

Ducor School
23761 Avenue 56 – P.O. Box 249
Ducor, CA 93218
(559) 534-2261

Board of Trustees:

Jim Koontz (President)
Patricia Hughes (Member)

Flora Rodriguez (Member)
Mary McGill (Member)

Amparo Mariscal (Clerk)

School Board Meeting

August 8, 2017

Meeting Place: Library, Room 23

resolution: 1

Open Session 5:30 PM

***Possible board action**

Agenda

1. Called to order: Time: _____ pm

____ President Jim Koontz ____ Board Member Flora Rodriguez ____ Board Member Mary McGill
____ Board Member Patricia Hughes ____ Clerk Amparo Mariscal

1.1 Pledge of Allegiance

1.2 Introduction of Visitors: None present

1.3 Community Input:

2. Regular Business Agenda: Board Action

2.1 * June 27, 2017 Board Minutes: Review of minutes for any corrections. Board Action:

Action: Mr. Koontz ____ Mrs. Rodriguez ____ Mrs. Hughes ____ Mrs. Mariscal ____ Mrs. McGill ____

2.2 * Accounts Payable: Review of accounts payable. Board Action:

Action: Mr. Koontz ____ Mrs. Rodriguez ____ Mrs. Hughes ____ Mrs. Mariscal ____ Mrs. McGill ____

2.3 * Budget Revision: TCOE external business accountant Rachel Nunez submitted the budget revision and expenditure changes as needed. Board Action:

Action: Mr. Koontz ____ Mrs. Rodriguez ____ Mrs. Hughes ____ Mrs. Mariscal ____ Mrs. McGill ____

2.4 * RESOLUTION 1: Annual Financial Report and Appropriations Limit; EC 42132 requires the school board to adopt a resolution estimation the current fiscal year appropriations limit and identifying the actual appropriations limit for the preceding fiscal year. Board Action:

Action: Mr. Koontz ____ Mrs. Rodriguez ____ Mrs. Hughes ____ Mrs. Mariscal ____ Mrs. McGill ____

2.5 PUBLIC HEARING: Matter of determining that pupils have sufficient textbooks of instructional materials for the 2017-18 school year; Notice of Public hearing will be posted 10 days before the September board meeting to be approved.
Board Action:

Action: Mr. Koontz ____ Mrs. Rodriguez ____ Mrs. Hughes ____ Mrs. Mariscal ____ Mrs. McGill ____

2.6 * Legal Services Agreement for the Tulare County Office of Education Legal Services Consortium (between TCOE and Lozano Smith). The rate for 2017-18 is \$4671.50. Board Action:

Action: Mr. Koontz ____ Mrs. Rodriguez ____ Mrs. Hughes ____ Mrs. Mariscal ____ Mrs. McGill ____

2.7 * Release of Excessive Equipment: Technology: the following technology equipment is to be recycled: 9 promethean whiteboards and projectors, dell computers and monitors and HD printers/fax machines. Board Action:

Action: Mr. Koontz___ Mrs. Rodriguez___ Mrs. Hughes___ Mrs. Mariscal___ Mrs. McGill___

2.8 * Release of Excessive Equipment; Transportation; the following items will be offered for a donation amount of \$2000; 1997 Chevy Tahoe and a 1998 International Bus. Board Action:

Action: Mr. Koontz___ Mrs. Rodriguez___ Mrs. Hughes___ Mrs. Mariscal___ Mrs. McGill___

2.9 * Maintenance equipment; Ducor School will be trading a 5x12 closed trailer for a 5x16 open trailer. The trailer will be used to place large equipment for onsite transportation use only. Board Action:

Action: Mr. Koontz___ Mrs. Rodriguez___ Mrs. Hughes___ Mrs. Mariscal___ Mrs. McGill___

2.10 * Credit Card: Superintendent Rodriguez requesting for the school to apply for a business credit card. The purpose of the credit card would be used for purchase orders, conference fees and travel expenses. Board Action:

Action: Mr. Koontz___ Mrs. Rodriguez___ Mrs. Hughes___ Mrs. Mariscal___ Mrs. McGill___

2.11 New Teacher temporary employment: Rachel Centeno, 4th grade self–contain class will be employed on the basis of a provisional intern permit (PIP) at Ducor School. Effective August 1, 2017. Board Action:

Action: Mr. Koontz___ Mrs. Rodriguez___ Mrs. Hughes___ Mrs. Mariscal___ Mrs. McGill___

2.12 * Parent/Student Handbook: revised parent/student handbook English/Spanish explaining school rules and expectations for each student and parent. Board Action:

Action: Mr. Koontz___ Mrs. Rodriguez___ Mrs. Hughes___ Mrs. Mariscal___ Mrs. McGill___

3. Informational:

3.1 Standard Balance Assessment Test (SBAC) results for the 2016-17 school year: report generated from the California Assessment of Placement and Progress (CAASPP) website. This data will show the results per grade level. The data will show the percentage of students that have not met, nearly met, met and exceeded the standards as a class.

3.2 Visalia Rawhide field trip: 19 students from 7th and 8th grades were invited to go a field trip to the Visalia Rawhide baseball game on August 3. The field trip was to recognize Manuel Serrano, 8th grade student, for submitting a garden drawing resembling a baseball theme. KELLOGS garden products offered a grant. Ducor School was selected and will be receiving a new garden.

3.3 First Day of School: August 9. Letter and text message sent home to remind parents and students.

3.4 One Bus: We currently have one bus picking up and delivering students. We are waiting for the second bus driver to be approved via CHP. Then the driver will be qualify to train behind the wheel. The driver will still need to pass the CHP portion of the training. The projected time may take another 4-8 weeks to have another bus driver.

3.5 New School Bus: Future school bus information, bus details, cost and amortization schedule. Ducor School can begin to plan on another bus purchase as needed.

4. Adjourn to Closed Session: Time:

Action: Mr. Koontz___ Mrs. Rodriguez___ Mrs. Hughes___ Mrs. Mariscal___ Mrs. McGill___

5. Closed Session: Business

5.1. Employee

5.2. Administration

6.

