether, this course is one that is sure to increase rigor and provide students with the skills necessary for critical thinking in college and the world beyond.

Course: **COMPOSITION**

**#1146**

Length: Semester

Level: Honors, ½ credit

Prerequisites: English 1 and 2

Open to Grades: 11, 12

All students entering this course must have a teacher recommendation.

Course Description: Composition is designed for those students who would like to reinforce and develop their skills in writing to better prepare themselves for college writing and 21<sup>st</sup> century writing skills on an independent level. Students will use the writing process to develop their ability to generate ideas, organize information, develop fluency and voice, and revise and edit their writing to publish written pieces for real audiences. As students progress through the course, they will keep a portfolio of their writing. This class is designed to complement Senior Communication.



## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

### **Course: CONTEMPORARY LITERATURE**

**#1168**

Length: Semester

Prerequisites: Three years of English

Level: College Prep, ½ credit

Open to Grade: 12

Course Description: The purpose of this course is to expose students to modern literature in all of its forms. Through modern texts, students will increase reading comprehension, analytical skills, and personal response. There will be opportunities for students to self-select materials appropriate for the course objectives. Students will write in a variety of modes and emphasis will be placed on adjusting writing structure to suit the ideas being communicated, the purpose of writing, and the intended audience. Students will demonstrate a working knowledge of the conventions of written English as shown in self-editing and proofreading strategies.

### **Course: ELL-1, ELL-2, ELL-3**

**#1160/1161 – 1162/1163 – 1164/1165**

Length: Full Year

Honors Level: Teacher Recommendation

Level: Skills, 1 credit

Open to Grade: 9, 10, 11, 12

Course Description: The ELL courses are designed to address the listening, speaking, reading, and writing skills of ELL students. Goals include improving oral communication skills, increasing cognitive academic language knowledge, improving reading comprehension, practicing composition, and developing critical thinking skills. ELL-1 is for beginning English speakers. ELL-2 is for early intermediate English speakers. ELL-3 is for intermediate English speakers. Placement is determined by an evaluation of LAS-Links scores, classroom performance, and teacher recommendation.

### **Course: ENGLISH 1**

**#1112/1113 – 1114/1115**

Length: Full Year

Honors Level: 8<sup>th</sup> Grade Teacher Recommendation and required summer reading completed.

Level: College Prep, Honors, 1 credit

Open to Grade: 9

Course Description: English 1 provides students with the opportunity to read, think, write, and discuss critically and creatively. Students will study literature from a variety of genres and time periods. Students will have the opportunity to write informal and formal literary analysis, argumentative pieces, and expository essays. The focus of this course is to improve reading and writing skills imperative for 21<sup>st</sup> century learning. All students will be expected to complete a variety of oral presentations.

## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

### **Course: ENGLISH 2**

**#1116/1117 – 1118/1119**

Length: Full Year

Prerequisite: English 1

Honors Level: Teacher Recommendation and required summer reading completed.

Level: College Prep, Honors, 1 credit

Open to Grade: 10

Course Description: This course will cover the literary forms of poetry, short story, drama, and the novel. Students will be reading and writing analytically. Vocabulary and practical grammatical applications will also be a part of class focus. Emphasis will be placed on writing skills needed for 21<sup>st</sup> century learning. For honors level, vocabulary and composition development will be an integral part of the course. All students will be expected to complete a variety of oral presentations.

### **Course: ENGLISH 3, AMERICAN LITERATURE**

**#1124/1125**

Length: Full Year

Prerequisites: English 1 and English 2

Level: College Prep, 1 credit

Open to Grade: 11

Course Description: This course involves a study of American authors and explores American literary heritage and how literature both reflects and influences American ideals and norms. Genres included are: drama, short story, poetry, novel and nonfiction works. Diverse authors and texts are included whenever possible, especially, in ancillary texts. There is an emphasis on the writing process within the course, especially, as it relates to the draft and revision process. Students will be expected to write a variety of compositions including: research, analytical, persuasive, argumentative, reflective, compare and contrast, and informational. Additionally, students will focus on close reading skills and a variety of reading comprehension strategies to aid in understanding all genre of text. All students will be expected to complete a variety of oral presentations

### **Course: INTEGRATED ENGLISH**

**#1110/1111**

Length: Full Year

Prerequisite: PPT Recommendation

Level: Skills, 1 Credit

Open to Grade: 9, 10, 11, 12

Course Description: Integrated English is designed to provide students with skills and strategies to improve their vocabulary and comprehension through the three components of the program: reading, writing, and spelling. Students are provided practice, resources, and exposure to the three components with the encouragement of using these skills within their school day and in their everyday life.



## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

### **Course: AP LANGUAGE & COMPOSITION**

**#1106/1107**

Level: AP, 1 credit

Length: Full Year

Open to Grades: 11, 12

Prerequisites: English 1 and English 2 and teacher recommendation

Summer reading for this course **MUST** be completed.

Course Description: This course revolves around the development of academic writing as well as a survey of American authors. While focusing on contemporary and classic American pieces of writing, students will explore how authors attempt to persuade audiences. Through fiction, visuals, poetry, essays, speeches, and other types of nonfiction, students will start to see how the world communicates. The intent of this course is to prepare students for taking a mandatory A.P. Language and Composition exam given in May. Passing this strenuous test could allow the students to receive college credits.

### **Course: AP LITERATURE & COMPOSITION**

**#1108/1109**

Level: AP, 1 credit

Length: Full Year

Open to Grades: 11, 12

Prerequisites: English 1 and English 2 and teacher recommendation

Summer reading for this course **MUST** be completed.

Course Description: The emphasis of this course is to sharpen student analytical and close reading skills and to develop college level writing skills. This course focuses on a diverse world literature multi-genre curriculum. A required summer reading assignment will be evaluated at the beginning of the course. The intent of this course is to prepare students for taking a mandatory AP English Literature exam given in May. Passing this strenuous test could allow the student to receive college credits.

### **Course: MULTI-CULTURAL LITERATURE**

**#1167**

Level: CP, ½ credit

Length: Semester

Open to Grades: 12

Prerequisites: Three years of English

Course Description: The purpose of this course is to allow students the opportunity to read the perspectives of authors from all over the world. Students will experience literature from multiple backgrounds, numerous authors, and gain appreciation for various cultures. In this course, there will be opportunities to read a variety of genres including: poetry, short stories and novels. Texts will show the commonalities and differences among various cultures. Students will have opportunities to respond to the reading through a variety of assignments.



## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

Course: **MYTHS AND MOVIES**

**#1169**

Length: Semester

Prerequisites: Three years of English

Level: CP, ½ credit

Open to Grades: 12

Course Description: The purpose of this course is to show how mythology is alive in various media. This course will focus on the depiction of mythology through the lens of literature, societal myths, and film. Readings in this course will include the following: Greek Mythology, World Mythology, The Hero's Journey, and the four types of mythology (creation, family, threshold, and trickster). Students will work on a culminating project throughout the course based on research conducted throughout the semester.

Course: **SENIOR COMMUNICATIONS**

**#1132**

Length: Semester

Prerequisites: English 1 and English 2

Level: Honors, ½ credit

Open to Grades: 11, 12

All students entering this course must have a teacher recommendation.

Course Description: The course involves the study of oral communication in person-to-person, small group, and public situations. The students will be given the opportunity to study theories, do exercises and activities, and prepare oral presentations, in order to improve their skills as senders and receivers of messages. Senior Communications will help students to better understand how human beings communicate in individual and group situations to become more aware of themselves as a sender and receiver of messages; to send more effective messages, both verbally and non-verbally; to listen more effectively and think more critically about the messages others are sending; and to learn from their own experiences as a communicator.

## **FINE ARTS**

Course: **BAND**

**#1730/1731 – 1732/1733**

Length: Full Year

Prerequisite: Prior experience in band is not required. A desire to learn and availability of an instrument are all that is required.

Level: College Prep, Honors, 1 credit

Open to Grades: 9, 10, 11, 12

Course Description: Band is offered for student's grades 9 – 12 who wish to gain performance experience on band instruments. The band rehearses daily with emphasis on both marching band techniques and concert band literature. Each member is required to attend all outside rehearsals and performances. All students' sign up for college prep Band but may re-designate to honors Band with the band director's approval. Students desiring the honors option must audition for the CT Eastern Region Festival and do other various assignments beyond those that are expected at the college prep level.

## PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY

Course: **CHORUS**

#1735/1736 – 1738/1739

Length: Full Year

Prerequisite: None

Level: College Prep, Honors, 1 credit

Open to Grades: 9, 10, 11, 12

Course Description: Chorus is offered to students' grades 9 – 12 who wish to gain performance experience through voice. The chorus rehearses daily with emphasis on solphege, reading music and singing in groups. Vocal technique will be studied through both popular and classical works. Each member is required to attend all outside rehearsals and performances. All students sign up for college prep chorus, but may re-designate to honors chorus with the band director's approval. Students desiring the honors option must audition for the CT Eastern Region Festival and do other various assignments beyond those that are expected at the college prep level.

Course: **CRAFTS**

#1714

Length: Semester

Prerequisite: None

Level: College Prep, ½ credit

Open to Grades: 9, 10, 11, 12

Course Description: This class is a studio course which explores the major areas of metal and wire, sculpture, and weaving. Bookmaking, simple jewelry, and plaster gauze will be highlighted.

Course: **DIGITAL PHOTOGRAPHY I**

#1726

Length: Semester

Prerequisite: None

Level: College Prep, ½ credit

Open to Grades 9, 10, 11, 12

Course Description: *Digital Photography I* will teach students the essentials of high-quality photo composition, the history of photography as both a technology and as an art form, and give students in-depth experience with Adobe Photoshop (the industry standard for nearly all digital art/design).

Course: **DIGITAL PHOTOGRAPHY II**

#1727

Length: Semester

Prerequisite: Digital Photography I

Level: College Prep, ½ credit

Open to Grades 9, 10, 11, 12

Course Description: *Digital Photography II* will delve further into the technology involved in digital media. Students will learn about aperture, shutter-speed, and ISO in order to operate DSLR cameras as well as advanced Photoshop techniques in order to achieve professional level results.

## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

### **Course: DRAWING 1 #1710**

Length: Semester  
Prerequisite: None

Level: College Prep, ½ credit  
Open to Grades: 9, 10, 11, 12

Course Description: This course is an introduction to basic drawing elements and a wide variety of media. Training a student “how to really see” and expression of ideas and feelings through drawings is the main focus of the course. Critiques and slides are included to familiarize the student with art, artists, and the major movements in the history of art.

### **Course: DRAWING 2 #1711**

Length: Semester  
Prerequisite: Drawing 1

Level: College Prep, ½ credit  
Open to Grades: 9, 10, 11, 12

Course Description: An in-depth training/practice of various media and their combinations will be stressed. Subject matter and concepts will be introduced to enhance growth of personal vision. Developing a student’s individual style will be emphasized. Critiques, slides, videos provide further examination of major artists, art movements, and the role art plays in our culture.

### **Course: MUSIC TECHNOLOGY I #1752**

Length: Semester  
Prerequisite: None

Level: College Prep, ½ credit  
Open to Grades: 9, 10, 11, 12

Course Description: This is a course that is focused on the non-musician but can be also taken by a musician. It is a study of real life applications of music technology and the application of music in everyday life. The following musical topics are studied: composition, rhythm, tonality, music history, musical form and analysis, vocal and instrumental recording, MIDI usage, remixing, podcasting/radio, film scoring, score study, and recutting of film music. The application of these topics will develop skills to make students life-long music makers and can spark interest in different career opportunities.

### **Course: PAINTING #1715**

Length: Semester  
Prerequisite: Drawing 1

Level: College Prep, ½ credit  
Open to Grades: 9, 10, 11, 12

Course Description: This course introduces the student to the materials and methods of painting, the use and the mixing of colors, representation and abstract imagery, principles of composition and proportion. Acrylic and watercolor painting are stressed. Class critiques, films, and slides supplement the studio work.



## PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY

Course: **PIANO**

**#1742**

Length: Semester

Prerequisite: None

Level: College Prep, ½ credit

Open to Grades: 9, 10, 11, 12

Course Description: Piano is open to any student in any grade and has no prerequisites. Students will use the "Piano 101" book to learn fundamental music and piano skills. The class will focus on piano posture, note and rhythmic reading, solo and group performance, and basic piano technique. Students will also learn basic performance etiquette and will apply these skills in weekly performances. Students will participate in weekly piano recitals during class beginning in the second half of the semester. No previous piano or music knowledge is necessary, as all students will be taken from square one of piano instruction.

Course: **PORTFOLIO PREPARATION**

**#1716**

Length: Semester

Prerequisite: Any art course

Level: Honors, ½ credit

Open to Grades: 11,12

Course Description: This course is designed for the advanced, college bound junior and senior art student who is interested in preparing for and pursuing an art career. Each student will have a specific list of 10 to 12 projects to complete during the term. This course teaches how to market a student portfolio, select, critique work and create the best presentation to meet the needs of the advanced, college bound art major and those going into an art career upon graduation.

Course: **POTTERY 1**

**#1712**

Length: Semester

Prerequisite: None

Level: College Prep, ½ credit

Open to Grades: 9, 10, 11, 12

Course Description: This class will be a studio course that explores basic methods of hand-building clay, such as pinching, coiling, and slab-building. Demonstrations will be provided to the students and individual experience will be gained in glazing methods.

Course: **POTTERY 2**

**#1713**

Length: Semester

Prerequisite: Pottery 1

Level: College Prep, ½ credit

Open to Grades: 9, 10, 11, 12

Course Description: This class will start by reviewing wedging, hand building, wheel throwing and glazing. Students then write a contract to create 5 or more projects of their choice. This contract allows each student to develop his/her own style and to pursue the area of pottery that interests him or her most. Critiques and demonstrations are also included.

## PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY

### HEALTHCARE SCIENCE

Course: **INVESTIGATIONS IN HEALTH CAREERS**

**#1649**

Length: Semester

Prerequisite: None

Level: College Prep, ½ credit

Open to Grades: 10, 11, 12

Course Description: *Investigations in Health Careers* is designed to assist students in meeting the expectations of a career in health related fields. The course will include a comprehensive overview of the duties and responsibilities associated with health careers. They will: identify and/or describe different health career professions, research and explore various health career choices via online/library research and list and define the basics of medical terminology. Students would have the opportunity to earn high school credit along with receiving credit from Quinebaug Valley Community College (QVCC).

Course: **MEDICAL TERMINOLOGY**

**#1661**

Length: Semester

Prerequisite: Investigations in Health Careers  
or Biology

Level: College Prep, ½ credit

Open to Grades: 10, 11, 12

Course Description: This course offers an introduction to medical terms through an analysis of their construction (prefix, suffix, root and connecting and combining forms). The student will acquire an understanding of medical meanings applicable to the structure, function and diseases of the human body. Students would have the opportunity to earn high school credit along with receiving credit from Quinebaug Valley Community College (QVCC).

## PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY

### MATHEMATICS

Note: Algebra 1, Geometry and Algebra II have been replaced with a new course progression of Integrated Math Course 1, Integrated Math Course 2 and Integrated Math Course 3.

#### Course: **APPLIED MATHEMATICS: ESSENTIALS OF ECONOMICS**

**#1246/1247**

Length: Semester

Level: College Prep, Honors  $\frac{1}{2}$  credit

Prerequisites: 80 or above in Integrated Math

Open to Grades: 11, 12

Course 2 CP or teacher recommendation

Honors: Teacher Recommendation

Course Description: This course has a dual enrollment option with UCONN Early College Experience. Students can elect to get college credit for the course. Students who choose the dual enrollment option will be classified as Honors level and will complete a substantial research project. This course is intended as an overview of economics. Think of it as an informed-citizen's guide to the economy and to economic ideas. Economics is at its core a theoretical discipline, and one goal of the course is to give you a working knowledge of the basic theory and the beginnings of an economic intuition. We will cover topics ranging from the environment to personal finances, from the economics of organ transplants to the workings of the Federal Reserve. But you will see that many of the same basic ideas will be applicable to all these areas. One important theme for the course is that understanding economics makes you see the world differently – and that many of people's intuitions about how the social world works are flat-out wrong.

#### Course: **AP CALCULUS AB**

**#1208/1209**

Length: Full Year

Level: AP, 1 credit

Prerequisite: 80 or above average in Precalculus Honors  
or teacher recommendation.

Open to Grade: 12

Course Description: This course has a dual enrollment option with UCONN Early College Experience. Students can elect to get UCONN credit for the course. Those students will be required to come to several after school Calculus Labs throughout the first semester. The topics covered in the course include a brief review of Algebra, coordinate geometry and Trigonometry, theory of limits, derivatives and application of differentiation. Also covered are the topics of integration of various functions and the applications of this process. It is expected that the course will summarize and strengthen the high school math experience and prepare the student for further work in mathematics after high school. The intent of this course is to prepare students for taking a mandatory AP Calculus AB exam given in May. Passing this strenuous test could allow the student to receive 3 college credits.



## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

### **Course: CONSUMER MATH**

**#1228**

Length: Semester

Prerequisite: Integrated Math Course 2

Level: College Prep, 1/2 credit

Open to Grades: 11, 12

Course Description: Consumer Mathematics is a semester course designed for students who are interested in a course designed to develop and reinforce the applications of mathematics in today's society. Students will investigate topics such as money management, banking, filing tax forms, real life geometric applications, calculating net pay, budgeting expenses, making cost comparisons, buying and renting a home, and finding the cost of operating a motor vehicle. The goal of this course is to guide students in building a strong foundation in logical thinking and problem solving that will enable them to make good decisions in their daily lives.

### **Course: FINITE**

**#1234**

Length: Semester

Prerequisite: Integrated Math Course 2

Level: College Prep, 1/2 credit

Open to Grades: 11, 12

Course Description: This is a continuation of Integrated Math Course 2. Topics will include functions, sequences and series, probabilities and statistics, conic sections and trigonometry. This course is to give students an opportunity to take an additional year of college preparatory math.

### **Course: INTEGRATED MATH**

**#1212/1213**

Length: Full Year

Prerequisite: PPT Recommendation

Level: Skills, 1 credit

Open to Grade: 9, 10, 11, 12

Course Description: This Integrated Math class is designed to provide students with the skills and strategies necessary when using math in everyday life. The students will build upon their current knowledge when solving basic word problems related to real-life applications. This class also develops basic skills for vocational development.

## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

### **Course: INTEGRATED MATH COURSE 1**

**#1251/1251 – 1252/1253**

Length: Full Year

Prerequisite: None

Honors Placement: 8<sup>th</sup> grade teacher recommendation.

Level: College Prep, Honors, 1 credit

Open to Grades: 9, 10, 11 12

Description: This course is an introduction to high school mathematics. It focuses on patterns, linear functions and coordinate geometry. Students will learn the foundational skills needed to be successful in further mathematics coursework. An emphasis is put on the relationship between equations and their visual representations in the coordinate plane.

### **Course: INTEGRATED MATH COURSE 2**

**#1254/1255 – 1256/1257**

Length: Full Year

Prerequisite: Integrated Course Math 1

Honors Placement: 80 or above average in Integrated Math Course 1 Honors or 95 or above average in Integrated Math Course 1 CP or teacher recommendation.

Level: College Prep, Honors, 1 credit

Open to Grades: 9, 10, 11 12

Description: This course is a continuation of high school mathematics. It focuses on functions (linear, quadratic, polynomial, exponential and logarithmic) and core principles of geometry. An emphasis is put on congruence, transformations and proofs.

### **Course: INTEGRATED MATH COURSE 3**

**#1258/1259 – 1260/1261**

Length: Full Year

Prerequisite: Integrated Course Math 2

Honors Placement: 80 or above average in Integrated Math Course 2 Honors or 95 or above average in Integrated Math Course 2 CP or teacher recommendation.

Level: College Prep, Honors, 1 credit

Open to Grades: 9, 10, 11 12

Description: This course is a continuation of high school mathematics. It focuses on functions (rational, trigonometric and power), advanced topics in geometry (circles, conics and three dimensional figures) and statistics (probability and inference).

## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

### **Course: MANUFACTURING MATH #1248**

Length: Semester

Prerequisite: Integrated Math Courses 1, 2 & 3

Level: College Prep, 1/2 credit

Open to Grades: 11, 12

Description: This is an initial course in a manufacturing career pathway. It is a study of arithmetic and trigonometric operations applied to manufacturing circumstances. The following geometric entities are studied in detail: the circle, regular and irregular polygons, the right triangle and oblique triangles. The application of angular arithmetic including the study of: angle decimal conversion, the Pythagorean Theorem, Sine, Cosine, and Tangent functions, and the Law of Sines and Law of Cosines. Students would have the opportunity to earn high school credit along with receiving credit from Quinebaug Valley Community College (QVCC).

### **Course: PRECALCULUS #1204/1205 – 1210/1211**

Length: Full Year

Prerequisite: Integrated Math Course 3

Honors Placement: 80 or above average in Integrated Math Course 3 Honors or 95 or above average in Integrated Math Course 3 CP or teacher recommendation.

Level: College Prep, Honors, 1 credit

Open to Grades: 11, 12

Course Description: This course is designed as a preparation for Calculus or as an advanced continuation of Integrated Math Course 3 and is recommended only for students who will continue their studies in Mathematics, Science or Business. Topics covered will include: polynomial and rational functions, exponential and logarithmic functions, trigonometry, matrices, sequences & series, select topics in analytic geometry, limits and an introduction to Calculus.

### **Course: PROBABILITY AND STATISTICS #1244**

Length: Semester

Prerequisite: Integrated Math Courses 1 & 2

Level: College Prep, 1/2 credit

Open to Grades: 11, 12

Description: This course allows students to reinforce and polish their skills in a course that prepares them for college freshmen math and students are exposed to four conceptual themes: exploring data, planning a study, anticipating patterns and statistical inference.



## PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY

Course: **AP STATISTICS**

**#1206/1207**

Length: Full Year

Level: AP, 1 credit

Prerequisite: 80 or above average in Integrated Math

Open to Grades: 11, 12

Course 2 Honors or 90 or above average in Integrated Math Course 2 CP or teacher recommendation.

Description: This course has a dual enrollment option with UCONN Early College Experience. Students can elect to get college credit for the course. Students who choose the dual enrollment option will complete a substantial research project. Methods of summarizing data, measures of central tendency and dispersion, correlation, linear regression, confidence testing and basic probability will be taught. A graphing calculator with statistics features (TI 83/84 plus) is required. The intent of this course is to prepare students for taking a mandatory AP Statistics exam given in May. Passing this strenuous test could allow the student to receive 3 college credits.

## PHYSICAL EDUCATION & HEALTH

Course: **FITNESS FOR LIFE**

**#1824**

Length: Semester

Level: College Prep, ½ credit

Prerequisite: None

Open to Grades: 10, 11, 12

Course Description: This course is a holistic approach to lifestyle changes to enhance the student's fitness level and to encourage lifelong activities to foster healthy living. The course includes, but is not limited to aerobic training, fitness training, and nutritional guidelines. Non-traditional activities in physical education will also be explored.

Course: **HEALTH**

**#1800**

Length: Semester

Level: College Prep, ½ credit

Prerequisite: None

Open to Grade: 9, 10, 11, 12

Course Description: Health education exposes students to the physical and mental state of human development that continues throughout one's lifetime. Health education provides students with necessary information to make informed and responsible choices regarding lifestyle and environmental factors. Health education is an integral part of a student's educational experience. Due to the diverse curricula, the health education program promotes the physical, mental, emotional and social well being of individuals and groups.

## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

### **Course: HEALTH II #1802**

Length: Semester  
Prerequisite: None

Level: College Prep, ½ credit  
Open to Grades: 9, 10, 11, 12

Course Description: Health education exposes students to the physical and mental state of development that continues throughout one's lifetime. Health II will cover topics such as: nutrition, physical fitness and community health and safety. A variety of techniques may be used to reinforce student learning. These may include, but not limited to, student self-evaluations, classroom discussion, presentations, group and individual projects, homework assignments, and test and quizzes.

### **Course: PHYSICAL EDUCATION #1823**

Length: Semester  
Prerequisite: None

Level: College Prep, ½ credit  
Open to Grades: 9, 10, 11, 12

Course Description: The Physical Education program offers a wide variety of activities. Programs might include Project Adventure activities, Physical Best, Fitness Gram as well as team and individual sports. The primary focus is the development of physical fitness and psychomotor skills as well as the fostering of effective and cognitive growth derived from physical activity. Additional emphasis is placed upon game strategies as well as individual activities.

## **SCIENCE**

### **Course: ASTRONOMY #1324**

Length: Semester  
Prerequisite: Two years of a science

Level: College Prep, ½ credit  
Open to Grades: 11, 12

Description: This course will give students an understanding of how the universe formed, how it has changed and how it will end. Students will investigate what it would mean to travel through space, the effects of gravity and the nature of light. The course will emphasize the fundamental observations and the underlying physical principles in scientific models of astronomy.

## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

### **Course: AP BIOLOGY**

**#1306/1307 – 1396/1397**

Length: Full Year (2 class periods)

Prerequisites: Biology, Chemistry

Level: AP, 2 credits

Open to Grades: 11, 12

Description: AP Biology is a college level biology course. This course includes numerous lab experiences that mimic the real-life work of a biology laboratory. It includes topics such as molecular and cellular biology, genetics and biotechnology, heredity, biodiversity and ecology. The intent of this course is to prepare students for taking a mandatory AP Biology exam given in May. Passing this strenuous test could allow the student to receive 8 college credits.

### **Course: BIOLOGY**

**#1316/1317 – 1318/1319**

Length: Full Year

Prerequisite: None

Level: College Prep, Honors, 1 credit

Open to Grades: 9

Course Description: This course will emphasize on open-ended inquiry approach with a focus on hands-on experience and research. Topics include biochemistry, cells, genetics, evolution, biodiversity, and microorganisms. The honors level will be more comprehensive.

### **Course: BOTANY**

**#1332**

Length: Semester

Prerequisite: Two years of a science

Level: College Prep, ½ credit

Open to Grades: 11, 12

Course Description: This is a hands-on course designed to teach students about the structure and functions of plants and their parts. Students will also learn basic gardening and landscaping techniques. Students will complete an independent plant project of their choice as well as create a landscaping map.

### **Course: AP CHEMISTRY**

**#1308/1309 – 1398/1399**

Length: Full Year (2 class periods)

Prerequisites: Chemistry, Integrated Math Course 2

Level: AP, 2 credits

Open to Grades: 11, 12

Description: The course is designed to be the equivalent of the general chemistry course usually taken during the first year in college. Topics such as the structure of matter, kinetic theory of gases, chemical equilibria, chemical kinetics, and basic concepts of thermodynamics are presented in considerable depth. The intent of this course is to prepare students for taking a mandatory AP Chemistry exam given in May. Passing this strenuous test could allow the student to receive 8 college credits.



## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

### **Course: CHEMISTRY**

**#1342/1343 – 1320/1321**

Length: Full Year

Prerequisites: Integrated Math Course 1 & Biology

Level: College Prep, Honors, 1 credit

Open to Grades: 10, 11, 12

Course Description: Chemistry is the study of the properties of matter. Emphasis is placed on the interaction present in atoms and molecules. Laboratory experience will consist of procedures, calculations, and writing lab reports.

### **Course: AP ENVIRONMENTAL SCIENCE**

**#1304/1305**

Length: Full Year

Prerequisites: Hon Biology, Integrated Math Course 1

Level: AP, 1 credit

Open to Grades: 10, 11, 12

Course Description: This course will provide students with the scientific principles, concepts, and methodologies required to understand the interrelationships of the natural world, to identify and analyze environmental problems both natural and human-made, to evaluate the relative risks associated with these problems, and to examine alternative solutions for resolving and/or preventing them. The intent of this course is to prepare students for taking a mandatory AP Environmental Science exam given in May. Passing this strenuous test could allow the student to receive 3 college credits.

### **Course: ENVIRONMENTAL SCIENCE**

**#1346/1347**

Length: Full Year

Prerequisite: Biology

Level: College Prep, 1 credit

Open to Grades: 10

Course Description: This course will emphasize the interaction of man and his environment. It will concentrate on the fact that man is but a temporary inhabitant on this planet and that he must wisely coincide with all living and non-living things that abide on this planet with him. Topics will include the following: the major ecosystems, conservation of natural resources, various forms of pollution, development of a responsible attitude toward one's environment.

## PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY

### Course: **FORENSIC SCIENCE 1**

**#1336**

Length: Semester

Prerequisite: Two years of a science

Level: College Prep, ½ credit

Open to Grades: 11, 12

Course Description: This course is designed to introduce students to the upcoming field of forensics. Students will learn the science behind catching criminals, as well as touch upon the history of the field and the psychology of criminal minds. It will also involve a variety of hands-on activities including DNA analysis and fingerprinting.

### Course: **FORENSICS 2**

**#1338**

Length: Semester

Prerequisite: Forensics 1

Level: College Prep, ½ credit

Open to Grades: 11, 12

Description: This class will be a continuation of the material taught in Forensics 1. Topics will include the hands-on investigation of various types of physical evidence including toxicology, blood spatter, and handwriting analysis. Students will analyze mock crime scenes and draw conclusions based on evidence as if they were forensic scientists.

### Course: **HUMAN ANATOMY & PHYSIOLOGY**

**#1328/1329**

Length: Full Year

Prerequisite: Two years of a science

Level: College Prep, 1 credit

Open to Grades: 11, 12

Course Description: Human Anatomy & Physiology is a course that is designed to delve into the structure and function of the human body. Students, given direction by the instructor, will examine the major systems of the body using knowledge gained in Biology. They will integrate skills learned in Biology into real world applications. Because this is a student directed course, a true interest in the subject is recommended.

### Course: **OCEANOGRAPHY**

**#1334**

Length: Semester

Prerequisite: Two years of a science

Level: College Prep, ½ credit

Open to Grades: 11, 12

Course Description: This course will give students the basic understandings of the water in the ocean, motion of the ocean, plate tectonics, and life in the ocean. Students will investigate adaptations of marine life and environmental issues pertinent to ocean life. The course will emphasize hands-on inquiry learning on the concepts of oceanography.

## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

Course: **PHYSICS**

**#1344/1345 – 1322/1323**

Length: Full Year

Prerequisite: Biology

Level: College Prep/Honors, 1 credit

Open to Grades: 10, 11, 12

College Prep: Integrated Math Course 2 (completion or current enrollment)

Honors: Integrated Math Course 3 (completion or current enrollment)

Course Description: Physics is the study of the physical nature of the universe – how matter and energy interrelate. Topics include: mechanics, thermodynamics, waves, electromagnetism, relativity and quantum mechanics. The course will include laboratory investigations to reinforce the subject material.

## **SOCIAL STUDIES**

Course: **CIVICS**

**#1402/1414 – 1403/1415**

Length: Full Year

Prerequisite: None

Level: College Prep, Honors, ½ credit

Open to Grade: 9, 10

Course Description: This course will focus on the structure of our American Government. The basic units will revolve around the Constitution, the organization and operation of the federal, state, and local governments, politics, and the privileges and responsibilities of citizenship. The honors level will be more comprehensive.

Course: **AP EUROPEAN HISTORY**

**#1406/1407**

Length: Full Year

Prerequisite: None

Level: AP, 1 credit

Open to Grades: 11, 12

Course Description: This AP course is an introductory college course. Compared with honors level courses, AP European History will be much more demanding, but also more rewarding. The course allows greater opportunity to explore and master the subject in greater depth. The AP European History course follows a chronological approach emphasizing the relevance of history to today's world, with an added emphasis on developing study habits. All historical issues are examined by a multi-causal approach revolving around the following three broad themes: (1) political/diplomatic; (2) social/economic; and (3) cultural/intellectual. The course focuses on the changing views of man, God, science, and politics from the Renaissance to the present. The intent of this course is to prepare students for taking a mandatory AP European History exam given in May. Passing this strenuous test could allow the student to receive 3 college credits.



## PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY

### Course: **LOST CIVILIZATIONS**

**#1430/1431**

Length: Semester

Prerequisite: None

Level: College Prep, Honors, 1/2 credit

Open to Grades: 9, 10

**Course Description:** In this course, students will study the emergence of the major civilizations of the ancient world, beginning with Mesopotamia and finishing with the Incas in South America. We will pay special attention to how societies evolved across this expanse of time—from fragmented and primitive agricultural communities to more advanced and consolidated civilizations. To do this, we will rely upon textbook readings to provide historical overviews of particular civilizations and then utilize primary-source documents to illuminate the unique features of these individual societies. By the end of the course, students will possess a thorough understanding of important overarching social, political, religious, and economic themes in the ancient world. Students will also understand how many aspects of these ancient civilizations continue to remain relevant in today's world.

### Course: **PSYCHOLOGY**

**#1424/1425**

Length: Semester

Prerequisite: None

Level: College Prep, Honors, ½ credit

Open to Grades: 11, 12

**Course Description:** Psychology is the study of human behavior from infancy to old age. This course is an introduction to psychology and its principles and processes. It is broad in scope and focuses on physiological processes, sensation versus perception, memory, motivation, personality theories and disorders. You will learn to understand yourself and others better.

### Course: **SOCIOLOGY**

**#1426/1427**

Length: Semester

Prerequisite: None

Level: College Prep, Honors, ½ credit

Open to Grade: 11, 12

**Course Description:** Sociology is the study of people in groups. The individual is discussed as both having and receiving an impact on and from its possible group affiliations on the family, and on peers. Culture and society are discussed, as well as socialization and major social institutions.

## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

### **Course: AP US GOVERNMENT**

**#1450/1451**

Length: Full Year

Prerequisite: None

Level: AP, 1 credit

Open to Grade: 10, 11, 12

Course Description: The AP U.S. Government and Politics course provides an in-depth survey of important facts, concepts, and theories pertaining to U.S. government and politics understanding typical patterns of the political process, interpreting data relevant to U. S. government and politics, and critically analyzing relevant theories and concepts are the skills developed within this course. Topics include the Constitutional Underpinnings of United States Government, Political Beliefs and Behaviors, Political Parties, Interest Groups, and Mass Media, Institutions of National Government, Public Policy, and Civil Rights and Civil Liberties. The intent of this course is to prepare students for taking a mandatory AP US Government exam given in May. Passing this strenuous test could allow the students to receive 3 college credits.

### **Course: AP US HISTORY**

**#1404/1405**

Length: Full Year

Prerequisite: None

Level: AP, 1 credit

Open to Grade: 11, 12

Course Description: AP US History is a challenging, fast-paced course that is meant to be the equivalent of a freshman college course and can earn students college credit. It is a survey of American history from the age of discovery to the present. Solid reading and writing skills along with a willingness to devote considerable time to homework and study are necessary to succeed. A research paper is required. The intent of this course is to prepare students for taking a mandatory AP US History exam given in May. Passing this strenuous test could allow the student to receive 3 college credits.

### **Course: US HISTORY**

**#1416/1417 – 1418/1419**

Length: Full Year

Prerequisite: None

Level: College Prep/Honors, 1 credit

Open to Grade: 11, 12

Course Description: United States History is the study of how the United States emerged from the Colonial Period into one of the most powerful countries in the world. Topics such as the Big Business, the Roaring 20's, the Great Depression, WWI, WWII, the Cold War and the Civil Rights Movement will be discussed. On units such as the Roaring 20's, students will be required to do a project demonstrating a particular aspect of life during this era. Honors level will devote more time to details, criticisms and comparisons of various ideas.



## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

Course: **WORLD RELIGIONS**

**#1434/1435**

Length: Semester

Prerequisite: None

Level: College Prep/Honors, 1/2 credit

Open to Grade: 9, 10

Course Description: This course will examine living religions, that is, religions which are currently practiced by many people around the world and have a long history. Religions studied are Hinduism, Judaism, Buddhism, Christianity, and Islam. Although each of these faiths began in a particular region of the world, all of them have extended beyond their origins into many cultures and nations. This course will consider religious practices and beliefs in a historical context and inquire into a variety of conflicts in the modern world that are associated with religion. Of each religion, students will study: its beginning, sacred text(s), founder(s), rituals and practices, beliefs, historical importance, and contemporary significance.

Course: **THE WORLD SINCE 1914**

**#1432/1433**

Length: Semester

Prerequisite: None

Level: College Prep/Honors, 1/2 credit

Open to Grade: 9, 10

Course Description: This course will study the political, economic, social and cultural development of the world from the outbreak of the First World War to the present. It will investigate the effects of World War I, the Russian Revolution, the rise of totalitarianism, the swan song of Imperialism, World War II, de-colonization, the Cold War, national liberation wars and super-power rivalry, the demise of Communism and the realignment of the post-Cold-War world. It will also attempt to assess the impact of these and other subjects upon today's world.

## **SUPPORT COURSES**

Course: **ACADEMIC LAB**

**#1913**

Length: Semester

Prerequisite: Teacher Recommendation

Level: Skills, 1/2 credit

Open to Grade: 9, 10, 11, 12

Course Description: Academic Lab is a 0.50 credit course designed to help students achieve academically. During the course period, teachers help students develop proper study skills and take responsibility for their education. Consequently, the Guided Study and Mentor teachers help students develop organizational skills by, among other things, maintaining an assignment notebook and setting academic goals. The teachers assist students with homework, test preparation and monitor academic progress through eligibility and progress reports.



## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

### **Course: ACADEMIC SUPPORT**

**#1902/1903**

Length: Semester

Prerequisite: PPT recommendation

Level: Skills, ½ credit

Open to Grades: 9, 10, 11, 12

Course Description: This course is designed to meet the needs of students who require reading, writing, mathematics or organizational support in order to succeed in the general education curriculum. In this course, students will learn reading/writing strategies, study skills, job-seeking skills and transition exploration.

### **Course: ASSISTIVE TECHNOLOGY**

**#1648**

Length: Semester

Prerequisite: PPT recommendation

Level: Skills, ½ credit

Open to Grades: 9, 10, 11, 12

Course Description: This course is designed to meet the needs of students who require assistive technology in order to succeed in the general education curriculum. Students will develop expertise in the use of technology recommended for them as well as have exposure to various technologies (high to low) that will enhance their learning.

### **Course: LANGUAGE SKILLS**

**#1145**

Length: Semester

Prerequisite: Teacher Recommendation

Level: Skills, 1/2 credit

Open to Grade: 9, 10, 11, 12

Course Description: This support class reinforces ELL students' English language development using content from students' other courses. Listening, speaking, reading, writing, vocabulary, and grammar skills are addressed using content from history, science, math, and other classes. Placement in this multilevel class is determined by an evaluation of LAS-Links scores, classroom performance, and teacher recommendation.

### **Course: MATH CONCEPTS**

**#1232/1233**

Length: Full Year

Prerequisite: Teacher Recommendation or SBAC results

Level: Skills, 1 credit

Open to Grade: 9

Course Description: This course provides support to students in Algebra 1. The course is not a tutorial program but instead focuses on the transfer of skills from this class to the student's Algebra 1 course. Students will be placed in this class based on past performance on mastery tests and achievement in previous mathematics courses.

## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

Course: **READING**

**#1102/1103**

Length: Semester

Prerequisite: PPT recommendation

Level: Skills, ½ credit

Open to Grades: 9, 10, 11, 12

Course Description: This course is designed to meet the needs of students who require specific reading instruction. Students will develop the necessary reading skills through designed programs that incorporate phonics, imagery and comprehension of text. This course will count as elective credit.

Course: **STC TRANSITION**

**#1904/1905**

Length: Semester

Prerequisite: PPT Recommendation

Level: Skills, ½ credit

Open to Grades: 12

Course Description: This course is designed to meet the transition needs of Special Education students from high school into the world of college and/or careers.. The purpose is for the student to understand IDEA legislation and its benefits for students with special needs. Students will utilize various learning strategies, prepare for post-secondary options, and gain community experience.

Course: **WRITING & COMPREHENSION I**

**# 1104/1105**

Length: Full Year

Prerequisite: Teacher Recommendation or SBAC Results

Level: Skills, 1 credit

Open to Grade: 9

Course Description: Writing and Comprehension I is a class for freshmen who require support with their reading and writing skills. The class emphasizes reading skills such as developing a purpose for reading, understanding the central idea of a text, and monitoring reading or comprehension. Another focus is the improvement of the students writing skills through a variety of techniques. The course is not a tutorial program, but instead focuses on the concurrent transfer of skills from Writing and Comprehension I to English I.

## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

Course: **WRITING & COMPREHENSION II**

**#1142/1143**

Length: Full Year

Level: Skills, 1 credit

Prerequisite: Teacher Recommendation or SBAC Results Open to Grade: 10

Course Description: Writing and Comprehension II is a class for sophomore students who require support with their reading and writing skills. The class emphasizes reading skills such as developing a purpose for reading, understanding the central idea of a text, and monitoring reading for comprehension. Another focus is on working with the students' writing skills through a variety of techniques. The course is not a tutorial program but instead focuses on the concurrent transfer of skills from Writing and Comprehension II to English 2.

## **WORLD LANGUAGES**

Course: **FRENCH CULTURES, CONNECTIONS and Comparisons**

**#1570/1571 – 1568/1569**

Length: Full Year

Level: Skills, College Prep 1 credit

Prerequisite: Teacher Recommendation

Open to Grades: 9, 10, 11, 12

Course Description: This project-based course is designed to introduce to a foreign country and its language, culture and global sphere of influence. Using high-frequency vocabulary and learned expressions, students will develop basic communication skills with emphasis on speaking and listening. They will engage in conversations and make brief oral presentations in both English and the target language. Students will also research relevant topics and create a project in conjunction with each thematic unit covered. Topics may include items from geography, climate, families, food, clothing, housing, schools, colors and numbers. Projects will offer the opportunity for individual, paired and group work.