7. Report Out of Closed Session: Time:

Action: Mr. Koontz___ Mrs. Rodriguez___ Mrs. Hughes___ Mrs. Mariscal___ Mrs. McGill___

8. Adjournment: Time: pm

Action: Mr. Koontz___ Mrs. Rodriguez___ Mrs. Hughes___ Mrs. Mariscal___ Mrs. McGill___

2.1

Ducor School
23761 Avenue 56 – P.O. Box 249
Ducor, CA 93218
(559) 534-2261

Board of Trustees:

Jim Koontz (President)
Patricia Hughes (Member)

Flora Rodriguez (Member)
Mary McGill (Member)

Amparo Mariscal (Clerk)

School Board Meeting

June 27, 2017

Meeting Place: Library, Room 23

resolution: 3

Open Session 5:30 PM

***Possible board action**

Minutes

1. Called to order: Time: 5:28 pm

 x President Jim Koontz x Board Member Flora Rodriguez x Board Member Mary McGill
 x Board Member Patricia Hughes x Clerk Amparo Mariscal x Superintendent

1.1 Pledge of Allegiance

1.2 Introduction of Visitors: None present

1.3 Community Input: Superintendent discussed migrant summer school, new carpet installation, adding more custodial time during the summer for classroom maintenance and moving furniture

2. Regular Business Agenda: Board Action

2.1 * May 19, 2017 Board Minutes: Review of minutes for any corrections. Board Action: Approved

Board member Patricia Hughes abstained since she was not present during the regular board meeting on May 19. No other discussion or changes were made.

Action: Mr. Koontz m Mrs. Rodriguez aye Mrs. Hughes abstain Mrs. Mariscal 1 Mrs. McGill 2

2.2 * LCAP 2017-18: The LCAP has been publicized for review, changes and or questions. The LCAP is to be adopted for the 2017-18 school year. Board Action: Approved. There were no discussion, changes or suggestions. Superintendent Rodriguez reviewed the LCAP highlighting the expenses for the school year.

Action: Mr. Koontz m Mrs. Rodriguez aye Mrs. Hughes aye Mrs. Mariscal 1 Mrs. McGill 2

2.3 *2017-18 Budget: The budget has been publicized for review. The budget is to be adopted for the 2017-18 school year. Board Action: Approved. There was suggestions, changes or additions to the budget.

Action: Mr. Koontz m Mrs. Rodriguez 2 Mrs. Hughes aye Mrs. Mariscal 1 Mrs. McGill aye

3. Informational:

4. Adjourn to Closed Session: Time:

5. Closed Session:

6.

7. Report Out of Closed Session: Time:

8. Adjournment: Time: 5:58 pm

Action: Mr. Koontz m Mrs. Rodriguez 2 Mrs. Hughes aye Mrs. Mariscal 1 Mrs. McGill aye

2.2

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
012832	CDW GOVERNMENT	PV-180051	7/24/2017		JNW5925		010-07200-0-11100-10000-58000-0-0109 management licenses for 50 chromebooks 010-07200-0-11100-10000-43000-0-0109 Qty 50, 11.6" chromebooks at \$196 each 010-30100-0-11100-10000-43000-0-0000 010-30100-0-11100-10000-58000-0-0000 management console licenses for chromebooks	\$1,500.00		
	CDW GOVERNMENT	PV-180052	7/24/2017		JNV5281			\$10,809.50		
	CDW GOVERNMENT	PV-180053	7/24/2017		JNV5280			\$10,809.50		
	CDW GOVERNMENT	PV-180054	7/24/2017		JNW5742			\$1,500.00		
							Total Check Amount:	\$24,619.00		
012182	DUCOR CASH REVOLVING FUND	PV-180055	8/2/2017		ch# 681		010-00000-0-00000-27000-59000-0-0000 purchase 6 coils of postage stamps	\$294.00	M	
							Total Check Amount:	\$294.00		
012267	MC GILL, MARY	PV-180060	7/24/2017		072420		010-07200-0-11100-10000-43000-0-0302 reimbursement for purchase of booklets for begimme	\$190.69		
							Total Check Amount:	\$190.69		
013126	RUBY NAVARRO	PV-180061	8/1/2017		080120		010-00000-0-00000-27000-43000-0-0000 reimbursement for purchase of 9 pocket folders for	\$45.84		
							Total Check Amount:	\$45.84		
005384	SOUTHERN CALIFORNIA EDISON	PV-180057	7/7/2017		July 25 2017		010-00000-0-00000-82000-55000-0-0000 electricity	\$2,455.87		
							Total Check Amount:	\$2,455.87		
012837	SUPPLYWORKS	PV-180056	7/20/2017		407264589		010-00000-0-00000-82000-55000-0-0000 8in counter brush hrsehair blk blind 4 ordered at \$	\$27.15		
							Total Check Amount:	\$27.15		
013389	US Bank Equipment Finance	PV-180058	7/24/2017		335739538		010-00000-0-00000-72000-58000-0-0000 contract payment for lease on copiers	\$984.07	H	
							Total Check Amount:	\$984.07		
012434	WASTE MANAGEMENT	PV-180059	8/1/2017		4114001-0165-4		010-00000-0-00000-82000-55000-0-0000 trash services for July 2017-96gal dumpster, 2 6ya	\$566.09		

** FINAL **
Batch No 198

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Audit Flag	EFT
--------------	-------------	---------------------	-----------------	------	------------	-------------------	--------------	---------------	-----

Total Check Amount: \$566.09

8/3/2017
12:55:24PM

Page 1 of 1
APY500

**** FINAL ****
Batch No 198

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
Total District Payment Amount:										\$29,182.71

Vendor	Reference	Invoice	Separate	Audit
No	Vendor Name	Number	Check	Flag
		Date	PO #	EFT
			Invoice No	Amount
			Account Code	
Batch No 198				
Total Accounts Payable:				\$29,182.71

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling \$29,182.71 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature _____ Date _____

Fund Summary		Total
010		\$29,182.71
Total		\$29,182.71

Tulare County Office of Education
10 Ducor Union Elementary School District
Accounts Payable Final - 7/27/2017 3:27:14 PM