Course: **FRENCH 1**

**#1502/1503 – 1504/1505**

Length: Full Year

Level: College Prep, Honors, 1 credit

Prerequisite: None

Open to Grades: 9, 10, 11, 12

Course Description: This beginning level course provides understanding of French culture and introduces the communication skills of listening, speaking, reading and writing at a basic level. The course is designed to help students overcome anxieties about studying a second language. Communication in French is first taught through the use of learned functions, then by study and application of grammar and vocabulary. A variety of activities, printed sources, realia, games and audio and visual materials provide opportunities for learning and practice within and outside the classroom. Students are required to keep a notebook and portfolio for the class.



## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

**Course: FRENCH 2**

**#1512/1513 – 1506/1507**

Length: Full Year

Prerequisite: French 1

Level: College Prep, Honors, 1 credit

Open to Grades: 9, 10, 11, 12

Course Description: At the second level of a spiraling curriculum, this course increases student understanding of French culture and the communication skills of listening, speaking, reading and writing. Previously studied themes and concepts are revisited and content is enhanced through expanded grammar, vocabulary and readings. A variety of activities, printed sources, realia, games and audio and visual materials provide opportunities for learning and practice within and outside the classroom. Variety is used to offer opportunities to all students. Students are required to keep a notebook and portfolio for the class.

**Course: FRENCH 3**

**#1514/1515 – 1508/1509**

Length: Full Year

Prerequisite: French 2

Level: College Prep, Honors, 1 credit

Open to Grades: 10, 11, 12

Course Description: At the third level of a spiraling curriculum, this course increases student understanding of French culture and the communications skills of listening, speaking, reading and writing. Previously studied themes and concepts are revisited and content is enhanced through expanded grammar, vocabulary and readings. Readings and writings are increasingly complex and serve to engage students in the study of French culture, including literature and the fine arts. A variety of activities, printed sources, realia, games and audio and visual materials provide opportunities for learning and practice within and outside the classroom. Variety is used to offer opportunities to all students. Students are required to keep a notebook and a portfolio for the class.

**Course: FRENCH 4**

**#1516/1517 – 1510/1511**

Length: Full year

Prerequisite: French 3

Level: College Prep. Honors, 1 credit

Open to Grades: 11, 12

Course Description: The course is designed to increase student understanding of French culture through the communication skills of listening, speaking, reading and writing. Grammatical themes and concepts are revisited and content is enhanced through expanded, increasingly complex readings and written compositions. These serve to engage students in the study of French culture through history, literature and the fine arts. A variety of activities, printed sources, realia, games and audio and visual materials provide opportunities for learning and practice within and outside the classroom. Variety is used to offer opportunities to all students. Students are required to keep a notebook and a portfolio of their work. A project may replace the final exam.

## PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY

Course: **RUSSIAN 1**

**#1560/1561 – 1562/1563**

Length: Full Year

Prerequisite: None

Level: College Prep, Honors 1 credit

Open to Grades: 9, 10, 11, 12

**Course Description:** This course introduces students to reading and writing Russian in both the printed and cursive forms of the Cyrillic alphabet and emphasizes basic communication skills. It presents useful, basic, high-frequency vocabulary; topics include family, food, clothing, housing, weather, classes and classroom materials and numbers. In order that students be able to communicate effectively in Russian, they are introduced to fundamental structures in the present tense and the Russian case system with a strong focus on easily-mastered regular forms. Students develop basic listening and reading comprehension skills, engage in short conversations on everyday topics, make brief oral presentations, and write short compositions using the present tense and the various cases. Activities include videos, music, games, puzzles and Ukrainian egg-dyeing, called **pysjanki**. Significant geographic, historical, literary and contemporary political, social and cultural topics are also introduced and developed.

Course: **RUSSIAN 2**

**# 1564/1565 – 1566/1567**

Length: Full Year

Prerequisite: Russian 1

Level: College Prep, Honors 1 credit

Open to Grades: 10, 11, 12

**Course Description:** This course continues development of the four communication skills - reading, writing, speaking and listening – in Russian. Reading and writing are in both the printed and cursive forms of Russian. The course presents useful, basic, high-frequency vocabulary; topics include family, housing, employment, clothing, eating in a café or restaurant, meals, shopping for food and clothing, and the Russian educational system. Students will compare and contrast these elements with their American counterparts. In order that students be able to communicate effectively in Russian, they are introduced to fundamental structures in the past, present and future tenses, and the Russian case system with a strong focus on easily-mastered regular forms. Students will continue developing basic listening and reading comprehension skills. They will engage in short conversations on the topics listed, make brief oral presentations, and write short compositions using the three tenses and the various cases. Activities include videos, music, games, puzzles and Ukrainian egg-dyeing, called **pysjaki**. Significant geographic, historical, literary and contemporary political, social and cultural topics are also introduced and developed.



## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

**Course: SPANISH CULTURES, CONNECTIONS and Comparisons**

**#1574/1575 – 1572/1573**

Length: Full Year

Prerequisite: Teacher Recommendation

Level: Skills, College Prep 1 credit

Open to Grades: 9, 10, 11, 12

**Course Description:** This project-based course is designed to introduce to a foreign country and its language, culture and global sphere of influence. Using high-frequency vocabulary and learned expressions, students will develop basic communication skills with emphasis on speaking and listening. They will engage in conversations and make brief oral presentations in both English and the target language. Students will also research relevant topics and create a project in conjunction with each thematic unit covered. Topics may include items from geography, climate, families, food, clothing, housing, schools, colors and numbers. Projects will offer the opportunity for individual, paired and group work.

**Course: SPANISH 1**

**#1530/1531 – 1532/1533**

Length: Full Year

Prerequisite: None

Level: College Prep, Honors, 1 credit

Open to Grades: 9, 10, 11, 12

**Course Description:** This beginning level course provides understanding of Spanish culture and introduces the communication skills of listening, speaking, reading and writing at a basic level. The course is designed to help students overcome anxieties about studying a second language. Communication in Spanish is first taught through the use of learned functions, then by study and application of grammar and vocabulary. A variety of activities, printed sources, realia, games and audio and visual materials provide opportunities for learning and practice within and outside the classroom. Students are required to keep a notebook and portfolio for the class.

**Course: SPANISH 2**

**#1540/1541 – 1534/1535**

Length: Full Year

Prerequisite: Spanish 1

Level: College Prep, Honors, 1 credit

Open to Grades: 9, 10, 11, 12

**Course Description:** At the second level of a spiraling curriculum, this course increases student understanding of Spanish culture and the communication skills of listening, speaking, reading and writing. Previously studied themes and concepts are revisited and content is enhanced through expanded grammar, vocabulary and readings. A variety of activities, printed sources, realia, games and audio and visual materials provide opportunities for learning and practice within and outside the classroom. Variety is used to offer opportunities to all students. Students are required to keep a notebook and portfolio for the class.



## **PUTNAM HIGH SCHOOL 2019 - 2020 PROGRAM OF STUDY**

**Course: SPANISH 3**

**1542/1543 – 1536/1537**

**Length: Full Year**

**Prerequisite: Spanish 2**

**Level: College Prep, Honors, 1 credit**

**Open to Grades: 10, 11, 12**

**Course Description:** At the third level of a spiraling curriculum, this course increases student understanding of Spanish culture and the communications skills of listening, speaking, reading and writing. Previously studied themes and concepts are revisited and content is enhanced through expanded grammar, vocabulary and readings. Readings and writings are increasingly complex and serve to engage students in the study of Spanish culture, including literature and the fine arts. A variety of activities, printed sources, realia, games and audio and visual materials provide opportunities for learning and practice within and outside the classroom. Variety is used to offer opportunities to all students. Students are required to keep a notebook and a portfolio for the class.

**Course: SPANISH 4**

**#1544/1545 – 1538/1539**

**Length: Full Year**

**Prerequisite: Spanish 3**

**Level: College Prep, Honors, 1 credit**

**Open to Grades: 11, 12**

**Course Description:** The course is designed to increase student understanding of Spanish culture through the communication skills of listening, speaking, reading and writing. Grammatical themes and concepts are revisited and content is enhanced through expanded, increasingly complex readings and written compositions. These serve to engage students in the study of Spanish culture, through history, literature and the fine arts. A variety of activities, printed sources, realia, games and audio and visual materials provide opportunities for learning and practice within and outside the classroom. Variety is used to offer opportunities to all students. Students are required to keep a notebook and a portfolio of their work. A project may replace final exam.

## STATEMENT OF NONDISCRIMINATION

The Putnam School District follows Sec. 46a-60 of the General Statutes of Connecticut and it does not illegally discriminate on the basis of race, color, marital status, national origin, present or past history of mental disorder, sex, ancestry, sexual orientation, mental retardation, age, religion, or learning or physical disability including blindness in its educational programs or in admission to, access to, treatment in its programs or activities as required by Title VI, Civil Rights Act of 1964; Title IX, Educational Amendments of 1972; IDEA and Section 504 of the Rehabilitation Act of 1973; and ADA or in any other manner contrary to state or federal law. All inquiries concerning application of the afore-mentioned should be directed to the Director of Student Services, Superintendent of Schools, or building administrator.

### **Title IX Coordinator**

Director of Student Services

Telephone: 963-6926

### **Title VI Coordinator**

Director of Student Services

Telephone: 963-6926

### **Section 504 Coordinator**

Director of Student Services

Telephone: 963-6926

## GRIEVANCE PROCEDURE

All allegations will be immediately investigated by the Coordinator, Superintendent of Schools or the building Principal and treated confidentially. It is imperative for students or employees who feel they have been harassed, discriminated against, or improperly treated to report such incidents.

### **Step 1**

The selected administrator will attempt to resolve the problem through the following process:

- The administrator will confer with the charging party in order to obtain a clear understanding of that party's statement of the facts.
- The administrator will meet with the charged party in order to obtain his or her response to the complaint.
- The administrator may hold as many meetings with the parties or gather whenever additional evidence is deemed necessary.

After fully investigating the matter, the administration shall provide to the complainant a written determination of the validity of the complaint within fifteen (15) working days after receipt of the complaint.

### **Step 2**

If the complainant is not satisfied with the results of Step 1, he/she may then:

- In the case of a complaint determined by the Title VI Coordinator, submit the written complaint and request that the record be transferred to the Superintendent of schools. The Superintendent of Schools will then render to the complainant a determination of validity of the complaint within five (5) working days of submission of the complaint. If the complainant is not satisfied with the determination of the Superintendent of Schools, he/she may submit the complaint to the Board of Education.
- In the case of a complaint initially determined by the Superintendent of Schools, submit the written complaint and request the record be transferred directly to the Board of Education.

### **Step 3**

If the complaint is submitted to the Board of Education, the Board of Education or a subcommittee thereof will conduct a hearing within thirty (30) working days after the receipt of the written complaint, at which time the complainant will be given the opportunity to present the complaint orally. During the hearing, the Board or its designee may gather whatever evidence it deems necessary to decide the case. After reviewing the record, the Board will render a written response to the complaint within ten (10) working days following the completion of the hearing.

## RECENT COLLEGE ACCEPTANCES

Albertus Magnus College	Norwich University
Adelphi University	Pace University
Alvernia College	Paier College of Art
American International College	Penn State
Arcadia University	Philadelphia Biblical College
Assumption College	Point Park University
Bennington College	Providence College
Bentley College	Quinebaug Valley Community College
Berklee College of Music	Quinnipiac University
Boston College	Rhode Island College
Boston University	Ringling College of Art & Design
Bryant University	Rochester Institute of Technology
Castleton State University	Roger Williams University
Central Connecticut State University	Saint Joseph's College
Clarion University of Pennsylvania	Saint Leo University
Coastal Carolina University	Salve Regina University
College of the Holy Cross	Simmons College
Colorado State University	Southern Connecticut State University
Connecticut College	Spring Arbor University
Curry College	Springfield College
Dean College	St. Anselm College
Drexel University	St. Joseph's College
Duke University	Stonehill College
Eastern Connecticut State University	Suffolk University
Eckerd College	Syracuse University
Elmira College	Temple University
Emmanuel College	Trinity College
Endicott College	Unity College
Fitchburg State College	University of California
Florida Southern University	University of Central Florida
Fordham University	University of Connecticut
Franklin Pierce University	University of Hartford
Furman University	University of Iowa
Gordon College	University of Maine
Hesser College	University of Massachusetts at Amherst
Hofstra University	University of Montana
Ithaca College	University of New Hampshire
Johnson & Wales University	University of New Haven
Lesley University	University of Puerto Rico
Lynn University	University of Richmond
Mary Washington College	University of Southern Florida
Massachusetts College of Pharmacy	University of Tampa
Massachusetts Communications College	University of Tennessee
Messiah College	University of Vermont
Michigan State University	Wentworth Institute of Technology
Mitchell College	Western Connecticut State University
Montserrat College of Art	Western New England University
New England Institute of Technology	Worcester State College



**PUTNAM HIGH SCHOOL INFORMATION**  
**August 2019**

**Academic Program**

- **Programs/Courses offered:**  
Program of Studies, pages 9-10
- **Course Levels:**  
Program of Studies, Definition of levels – page 6
- **Graduation Requirements:**  
Program of Studies - page 6
- **Promotion/Retention Policies:**  
See Policy packet 5123
- **Opportunities for College Credit**  
Program of Studies, pages 11-12

**UConn ECE:** 14 students earned 60 credits.  
Applied Mathematics-Essentials of Economics  
Statistics  
Calculus AB

**QVCC College Career Pathways (CCP):** 51 students earned 153 credits.

AutoCAD I	Investigations in Health Careers
Blueprint Reading	Manufacturing Math
Intro to Business	Medical Terminology
Intro to Engineering	Microsoft Office I

- **Opportunities for HS Credit prior to Grade 9-**  
See Policy 6146.01
- **Staff/Student Ratio –**  
274 students  
27 instructional staff  
10:1
- **Class size average – 10 students**



## PUTNAM HIGH SCHOOL INFORMATION

August 2019

- **Library/Media Services –**

The PHS print collection is comprised of over ten thousand fiction and nonfiction volumes as well as encyclopedias, magazines, newspapers, career information and test prep, and maps. The non-print collection includes audio and eBooks, DVDs, VHS tapes, and online access to free and subscription databases such as iConn.org and ProQuest.org. Faculty and students also have access to a variety of computer programs at workstations throughout the library. There are two Computer Labs that are equipped with 30 desktop computers, a projector and an interactive whiteboard. There are two laptop carts that are also available for teacher and student use. Additional projectors, interactive whiteboards, video and document cameras, CD players, iPods, and MP3 players are available for classroom use and may only be checked out to faculty and staff.

Students can access the Library Media Center before and after school and during their study hall. During school hours, all students are expected to arrive with a pass and must sign in at the Circulation Desk. Students are welcome to come in for quiet reading, research, study, and book selection. Classes doing research gathering have priority and may sometimes preempt other students.

Regular books circulate for one month and can be renewed if there are no hold requests for the item. Reference books and magazines do not circulate unless by special request. Students may check out audio books but DVDs and VHS tapes can only be checked out by faculty and staff. Students are responsible for the timely return of materials in an acceptable condition. Students will be charged for lost or damaged items.

- **Student Access to Technology:**

With 168 laptops located in carts around the building and 120 desktops populating five computer labs, Putnam High School can offer a computer/device to every student with a ratio of 1:1.

- **PSAT/SAT/AP Results (including sub-groups) –**

### PSAT – October 2018

#### Grade 11

# of students tested = 54

	EBRW	Math	Score
Total Students	471	434	905
Free/Reduced (57%)	442	425	867
Spec Education (13%)	387	399	786
Hispanic (13%)	436	424	860
American Indian/Alaskan Native (0%)			
Asian (0%)			
Black/African American (4%)	460	405	865
Native Hawaiian or Other Pacific Islander (0%)			
White (83%)	477	437	914





# **PUTNAM HIGH SCHOOL INFORMATION**

**August 2019**

## **PSAT – October 2018**

### **Grade 10**

**# of students tested = 56**

	EBRW	Math	Score
Total Students	461	427	888
Free/Reduced (55%)	428	406	834
Spec Education (7%)	330	298	628
Hispanic (5%)	490	480	970
American Indian/Alaskan Native (4%)	445	445	890
Asian (0%)			
Black/African American (5%)	413	417	830
Native Hawaiian or Other Pacific Islander (2%)			
White (84%)	468	428	896

## **SAT – April 2019**

### **Grade 11**

**# of students tested = 59**

	EBRW	Math	Score
Total Students	484	436	919
Free/Reduced (59%)	453	417	870
Spec Education (14%)	416	366	782
Hispanic (12%)	469	431	900
American Indian/Alaskan Native (0%)			
Asian (0%)			
Black/African American (5%)	457	433	890
Native Hawaiian or Other Pacific Islander (0%)			
White (83%)	488	436	924

## **AP Results – May 2019**

15% of PHS students took 63 exams

25% of students earned a score of 3 or higher

## **% / # of students taking UConn ECE and/or AP course(s) in 2018-19**

45 students took one or more than one course

16.4% of total enrollment

### **Postsecondary Activity (Class of 2019):**

2-4 yr. College	69%
Employment/Other	30.7%
Trade & Technical Schools	0.01%
Military	0%

## **Instruction**

### **Graduation Requirements**

Graduation from our public school implies (1) that students have satisfactorily completed the prescribed courses of study for the several grade levels in accordance with their respective abilities to achieve, (2) that they have satisfactorily passed any examinations and satisfactorily demonstrated the district's performance standards, assessed in part by the statewide mastery examinations, established by the faculty and approved by the Board of Education, and (3) that they have fulfilled the legally mandated number and distribution of credits. Graduation shall not be held until 180 days and 900 hours of actual school work are completed.

The Board of Education, in establishing a graduation date, may establish for any school year a firm graduation date for students in grade twelve which is no earlier than the one-hundred-eighty-fifth day in the Board's adopted school calendar. After April first in any school year the Board may establish a firm graduation date for the school year which, at the time of such establishment provides for at least 180 days of school.

The Principal shall submit to the Board of Education through the Superintendent his/her detailed requirements and standards to agree with the goals of our schools as adopted by the Board of Education. It is expected that the faculty will apply measures of achievement to provide evidence that each student has progressed far enough toward school goals to warrant graduation according to the terms of paragraph #1 above.

The Board of Education, in recognition of its responsibility for the education of all youths in the school system, including those who do not successfully complete the assessment criteria listed above, and those who drop out of school, shall make available to all the school district's youths a course of study or alternative programs for meeting standards that will enable them to acquire a high school or vocational school diploma.

The Board of Education shall award a high school diploma to any World War II veteran or veteran of the Korean Hostilities or Vietnam Era veteran requesting such diploma who left high school for military service as defined in the statutes and did not receive a diploma as a consequence of such service.

The Board of Education shall award a high school diploma to any person who (1) withdrew from high school prior to graduation to work in a job that assisted the war effort during World War II, December 7, 1941 to December 31, 1946, inclusive, (2) did not receive a diploma as a consequence of such work, and (3) has been a resident of the state for at least fifty (50) consecutive years.

The Board of Education may grant students high school credit for successful completion of coursework earned from an accredited institution of higher learning taken either during the school year or summer months.



## Instruction

### Graduation Requirements (continued)

Commencing with the graduating class of 2023 (beginning with the incoming class of 2019-2020) and for each graduating class thereafter, in order to graduate and be granted a diploma, students must satisfactorily complete a minimum of twenty-five (25) credits, including not fewer than (1) nine credits in the humanities, including civics and the arts; (2) nine credits in science, technology, engineering and mathematics; (3) one credit in physical education and wellness; (4) one credit in health and safety education; (5) one credit in world languages and (6) a one credit mastery-based diploma assessment.

A student shall be excused from the physical education requirement upon presentation of a certificate from a physician or advanced practice registered nurse indicating that participation in physical education is medically contradicted because of the student's physical condition. The credit for physical education may be fulfilled by an elective.

In addition, also beginning with the graduating class of 2023, the Board of Education will provide adequate student support and remedial services for students beginning in grade seven (2017-2018 school year). Such student support and remedial services shall provide alternate means for a student to complete any of the high school graduation requirements, previously listed if such student is unable to satisfactorily complete any of the required courses or exams. Such student support and remedial services shall include, but not be limited to, (1) allowing students to retake courses in summer school or through an on-line course; (2) allowing students to enroll in a class offered at a constituent unit of the state system of higher education, allowing students who received a failing score, as determined by the Commissioner of Education, on an end of the school year exam to take an alternate form of the exam; and (4) allowing those students whose individualized education plans state that such students are eligible for an alternate assessment to demonstrate competency on any of the five core courses through success on such alternate assessment.

The Board of Education shall grant a student credit towards meeting high school graduation requirements for (1) completing a world-language course provided by a non-profit organization and (2) passing a subject area proficiency test identified and approved by the Commissioner of Education. Up to four credits for a private non-profit world language course shall be granted if the student achieves a passing grade on a test prescribed by the Commissioner of Education. In other subject areas, credit shall be granted, based upon successful passage of the subject area proficiency tests prescribed or identified and approved by the Commissioner of Education,\* regardless of the number of hours spent by the student in a public school classroom learning the subject matter.

The fulfillment of the mandated one credit foreign language requirement, beginning with the class of 2023, can include the successful completion of a world language course in grades six seven or eight, or an online course successfully completed, or the successful completion of a course offered privately through a nonprofit provider, provided such student achieves a passing grade on an examination prescribed by the Commissioner and such credits do not exceed four.

*\*The Commissioner, per statute, must prescribe or identify and approve the examinations within available appropriations.*



## **Instruction**

### **Graduation Requirements (continued)**

All credits earned toward meeting any of the graduation requirements through the successful completion of online courses must fulfill the requirements established in policy #6172.6, "Virtual/On-line Courses."

The Board shall create a student success plan for each enrolled student, beginning in grade six. Such plan shall include a students' career and academic choices in grades six to twelve, inclusive.

Per statute (C.G.S. 221a(f)) the determination of eligible credits is at the discretion of the Board of Education, provided the primary focus of the curriculum of eligible credits corresponds directly to the subject matter of the specified course requirements. The Board may permit a student to graduate during a period of expulsion if the Board determines the student has satisfactorily completed the necessary credits. The graduation requirements shall apply to any student requiring special education except when the Planning and Placement Team (PPT) determines the requirement not to be appropriate.

A credit shall consist of not less than the equivalent of a forty-minute class period for each school day of a school year except for a credit or part of a credit toward high school graduation earned (1) at an institution accredited by the Board of Regents for Higher Education or State Board of Education or regionally accredited, (2) through on-line course work or (3) through a demonstration of mastery based on competency and performance standards, in accordance with guidelines adopted by the State Board of Education.

Only courses taken in grades nine through twelve, inclusive, and that are in accordance with the state-wide subject matter content standards, adopted by the State Board of Education shall satisfy the graduation requirements except that the Board may grant a student credit toward meeting the high school graduation requirements upon the successful demonstration of mastery of the subject matter content described in this section achieved through educational experiences and opportunities that provided flexible and multiple pathways to learning, including cross-curricular graduation requirements, career and technical education, virtual learning, work-based learning, service learning, dual enrollment and early college, course taken in middle school, internships and student designed independent studies, provided such demonstration of mastery is in accordance with such state-wide content standards; toward meeting a specified course requirement upon successful completion in grade seven or eight of a course that corresponds directly to the subject matter of a specified course requirement in grades nine through twelve.

### **Academic Advancement Program**

The Board of Education permits students in grades eleven and twelve to substitute (1) achievement of a passing score on an existing nationally recognized examination as determined, by the State Department of Education, or series of examinations approved by the State Board of Education, (2) a cumulative grade point average determined by the State Board of Education and (3) at least three letters of recommendation from school professionals (defined in 10-66dd), for the required high school graduation requirement.

## **Instruction**

### **Graduation Requirements**

#### **Academic Advancement Program (continued)**

The State Board of Education will issue an Academic Advancement Program Certificate to any student successfully completing such program. The Academic Advancement Program Certificate shall be considered in the same manner as a high school diploma for purposes of determining eligibility of a student for enrollment at a Connecticut public institution of higher education.

The Board of Education shall permit a student to graduate from high school upon the successful completion of the above described academic advancement program.

#### **Connecticut Seal of Biliteracy**

Commencing with the graduating class of 2018, and for each graduating class thereafter, the Board of Education, utilizing criteria established by the State Board of Education, may/shall affix the "Connecticut State Seal of Biliteracy" to a diploma awarded to a student who has achieved a high level of proficiency in English and one or more foreign languages. "Foreign language" means a world language other than English and includes American Sign Language and any other language spoken by a federally recognized Native American tribe. The Board of Education shall include on such student's transcript a designation that the student received the "Connecticut Seal of Biliteracy."

#### **Pipeline for Connecticut's Future Program**

The Board of Education may establish a Pipeline for Connecticut's Future Program. Under the program, the Board shall partner with one or more local businesses to offer on-site training and course credit to District students.

(cf. 5121 – Examination/Grading/Rating  
(cf. 6111 – School Calendar)  
(cf. 6146.2 – Statewide Proficiency/Mastery Examinations)  
(cf. 6172.6 – Virtual/On-line Courses)

Legal Reference:        Connecticut General Statutes

10-5c Board examination series pilot program. Issuance of certificate (as amended by P.A. 13-247)

10-14n State-wide mastery examination. Conditions for reexamination. Limitation on use of test results. (as amended by Section 115 of PA 14-217)

10-16(l) Graduation exercises. (As amended by P.A. 96-108, An Act Concerning Student Use of Telecommunication Devices and the Establishment of Graduation Dates)



## Instruction

### Graduation Requirements

Legal Reference: Connecticut General Statutes (continued)

10-221a High school graduation requirements. (As amended by P.A. 00-124, An Act Concerning High School Diplomas and Veterans of World War II, P.A. 00-156, An Act Requiring A Civics Course for High School Graduation, P.A. 08-138, An Act Concerning High School Credit for Private World Language Courses and Other Subject Areas, P.A. 10-111, An Act Concerning Education Reform in Connecticut, P.A. 11-135, An Act Concerning Implementation Dates for Secondary School Reform, P.A. 13-57, An Act Concerning Honorary Diplomas for Vietnam Veterans, P.A. 13-122, An Act Concerning Minor Revisions to the Education Statutes, P.A. 13-247, Budget Implementer Bill and P.A. 15-237, An Act Concerning High School Graduation and P.A. 16-4(SS), section 310.), PA 17-42, An Act Concerning Revisions to the High School Graduation Requirements and PA 17-29, An Act Concerning Connecticut's Seal of Biliteracy)

10-233(a) Promotion and graduation policies. (as amended by P.A. 01-166)

P.A. 13-108 An Act Unleashing Innovation in Connecticut Schools.

P.A. 13-247 An Act Implementing Provisions of the State Budget.

P.A. 15-237 An Act Concerning High School Graduation.

P.A. 17-42 An Act Concerning Revisions to the High School Graduation Requirements

Policy adopted: January 17, 2012  
Policy revised: May 20, 2014  
Policy revised: October 2, 2017

PUTNAM PUBLIC SCHOOLS  
Putnam, Connecticut

## Instruction

### Graduation Requirements

#### Putnam High School Graduation Competencies

The Putnam Board of Education approved graduation competencies and performance objectives.

1. A Putnam High School graduate is literate. The student must meet the requirements of both a and b.
  - a. The graduate will demonstrate reading and writing proficiency by achieving proficiency on the Response to Literature portion of the CAPT; or by achieving proficiency on the Interdisciplinary portion of the CAPT; or by assembling a reading and writing portfolio that receives an average score of 4 on a 1 to 6 rubric scale when evaluated by two English teachers.
  - b. The graduate will demonstrate ability in spoken communication by giving an oral presentation in front of a group which receives a score of 4 on a 1 to 6 rubric scale.
2. A Putnam High School graduate applies problem-solving techniques. The student must meet the requirements of both a and b.
  - a. The graduate will demonstrate the ability to solve problems by achieving proficiency on the Math portion of the CAPT; or the graduate will demonstrate the ability to solve problems by achieving proficiency on the Science portion of the CAPT; or by designing an independent science research project which involves data collection and analysis and receives an average score of 4 on a 1 to 6 rubric scale as evaluated by two science teachers.
  - b. The graduate will demonstrate the ability to solve problems by performing analysis of a musical harmonic progression that receives a score of 4 on a 1 to 6 rubric scale; or by earning at least one half credit in Technology, Accounting, Psychology, Sociology, Band, Chorus or Art.
3. A Putnam High School graduate is ready for life beyond high school. The student must complete two of the following:
  - a. The graduate will demonstrate dependability by maintaining a satisfactory attendance record in accordance with the Putnam Public School attendance policy.
  - b. The graduate will demonstrate an understanding of the fundamentals of personal finance by passing a school-designed personal finance test or by earning a half a credit in personal finance.

## Instruction

### Graduation Requirements

#### Putnam High School Graduation Competencies (continued)

- c. The graduate will demonstrate the ability to produce a resume and fill out a job application.
- 4. A Putnam High School graduate is a contributing member of society.
  - a. The graduate will demonstrate an understanding of civic involvement by completing 20 hours of community service verified in writing by a supervising adult.
- 5. A Putnam High School graduate is culturally aware.
  - a. The graduate will demonstrate an understanding of cultured literacy by passing a music, art, or foreign language course or by completing a project about another culture, presenting it to a class, and receiving a score of 4 on a 1 to 6 rubric scale; or by participating in a partner project with another demographically dissimilar school.
- 6. A Putnam High School graduate understands the basic tenets of good health.
  - a. The graduate will demonstrate knowledge of a fit lifestyle by designing a personal fitness program which receives a score of 4 on a 1 to 6 rubric scale; or the graduate will demonstrate physical fitness by achieving a minimum score of 20 points out of 40 on the Grade 10 physical education test.
- 7. A Putnam High School graduate possesses competence in computer technology.
  - a. The graduate will demonstrate word processing ability by passing a school-designed computer use test; or the graduate will demonstrate the ability to use the Internet as a scholastic resource by passing a school-designed Internet search test; or by passing an Internet course.
- 8. A Putnam High School graduate possesses interpersonal skills.
  - a. The graduate will demonstrate the ability to work harmoniously with others by working in a group of three or more (not chosen by the graduate) to give a joint presentation and will receive a score of 4 on a 1 to 6 rubric scale.

### Transfers

If a student transfers into the Putnam Public Schools after completing at least three years in a high school in another district, he/she may be exempted from Putnam's performance standards requirement or graduation requirements.



## **Instruction**

### **Graduation Requirements (continued)**

#### **Special Needs**

Students with special needs may be exempt from district performance standards for graduation as described in this policy if so indicated in their Individual Education Plan.

#### **Notifications**

1. At the beginning of each school year the Administration and the Guidance Department will review the students' current status on performance assessments/tasks.
2. The Administration/Guidance Department will remind students of the performance standard requirement for graduation at the beginning of each school year.
3. Each student shall be notified by his/her guidance counselor of his/her status relative to meeting the performance standards for graduation.
4. The Administration/Guidance Department will also notify in writing the parents of seniors who have not met the performance standard goal in any area and thus must pass one or more of the district's performance tasks.

#### **Remediation Plan**

1. Return in September as a fifth year student.
2. Enroll in a regional summer school and pass the requirement.
3. Make arrangements for re-testing to meet the performance standard.

#### **Appeal Process**

1. Students must submit their written request for an appeal to the Principal within ten school days of receiving their score.
2. If an appeal is made, the work will be re-submitted anonymously to the Professional Steering Committee to be re-assessed.
3. The outcome of the re-assessment process will be sent to the Principal.
4. The Principal will communicate the re-assessment process to the student and parent(s)/guardian(s),
5. Any student may appeal within ten days to the Superintendent if they believe the process described in these regulations was not followed.
6. The Superintendent will review the case to assure that all regulations were followed.

#### **Academic Grading**

A full year course is granted a credit if the student's final grade is 65 percent or above.

Although 65 percent is passing, all students receive a progress report midway through each quarter. Conferences are held every semester. If the student's classroom work continues in an unsatisfactory manner, the student will be in danger of failing and earning no credit.

## Instruction

### Graduation Requirements

#### Academic Grading (continued)

The Student Assistance Team procedures should be followed for students in grades 9 through 12, who are experiencing unusual difficulties that may be academic, social or emotional.

Legal References: Connecticut General Statutes

10-18 Courses in United States history, government and duties and responsibilities of citizenship

10-19 Teaching about alcohol, nicotine or tobacco, drugs and acquired immune deficiency syndrome

10-220 Duties of boards of education

10-220a High school graduation requirements

10-233a Promotion and graduation policies. (As amended by PA 01-166)

Regulation approved:

January 17, 2012

PUTNAM PUBLIC SCHOOLS  
Putnam, Connecticut



## Instruction

### High School Credit Earned in Grade 8

The Putnam Board of Education believes that students should have the opportunity to take advanced math classes. Students who take Algebra I at Putnam Middle School, are eligible to receive high school credit.

#### Criteria:

1. The student completes Algebra I with a grade of 74 or greater.
2. During ninth grade at Putnam High School, the course will be added to the transcript as Algebra I - Advanced, P (Pass).
3. The student will receive one credit.
4. The grade will not be included in the cumulative grade point average.
5. Students are still required to earn three credits in Mathematics in grades 9-12.
6. If a student retakes Algebra I in high school, he/she will receive only one credit for Algebra I.

Legal References: Connecticut General Statutes

10-211a High school graduation requirements.

Policy adopted: January 17, 2012

PUTNAM PUBLIC SCHOOLS  
Putnam, Connecticut



## **Instruction**

### **Weighted Grading**

It is the policy of the Board of Education that a grade in a high school honors class or an advanced class is given added weight for purposes of calculating grade point average and determining class rank. The administration has developed and published a formula for calculation of grade point average and class rank reflecting the weighted grading system. The high school Principal shall ensure that parents are notified of this policy. It is currently described in the High School Student Handbook. The weighted grading procedure is not to be used in the determination of Honor Roll eligibility.

Legal References:     Connecticut General Statutes

P.A. 99-81 An Act Concerning Weighted Grading for Honors Classes.

Policy adopted:     January 17, 2012

PUTNAM PUBLIC SCHOOLS  
Putnam, Connecticut



## Instruction

### Weighted Grading

#### GPA Calculation, Weighted Grades and Class Rank

A student's grade point average, or GPA, is an average of all accredited high school courses a student has taken. The GPA value shown below and the credit value of the course are used to make this calculation.

When the values from the chart are used without any adjustment, this is the simple GPA. However, Putnam High School offers courses on three levels. In order to differentiate between the three levels and encourage students to take more challenging courses, a weighted GPA system is also used. In this system the GPA values below are assigned to college prep courses. If a student takes an honors course, 0.5 is added to the GPA value. If a student takes an AP course, 1.0 is added to the GPA value.

Class rank is established using weighted GPA's. Since Putnam High School accepts grades from other schools in calculating GPA's, there is no minimum enrollment time required for a student to receive a class rank. However, in order to be recognized as class valedictorian (class rank: 1) or salutatorian (class rank: 2), a student must have been enrolled at Putnam High School for a total of two years by the time of graduation.

<u>Grade</u>	<u>College Prep</u>	<u>Honors</u>	<u>AP</u>
A+	4.33	4.83	5.33
A	4.00	4.50	5.00
A-	3.67	4.17	4.67
B+	3.33	3.83	4.33
B	3.00	3.50	4.00
B-	2.67	3.17	3.67
C+	2.33	2.83	3.33
C	2.00	2.50	3.00
C-	1.67	2.17	2.67
D	1.00	1.50	2.00
F	0.00	0.00	0.00

Legal References: Connecticut General Statutes  
P.A. 99-81 An Act Concerning Weighted Grading for Honors Classes.

Regulation approved: January 17, 2012

PUTNAM PUBLIC SCHOOLS  
Putnam, Connecticut







## Students

### Promotion/Acceleration/Retention

The Board of Education is dedicated to the best total and continuous development of each student enrolled in its schools. Therefore, the district will establish and maintain high standards for each grade and monitor student performance in a continuous and systematic manner. The administration and professional staff shall establish a system of grading and reporting academic achievement to students and their parents/guardians. The system shall also determine when promotion and graduation requirements are met. The decision to promote a student to the next grade level shall be based on the following criteria:

1. Successful completion of the curriculum,
2. Attendance,
3. Performance on the statewide testing program,
4. Other standardized tests,
5. Statewide reading standards in the primary grades,
6. Maturity, and
7. Academic potential.

A student shall not be promoted based upon age or any other social reason not related to academic performance. The district shall provide alternatives to promotion such as, but not limited to transition programs and may require students whose academic performance jeopardizes their promotion or graduation to attend after school, summer school or other programs the district offers that are designed to help them. The administration shall determine remedial assistance for a student who is not promoted.

The Board of Education shall approve the grading and reporting systems as developed by the administration and faculty upon the recommendation of the Superintendent of Schools.

The Board desires to eliminate the practice of promoting students to the next grade level for social reasons even though they are failing academically. The Board expects students to progress through each grade, usually one grade per school year. To accomplish this, instruction should accommodate the varying interests and growth patterns of individual students and include strategies for addressing academic deficiencies when needed. Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards. The student's readiness for work at the next grade level shall be required before he/she is promoted. Students who have mastered the appropriate skills will be promoted; those who have not will be recommended by the Principal to the Child Study Team for retention.

## Students

### Promotion/Acceleration/Retention (continued)

Retention, nor social promotion, is considered an adequate response to student underachievement. Neither requires change in pedagogy, content or curriculum. Appropriate steps must be taken to ensure that students learn what they need to know to be successful. The district must consistently address the underlying reasons for student failure to achieve and what changes in school organization, curriculum, instruction and educational programs are necessary for students to succeed.

Progress toward high school graduation shall be based on the student's ability to pass the required subjects and electives necessary to earn the required number of credits necessary for graduation.

In cases where students display extraordinary academic achievement, the Superintendent or his/her designee may approve a student for acceleration into a higher grade level. All incidents of acceleration will be reported to the Board of Education following the action.

Schools shall identify students in danger of failing and being at risk for retention. This identification shall also include those students who fail to meet the remedial standards of the CMT and CAPT statewide assessment programs. Prior to deciding on retention for a student not mastering the appropriate skills, the district may require the student to receive supplemental or remedial instruction to assist the student in overcoming his/her academic deficiencies. Opportunities may include but are not limited to, after-school tutorial programs, Saturday tutorial programs, summer school, instruction during school vacations, or during weekend programs, cross-age tutoring or student mentoring.

In all cases of promotion or retention, the parent/guardian is to be fully involved and informed throughout the promotion/retention decision making process. Parents will be notified as early as possible that retention is being considered and except in very unusual circumstances, no later than March 31. In all cases where retention is being considered, for a student in Grades Pre Kindergarten through 8, the student will be referred to the school's child study team; the Superintendent will notify the Board of Education in April of each year of the students at risk for retention. Promotion at the high school will be determined by credit accumulation per Board of Education Regulation 5123. At the end of each school year, the Superintendent will report to the Board of Education the number of students not achieving the required number of credits to advance to the next grade level. The final decision on retention shall be made by the principal in consultation with classroom teachers, the child study team and the parent/guardian.



## Students

### Promotion/Acceleration/Retention (continued)

Legal Reference: Connecticut General Statutes

P.A. 99-288 An Act Concerning Education Accountability

10-221(b) Boards of education to prescribe rules.

10-265g Summer reading programs required for priority school districts. Evaluation of student reading level. Personal reading plans. (as amended by PA 01-173 and PA 06-135)

10-265l Requirements for additional instruction for poor performing students in priority school districts; exemption. Summer school required; exemption (as amended by PA 99-288, PA 01-173, PA 03-174 and PA 06-135)

Policy adopted: August 17, 2010

PUTNAM PUBLIC SCHOOLS  
Putnam, Connecticut

## **Students**

### **Credit Recovery**

Recognizing that unusual conditions sometimes create a situation in which a student will not obtain a passing grade, the Board of Education will permit a student to make up a limited number of credits in summer school, and/or credit recovery program.

The Board of Education reserves the right to charge for summer school and credit recovery programs.

Policy adopted: August 17, 2010

PUTNAM PUBLIC SCHOOLS  
Putnam, Connecticut



## Students

### Credit Recovery

1. Students may make up no more than two academic courses for credit during a summer session, (except in extraordinary cases).
2. Students must have a minimum grade of 50 in order to attend summer school.
3. Permission of the guidance counselor or principal must be obtained.
4. Students who successfully complete summer school will receive a passing grade which will be recorded on the student's transcript and calculated along with the original failing grade, in the student's cumulative grade point average.
5. A fee for each summer school course must be paid at the time of registration. Some enrichment courses have additional fees. The summer school administration reserves the right to alter the charge per course should the need to do so arise.
6. A minimum number of students must register for a course in order for it to be offered.
7. Students should dress in an appropriate manner for school and in consideration of the type of weather. Beachwear is not appropriate dress for school no matter what conditions prevail. Appropriate footwear must be worn at all times for health and safety reasons.
8. Attendance at each of the 20 days of summer school is mandatory. Students may only be absent due to illness or family emergencies, Unexcused absences may result in no credit being given for summer school. Any work missed due to excused absences must be made up before credit is given.

Parents must report student absences by calling the summer school office between 7:30 a.m. and 8:00 a.m. each morning.

9. Books provided to the students must be returned at the end of summer school. Failure to do so will result in credit being held up until the book is returned. Lost or damaged books must be paid for before another book is distributed.
10. Students will not be eligible for summer school make-up if the primary reason for the course failure was excessive class absences.

Regulation approved: August 17, 2010

PUTNAM PUBLIC SCHOOLS  
Putnam, Connecticut

## Students

### Graduation Ceremonies (Participation)

Graduation and related senior activities shall be established as opportunities to honor and to recognize those who have successfully completed the District's course of study and are qualified to receive a diploma. The Board believes that these students deserve a public celebration that recognizes the pursuit of learning throughout their lives.