7/27/2017
3:28:02PM

Page 1 of 4
APY500

** FINAL **
Batch No 197

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013464	Acellus Education Center	PV-180030	7/19/2017		52162		010-07200-0-11100-10000-58000-0-0000 curriculum program	\$65.90		
Total Check Amount:								\$65.90		
012999	ADVANCED MICRO SYSTEMS	PV-180042	7/22/2017		180172		010-00000-0-00000-27000-58000-0-0000 monthly billing for Network Optimization for Augus	\$536.00		
Total Check Amount:								\$536.00		
013311	AMERIPRIDE UNIFORM SERVICE	PV-180023	7/26/2017		1501944266		010-00000-0-00000-82000-55000-0-0000 mop dry, dry handle, towel wiper, mats, service char	\$57.63		
	AMERIPRIDE UNIFORM SERVICE	PV-180024	6/21/2017		1501920167		010-00000-0-00000-82000-55000-0-0000 mop dry, mop dry handle, towel wiper, mats, service	\$57.63		
	AMERIPRIDE UNIFORM SERVICE	PV-180025	7/5/2017		1501929810		010-00000-0-00000-82000-55000-0-0000 mop dry, dry handle, towel wiper, mats, service	\$57.63		
	AMERIPRIDE UNIFORM SERVICE	PV-180026	7/12/2017		1501934690		010-00000-0-00000-82000-55000-0-0000 mop dry, mop dry handle, towel wiper, mats, service	\$57.63		
	AMERIPRIDE UNIFORM SERVICE	PV-180027	7/19/2017		1501939485		010-00000-0-00000-82000-55000-0-0000	\$57.63		
Total Check Amount:								\$288.15		
013291	ASSOCIATION OF CALIFORNIA SCHO	PV-180033	7/1/2017		000-99-5000		010-00000-0-00000-71500-53000-0-0000 ACSA annual contributions	\$220.00		
Total Check Amount:								\$220.00		
012616	A-Z BUS SALES	PV-180049	4/19/2017		02P427836		010-00000-0-00000-36000-56000-0-0000 blade wiper flex heavy duty, mudflap front rubber	\$50.61		
	A-Z BUS SALES	PV-180050	4/26/2017		02P427838		010-00000-0-00000-36000-56000-0-0000 mudflap front rubber	\$34.52		
Total Check Amount:								\$85.13		
013422	Document Tracking Services, LLC	PV-180029	7/19/2017		9321803		010-00000-0-00000-27000-58000-0-0000 translating 2017 spanish report card	\$545.00		

** FINAL **
Batch No 197

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013099	DON ROSE OIL COMPANY, INC.	PV-180039	7/25/2017		249486		010-00000-0-00000-82000-55000-0-0000	\$343.93		
							loaded 280gal propane at 1.119gal, percnig fee, co			
							Total Check Amount:	\$545.00		
013229	FOLLETT SCHOOL SOLUTIONS	PV-180032	5/5/2017		7180586		010-07200-0-11100-10000-58000-0-0000	\$727.50		
							single site LM-Hosted Service Renewal, online serv			
							Total Check Amount:	\$727.50		
013100	GOPHER	PV-180040	7/25/2017		order# 3939899		010-11000-0-11100-10000-43000-0-0000	\$1,337.63		
							P.E. and playground equipment			
							Total Check Amount:	\$1,337.63		
013279	IES	PV-180021	7/1/2017		163796		010-00000-0-11100-10000-58000-0-0000	\$1,500.00		
							recurring annual charges for district web hosting			
							010-00000-0-11100-10000-58000-0-0000	\$75.00		
							recurring monthly charge for web hosting			
							Total Check Amount:	\$1,575.00		
013005	LOZANO SMITH	PV-180048	7/11/2017		2029645		010-00000-0-00000-71100-58000-0-0000	\$235.00		
							review proposals for roofing, analysis regarding p			
							Total Check Amount:	\$235.00		
012332	PACIFIC EDUCATORS INC	PV-180037	5/25/2017		05252017		010-11000-0-11100-10000-58000-0-0000	\$1,260.00		
							pupil insurance(school-related injuries)			
							Total Check Amount:	\$1,260.00		
013252	PUSD STUDENT NUTRITION	PV-180045	4/28/2017		7929		130-53100-0-00000-37000-58000-0-0000	\$18,604.70		
							student meals/staff lunches for March 2017			
							Total Check Amount:	\$18,604.70		
012443	QUILL CORPORATION	PV-180044	6/23/2017		7789358		010-00000-0-00000-27000-43000-0-0000	\$156.04		
							hanging files, folders, for office			
							Total Check Amount:	\$156.04		

**** FINAL ****
Batch No 197
Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
012876	RENAISSANCE LEARNING	PV-180043	7/3/2017		INV 4329418		010-07200-0-11100-10000-58000-0-0000 annual hosting fee renewal, Math & Accelerated Rea	\$156.04		
							Total Check Amount:	\$4,949.00		
013199	RES COM Pest Control	PV-180031	7/1/2017		1351980		130-53100-0-00000-82000-55000-0-0000 spray for ants, roaches, spiders	\$45.00		
	RES COM Pest Control	PV-180035	6/28/2017		report#13560		010-00000-0-00000-82000-55000-0-0000 wood destroying pests and organisms inspection rep	\$425.00		
							Total Check Amount:	\$470.00		
013372	SAN JOAQUIN COUNTY OF ED.	PV-180034	7/6/2017		17180268		010-00000-0-00000-27000-58000-0-0000 Annual EDJOIN account fees	\$450.00		
							Total Check Amount:	\$450.00		
013168	SCHOOL MATE	PV-180028	6/9/2017		IN000467155		010-00000-0-11100-10000-43000-0-0000 100 standard folders at 1.92 each	\$192.00		
							Total Check Amount:	\$192.00		
012141	SMART & FINAL	PV-180036	7/18/2017		trans3 432		010-90358-0-71100-40000-43000-0-0000 food items purchased for Summer Night Lights event	\$267.93		
							Total Check Amount:	\$267.93		
013468	Sue Sa s Creative Catering	PV-180041	7/26/2017		08082017		010-00000-0-00000-27000-43000-0-0000 Breakfast being catered for staff Back To School	\$426.25		
							Total Check Amount:	\$426.25		
012837	SUPPLYWORKS	PV-180038	7/14/2017		406550434		010-00000-0-00000-82000-55000-0-0000 c.s. floor strip, toilet seat covers, tissue paper	\$726.99		
							Total Check Amount:	\$726.99		
012709	TULARE COUNTY OFFICE OF ED.	PV-180047	6/27/2017		172913		010-00000-0-00000-27000-58000-0-0000 2016-2017 internet fees w/Erate discount	\$1,200.00		
					LB: 170008					

7/27/2017
3:28:10PM

**** FINAL ****
Batch No 197

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
0133389	US Bank Equipment Finance	PV-180046	6/20/2017		333376234		010-00000-0-00000-72000-58000-0-0000	\$1,146.79		
					LB: 170007		contract payment for lease on copiers plus overage			
							Total Check Amount:	\$1,200.00		
							Total Check Amount:	\$1,146.79		
							Total Check Amount:	\$1,146.79		

** FINAL **
Batch No 197

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
Total District Payment Amount:										

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	--------	------------	-----

Batch No 197

Total Accounts Payable: \$35,808.94

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling \$35,808.94 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature

Date

Fund Summary		Total
010		\$17,159.24
130		\$18,649.70
Total		\$35,808.94

Tulare County Office of Education
10 Ducor Union Elementary School District
Accounts Payable Final - 7/6/2017 4:41:15 PM

7/6/2017
4:41:58PM

Page 1 of 2
APY500

**** FINAL ****
Batch No 194

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	--------	------	-----

012999	ADVANCED MICRO SYSTEMS	PV-180001	6/21/2017		180112		010-00000-0-00000-27000-58000-0-0000 Network Optimization Agreement payment for July	\$536.00		
--------	------------------------	-----------	-----------	--	--------	--	---	----------	--	--

Total Check Amount: \$536.00

013311	AMERIPRIDE UNIFORM SERVICE	PV-180007	6/28/2017		1501924929		010-00000-0-00000-82000-55000-0-0000 mop dry 24", mop dry handle, towel wiper, mats, se	\$57.63		
--------	----------------------------	-----------	-----------	--	------------	--	--	---------	--	--

Total Check Amount: \$57.63

013291	ASSOCIATION OF CALIFORNIA SCHO	PV-180005	7/1/2017		Assoc. Renew 2017-18		010-00000-0-00000-71500-53000-0-0000 Renewal-ACSA regular membership from July 2017-Jun	\$1,016.20		
--------	--------------------------------	-----------	----------	--	----------------------	--	--	------------	--	--

Total Check Amount: \$1,016.20

013295	AT&T	PV-180011	6/25/2017		June 25 2017		010-00000-0-00000-82000-55000-0-0000 long distance and fire alarm	\$158.98		
--------	------	-----------	-----------	--	--------------	--	--	----------	--	--

Total Check Amount: \$158.98

011963	CALIFORNIA SCHOOL BOARDS ASSOC	PV-180006	7/1/2017		INV-32287-BIKIP3		010-00000-0-00000-71500-53000-0-0000 CSBA and ELA membership dues for 2017-2018	\$1,939.00		
--------	--------------------------------	-----------	----------	--	------------------	--	--	------------	--	--

Total Check Amount: \$1,939.00

013383	CVTN LLC	PV-180015	7/1/2017		9355		010-00000-0-00000-27000-59000-0-0000 internet connection	\$218.30		
--------	----------	-----------	----------	--	------	--	---	----------	--	--

Total Check Amount: \$218.30

001647	DUCCOR TELEPHONE CO	PV-180012	7/1/2017		000549		010-00000-0-00000-82000-55000-0-0000 landlines, local	\$161.40		
--------	---------------------	-----------	----------	--	--------	--	--	----------	--	--

Total Check Amount: \$161.40

013441	Home Depot Credit Services	PV-180002	6/21/2017		5103853		010-11000-0-00000-82000-43000-0-0000 kd ww studs, nails, clamps, 2x6 8ft #2/BTR Prime D	\$218.75		M
--------	----------------------------	-----------	-----------	--	---------	--	--	----------	--	---

Total Check Amount: \$218.75

013278	ISIDRO RODRIGUEZ	PV-180009	7/5/2017		752		010-00000-0-00000-71500-52000-0-0000 reimbursement for lodging and dining for superinte	\$665.46		
--------	------------------	-----------	----------	--	-----	--	--	----------	--	--

Tulare County Office of Education
10 Ducor Union Elementary School District
Accounts Payable Final - 7/6/2017 4:41:15 PM

7/6/2017
4:42:13PM

Page 2 of 2
APY500
** FINAL **
Batch No 194

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
013443	Joel Rangel	PV-180004	7/19/2017		004		010-90358-0-71100-40000-56000-0-0000 bouncehouse rental and set-up for Summer Night Lig	\$50.00		
							Total Check Amount:	\$665.46		
013408	Marcela Valencia	PV-180003	7/19/2017		004		010-90358-0-71100-40000-56000-0-0000 port-o-potty, tables, chairs rental for Summer Nig	\$200.00		
							Total Check Amount:	\$200.00		
012681	SISC III	PV-180014	7/1/2017		July 1 - July 31		010-00000-0-00000-00000-95024-0-0000 Health & Welfare benefits	\$19,103.60	G	
							Total Check Amount:	\$19,103.60		
012141	SMART & FINAL	PV-180010	7/5/2017		trans# 384		010-90358-0-71100-40000-43000-0-0000 food items purchased for Summer Night lights b-b-q	\$302.18		
							Total Check Amount:	\$302.18		
005384	SOUTHERN CALIFORNIA EDISON	PV-180008	6/27/2017		June 27 2017		010-00000-0-00000-82000-55000-0-0000 electricity	\$2,699.20		
							Total Check Amount:	\$2,699.20		
012106	TERRA BELLA IRRIGATION SUPPLY	PV-180016	6/30/2017		1438		010-00000-0-00000-82000-55000-0-0000 sprinkler, adjustable risers	\$89.86		
							Total Check Amount:	\$89.86		
012434	WASTE MANAGEMENT	PV-180013	7/1/2017		41008699-0165-3 LB: 170001		010-00000-0-00000-82000-55000-0-0000 trash services plus gallon toter, 6yard dumpster	\$538.26		
							Total Check Amount:	\$538.26		

7/6/2017
4:42:13PM

Page 1 of 1
APY500

**** FINAL ****
Batch No 194

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
Total District Payment Amount:								\$27,954.82		

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Audit Flag	EFT
-----------	-------------	------------------	--------------	------	------------	----------------	--------------	--------	------------	-----

Batch No 194

Total Accounts Payable:

\$27,954.82

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totalling \$27,954.82 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature

Date

Fund Summary	Total
010	\$27,954.82
Total	\$27,954.82

2

10 Ducor Union Elementary School District
Fiscal Year: 2018

DISTRICTNO: 10
FISCALYEAR: 2018

Budget Revision Report

BGR030
Rachelngr

8/2/2017
7:15:10AM

Control Number: 80226106

Account Classification		Approved / Revised	Change Amount	Proposed Budget
Fund:	0100 General Fund			
Revenues				
Revenue Limit				
Other State Revenues				
Total Revenues				
Expenditures				
Services, Other Operating Expenses				
Other Outgo				
Books and Supplies				
010-00000-0-00000-00000-80110-0-0000		\$1,297,416.00	((\$13,914.00)	\$1,283,502.00
010-00000-0-00000-00000-80410-0-0000		\$255,738.00	\$14,755.00	\$270,493.00
		\$1,553,154.00	\$841.00	\$1,553,995.00
010-00000-0-00000-00000-85500-0-0000		\$4,810.00	\$23,388.00	\$28,198.00
		\$4,810.00	\$23,388.00	\$28,198.00
		\$1,557,964.00	\$24,229.00	\$1,582,193.00
010-00000-0-00000-71500-53000-0-0000		\$3,000.00	\$500.00	\$3,500.00
		\$3,000.00	\$500.00	\$3,500.00
010-00000-0-00000-92000-71420-0-0000		\$28,442.00	\$179.00	\$28,621.00
		\$28,442.00	\$179.00	\$28,621.00
010-07200-0-11100-10000-43000-0-0109		\$0.00	\$11,112.00	\$11,112.00
010-07200-0-11100-10000-43000-0-0302		\$0.00	\$2,000.00	\$2,000.00
010-07200-0-11100-10000-44000-0-0109		\$0.00	\$1,602.00	\$1,602.00
		\$0.00	\$14,714.00	\$14,714.00
010-07200-0-11100-10000-58000-0-0101		\$19,500.00	((\$14,215.00)	\$5,285.00
010-07200-0-11100-10000-58000-0-0109		\$0.00	\$1,500.00	\$1,500.00
010-07200-0-11100-10000-58000-0-0302		\$24,000.00	((\$2,000.00)	\$22,000.00
010-11000-0-00000-82000-58000-0-0000		\$2,850.00	((\$350.00)	\$2,500.00
010-11000-0-11100-10000-58000-0-0000		\$1,019.00	\$350.00	\$1,369.00