High school students must fulfill state and District graduation requirements in order to participate in graduation ceremonies.

In order to encourage high standards of student conduct and behavior, the principal may deny the privilege of participating in graduation ceremonies and/or activities in accordance with school rules. School rules shall ensure that the student and parent/guardian receive written notice of the privilege(s) to be denied, the grounds for such denial and the means whereby a student may appeal this decision.

Additional exceptions may be approved by the Board in unusual circumstances, upon recommendation of the school administration.

To honor superior academic achievement, graduation ceremonies may include recognition of a valedictorian and salutatorian. The Superintendent or designee shall establish procedures that ensure a fair determination of the students who have achieved the highest grade point average in the graduation class.

The Superintendent or designee may identify other school-sponsored awards which may be given during graduation exercises. A separate awards program may be held to recognize graduation students receiving other school and non-school awards.

(cf. 5114 – Suspension/Expulsion Due Process)

(cf. 5123 – Promotion/Acceleration/Retention)

Legal Reference: Connecticut General Statutes

10-221 Boards of education to prescribe rules, policies and procedures

Policy adopted: August 17, 2010

PUTNAM PUBLIC SCHOOLS  
Putnam, Connecticut



## Students

### Credit Recovery

1. Students may make up no more than two academic courses for credit during a summer session, (except in extraordinary cases).
2. Students must have a minimum grade of 50 in order to attend summer school.
3. Permission of the guidance counselor or principal must be obtained.
4. Students who successfully complete summer school will receive a passing grade which will be recorded on the student's transcript and calculated along with the original failing grade, in the student's cumulative grade point average.
5. A fee for each summer school course must be paid at the time of registration. Some enrichment courses have additional fees. The summer school administration reserves the right to alter the charge per course should the need to do so arise.
6. A minimum number of students must register for a course in order for it to be offered.
7. Students should dress in an appropriate manner for school and in consideration of the type of weather. Beachwear is not appropriate dress for school no matter what conditions prevail. Appropriate footwear must be worn at all times for health and safety reasons.
8. Attendance at each of the 20 days of summer school is mandatory. Students may only be absent due to illness or family emergencies, Unexcused absences may result in no credit being given for summer school. Any work missed due to excused absences must be made up before credit is given.

Parents must report student absences by calling the summer school office between 7:30 a.m. and 8:00 a.m. each morning.

9. Books provided to the students must be returned at the end of summer school. Failure to do so will result in credit being held up until the book is returned. Lost or damaged books must be paid for before another book is distributed.
10. Students will not be eligible for summer school make-up if the primary reason for the course failure was excessive class absences.

Regulation approved: August 17, 2010

PUTNAM PUBLIC SCHOOLS  
Putnam, Connecticut

## Students

### Graduation Ceremonies (Participation)

Graduation and related senior activities shall be established as opportunities to honor and to recognize those who have successfully completed the District's course of study and are qualified to receive a diploma. The Board believes that these students deserve a public celebration that recognizes the pursuit of learning throughout their lives.

High school students must fulfill state and District graduation requirements in order to participate in graduation ceremonies.

In order to encourage high standards of student conduct and behavior, the principal may deny the privilege of participating in graduation ceremonies and/or activities in accordance with school rules. School rules shall ensure that the student and parent/guardian receive written notice of the privilege(s) to be denied, the grounds for such denial and the means whereby a student may appeal this decision.

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PUTNAM PUBLIC SCHOOLS  
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**PUTNAM HIGH SCHOOL INFORMATION**  
**August 2019**

**Athletic/Extra Curricular/Co-Curricular Programs/Opportunities**

- Athletic Teams/Programs with team levels

F = Freshmen

JV = Junior Varsity

V = Varsity

Boys	Girls	Season
Soccer (V)	Soccer (V)	Fall
Football (F, JV, V)	Volleyball (JV, V)	Fall
Cheerleading (V)	Cheerleading (V)	Fall
Cross Country (V)	Cross Country (V)	Fall
Basketball (F, JV, V)	Basketball (JV, V)	Winter
Cheerleading (V)	Cheerleading (V)	Winter
Baseball (V)	Softball (V)	Spring
Track and Field (V)	Track and Field (V)	Spring
Golf (V)	Golf (V)	Spring

- League Affiliations:  
**Eastern Connecticut Conference (ECC)** for all sports excluding Football.  
**Connecticut Technical Conference (CTC)** for Quinebaug Valley Pride Football program (PHS currently participates in a tri-op with Ellis Tech and Tourtelotte Memorial High School).
- Unified Sports  
 PHS collaborates with WA for Unified Sports opportunities.
- Clubs/Organizations:

**Clubs**

Art Club	Marching Band
Debate Club	National Honor Society
Drama/Theater Club	Robotics
Future Business Leaders of America (FBLA)	Students against Destructive Decisions (SADD)
Gay Straight Alliance (GSA)	School Newspaper
*Interact	Student Council
Knitting Club	Yearbook
*Leos Club	

\* denotes a community organization





**PUTNAM HIGH SCHOOL INFORMATION**  
**August 2019**

- Student Government
  - Student Council
  - Class officers (President, Vice President, Treasurer, Secretary, Historian)
- Art/Music/Drama Opportunities/Offerings
  - Fine Arts, Program of Studies, page 23-26





# Putnam High School



## Athletic Handbook

2019-2020

Page 1 of 15



## Putnam High School Fact Sheet

**Mailing Address:** 152 Woodstock Avenue  
Putnam, CT 06260

**Main Office Phone:** (860) 963-6905

**Fax:** (860) 963-6911

**Enrollment:** 300

**Nickname:** Clippers

**School Colors:** Royal Blue and White

**Affiliation:** Independent  
(CIAC- Class "S")

**Conference:** Eastern Connecticut Conference  
(Small Division)

**Facilities:** \*St. Marie Greenhalgh Sports Complex  
(football, soccer, track)  
\*Putnam High School Gymnasium  
(basketball, volleyball)  
\*Murphy Recreation Park (baseball & softball)  
\*Owen Tarr Park (night games)  
\*Putnam Nature Trail (cross country)  
\*Connecticut National Country Club (golf)

**Superintendent:** Daniel Sullivan III

**Principal:** Jacqueline Vetrovec

**Assistant Principal:** Suzanne Sansoucy

**Athletic Director:** TBD

**Athletic Secretary:** Gina Derosier

**Athletic Office Phone:** (860) 963-6905





## Statement of Nondiscrimination

The Putnam School District follows Sec. 45a-60 of the General Statutes of Connecticut and it does not illegally discriminate on the basis of race, color, marital status, national origin, present or past history of mental disorder, sex, ancestry, sexual orientation, mental retardation, age, religion, or learning or physical disability including blindness in its educational programs or in admission to, access to, treatment in its programs or activities as required by Title VI, Civil Rights Act of 1964; Title IX, Educational Amendments of 1972; IDEA and Section 504 of the Rehabilitation Act of 1973; and ADA or in any other manner contrary to state or federal law. All inquiries concerning application of the aforementioned should be directed to the Director of Student Services, Superintendent of Schools, or building administrator.

### *A Parent and Student Guide to Athletics at Putnam High School*

The purpose of the athletic program is to stimulate students to develop mutual interests, promote motivations, improve physical skills, and collaborate with others for a common goal. In addition our sport program offers many other benefits and learning opportunities such as competition, physical well-being, recognition, understanding of others, discipline, perseverance, thinking under pressure and loyalty. It is one of the many Clippers programs which offer the individual the opportunity to develop interests and grow through her/his participation and competition in a group activity. Athletic contests involve considerable time for practices and games, strenuous physical effort, and students travel. Each sport is a specialized form of learning experience, and as such, entails numerous responsibilities. Students who try out for any sport should be aware of these responsibilities and be willing to assume them.

### PUTNAM HIGH SCHOOL ATHLETIC OFFERINGS

#### Fall Sports (Tryout Date)

Boys Soccer  
Girls Soccer  
Cheerleading  
Football  
Volleyball  
Cross Country

#### Winter Sports (Tryout Date)

Boys Basketball  
Girls Basketball  
Winter Cheerleading

#### Spring Sports (Tryout Date)

Baseball  
Softball  
Track and Field  
Golf

### Board of Education Policies

Many of the procedures and protocols described in this handbook are derived from Putnam Board of Education policies. All Board of Education policies can be found on the district's website, [www.putnam.k12.ct.us](http://www.putnam.k12.ct.us).

## Putnam High School Code of Conduct

### Introduction

It is a privilege and honor to represent one's school and community while participating on a Putnam High School athletic team. It is the athlete's responsibility to conform to those rules and regulations necessary to participate successfully and to follow the "Code of Conduct."

A firm and fair policy of enforcement is needed to uphold the regulations and standards of the athletic department. The community, school administrators and the coaching staff feel strongly that the high standards of conduct and citizenship are essential in maintaining a sound program of athletics.

### CODE Of Conduct

1. Athletes shall conform to the school, CSC and CIAC eligibility rules, including all medical and academic requirements.
2. Athletes shall conform to the behavioral norms of the school and act in a responsible manner with regards to the rules and regulations established in the Putnam High School Student Handbook. Consequences will be exercised when needed.
3. Athletes shall conform to the behavioral norms of society in general and to the specific laws established by local, state, and federal governments.
4. Athletes shall attend and not be tardy for all practices and competitions held both during regular school sessions and during vacations. Exceptions shall be subject to the approval of the head coach.
5. Athletes shall, at all times, conduct themselves in a manner exhibiting sound moral character and exemplify good sportsmanship.
6. Athletes shall be held responsible and accountable for all equipment associated with the functioning of the team, i.e. uniforms, equipment, etc.
7. Athletes shall always conduct themselves with an attitude that is positively stated, exhibits pride and is representative of the Putnam community in general.
8. Athletes shall abstain from using drugs (including anabolic steroids, performance enhancing substances), alcohol, and tobacco, which are deemed harmful to one's health, athletic performance, and general well being. A "zero tolerance" policy is upheld. **Please note that the CIAC has enacted a policy concerning use of performance enhancing drugs. Any student athlete who has been determined to have used, in or out of season, androgenic/anabolic steroids or other performance enhancing substances shall be declared ineligible for 180 school days on each occurrence. The 180 school day period of ineligibility commences on the day the CIAC board of Control makes such determination.**

### ATHLETIC REQUIRMENTS FOR PARTICIPATION

In order to participate in any sport at Putnam High School, it is necessary for each student to have:

1. A current (within one year) Medical Examination form on file with the school nurse. The medical forms must be on file and completed **before** an athlete can participate in any sport.
2. Before an athlete can participate in any practice or game, the parent and athlete will sign off on the athletic handbook, the state mandated Concussion Awareness and Acknowledgement Form and Sudden Cardiac Arrest Consent Form, and the Westview Healthcare Center Form. Parents and students must also fill out the emergency information form at the end of this handbook.



Students must be in school for at least 4 hours or they may not participate/perform in any activity that is considered extracurricular. Extracurricular activities are any activity that takes place outside of the classroom for the purpose of enrichment, entertainment, or sports.

### **Grades**

Grades are reported four times per year. There is one progress report issued each quarter, and there is an official report card issued at the end of each semester.

### **Academic and Eligibility Requirements**

It is necessary for the student to meet the academic and eligibility requirements as set forth by the Putnam Board of Education and the C.I.A.C. Participation in athletics is considered a privilege. Students wishing to participate in athletics must meet the following criteria:

- Must maintain a minimum overall average of 65 with no more than one failing grade.
- Have less than 5 unexcused tardies to school per reporting period
- Have less than 3 events leading to office discipline referrals per reporting period
- Serve all assigned office discipline obligations

### **Athletic Chain of Command**

Putnam High School strives to make all activities and teams enjoyable for students. If any parent or athlete has any questions or concerns regarding athletics at Putnam High School, we asked that any issue be handled at the lowest possible level.

1. Coach (this may include head coach or an assistant coach)
2. Athletic Director
3. School Administrators
4. Superintendent
5. Board of Education

### **Risk of Athletic Participation**

We work hard to make our teams a safe environment for all athletes. However, in spite of all safe guards, there are some risks associated with athletic participation. Injuries some serious can occur in during athletic activities. All athletes and parents need to be aware of and understand this very real possibility. Please remember, all injuries need to be reported to a coach immediately. Additional insurance is available to be purchased by an outside provider at the start of every school year.

### **PROCEDURES FOR ATHLETIC INJURIES AND INSURANCE**

1. All injuries which occur while participating on an athletic team are to be reported immediately to the coach and then the athletic trainer.
2. If it is a traumatic injury requiring immediate medical care the coach will follow emergency medical procedures (i.e. call an ambulance, contact the parents, contact the athletic trainer if at home event, send athlete with the emergency medical form to the hospital).
3. If it is a routine injury such as a sprain, strain, or pull, the athlete should seek an evaluation from the certified athletic trainer. The athletic trainer will refer the injury if necessary and limit participation when needed.
4. The athletic trainer will then process an injury report and if necessary the proper insurance form.

5. Any visit to a doctor for treatment of a sport-related injury must be reported to the coach and athletic trainer, if it was not previously reported. It is then your obligation to return with a written release form from the doctor in order to return to participation in a sport.

6. If the athlete does not report the injury in a timely manner to the appropriate staff, then you will be unable to utilize the secondary insurance plan purchased by the school system.

#### **Team Travel**

Each team travels by school bus, when provided, to and from athletic contests. Team members who wish to accompany **parents** to or from a game must make prior arrangements with the coach, athletic director, or the principal. Only an athlete's parent or guardian may provide this transportation. **Under no circumstance can an individual other than a parent or guardian provide transportation to or from an athletic contest outside of school.**

#### **Team Equipment**

It is the responsibility of each team member to care for the equipment issued to them and to return this equipment to the coach at the end of the season. Part of the training for any team or squad includes cleanliness of clothing, equipment, and locker. No athlete may participate in a future season until all obligations regarding team equipment are met. Graduating seniors will not receive their cap and gown until they have met the above responsibilities.

#### **Team Lockers**

Lockers remain property of the Putnam Public Schools. A locker is provided in the locker room for each team member. School officials always have the right to access them. The school has the right to search the locker at any time (CT. Statute Section 10-221). A lock may be secured from the coach, or the individual may provide his/her own lock, subject to the coach's approval. Lockers should be locked at all times. The school or district is not responsible for any lost or stolen property.

#### **Team Practices**

Coaches are to adhere to the practice schedule given to athletes within the first week of practice. Practices are conducted after school hours during the season under the supervision of an official coach. Please note, practices will not be held when school is dismissed early due to inclement weather or if school is cancelled altogether. Teacher detention, special help, and appointments with teachers take precedence over practice. Coaches will also adhere to all CIAC protocols for practice.

#### **Athletic participation: Attendance and Tardy Policy**

- Students must be present for four full class periods to participate in either practice or games on that day except by approval of the principal and/or athletic director. Lunch period does not count as a class period.
- Any student who accumulates three (3) unexcused absences and/or tardies, during their season of participation (practice and/or games), will be suspended from playing in one game. If a student continues to accumulate unexcused absences and/or tardies, they will be suspended an additional game for each additional occurrence (the slate does not get wiped clean after the first three occurrences).



### **Participation in Non-School Athletic Teams**

During a season a student is not allowed by CIAC regulations to play on a non-school sport team of the same sport.

### **Game Cancellation Policy**

Any game which is cancelled due to weather or any other circumstance out of the schools control, will be announced on WINY Radio 1350 AM. It is also the responsibility of the coach to inform their athletes.

### **HAZING POLICY**

Hazing is defined as reckless or intentional acts by a team member that endangers the mental or physical health of another individual on a team whether the behavior is part of an initiation into a team, or not, shall be prohibited. Any hazing activity shall be presumed to be a forced activity, even if the student willingly participates in such activity.

**"Endanger the mental health"** shall include any activity except those activities authorized by law, which would subject the individual to extreme mental stress, such as prolonged sleep deprivation, forced prolonged exclusion from social contact, forced conduct which could result in extreme embarrassment, or any other forced activity which could adversely affect the mental health or dignity of the individual.

**"Endanger the physical health"** shall include, but is not limited to, any brutality of a physical nature, such as whipping, beating, exposure to the elements, forced consumption of food, alcoholic beverage, drug or controlled dangerous substance; or any other forced activity which would adversely affect the physical health or safety of the individual. Upon receipt of a complaint or a report of hazing, the school district shall undertake an investigation. If a hazing violation is deemed to have occurred, appropriate disciplinary proceedings will occur. These could include suspension, expulsion, and as well as criminal prosecution. Disciplinary consequences will be sufficiently severe to deter violations and to appropriately discipline prohibited behavior. This policy applies to all situations whether on or off campus.

### **PARENT MEETING**

Each team will conduct (1) all encompassing parent meeting for all parents whose children will be participating in the athletic program for that year before the first week of practice. It is the responsibility of the parent or guardian to attend that meeting and to receive information regarding student participation in the program. At the parent meeting all forms will be collected. These forms must be completed and signed prior to participating.

### **Putnam High School Athletics Social Media Position Statement**

Social Media has become engrained in today's society. The wide variety of social networking tools presently available provides students easy access to share important news and events with each other. Social Media technologies such as Twitter, Facebook, internet forums, weblogs, social blogs, micro-



blogging, Wikis, podcasts, photographs, video dating, social bookmarking and others have many benefits in our world; however, they can also be disruptive when inappropriate social media postings occur. Using these communication tools in an inappropriate manner can have negative consequences, especially if unkind words or threats are used with intent to hurt others.

Putnam High School Athletics recognizes and supports its student-athletes, and coaches' rights to freedom of speech, expression and association including the use of social networks. In this context, each student-athlete and coach must remember that participating and competing for Putnam High School is a privilege, not a right. The student-athlete and coach represent his or her high school and the Putnam community, and therefore, they are expected to portray themselves, their team and their high school in a positive manner at all times. Any online postings must be consistent with federal and state laws, as well as team, school and Putnam Board of Education rules and regulations.

Specifically prohibited behaviors are not limited to:

- Sexually explicit, profane, lewd, indecent, illegal or defamatory language/actions
- Derogatory language regarding school personnel or other students
- Comments designed to harass or bully students and/or school personnel
- Nude, sexually-oriented, or indecent photos, images or altered pictures

Also prohibited are all on-campus connections to off-campus violations of this policy.

- Use of school computers to view off-campus postings
- Students accessing posts at school on their own devices
- Distribution of hard copies of posts on school property
- Re-communication on campus of the content of the posts

Any authorized or unauthorized use in school or out of school of computer software, computer network, telecommunication devices, information technology, and related technologies, which disrupts or interferes with the educational process in any manner is prohibited and may result in removal from the team or activity.

## CONNECTICUT INTERSCHOLASTIC ATHLETIC CONFERENCE

### CIAC

#### Eligibility Rules

According to CIAC athletes are NOT ELIGIBLE:

1. If you are failing more than one class at any progress report or at the end of any marking period.

**Note:** An athlete may practice, but not play in any competitive match during this time. (Putnam H.S.)

2. If you have not passed at least four (4) units or the equivalent at the end of the last regular marking period, with the exception of fall eligibility. \* (Rule I.A.)

3. If you are nineteen (19) years of age before July 1; (Rule II.B.)

4. If you have changed schools without a change of legal residence; (Rule II.C. See complete Rule of exceptions.)

5. If you have played the same sport for more than three (3) seasons in grades 10, 11, and 12; (Rule II.B.)

6. If you play or practice with an outside team in the same sport while a member of the school team after the first scheduled game in any season; (Rule II.E.) The exception to Rule II.E. shall be:

1) Participation in parent-child tournaments.

2) Swimming, tennis, gymnastics – a pupil may practice but not compete with a non-CIAC team during the season.

7. If you play under an assumed name on an outside team; (Rule II.F.)

8. If you receive personal economic gain for participation in any CIAC sport. (Rule II.F)

9. During the CIAC defined sports season, players are not permitted to participate with or for teams (professional or otherwise) in any capacity. This regulation includes "try-outs", "work outs" and other activities which are designed for the purpose of showcasing or evaluating talent.

- For fall sports – student must be a continuing student (eighth grade to ninth grade) or have received credit for four (4) units or its equivalent towards graduation at the conclusion of the school year preceding the contest (rule i.a.)

**NOTE:** Marking period grades (not semester grades) are to be used in determining scholastic eligibility, except for fall eligibility. You may consult your Principal or Athletic Director for other rules affecting athletic eligibility.

**Putnam High School  
Athletic Awards System  
Boys and Girls**

Athletes

**A. Award Certificate**

Awarded to all participants on any athletic team upon completion of the sports season.

**B. Putnam Block "P"** Each sport will be allocated a maximum of two Block "P" awards per year to be awarded at the coaches discretion as follows:

1. Most Valuable Player
2. Coaches Award

**Putnam High School Athletics Alumni Association Annual Banquet**

At our annual PHSAAA banquet, the following awards are presented.