10 Ducor Union Elementary School District
Fiscal Year: 2018

DISTRICTNO: 10
FISCALYEAR: 2018

Budget Revision Report

BGR030
Rachelmrg

8/2/2017
7:15:10AM

Control Number: 80226106

Account Classification	Approved / Revised	Change Amount	Proposed Budget
Services, Other Operating Expenses	\$47,369.00	(\$14,715.00)	\$32,654.00
total Expenditures	\$78,811.00	\$678.00	\$79,489.00
Revenues			
Revenue Limit			
010-14000-0-00000-00000-80120-0-0000	\$201,458.00	\$71.00	\$201,529.00
total Revenues	\$201,458.00	\$71.00	\$201,529.00
Expenditures			
010-30100-0-11100-10000-42000-0-0000	\$0.00	\$31,770.00	\$31,770.00
010-30100-0-11100-10000-44000-0-0000	\$0.00	\$18,950.00	\$18,950.00
Books and Supplies	\$0.00	\$50,720.00	\$50,720.00
010-30100-0-11100-10000-58000-0-0000	\$95,000.00	(\$50,720.00)	\$44,280.00
010-62300-0-00000-81000-58000-0-0000	\$0.00	\$25,144.00	\$25,144.00
Services, Other Operating Expenses	\$95,000.00	(\$25,576.00)	\$69,424.00
total Expenditures	\$95,000.00	\$25,144.00	\$120,144.00
Budgeted Unappropriated Fund Balance before this adjustment:		\$856,027.36	
Total Adjustment to Unappropriated Fund Balance:		(\$1,522.00)	
Budgeted Unappropriated Fund Balance after this adjustment:		\$854,505.36	

10 Ducor Union Elementary School District
Fiscal Year: 2018
DISTRICT NO: 10
FISCAL YEAR: 2018

Budget Revision Report

BGR030
Rachelngr

8/2/2017
7:15:10AM

Control Number: 80226106

Account Classification

Approved / Revised

Change Amount

Proposed Budget

At a meeting of the school board on _____, the
board approved the above budget account lines change to those
amounts indicated in the proposed budget column.

Authorized by: _____

(County Office Use Only)

Updated at County Office on ____/____/____ by _____

Tulare County Office of Education

Committed to Students, Support and Service

Res: 1
2.4

July 2017

Jim Vidak
County
Superintendent
of Schools

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

Administration
(559) 733-6301
fax (559) 627-5219

Business Services
(559) 733-6474
fax (559) 737-4378

Human Resources
(559) 733-6306
fax (559) 627-4670

Instructional Services
(559) 733-6328
fax (559) 739-0310

Special Services
(559) 730-2910
fax (559) 730-2511


Main Locations

**Administration
Building & Conference
Center**
6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

**Liberty Center/
Planetarium &
Science Center**
11535 Ave. 264
Visalia

TO: District Superintendents/Business Managers

FROM: Craig Wheaton, Ed.D., Deputy Superintendent
Administrative Services 

SUBJECT: **BOARD APPROVAL OF ANNUAL FINANCIAL REPORT AND
APPROPRIATIONS LIMIT ON OR BEFORE SEPTEMBER 15**

Education Code Section 42132 requires the school board to adopt a resolution estimating the current fiscal year appropriations limit and identifying the actual appropriations limit for the preceding fiscal year. The resolution must be adopted at a regular or special meeting of the governing board and documentation used in establishing the limits must be made available to the public on the date of the meeting.

Enclosed is a sample resolution for your use. The resolution is also available on our Business Services Division website:
<http://business-services.tcoe.org/administrative-services/administrative-documents/resolutions>

The current state prescribed annual financial report includes the appropriations limit calculation as part of the report. The amounts to be included in the resolution can be taken directly from Form GANN of that report.

1. Please be sure this resolution is adopted by the governing board on or before **September 15th**.
2. Send a copy of this completed resolution to this office, attention: Shelly DiCenzo, by **September 30, 2017**.

If you have any questions or concerns about this, please don't hesitate to call me 733-6474.

CW/sd
Enclosure

BEFORE THE BOARD OF TRUSTEES
OF THE _____ SCHOOL DISTRICT
TULARE COUNTY, CALIFORNIA

In the Matter of Establishing an Estimated
Appropriations Limit for the 2017-2018 Fiscal
Year and an Actual Appropriations Limit for
the 2016-2017 Fiscal Year

RESOLUTION NO.

RECITALS

1. In November of 1979, the California electorate adopted Proposition 4, commonly called the "Gann Initiative," which added Article XIII B to the California Constitution.
2. The provisions of that Article establish maximum appropriation limits, commonly called "Gann Limits," for public agencies, including school districts.
3. Section 7900 et seq. of the Government Code require this board to establish annually, by resolution at a regular or special meeting, the appropriations limit for the District.
4. Government Code section 7902.1 authorizes this board to increase the District's appropriations limit to an amount equal to its proceeds of taxes.
5. Education Code section 42132 requires that the governing board of each school district annually adopt such resolution by September 15th.
6. Education Code section 42132 requires that all documentation used in the identification of the appropriations limit shall be made available to the public at the meeting at which this resolution is adopted.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The above recitals are true and correct.
2. This board hereby establishes and adopts for the 2017-2018 fiscal year an estimated appropriations limit in the amount of \$_____, and for the 2016-2017 fiscal year identifies the actual appropriations limit of \$_____.
3. Said appropriations limits have been calculated and determined in accordance with all applicable statutes and constitutional provisions and do not exceed the limitations imposed by Proposition 4.

11

4. In the event this board increases the appropriations limit, it shall notify the Director of Finance of the change within 45 days, as required by Government Code section 7902.1.