- Baseball Outstanding Performer (Paul Fall Award)
- Baseball Unsung Award
- Basketball Cheerleading Outstanding Performer
- Basketball Cheerleading Unsung Hero Award
- Basketball Male Outstanding Performer (William Simonzi Award)
- Basketball Unsung Hero Award
- Basketball Female Outstanding Performer
- Basketball Female Unsung Hero Award
- Football Cheerleading Outstanding Performer
- Football Cheerleading Unsung Hero Award
- Football Outstanding Back (Peter Caplette Award)
- Football Outstanding Lineman Award (Frank Wallen Award)
- Football Unsung Hero Award (Omer Valade Award)
- Football MVP Award
- Golf Outstanding Performer (Jeffrey P. Jankot Award)
- Soccer Male Outstanding Performer
- Soccer Male Unsung Hero
- Soccer Female Outstanding Performer
- Soccer Female Unsung Hero Award
- Softball Outstanding Performer
- Softball Unsung Hero Award
- Special Olympian Award
- Volleyball Outstanding Performer
- Volleyball Unsung Hero Award
- Cross Country Male MVP
- Cross Country Female MVP
- Track Male Outstanding Performer (Paul J. Bourgeois Award)
- Field Male Outstanding Performer (George St. Marie Award)
- Track and Field Male Unsung Hero Award
- Track Female Outstanding Performer
- Field Female Outstanding Outstanding Performer
- Track and Field Female Unsung Hero
- Gymnastics Outstanding Performer
- Male Outstanding Athlete of the Year
- Female Outstanding Athlete of the Year

The award winners are nominated by their coach and are honored at a banquet held in June.



### **PHSAAA Outstanding Athlete of the Year Award**

**Below are the criteria used by the PHSAAA ( an outside organization) to determine their awards**

Outstanding is defined as "standing out from a group: marked by eminence and distinction. Again, a term that is not only subjective but can have a myriad of qualifying criteria associated with it.

To some, the term "outstanding" is primarily about on-field performance; to others it is about the impact an individual has on his team and to others it is about the intangibles, (for example: leadership, determination, courage, class)

**STATISTICS:** Nothing compares two or more individuals better than head to head statistical breakdown. Stats are the most tangible method available to compare athletes. As well as All-Conference honors, All-State honors, awards in other sports.

**YEAR-TO-YEAR:** This award is a single season award, not the combination of two or three years of combined stats and awards.

**IMPACT:** The pure impact an individual athlete has on the teams he/she is involved in can play a major role in winning this award. The importance a player has on their team throughout the course of each season can also help them live up to the billing of "outstanding athlete".

**INTANGIBLES:** These can be wide in scope and variety and include traits like leadership, poise, confidence, sportsmanship, and versatility.

**OTHER QUALITIES:** He/she has excelled at every position they have been asked to play. During a time when some players who have been overcome with frustration and quit, this player shows the mental fortitude and determination to get it done. This player embodies class and represents what is great about high school sports.

## **Westview Healthcare Center**

**Dear Parents and Student-Athletes,**

Putnam High School has partnered with Westview Healthcare Center to provide sports medicine/athletic training services on our school campus during the 2016-17 academic year.

Westview Healthcare Center will arrange for a Certified Athletic Trainer to provide Putnam High School with on-site coverage of athletic practices/contests, as well as athletic training services, including prevention, evaluation, immediate treatment, and rehabilitation of athletic injuries. The Athletic Trainer will also be responsible for implementing return to play protocols for concussions and orthopedic/sports injuries, as well as making appropriate final return to play decisions.

Injuries that cannot be managed on site will, in the best judgment of the ATC, be referred for further care to the most appropriate healthcare provider. This may include the student athlete's primary care physician, orthopedic physician, walk-in center, Prompt Care, Critical Care, and Emergency Room. If appropriate, referral may also be made to a direct access outpatient rehabilitation center.

### **CONSENT FOR TREATMENT/SPORTS MEDICINE SERVICES**

I understand that any emergency medical care and/or any injury evaluation, ongoing treatment or rehabilitation by the Certified Athletic Trainer will be given only when considered medically necessary for the health and well-being of my child. If students are examined at school there will be no cost incurred by the student or their parents. If students travel off campus for medical services standard fees will apply.

**Putnam High School  
Department of Athletics**

I hereby acknowledge I have read the Student/Athlete Handbook explaining the following:

- Putnam High School Fact Sheet
- Statement of Nondiscrimination
- Athletic Chain of Command
- A Parent and Student Guide to Athletics at Putnam High School*
- Putnam High School Code of Conduct
- HAZING POLICY
- ATHLETIC REQUIREMENTS FOR PARTICIPATION
- Putnam High School Athletics Social Media Position Statement
- CONNECTICUT INTERSCHOLASTIC ATHLETIC CONFERENCE Eligibility Rules
- PROCEDURES FOR ATHLETIC INJURIES AND INSURANCE
- PUTNAM HIGH SCHOOL ATHLETIC OFFERINGS
- Putnam High School Athletic Awards System
- Criteria for PHSAAA Awards
- Westview Healthcare Center

I give permission to the appropriate certified school staff or medical personnel to render emergency treatment, if required, when associated with athletic injury or illness.

I also agree not to hold the school or anyone acting in its behalf responsible for any injury occurring to the above name student in the course of such athletic activities or travel.

\_\_\_\_\_ Has my permission to participate in the following sports

Athlete's Name

(Please circle all sports they have permission to participate in)

Fall Sports

Winter Sports

Spring Sports

Boys Soccer

Boys Basketball

Baseball

Girls Soccer

Girls Basketball

Softball

Cheerleading

Winter Cheerleading

Track and Field

Football

Golf

Volleyball

Cross Country

I give consent for my child to participate in the Putnam High School Athletic Program, and have read the Student/Athlete Handbook.

Signed \_\_\_\_\_

Date \_\_\_\_\_

Parent/Guardian

Signed \_\_\_\_\_

Date \_\_\_\_\_

Athlete Signature



**WESTVIEW HEALTHCARE CENTER- SELECT ONE OF THE FOLLOWING OPTIONS:**

☐ I have read and understand the above statement regarding medical services for student athletes provided by Westview Healthcare Center at Putnam High School and hereby give my consent for medical treatment as necessary.

☐ I have read and understand the above statement regarding medical services for student athletes provided by Westview Healthcare Center at Putnam High School and do not give my consent for medical treatment as necessary, except in emergency situations.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student Athlete Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student Athlete Name \_\_\_\_\_



Sports Emergency Information 2019-2020

Student \_\_\_\_\_ DOB: \_\_\_\_\_ Grade \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Address \_\_\_\_\_

Phone number: Work \_\_\_\_\_ Home \_\_\_\_\_

Work \_\_\_\_\_ Home \_\_\_\_\_

Emergency Contact number if parent cannot be reached:

Name: \_\_\_\_\_ Ph # \_\_\_\_\_ Relationship \_\_\_\_\_

Name: \_\_\_\_\_ Ph # \_\_\_\_\_ Relationship \_\_\_\_\_

Family Doctor \_\_\_\_\_ Ph # \_\_\_\_\_

Known Allergies \_\_\_\_\_ Diabetic \_\_\_\_\_ Epileptic \_\_\_\_\_ Other \_\_\_\_\_

Medications \_\_\_\_\_

Restrictions: \_\_\_\_\_

We give our consent for coaches/trainers to use their own judgment in securing medical aid or ambulance service in the event parents/guardians cannot be reached?

Yes ☐ No ☐

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date





## Student and Parent Concussion Informed Consent Form

This consent form was developed to provide students, parents and legal guardians with current and relevant information regarding concussions and to comply with Connecticut General Statutes (C.G.S.) Chapter 163, Section 149b: *Concussions: Training courses for coaches. Education plan. Informed consent form. Development or approval by State Board of Education. Revocation of coaching permit;* and Section 10-149c: *Student athletes and concussions. Removal from athletic activities. Notification of parent or legal guardian. Revocation of coaching permit.*

**What is a Concussion?**

**National Athletic Trainers Association (NATA)** - A concussion is a "trauma induced alteration in mental status that may or may not involve loss of consciousness."

**Centers for Disease Control and Prevention (CDC)** - "A concussion is a type of traumatic brain injury, or TBI, caused by a bump, blow, or jolt to the head or by a hit to the body that causes the head and brain to move rapidly back and forth. This sudden movement can cause the brain to bounce around or twist in the skull, stretching and damaging the brain cells and creating chemical changes in the brain." -CDC, Heads Up: Concussion. [http://www.cdc.gov/headsup/basics/concussion\\_what.html](http://www.cdc.gov/headsup/basics/concussion_what.html)

Even a "ding," "getting your bell rung," or what seems to be mild bump or blow to the head can be serious." -CDC, Heads Up: Concussion Fact Sheet for Coaches [http://www.cdc.gov/headsup/pdfs/custom/headsupconcussion\\_fact\\_sheet\\_coaches.pdf](http://www.cdc.gov/headsup/pdfs/custom/headsupconcussion_fact_sheet_coaches.pdf)

**Section 1. Concussion Education Plan Summary**

The Concussion Education Plan and Guidelines for Connecticut Schools was approved by the Connecticut State Board of Education in January 2015. Below is an outline of the requirements of the Plan. The complete document is accessible on the CDE Web site: <http://www.sde.ct.gov/sde/cwp/view.asp?a=2663&q=335572>

State law requires that each local and regional board of education must approve and then implement a concussion education plan by using written materials, online training or videos, or in-person training that addresses, at a minimum, the following:

1. The recognition of signs or symptoms of a concussion.
2. The means of obtaining proper medical treatment for a person suspected of sustaining a concussion.
3. The nature and risks of concussions, including the danger of continuing to engage in athletic activity after sustaining a concussion.
4. The proper procedures for allowing a student-athlete who has sustained a concussion to return to athletic activity.
5. Current best practices in the prevention and treatment of a concussion.

**Section 2. Signs and Symptoms of a Concussion: Overview**

A concussion should be suspected if any one or more of the following signs or symptoms are present, or if the coach/evaluator is unsure, following an impact or suspected impact as described in the CDC definition above.

**Signs of a concussion may include (i.e. what the athlete displays/looks like to an observer):**

- Confusion/disorientation/irritability
- Trouble resting/getting comfortable
- Lack of concentration
- Slow response/drowsiness
- Incoherent/slurred speech
- Slow/clumsy movements
- Loss of consciousness
- Amnesia/memory problems
- Acts silly, combative or aggressive
- Repeatedly asks the same questions
- Dazed appearance
- Restless/irritable
- Constant attempts to return to play
- Constant motion
- Disproportionate/inappropriate reactions
- Balance problems

**Symptoms of a concussion may include (i.e. what the athlete reports):**

- Headache or dizziness
- Nausea or vomiting
- Blurred or double vision
- Oversensitivity to sound/light/touch
- Ringing in ears
- Feeling foggy or groggy

State law requires that a coach MUST immediately remove a student-athlete from participating in any intramural or interscholastic athletic activity who: a) is observed to exhibit signs, symptoms or behaviors consistent with a concussion following a suspected blow to the head or body, or b) is diagnosed with a concussion, regardless of when such concussion or head injury may have occurred. **Upon removal of the athlete, a qualified school employee must notify the parent or legal guardian within 24 hours that the student athlete has exhibited signs and symptoms of a concussion.**



**Section 3. Return to Play (RTP) Protocol Overview:**

Currently, it is impossible to accurately predict how long an individual's concussion will last. There must be full recovery before a student-athlete is allowed to resume participating in athletic activity. Connecticut law now requires that no athlete may resume participation until she/he has received written medical clearance from a licensed health care professional (physician, physician assistant, advanced practice registered nurse (APRN), athletic trainer) trained in the evaluation and management of concussions.

**Concussion Management Requirements:**

1. No athlete shall return to participation in the athletic activity on the same day of a concussion.
2. If there is any loss of consciousness, vomiting or seizures, the athlete MUST be transported immediately to the hospital.
3. Close observation of an athlete MUST continue following a concussion. The athlete should be monitored following the injury to ensure that there is no worsening/escalation of symptoms.
4. Any athlete with signs or symptoms related to a concussion MUST be evaluated by a licensed health care professional (physician, physician assistant, advanced practice registered nurse (APRN), athletic trainer) trained in the evaluation and management of concussions.
5. The athlete MUST obtain an initial written clearance from one of the licensed health care professionals identified above directing her/him into a well-defined RTP stepped protocol similar to the one outlined below. If at any time signs or symptoms return during the RTP progression, the athlete should cease activity.
6. After the RTP protocol has been successfully administered (no longer exhibits any signs or symptoms or behaviors consistent with concussions), final written medical clearance is required by one of the licensed health care professionals identified above for the athlete to fully return to unrestricted participation in practices and competitions.

**Medical Clearance RTP protocol (at least one full day between steps recommended)**

Rehabilitation stage	Functional exercise at each stage of rehabilitation	Objective of each stage
1. No activity	Complete physical and cognitive rest until asymptomatic; School activities may need to be modified	Recovery
2. Light aerobic exercise	Walking, swimming or stationary cycling maintaining intensity at less than 70% of maximal exertion; no resistance training	Increase heart rate
3. Sport-specific exercise No contact	Skating drills in ice hockey, running drills in soccer; no head impact activities	Add movement
4. Non-contact sport drills	Progression to more complex training drills, such as passing drills in football and ice hockey; may start progressive resistance training	Exercise, coordination and cognitive load
5. Full contact sport drills	Following final medical clearance, participate in normal training activities	Restore confidence and assess functional skills by coaching staff
6. Full activity	No restrictions	Return to full athletic participation

\* If at any time signs or symptoms should worsen during the RTP progression the athlete should stop activity that day. If the athlete's symptoms are gone the next day, she/he may resume the RTP progression at the last step completed in which no symptoms were present. If symptoms return and do not resolve, the athlete should be referred back to her/his medical provider.

**Section 4. Local/Regional Board of Education Policies Regarding Concussions**

\*\*\*\*\* Attach local or regional board of education concussion policies \*\*\*\*\*

I have read and understand the Student and Parent Concussion Informed Consent Form and the attached board of education policies regarding concussions and understand the severities associated with concussions and the need for immediate treatment of such injuries.

Student name: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Print Name)

I authorize my child to participate in \_\_\_\_\_ for school year 19-20  
(Sport/Activity)

Parent/Guardian name: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Print Name)

**References:**

1. NFHS. Concussions. 2008 NFHS Sports Medicine Handbook (Third Edition). 2008: 77-82. <http://www.nfhs.org>.  
<http://journals.hww.com/cjsportsmed/Fulltext/2009/05000/ConsensusStatementonConcussioninSport3rd.1.aspx>.
2. CDC. Heads Up: Concussion in High School Sports. <http://www.cdc.gov/NCIPC/tbi/CoachesToolKit.htm>.
3. CIAC Concussion Central - <http://concussioncentral.ciacsports.com/>

**Resources:**

- CDC. Injury Prevention & Control: Traumatic Brain Injury. Retrieved on June 1, 2015. <http://www.cdc.gov/TraumaticBrainInjury/index.html>
- CDC. Heads Up: Concussion in High School Sports Guide for Coaches. Retrieved on June 1, 2015. <http://www.cdc.gov/headsup/highschoolsports/coach.html>
- CDC. Heads Up: Concussion materials fact sheets and online courses. Retrieved on June 6, 2015. <http://www.cdc.gov/headsup/>



School Name

Putnam

Parent and Legal Guardian

### Sudden Cardiac Arrest Awareness Informed Consent Form

This *Parent and Legal Guardian Sudden Cardiac Arrest Awareness Informed Consent Form* was developed to provide parents and legal guardians of student-athletes with current and relevant information regarding sudden cardiac arrest, or SCA. This form is required to be read, signed, dated and provided to the student-athlete's school annually, indicating the parent or legal guardian's authorization for the student-athlete to participate in intramural or interscholastic athletics.

#### **Part 1: What is Sudden Cardiac Arrest?**

Sudden Cardiac Arrest (SCA) is when the heart suddenly and unexpectedly stops pumping blood due to a rhythm abnormality. When this happens, blood stops flowing to the brain and other vital organs and, if left untreated, can quickly result in death. SCA does not just happen to adults; it also takes the lives of students. However, the causes of SCA in students and adults can be different. A student's SCA will likely result from an inherited condition, extreme overheating/dehydration or from trauma to the chest, while an adult's SCA is most often caused by a heart attack. SCA is NOT a heart attack. A heart attack may cause SCA, but they are not the same. A heart attack is caused by a blockage that stops the flow of blood to the heart, while SCA is a malfunction in the heart's electrical system, causing the heart to go into an unstable rapid rhythm.

#### **Part 2: How Common is Sudden Cardiac Arrest?**

SCA is the number one cause of death for adults in this country. It is also a leading cause of death for student-athletes. About 300,000 cardiac arrests occur outside hospitals each year. According to an April 2014 study for PubMed, the current incidence of SCA is:

- 0.63 per 100,000 students (6 in 1,000,000)
- 1.14 per 100,000 student-athletes (11 in 1,000,000)
- 0.31 per 100,000 student non-athletes (3 in 1,000,000)
- There is a significantly higher risk of SCA for boys than girls

Leading causes of sudden death among high school and college athletes, according to the National Collegiate Athletic Association (NCAA), are heat stroke, heart disease and traits associated with sickle cell anemia. The same study concludes that prevention of sudden death, is associated with more advanced cardiac screenings with attention to medical histories and birth records, improved emergency procedures, and good coaching and conditioning practices. SCA can be prevented if the underlying causes can be diagnosed and treated.

SCA is a medical emergency. If not treated immediately it can cause irreversible organ and brain damage, and even death. With fast, appropriate medical care, however, survival is possible. Administering cardiopulmonary resuscitation (CPR) — or even just compressions to the chest — can improve the chances of survival until emergency personnel arrive.

<http://www.mayoclinic.org/diseases-conditions/sudden-cardiac-arrest/basics/definition/con-20042982>

#### **Part 3: What are the warning signs and symptoms of Sudden Cardiac Arrest?**

Although SCA happens unexpectedly, some people may have signs or symptoms, such as: fainting or seizures during exercise; unexplained shortness of breath; dizziness; extreme fatigue; chest pains; or racing heart. These symptoms can be unclear in athletes, since people often confuse these warning signs with physical exhaustion.

#### **Risks of continuing activity after experiencing warning signs and symptoms**

There are serious risks associated with continuing to practice or play after experiencing these symptoms. When the heart stops pumping efficiently, the brain and other vital organs are compromised. Death or permanent brain damage can occur in just a few minutes. Most people who experience SCA will die from it. Any student-athlete who shows signs or symptoms of SCA must be immediately removed from the athletic activity.



#### Part 4: What should occur when a person experiences Sudden Cardiac Arrest?

When a person experiences SCA, three actions should be taken immediately:

**1st: Get Help!** Call out for assistance and call 911.

**2nd: Start CPR!** Begin hands-only CPR.

**3rd: Attach and activate an Automated External Defibrillator (AED)!** An AED should be attached, activated and the user should follow the prompts. The AED will be able to determine if a shock should be given to the heart or if CPR should be continued without a shock. If the AED determines that a shock should be given, it will give instructions on how to proceed.

Only CPR and AED use have been proven to help a person get out of a cardiac arrest. For every minute a person does not receive a shock, the chances of survival goes down by 10% per minute. Keep in mind that the average response time for emergency medical services (EMS) is approximately 5-8 minutes. The AED will not allow the user to deliver an electric shock if it is not clinically applicable. The person using the AED can attach the device to the person suffering the SCA, turn it on and push the shock button, but the AED will not allow a shock to be delivered if it is unwarranted. No harm can be done by applying an AED to an individual.

#### Return to Play

Before returning to play, the athlete must be evaluated by a licensed medical provider. Following the evaluation, written clearance, signed by the licensed medical provider, must be given prior to the student-athlete engaging in any athletic activity.

#### Part 5: Local Board of Education Policy regarding Sudden Cardiac Arrest

\*\*\*\*\* Attach a summary of the local board of education policy regarding SCA. \*\*\*\*\*

#### Summary

- SCA is, by definition, sudden and unexpected.
- SCA can happen in individuals who appear healthy and have no known heart disease.
- Most people who have SCA die from it, usually within minutes.
- Rapid treatment of SCA with CPR and an AED can be lifesaving.
- Training in recognition of signs of SCA, and the availability of AEDs and personnel who possess the skills to use one, may save the life of someone experiencing SCA.

National Heart, Lung and Blood Institute: <http://www.nhlbi.nih.gov/health/health-topics/topics/scda>

I have read and understand the Parent and Legal Guardian Sudden Cardiac Arrest Awareness Informed Consent Form and understand the severities associated with Sudden Cardiac Arrest (SCA) and the need for immediate treatment of any suspected condition.