THE FOREGOING RESOLUTION was adopted upon motion by Trustee _____,
seconded by Trustee _____, at a regular/special meeting held on _____, 20__, by
the following vote:

[List board member names]

AYES:

NOES:

ABSENT:

I, _____, secretary of the governing board of the _____ School District, do
hereby certify that the foregoing Resolution was duly passed and adopted by said Board, at an
official and public meeting thereof, this ____ day of _____, 20__.

Dated _____

Secretary, Board of Trustees

Tulare County Office of Education

Committed to Students, Support and Service

2.5

Jim Vidak
County
Superintendent
of Schools

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

Administration
(559) 733-6301
fax (559) 627-5219

Business Services
(559) 733-6474
fax (559) 737-4378

Human Resources
(559) 733-6306
fax (559) 627-4670

Instructional Services
(559) 733-6328
fax (559) 739-0310

Special Services
(559) 730-2910
fax (559) 730-2511

Main Locations

**Administration
Building & Conference
Center**
6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

**Liberty Center/
Planetarium &
Science Center**
11535 Ave. 264
Visalia

July 2017

TO: District Superintendents and Business Managers

FROM: Craig Wheaton, Ed.D., Deputy Superintendent
Administrative Services

RE: INSTRUCTIONAL MATERIALS FUND
FISCAL YEAR 2017-2018

Education Code section 60119 requires that each district hold a public hearing to determine whether or not the students at each school in the district have adequate textbooks and instructional materials as a condition of funding eligibility. **The public hearing shall take place on or before the end of the eighth week from the first day pupils attend school each year. The governing board must provide 10 days' notice of the public hearing by posting a notice in three public places in the district,** listing time, place (address and room #/location), and purpose of the hearing. After the public hearing, the district must adopt a resolution stating the determination.

The enclosed sample notice and resolution have been revised to reflect current statutory requirements and dates. The resolution is also available on our website:
<http://business-services.tcoe.org/>

The following samples are enclosed:

- Notice of Public Hearing
- Resolution for use when the governing board determines pupils have sufficient textbooks and instructional materials

Please send a copy of the completed resolutions (by September 30, 2017) to:
Shelly DiCenzo, Administrative Services
Tulare County Office of Education
PO Box 5091
Visalia CA 93278-5091

If you have any questions or need a resolution for an insufficient determination, please call me at 559-733-6474.

CW/sd
Enclosures

8. 4

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the _____ School District will hold a public hearing, pursuant to Education Code Section 60119, on the subject of funds received under the Instructional Materials Funding Realignment Program, Grades K-12, and/or Funds for Instructional Materials from Any State Source.

The public hearing will be held at a regular meeting of the _____ School District Governing Board on _____, 2017, at the hour of _____ ☐ a.m. ☐ p.m., at the following location:

_____ **School District**

(Insert address and specific location, i.e. room number/name of building)

The governing board of the school district is required to make a determination as to whether each pupil in the classes and programs operated by the school district has sufficient textbooks or instructional materials, or both, in each subject that is consistent with the content standards and cycles of the curriculum framework adopted by the State Board.

NOTICE IS FURTHER GIVEN that copies of documentation are available to interested members of the public during normal business hours at the following location:

_____ **School District**

(Insert address and specific location, i.e. room number/name of building)

Dated:

_____ **School District**

By _____
Clerk/Secretary of the Board

Date Posted: _____
Locations of Posting:

2

3

**BEFORE THE BOARD OF TRUSTEES
OF THE _____ SCHOOL DISTRICT**

In the Matter of Determining that Pupils
Have Sufficient Textbooks or Instructional
Materials for the 2017-2018 School Year

RESOLUTION NO.

RECITALS:

1. Education Code section 60119 establishes requirements that this Board must meet in order for the District to be eligible to receive funds pursuant to the Pupil Textbook and Instructional Materials Incentive Program Act.
2. The Board is required to hold a public hearing or hearings to make a determination, by resolution, as to whether or not each pupil in each school in the District has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted by the State Board of Education.
3. Education Code section 60119, subdivision (c)(1), defines sufficient textbook or instructional materials to mean that each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home, although this does not require two sets of textbooks or instructional materials for each pupil.
4. Education Code section 60119, subdivision (c)(1), provides that materials may be in a digital format as long as each pupil, at a minimum, has and can access the same materials in the class and to take home, as all other pupils in the same class or course in the District and has the ability to use and access them at home.
5. Photocopied sheets from only a portion of a textbook or instructional materials are not considered sufficient textbooks or instructional materials.
6. The public hearing shall take place on or before the end of the eighth week from the first day pupils attend school for that year, or a District that operates schools on a multi-track, year-round calendar shall hold the hearing on or before the end of the eighth week from the first day pupils attend school for that year on any tracks that begin in a school year in August or September.
7. The Board is required to provide ten (10) days' notice of the public hearing or hearings and the notice shall contain the time, place, and purpose of the hearing and shall be posted in three public places in the district.
8. The Board is required to encourage the participation of parents, teachers and members of the community interested in the affairs of the District, and bargaining unit leaders.

9. The hearing shall be held at a time that will encourage the attendance of teachers and parents and guardians of pupils who attend the schools in the district and shall not take place during or immediately following school hours.
10. The Board held a properly noticed public hearing that met the foregoing requirements on ____, 2017.

NOW, THEREFORE BE IT RESOLVED, as follows:

1. The above recitals are true and correct.
2. The Board determines that the District has provided each pupil with sufficient textbooks or instructional materials, or both, on the basis that each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home that are aligned to the content standards adopted by the State Board of Education in each of the following subjects:

i. Mathematics: _____

(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle. If you need more room, attach the list to the resolution)

ii. Science: _____

(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle. If you need more room, attach the list to the resolution)

iii. History-social science: _____

(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle. If you need more room, attach the list to the resolution)

iv. English/language arts, including the English language development component of an adopted program: _____

(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle. If you need more room, attach the list to the resolution.)

3. The Board determines that said textbooks or instructional materials, or both, are consistent with the content and cycles of the curriculum framework adopted by the State Board and adopted by this Board in accordance with established procedures.
4. The Board also determines that each pupil enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the curriculum framework adopted by the State Board for those subjects: _____

(List adopted textbooks or instructional materials for this subject for each grade level or school as well as applicable state adoption cycle. If you need more room, attach the list to the resolution.)

5. The Board also determines that sufficient laboratory science equipment applicable to science laboratory courses offered in grades 9 to 12, inclusive, is available to pupils in the District.

I hereby certify that the forgoing Resolution was duly and regularly adopted by the Board at an official and public meeting of the Board held at _____ (insert city) _____, California on the _____ day of _____, 2017, as follows:

AYES: *List Members Names:*

NOES: *List Members Names:*

ABSENT: *List Members Names:*

Secretary, Board of Trustees

School District

10. 3

10. 3

2.6

Tulare County Office of Education

Committed to Students, Support and Service

Jim Vidak
County
Superintendent
of Schools

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

Administration
(559) 733-6301
fax (559) 627-5219

Business Services
(559) 733-6474
fax (559) 737-4378

Human Resources
(559) 733-6306
fax (559) 627-4670

Instructional Services
(559) 733-6328
fax (559) 739-0310

Special Services
(559) 730-2910
fax (559) 730-2511

Main Locations

**Administration
Building & Conference
Center**
6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

**Liberty Center/
Planetarium &
Science Center**
11535 Ave. 264
Visalia

June 29, 2017

To: School District Superintendents

From: Craig Wheaton, Ed.D., Deputy Superintendent

Subject: Tulare County Schools Legal Consortium

Enclosed is a copy of the Legal Services Agreement for the Tulare County Office of Education Legal Services Consortium (the master agreement between TCOE and Lozano Smith).

The rate for 2017-18 is calculated as follows:

- \$4,000 per district base fee
- \$4.25 per unit of ADA as of the 2015-16 CALPADS Fall 1 Enrollment Count
- 5% fixed administrative fee (including all expenses incurred for travel, database access, mailing services, word processing, parking, meals, mileage, faxes, telephone and photocopies)

This calculation was established as part of the first Master Agreement in 2015 and remains unchanged.

The amount calculated for your district is found on the enclosed fee schedule, Tulare County Consortium 2017-18. Half of the sum will be transferred from your district's general fund after July 15, 2017 and the remaining half will be transferred after January 15, 2018.

The Agreement permits a district to terminate its participation by giving sixty (60) days written notice to the Tulare County Superintendent of Schools and Lozano Smith, however, that district continues to be liable for its share of the cost of the legal services through the end of the fiscal year. For planning purposes, if a district intends to terminate its participation in the Agreement, we request that you provide notice no later than February 1, 2018.

The resolution approved by your district's governing board last year remains in effect. The language in the resolution allows the agreement to be extended to continue for each fiscal year thereafter unless terminated.

Please feel free to contact me at 559-733-6474 with any questions or concerns you may have pertaining to this matter.

CW/sd

Enclosures

cc: Patty Blaswich

Tulare County Consortium 2017-2018

District Name	2014-2015 ADA	2015-2016 ADA	Retainer	Option (\$4.25) + \$4,000	5% Admin. Fee	Option + Admin. Fee
Allensworth Elementary	84	86	\$ 4,000.00	\$ 4,365.50	\$ 218.28	\$ 4,583.78
Alpaugh Unified	317	337	\$ 4,000.00	\$ 5,432.25	\$ 271.61	\$ 5,703.86
Alta Vista Elementary	573	572	\$ 4,000.00	\$ 6,431.00	\$ 321.55	\$ 6,752.55
Buena Vista Elementary	187	197	\$ 4,000.00	\$ 4,837.25	\$ 241.86	\$ 5,079.11
Burton Elementary	4,347	4,470	\$ 4,000.00	\$ 22,997.50	\$ 1,149.88	\$ 24,147.38
Columbine Elementary	208	196	\$ 4,000.00	\$ 4,833.00	\$ 241.65	\$ 5,074.65
Cutler-Orosi Joint Unified	4,083	4,095	\$ 4,000.00	\$ 21,403.75	\$ 1,070.19	\$ 22,473.94
Dinuba Unified	6,580	6,638	\$ 4,000.00	\$ 32,211.50	\$ 1,610.58	\$ 33,822.08
Ducor Union Elementary	191	158	\$ 4,000.00	\$ 4,671.50	\$ 233.58	\$ 4,905.08
Earlimart Elementary	1,952	1,961	\$ 4,000.00	\$ 12,334.25	\$ 616.71	\$ 12,950.96
Eleanor Roosevelt Community Learning Center	286	291	\$ 4,000.00	\$ 5,236.75	\$ 261.84	\$ 5,498.59
Exeter Unified	2,979	2,886	\$ 4,000.00	\$ 16,265.50	\$ 813.28	\$ 17,078.78
Farmersville Unified	2,626	2,580	\$ 4,000.00	\$ 14,965.00	\$ 748.25	\$ 15,713.25
Hope Elementary	236	251	\$ 4,000.00	\$ 5,066.75	\$ 253.34	\$ 5,320.09
Hot Springs Elementary	15	18	\$ 4,000.00	\$ 4,076.50	\$ 203.83	\$ 4,280.33
Kings River Union Elementary	462	449	\$ 4,000.00	\$ 5,908.25	\$ 295.41	\$ 6,203.66
Liberty Elementary	414	485	\$ 4,000.00	\$ 6,061.25	\$ 303.06	\$ 6,364.31
Lindsay Unified	4,163	4,237	\$ 4,000.00	\$ 22,007.25	\$ 1,100.36	\$ 23,107.61
Monson-Sultana Joint Union Elementary	461	451	\$ 4,000.00	\$ 5,916.75	\$ 295.84	\$ 6,212.59
Oak Valley Union Elementary	518	558	\$ 4,000.00	\$ 6,371.50	\$ 318.58	\$ 6,690.08
Outside Creek Elementary	99	102	\$ 4,000.00	\$ 4,433.50	\$ 221.68	\$ 4,655.18
Palo Verde Union Elementary	529	536	\$ 4,000.00	\$ 6,278.00	\$ 313.90	\$ 6,591.90
Pixley Union Elementary	1,122	1,109	\$ 4,000.00	\$ 8,713.25	\$ 435.66	\$ 9,148.91
Pleasant View Elementary	522	486	\$ 4,000.00	\$ 6,065.50	\$ 303.28	\$ 6,368.78
Porterville Unified	14,119	14,109	\$ 4,000.00	\$ 63,963.25	\$ 3,198.16	\$ 67,161.41
Richgrove Elementary	651	651	\$ 4,000.00	\$ 6,766.75	\$ 338.34	\$ 7,105.09
Rockford Elementary	407	370	\$ 4,000.00	\$ 5,572.50	\$ 278.63	\$ 5,851.13
Saucelito Elementary	82	86	\$ 4,000.00	\$ 4,365.50	\$ 218.28	\$ 4,583.78
Sequoia Union Elementary	305	310	\$ 4,000.00	\$ 5,317.50	\$ 265.88	\$ 5,583.38
Springville Union Elementary	278	299	\$ 4,000.00	\$ 5,270.75	\$ 263.54	\$ 5,534.29
Stone Corral Elementary	151	134	\$ 4,000.00	\$ 4,569.50	\$ 228.48	\$ 4,797.98
Strathmore Union Elementary	858	841	\$ 4,000.00	\$ 7,574.25	\$ 378.71	\$ 7,952.96
Sundale Union Elementary	820	812	\$ 4,000.00	\$ 7,451.00	\$ 372.55	\$ 7,823.55
Sunnyside Union Elementary	352	348	\$ 4,000.00	\$ 5,479.00	\$ 273.95	\$ 5,752.95
Terra Bella Union Elementary	946	923	\$ 4,000.00	\$ 7,922.75	\$ 396.14	\$ 8,318.89
Three Rivers Union Elementary	143	143	\$ 4,000.00	\$ 4,607.75	\$ 230.39	\$ 4,838.14
Tipton Elementary	612	562	\$ 4,000.00	\$ 6,388.50	\$ 319.43	\$ 6,707.93
Traver Joint Elementary	226	210	\$ 4,000.00	\$ 4,892.50	\$ 244.63	\$ 5,137.13
Tulare City	9,497	9,583	\$ 4,000.00	\$ 44,727.75	\$ 2,236.39	\$ 46,964.14
Tulare Joint Union High	5,325	5,358	\$ 4,000.00	\$ 26,771.50	\$ 1,338.58	\$ 28,110.08
Visalia Unified	28,267	28,546	\$ 4,000.00	\$ 125,320.50	\$ 6,266.03	\$ 131,586.53
Waukena Joint Union Elementary	257	239	\$ 4,000.00	\$ 5,015.75	\$ 250.79	\$ 5,266.54
Woodlake Unified	2,291	2,277	\$ 4,000.00	\$ 13,677.25	\$ 683.86	\$ 14,361.11
Woodville Union Elementary	481	459	\$ 4,000.00	\$ 5,950.75	\$ 297.54	\$ 6,248.29
Totals:	99,022	99,409	\$ 176,000.00	\$ 598,488.25	\$ 29,924.41	\$ 628,412.66