I authorize \_\_\_\_\_ to participate in \_\_\_\_\_ for school year 19-20  
(Student Name) (Sport/Activity)

Parent/Guardian name: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Print Name)

#### Sources/Resources:

Simons Fund - <http://www.simonsfund.org/>

Pennsylvania Department of Health - <http://www.simonsfund.org/wp-content/uploads/2012/06/Parent-Handout-SCA.pdf>

Mayo Clinic - <http://www.mayoclinic.org/diseases-conditions/sudden-cardiac-arrest/basics/definition/con-20042982>

National Heart, Lung and Blood Institute (NHLBI) - <http://www.nhlbi.nih.gov/health/health-topics/topics/scda>

American Heart Association (AHA) - <http://www.heart.org>

**PUTNAM PUBLIC SCHOOLS**  
**Tuition and Special Education Costs**

Year	Tuition Reg. Education	Special Education		% Increase
2014 - 2015	\$10,810	\$10,810	Based on student needs	
2015 - 2016	\$10,999	\$10,999	Based on student needs	1.75%
2016 - 2017	\$11,219	\$11,219	Based on student needs	2.00%
2017 - 2018	\$11,477	\$11,477	Based on student needs	2.30%
2018 - 2019	\$11,741	\$11,741	Based on student needs	2.30%
2019 - 2020	\$11,741	\$11,741	Based on student needs	0.00%

Category	Annual Tuition Rates FY 2018-2019	Cost per day (based on 183)	Rationale for Tuition Calculations
Regular Education	\$11,741	\$64.16	Set by Board
Limited Resource*	\$12,741	\$69.62	\$25 per half hour per week
Resource*	\$17,431	\$95.25	SDE current FY one-time charge
Half-Time Self Contained*	\$30,504	\$166.69	Half way between Resource and Self-Contained
Self-Contained*	\$43,578	\$238.13	2.5 times SDE one-time charge

\*Special Education student cost is based on student needs. Figures represented are an estimate of cost. Actual costs are affected by type and hours of service as outlined in a student's IEP.







# Putnam Public Schools 2019/2020 School Calendar

July 2019						
	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

(22) 47 45

October 2019						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

(21) 101 98

January 2020						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

(16) 157 153

April 2020						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

<b>OPENING DAY FOR STAFF AND STAFF MEETING DAY</b> August 26 & 27	
<b>FIRST DAY OF SCHOOL FOR STUDENTS</b> August 28	
<b>FULL DAY PROFESSIONAL DEVELOPMENT</b> November 5      No school for students March 6        No school for students	
<b>EARLY RELEASE PROF. DEVELOPMENT</b> September 27      February 14 October 25        March 27 December 20      May 22 January 17	

Approved by BOE: March 19, 2019  
183 Days for Students  
187 Days for Teachers

August 2019						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

(18) (17) 65 62

November 2019						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

(18) 119 116

February 2020						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

(20) 177 173

May 2020						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

<b>EARLY RELEASE</b> November 27	
<b>OPEN HOUSE</b> PES - August 27 - 5:00-6:30 PM PMS - September 5 - 5:00-6:30 PM PHS - August 26 - 5:30-7:00 PM	
<b>PARENT CONFERENCES</b> PMS - October 3 and March 5 Early Release - 12:30-2:30 & 5:00-7:00 PHS - October 21 and March 16 - 5:30-7:00 PES - October 10, Early Release, 1:15-3:15 & 5:30-7:30; October 11, Early Release 1:15-3:15 April 30, Early Release, 1:15 - 3:15 & 5:30-7:30; May 1, Early Release, 1:15-3:15	

Please note that if there are four (4) or more school cancellations prior to January 31, 2020, there will be school on February 18, 2020. If there are five (5) or more school cancellations prior to March 1st, there will be a 1/2 day on March 6th.

September 2019						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

(15) 80 77

December 2019						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

(22) (21) 141 137

March 2020						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

(10) 187 183

June 2020						
	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

<b>HOLIDAYS - NO SCHOOL</b> July 4 - Fourth of July September 2 - Labor Day October 14 - Columbus Day November 11 - Veterans' Day November 28-29 - Thanksgiving Break December 23-January 1 - Holiday Break January 20 - Martin Luther King Jr. February 17 & 18 - Winter Break April 10 - Good Friday April 13-17 - Spring Break May 25 - Memorial Day	
<b>HALF DAYS - END OF SCHOOL YEAR</b> June 10, 11 & 12 (with no cancellations)	



## Master Calendar

Every spring the Putnam Board of Education approves the district calendar for the following school year. The Board uses the regional calendar developed by the regional superintendents at EASTCONN as a basis for the new district calendar. The Board would welcome a collaborative discussion with sending towns in developing the district's calendar.

## Weather Related School Closings

The Putnam superintendent consults with areas superintendents and the Putnam Highway Department when determining weather related school closings and early dismissals or late openings. Sending towns would be included in these consultations.





## Daily Schedule

School	Start time	Dismissal Time	Bus Arrival	Early Dismissal
Putnam High School	7:25 AM	2:05 PM	7:10 AM	12:05 PM
Putnam Middle School	7:30 AM	2:10 PM	7:15 AM	12:10 PM
Putnam Elementary School	8:00 AM	2:50 PM	7:50 AM	12:50 PM





## **Enrollment and Enrollment Projections**

Enrollment projections were conducted by New England School Development Council (NESDEC) in 2018/2019. The District is continuing to enroll students moving into the district, which is affecting enrollment. Official enrollment for the 2019/2020 school year will be taken on October 1, 2019.



# Putnam Public Schools Enrollment History

<u>Grade</u>	<u>October 1, 2016</u> <u>2016-2017</u>	<u>October 1, 2017</u> <u>2017-2018</u>	<u>October 1, 2018</u> <u>2018-2019</u>
Head Start	11	12	13
Pre-K	97	86	84
<b>Subtotal</b>	<b>108</b>	<b>98</b>	<b>97</b>
Kindergarten	82	99	108
Grade 1	74	85	94
Grade 2	86	75	89
Grade 3	102	86	77
Grade 4	84	99	81
Grade 5	83	92	100
<b>Subtotal</b>	<b>511</b>	<b>536</b>	<b>549</b>
Grade 6	96	80	90
Grade 7	84	102	84
Grade 8	91	81	106
<b>Subtotal</b>	<b>271</b>	<b>263</b>	<b>280</b>
Grade 9	81	67	64
Grade 10	74	70	68
Grade 11	76	76	62
Grade 12	67	75	94
<b>Subtotal</b>	<b>298</b>	<b>288</b>	<b>288</b>
<b>Grand Total</b>	<b>1188</b>	<b>1185</b>	<b>1214</b>





# Putnam, CT Historical Enrollment

School District: Putnam, CT

3/14/2019

Historical Enrollment By Grade																			
Birth Year	Births	School Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UNGR	K-12	PK-12
2003	114	2008-09	86	97	90	107	96	84	86	83	84	103	77	78	91	79	0	1155	1241
2004	101	2009-10	86	101	94	84	99	98	82	92	84	78	100	76	72	79	0	1139	1225
2005	92	2010-11	101	95	109	101	91	104	97	95	92	88	83	99	68	64	0	1186	1287
2006	101	2011-12	99	93	89	101	93	87	104	94	100	94	79	75	88	57	0	1154	1253
2007	116	2012-13	118	89	92	89	98	95	84	109	95	95	67	76	78	78	0	1145	1263
2008	130	2013-14	120	104	81	91	92	94	95	88	108	93	75	68	74	65	0	1128	1248
2009	110	2014-15	115	85	106	84	90	92	96	95	87	113	75	68	67	67	0	1125	1240
2010	103	2015-16	98	75	85	96	89	79	95	91	92	89	81	83	55	71	0	1081	1179
2011	99	2016-17	108	82	74	86	102	84	83	96	84	91	80	75	76	67	0	1080	1188
2012	128	2017-18	98	99	85	75	86	99	92	80	192	81	67	70	76	75	0	1177	1275
2013	119	2018-19	97	108	94	87	77	80	100	90	83	105	61	65	62	92	0	1104	1201

Historical Enrollment in Grade Combinations									
Year	PK-5	K-5	K-6	K-8	5-8	6-8	7-8	7-12	9-12
2008-09	646	560	643	830	356	270	187	512	325
2009-10	644	558	650	812	336	254	162	489	327
2010-11	698	597	692	872	372	275	180	494	314
2011-12	666	567	661	855	392	288	194	493	299
2012-13	665	547	656	846	383	299	190	489	299
2013-14	677	557	645	846	384	289	201	483	282
2014-15	668	553	648	848	391	295	200	477	277
2015-16	617	519	610	791	367	272	181	471	290
2016-17	619	511	607	782	354	271	175	473	298
2017-18	634	536	616	889	445	353	273	561	288
2018-19	643	546	636	824	378	278	188	468	280

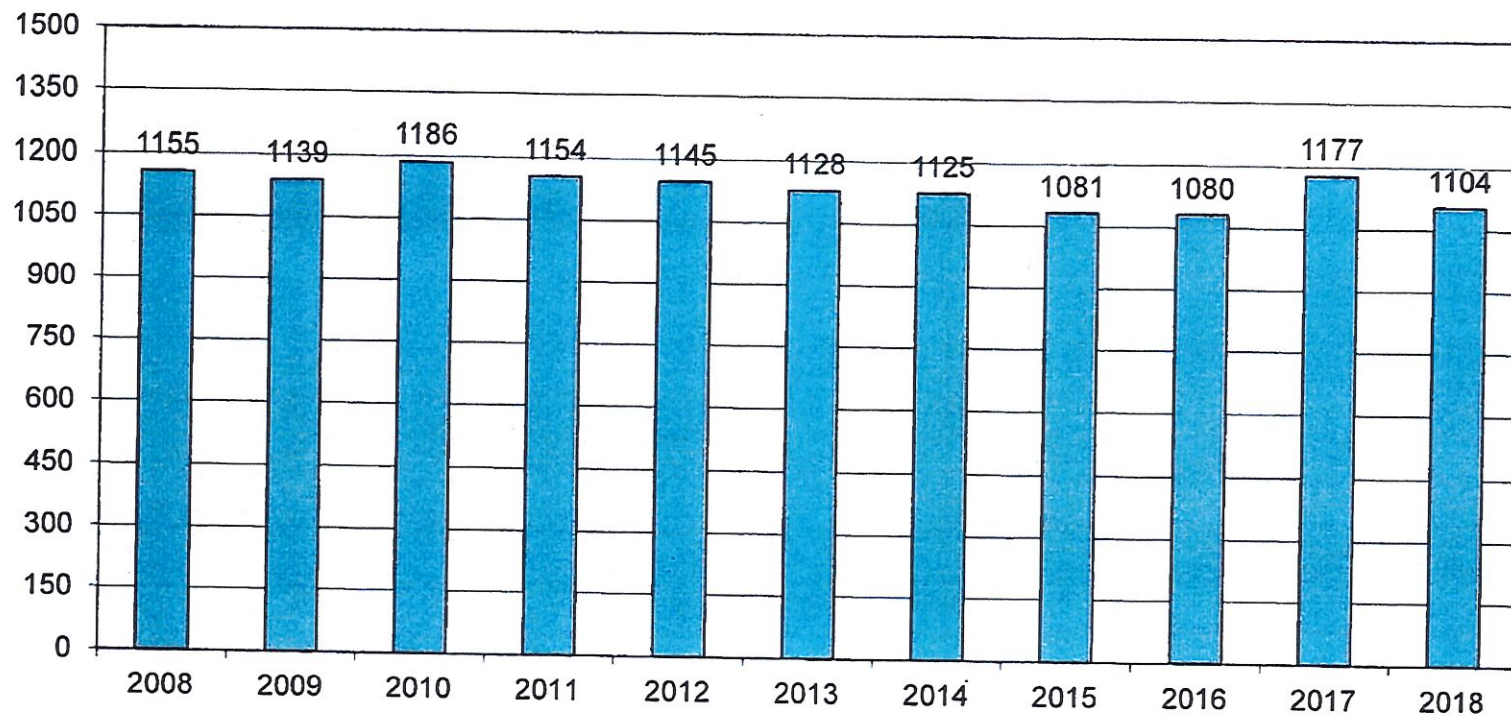
Historical Percentage Changes			
Year	K-12	Diff.	%
2008-09	1155	0	0.0%
2009-10	1139	-16	-1.4%
2010-11	1186	47	4.1%
2011-12	1154	-32	-2.7%
2012-13	1145	-9	-0.8%
2013-14	1128	-17	-1.5%
2014-15	1125	-3	-0.3%
2015-16	1081	-44	-3.9%
2016-17	1080	-1	-0.1%
2017-18	1177	97	9.0%
2018-19	1104	-73	-6.2%
Change		-51	-4.4%



## Putnam, CT Historical Enrollment



K-12, 2008-2018





# Putnam, CT Projected Enrollment

School District: Putnam, CT

3/14/2019

Note: Putnam High School has been designated as a school-of-choice by the Pomfret BOE as of 2019-20

Enrollment Projections By Grade*																				
Birth Year	Births		School Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UNGR	K-12	PK-12
2013	119		2018-19	97	108	94	87	77	80	100	90	83	105	61	65	62	92	0	1104	1201
2014	91		2019-20	98	76	107	96	90	73	84	98	94	73	81	56	61	71	0	1059	1157
2015	108		2020-21	99	89	74	109	99	85	77	83	102	83	57	75	53	69	0	1055	1154
2016	115		2021-22	100	94	88	75	112	94	89	76	86	90	64	53	70	60	0	1051	1151
2017	91		2022-23	101	75	93	89	77	106	99	88	79	76	70	59	50	80	0	1041	1142
2018	105	(est.)	2023-24	102	86	74	95	92	73	112	97	92	70	59	65	55	57	0	1027	1129
2019	102	(est.)	2024-25	103	84	86	76	98	87	77	110	101	81	54	54	61	63	0	1030	1133
2020	104	(est.)	2025-26	104	86	83	86	77	93	92	76	114	89	63	50	51	69	0	1028	1132
2021	103	(est.)	2026-27	105	86	84	84	89	73	98	91	79	100	69	58	47	58	0	1015	1120
2022	101	(est.)	2027-28	106	83	84	86	86	84	77	96	95	70	78	64	54	54	0	1010	1116
2023	103	(est.)	2028-29	107	86	82	86	88	81	88	76	100	84	54	72	60	61	0	1016	1123

Note: Ungraded students (UNGR) often are HS students whose anticipated years of graduation are unknown, or students with special needs - UNGR not included in Grade Combinations for 7-12, 9-12, etc.

Based on an estimate of births

Based on children already born

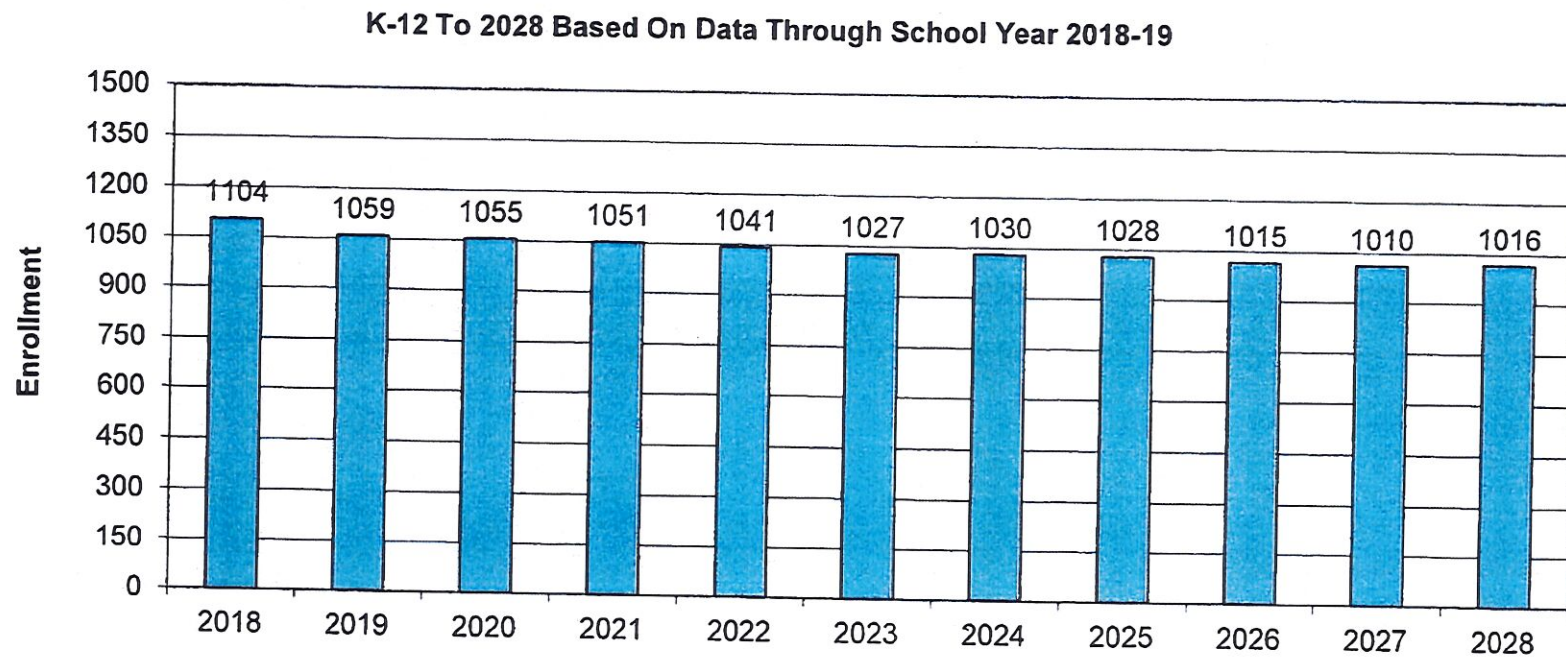
Based on students already enrolled

Projected Enrollment in Grade Combinations*									
Year	PK-5	K-5	K-6	K-8	5-8	6-8	7-8	7-12	9-12
2018-19	643	546	636	824	378	278	188	468	280
2019-20	623	525	623	790	349	265	167	436	269
2020-21	632	533	616	801	345	268	185	439	254
2021-22	652	552	628	804	341	252	176	423	247
2022-23	640	539	627	782	342	243	155	414	259
2023-24	634	532	629	791	371	259	162	398	236
2024-25	609	506	616	798	369	292	182	414	232
2025-26	620	516	592	795	371	279	203	436	233
2026-27	618	513	604	783	368	270	179	411	232
2027-28	605	499	595	760	338	261	165	415	250
2028-29	616	509	585	769	348	260	184	431	247

Projected Percentage Changes			
Year	K-12	Diff.	%
2018-19	1104	0	0.0%
2019-20	1059	-45	-4.1%
2020-21	1055	-4	-0.4%
2021-22	1051	-4	-0.4%
2022-23	1041	-10	-1.0%
2023-24	1027	-14	-1.3%
2024-25	1030	3	0.3%
2025-26	1028	-2	-0.2%
2026-27	1015	-13	-1.3%
2027-28	1010	-5	-0.5%
2028-29	1016	6	0.6%
Change		-88	-8.0%

\*Projections should be updated annually to reflect changes in in/out-migration of families, real estate sales, residential construction, births, and similar factors.

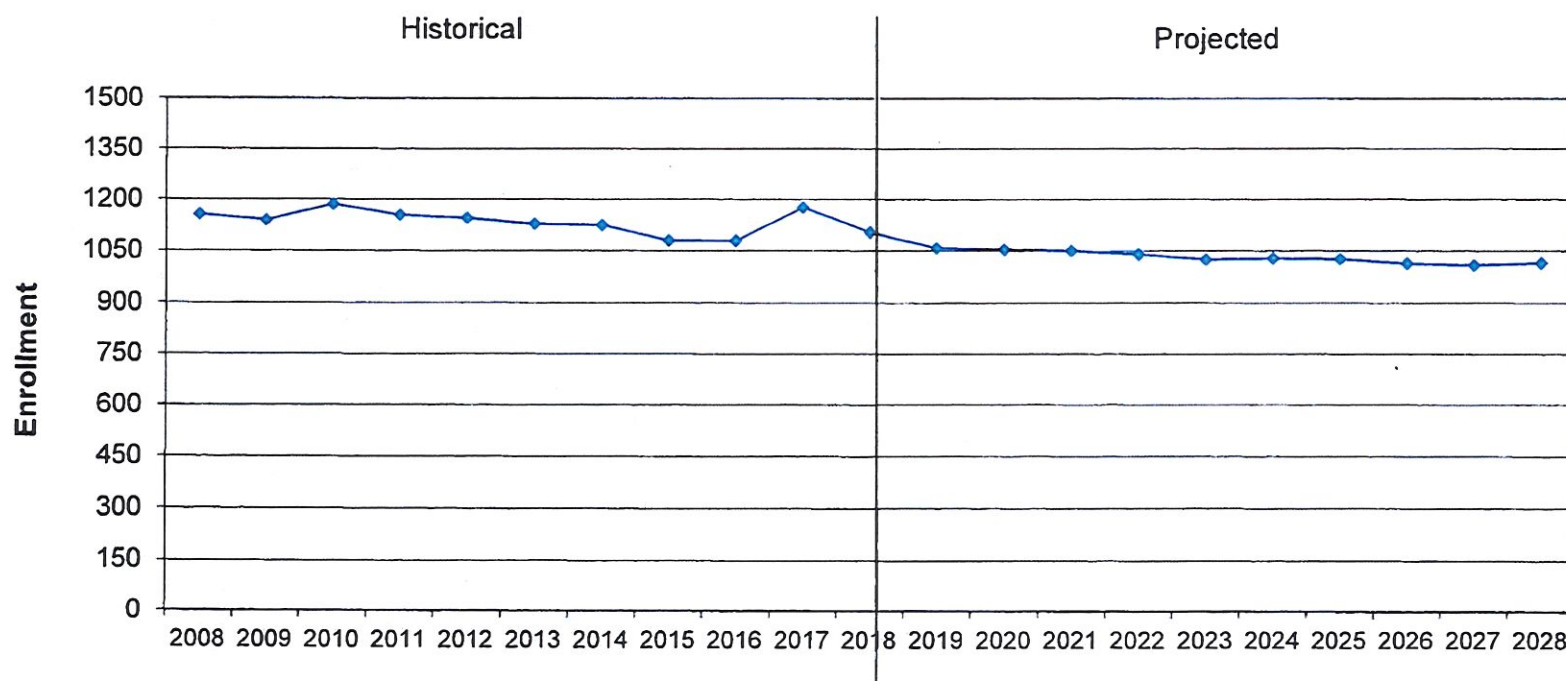
## Putnam, CT Projected Enrollment





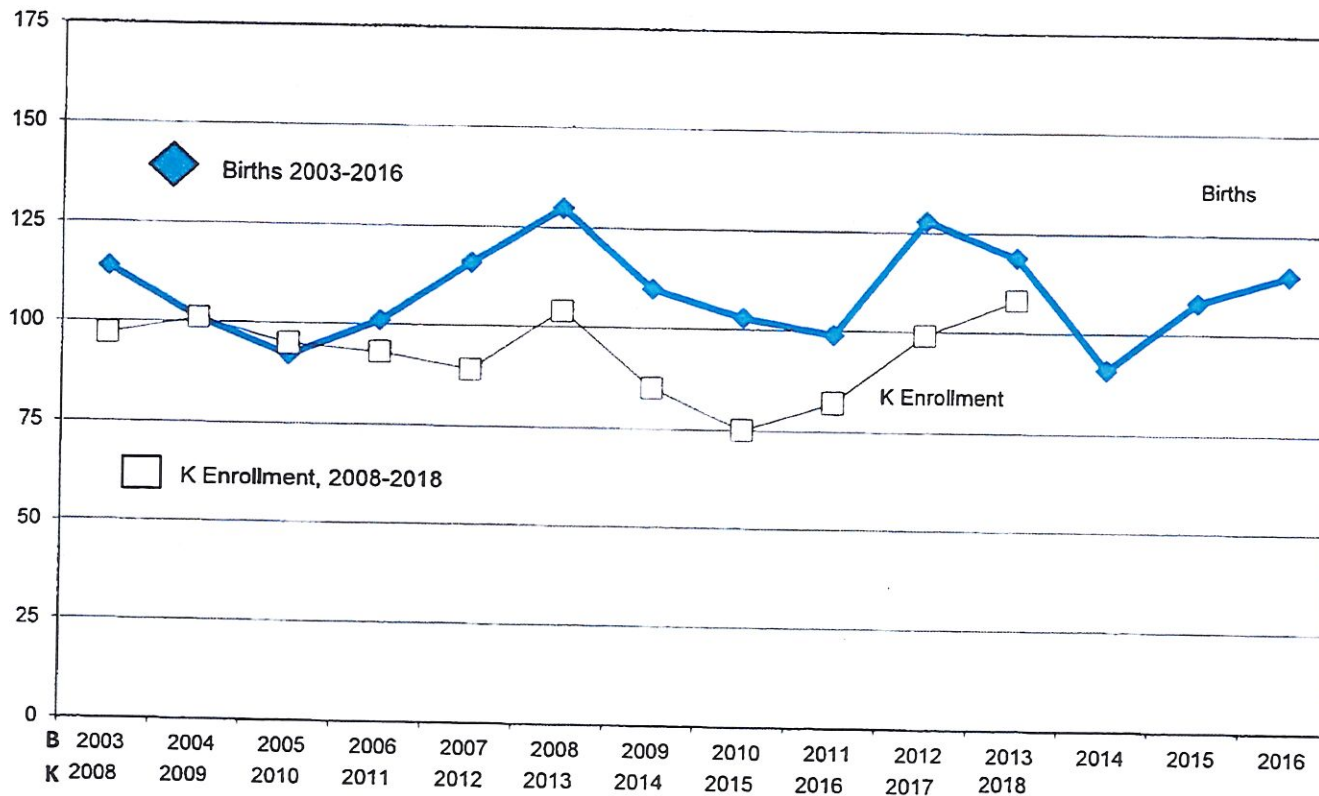
# Putnam, CT Historical & Projected Enrollment

K-12, 2008-2028





# Putnam, CT Birth-to-Kindergarten Relationship



## Putnam, CT Additional Data

Building Permits Issued		
Year	Single-Family	Multi-Units
2005	34	0
2014	4	0
2015	3	0
2016	14	0
2017	14	0
2018	n/a *	0

Source: HUD and Building Department  
 \* 10 homes under construction and 82 units in a new development

Enrollment History		
Year	Career-Tech 9-12 Total	Non-Public K-12 Total
2005-06	n/a	n/a
2014-15	n/a	n/a
2015-16	n/a	n/a
2016-17	n/a	n/a
2017-18	n/a	n/a
2018-19	72 *	11

\* Include Ellis Tech HS and Killingly Vo-Ag

Residents in Non-Public Independent and Parochial Schools (General Education)														
Enrollments as of Oct. 1	K	1	2	3	4	5	6	7	8	9	10	11	12	K-12 TOTAL
	2	1	0	0	0	1	2	1	1	1	2	0	0	11

Crossway Christian Academy is scheduled to close in June, 2019 - may affect 8 students

K-12 Home-Schooled Students	
2018	18

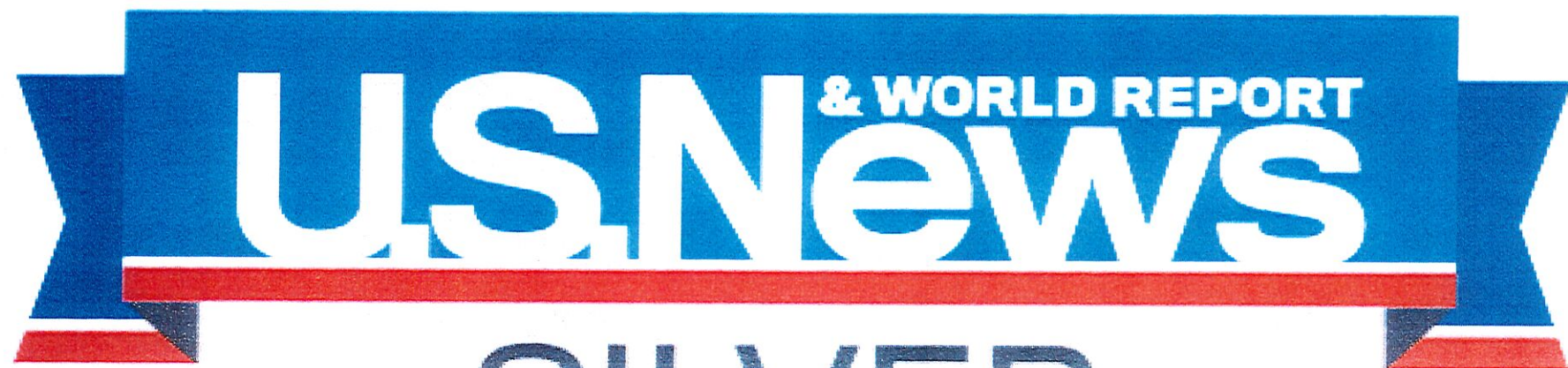
K-12 Residents "Choiced-out" or in Charter or Magnet Schools	
2018	17

K-12 Special Education Outplaced Students	
2018	14

K-12 Choiced-In, Tuitioned-In, & Other Non-Residents	
2018	1

The above data were used to assist in the preparation of the enrollment projections. If additional demographic work is needed, please contact our office.

**BEST  
HIGH SCHOOLS**



**SILVER**

2015



### **Recent Accomplishments**

In the 2013/14 school year, Putnam was only one of four school districts in Connecticut to achieve all of their targeted state goals. In addition, Putnam High School ranked second for achievement increase for all high schools in the state.

In 2015, and again in 2016, US News and World Reports Magazine ranked Putnam High School as a "Best High School".

In 2016, our Business Administrator, Nancy Cole was named Connecticut's Celebrated School Business Administrator of the Year.

Again in 2016, Putnam's Food Service Director, Jeannette LaPlume was named Connecticut's Food Service Director Rising Star.

In 2015, Superintendent William Hull was named UCONN NEAG School of Education Superintendent of the Year.

In 2013, Putnam Elementary School was named a School of Distinction by the Connecticut Department of Education.



## **PUTNAM HIGH SCHOOL**

**152 WOODSTOCK AVENUE**

**PUTNAM, CT 06260**

As reported to the Norwich Bulletin in July of 2019, Putnam High School had a myriad of accomplishments during the past 2018-2019 academic year. These include:

- Recent (2017) four year graduation rate as announced by the state was 93.4% for Putnam High School. This year 99% of students entering the year with senior status met all requirements for graduation and received their diplomas on June 15, 2019.
- 86% of Putnam High School graduating seniors were accepted at a two/four year college or vocational program.
- 67% of Putnam High School students participated in at least one school based activity.
- 41% of Putnam High School students participated in one or more of the school's 13 sports offerings.
- The Putnam High School Girls Basketball team was crowned the ECC Division IV champions. We had one female soccer athlete named as ECC athlete of the week.
- Eight new courses were added to the high school program of studies including new English electives, Math and Health required courses and a Life Skills course.
- Putnam High School now has six career pathways and we are investigating additional pathways in the areas of Programming, Child Development, Culinary and Animal Care.
- Putnam High School now offers 20 Advanced Placement, UConn ECE and QVCC concurrent courses which allow students to potentially earn college credit.
- This year 38 senior students were awarded a total of \$115,000 in scholarship money at our Scholarship Night event held on June 6, 2019.
- In 2019, Putnam High School expanded their partnership with our school based health provider Generations and began to offer behavior health services for our students in the high school.

Superintendent William Hull commented, "We have had another wonderful year in the district and at Putnam High School. There are many ways to measure good schools. These recent accomplishments once again point to a school and school system on the move."



# Putnam High School

College and Career Pathways 2018-2019

## OTHER PROGRAMS

### Health Careers

#### Career Pathway Courses:

Introduction to Health Careers  
Medical Terminology

#### Support Courses:

Anatomy and Physiology  
Biology  
Chemistry/Physics

### Business Management

#### Career Pathway Courses:

Introduction to Business  
Financial Accounting  
Applied Mathematics: Essentials of  
Economics

#### Support Courses:

Marketing  
Personal Finance

### Law Enforcement/Public Safety

#### Pathway Courses:

Sociology  
Psychology  
Business Law  
Forensics 1  
Forensics 2

## What can I do with this?

Doctor

Pre-Vet/Vet Tech.

Sports Management

Forensic Analyst

Medical Assistant

Accounting

Police Officer

Lawyer

Sports Trainer

Business Owner

Nursing

Marketing

Finance

Security



# Putnam High School

College and Career Pathways 2018-2019

**NEW!**

## STEAM PROGRAMS

### • Pre-Engineering •

#### Career Pathway Courses:

Introduction to Engineering  
AutoCad 1

#### Support Courses:

Physics  
Blueprint Reading  
Manufacturing Math  
Pre-Calculus  
Calculus



### • Manufacturing •

#### Career Pathway Courses:

Blueprint Reading  
Manufacturing Math

#### Support Courses:

Physics  
Introduction to Engineering  
AutoCad 1  
Pre-Calculus  
Calculus



### • Art and Music •

#### Pathway Courses:

Pottery  
Drawing  
Painting & Crafts  
Band & Chorus  
Digital Photography  
Video Production  
Colorguard  
Music Technology 1

## What can I do with this?

Draftsman  
Inspector

Manufacturer  
Mechanical  
Engineering

Air and  
Space Engineering

Production  
Supervisor

Machine  
Technician

Music Producer

Photographer

Director

Graphic Designer

News Anchor





## Why PHS?

We offer...

- learning spaces designed with the latest in educational technology.
- personalized planning for each student by a school counselor and teacher advisors.
- a rigorous curriculum that meets college expectations.
- elective courses that enable students to explore varied interests.
- opportunities for students to participate in the performing arts, clubs and athletics.
- youth leadership opportunities where each student can make a difference in their local and global community.



### Athletics

Athletics provide students the opportunity to represent Putnam and bring pride to the community. Students work collaboratively to accomplish team goals, empowering them to develop the leadership skills and teamwork needed to be successful on and off the field. PHS athletics are open to all students and our teams have a no-cut policy. There's something for everyone!

Football, Cheerleading, Soccer, Cross Country, Volleyball, Basketball, Gymnastics (independent), Softball, Baseball, Golf and Track.

### Clubs

\*indicates a Community Club

Debate Club  
Drama/Theater Club  
Future Business Leaders of America (FBLA)  
Gay Straight Alliance (GSA)  
\*Interact  
Knitting Club  
\*Leos Club  
National Honor Society  
S.A.D.D. (Students Against Destructive Decisions)  
School Newspaper and Yearbook  
Student Council



Designated as a U.S. "Best High School" in 2015 and 2016 by U.S. News and World Report

The new face of 21<sup>st</sup> Century Learning...

# Putnam High School

...where you chart your course to success.

152 Woodstock Ave, Putnam, CT 06260  
[www.putnam.k12.ct.us/putnam-high-school](http://www.putnam.k12.ct.us/putnam-high-school)  
Ph: 860.963.6905



## Academics

We prepare all students with the rigorous coursework to continue on to college. With our **College and Career Pathway Credit Opportunities**, students can earn college credit while studying at Putnam High School by taking:

**UConn Early College Experience:**  
Economics

**Advanced Placement Courses:**  
Biology, Chemistry, Environmental Science, Calculus, Statistics, European History, US History, English Lang & Comp and English Lit & Comp

**QVCC Concurrent Enrollment Program:**  
Investigations in Health Careers, Medical Terminology  
*Anticipated for 2017-2018:* Introduction to Business, Financial Accounting, Introduction to Engineering, Blueprint Reading, Manufacturing Math, CADD

### Elective course offerings:

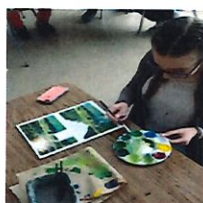
Business: Marketing, Business Law, Work Place Readiness, Introduction to Business, Financial Accounting, Personal Finance  
Arts: Drawing, Pottery, Painting, Crafts, Digital Photography  
Music: Piano, Chorus, Band, Color Guard  
Physical Education: PE, Life Fitness  
Technology: CADD, Web Design, Robotics, Video Production, C & I Technology, Blueprint Reading, Manufacturing Math, Introduction to Engineering



## Transitioning to High School



Counselors hold summer meetings with students and parents to discuss the transition to high school. They discuss the student's interests and begin planning for their future at PHS and beyond. Freshmen partake in an orientation prior to the start of the school year.



## College Planning

Counselors meet with students individually and in groups to develop personalized academic and career plans using the Naviance program. In Grade 11, students and their parents meet with counselors to discuss post-secondary plans. Counselors work individually with each Grade 12 student to assist them with their college applications. Workshops on the college application and financial aid process are offered each year.



## Respect, Responsibility, Community & Integrity

### Our Core Values, Beliefs and 21<sup>st</sup> Century Learning Expectations

Putnam High School provides an academic, civic and social education aimed at preparing our students to become educated, caring and conscientious citizens.

### 21<sup>st</sup> Century Learning

At Putnam High School we emphasize and build the following skills within our curriculum:

- Reasoning and Problem Solving
- Effective Communication & Collaboration
- Goal Setting
- Technology Integration
- Personal/Civic Responsibility
- Community Service
- Respect, Promotion and Celebration of Diversity



### Performing Arts

PHS offers an outstanding performing arts program. In 2012 the PHS Band won 1<sup>st</sup> place in the Virginia Beach Music Festival and in 2013 the Marching Band won 3<sup>rd</sup> place in the New England State Championships. Additionally they annually host the Clipper Invitational which draws in much competition. Band, Chorus and Colorguard are offered for course credit and doubles as an extracurricular activity.



## Clubs

Art Club  
Debate Club  
Drama/Theater Club  
Future Business Leaders of America  
Gay Straight Alliance (GSA)  
\*Interact  
Knitting Club  
\*Leos Club  
Marching Band  
National Honor Society  
Robotics  
SADD  
School Newspaper  
Student Council  
Yearbook

\*Denotes a community organization



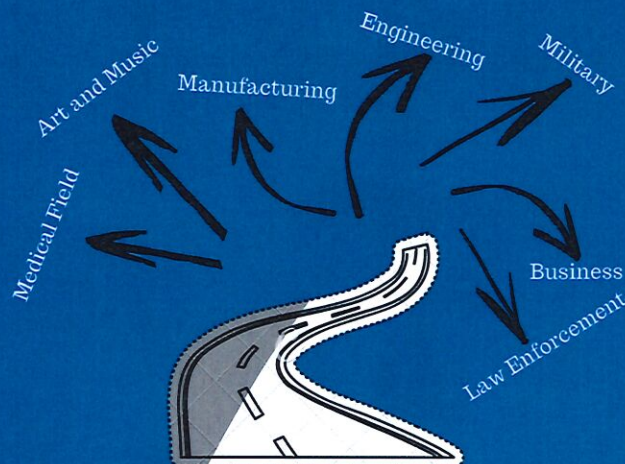
## Athletics

Boys' and Girls' Basketball  
Football  
Boys' and Girls' Soccer  
Softball  
Baseball  
Volleyball  
Golf  
Track and Field  
Cross Country  
Cheerleading



## Career Pathways

Not sure what you want to do? Or maybe you do know! Our career pathways are here to help you figure out what you're interested in, without locking you down in a selected field. Many of our pathways include college credit, saving you time and money in the future!



## Who is who?

Here are some important people to know!

Mrs. Vetrovec: Principal  
Mrs. Sansoucy: Asst. Principal  
Mr. Alder: School Counselor, last names A-K  
Ms. Prendergast: School Counselor, last names L-Z

Questions? Call us!  
(860)963-6905



# PUTNAM HIGH SCHOOL



## Freshmen Transition Guide

Welcome Class of 2022!



## Table of Contents

1. Freshmen Year overview
2. Graduation Requirements
3. Schedule
4. Events
4. Clubs and Athletics
5. Career Pathways
6. Who is who?



## Freshmen Year

Our cohort style for Freshmen year is here to help you succeed. While having the opportunity to take electives with upperclassmen, most freshmen have the same teachers and classes to help ease them into the school. All freshmen will take the following classes:

1. English 9
2. Biology
3. Two World History electives
4. Integrated Math Course 1 or 2

The teachers work with the counselors to make sure their students are getting the attention they need.

What is an honors class?

Honors classes are more in depth version of a college prep class. There is more work and moves at a faster pace.

Is it right for me?  
Do you like the subject? Do you want more of a challenge? Then an honors class might be right for you! It just requires a recommendation from your teacher.

## Graduation Requirements

### Credits

Our school year is broken into two semesters. Some courses are offered for the full year, while some courses change half way through the year. Each class earns 1/2 (.5) credits per semester. 24 credits are required to graduate.

English- 4 credits  
Science- 3 credits  
Math- 3 credits  
Social Studies- 3 credits (1 must be US and .5 civics)  
Technology/Art- 1 credit  
Computer- 1 credit  
PE- 1 credit  
Health- .5 credits  
Other- 7.5 credits

### Portfolio

One of our top values is to ensure our students have mastered 21st century skills to help prepare them for the future. Our online portfolio requires students to meet certain skill requirements prior to graduating. This includes but is not limited to, understanding diversity, presentations, and demonstrating civic responsibility.

Additionally, 20 hours of community service is required (5 per year). A students advisor oversees their portfolio to make sure they are on track for graduation.



## Advisory

Advisory is a regularly scheduled period which meets once a week. Teachers meet with small groups of students for the purpose of advising them on academic, social, or future-planning issues. Students have the same advisory all four years of high school.

## Schedule

Warning Bell: 7:21

A: 7:25-8:15

B: 8:19-9:09

C: 9:13-10:03

D: 10:07-10:57

E: 11:01-12:16

Lunch 1- 10:57-11:22

Lunch 2-11:51-12:16

F: 12:20-1:10

G: 1:14-2:05



## Events!

Homecoming

Mr. PHS

Bubble Soccer

Field Day

Athletic Games

Spirit Week

Pep Rally

Band and Chorus Concerts

Prom

More!!





Putnam High School  
Building Map  
2018-2019