Tulare County Office of Education				\$ 80,000.00	\$ 4,000.00	\$ 84,000.00
-----------------------------------	--	--	--	--------------	-------------	--------------

Annual

\$ 678,488.25	\$ 33,924.41	\$ 712,412.66
---------------	--------------	---------------

SemiAnnual

\$ 339,244.13	\$ 16,962.21	\$ 356,206.33
---------------	--------------	---------------

Monthly

\$ 56,540.69	\$ 2,827.03	\$ 59,367.72
--------------	-------------	--------------



**LEGAL SERVICES AGREEMENT
FOR THE
TULARE COUNTY OFFICE OF EDUCATION
LEGAL SERVICES CONSORTIUM**

This agreement ("Agreement") is effective July 1, 2016 between the Tulare County Office of Education ("TCOE") for school districts and TCOE participating in the Tulare County Office of Education Legal Services Consortium (each a "Client" and together the "Clients") and the law firm of Lozano Smith, LLP ("Lozano Smith" or "Attorney") collectively, the "Parties."

WHEREAS, the Tulare County Office of Education Legal Services Consortium ("Consortium") has selected Lozano Smith as the preferred provider of legal services for each Client electing to participate as a member of the Consortium; and

WHEREAS, this Agreement shall serve as the master agreement for participating Clients.

NOW, THEREFORE, the Client and Attorney agree as follows:

1. Fees and Payment for Legal Services. For July 1, 2016 to June 30, 2017, each Client payment for basic legal services is calculated on \$4,000 per Client plus \$4.25 per Client unit of ADA as of the 2014-15 CALPADS Fall 1 Enrollment Count plus a 5 % fixed admin fee which includes all expenses incurred for travel, database access, mailing services, word processing, parking, meals, mileage, faxes, telephone and photocopies. Beginning on July 1, 2017, and each fiscal year thereafter, subject to approval of the Tulare County Superintendent of Schools ("County Superintendent") and provided there is no termination pursuant to section 2 below by Client, Attorney may adjust the rates for basic legal services. Any adjustment shall take into account the CALPADS Fall 1 Enrollment Count for the most accurate determination of the Client unit of ADA. For individualized, complex, or specialized services only ("specialized services"), Client shall be separately billed by Lozano Smith and fees earned at a blended hourly rate of \$235 for all attorneys through June 30, 2018, subject to any adjustment thereafter provided there is no termination by Client. Payment for specialized services shall be made within thirty (30) days of such billing or be subject to an interest charge of 1% per month not to exceed 10% per annum. Notice of any future proposed rate change for either basic legal services or for specialized services shall be given at least 120 days before the end of a fiscal year and shall only take effect in the subsequent fiscal year unless the Agreement is terminated by Client. The County Superintendent will coordinate and administer the Agreement for basic legal services on behalf of the Clients. For basic legal services only, the County Superintendent is authorized to bill and receive, and each Client shall pay to the County Superintendent, its pro rata share pursuant to the above fee calculation. Client shall pay to TCOE its pro rata share of the total fee specified in two (2) equal biannual installments. For each fiscal year, the first payment by Client to TCOE shall be due on or before July 15; and the second payment from Client to TCOE shall be due on or before January 15. The County Superintendent shall remit the total of the pro rata share of the Clients' payment to Attorney two times per year by August 30 and January 30 of the school fiscal year (July 1 – June 30).

2. Term. The term of July 1, 2016 through June 30, 2017 is extended from year to year, on a fiscal year basis ending on June 30, unless terminated. Any Client member may terminate the Agreement for the subsequent fiscal year by providing at least sixty (60) days written notice before the end of each fiscal year to the Attorney and County Superintendent. The County Superintendent or Attorney may also terminate the Agreement by providing at least sixty (60) days written notice before the end of each fiscal year. Unless a sixty (60) day notice is given as provided herein, the Agreement shall be renewed from year-to-year on a fiscal year basis.

4. Supersession. This Agreement supersedes the previous Agreement effective July 1, 2015 and any previous legal agreements entered in by individual clients prior to July 1, 2015.

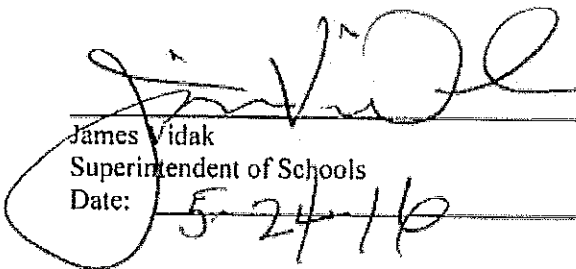
5. Joint Representation. From time to time, joint representation by Attorney may be more effective for Client representation. In order to comply with the Rules of Professional Conduct, Client may be requested, and may consent, to any such joint representation after a written disclosure of any potential conflict of interest. Nothing herein shall require a Client to provide any such consent unless joint representation is desired.

6. Execution in Counterparts; Copies. The Agreement may be signed on separate signature pages by the County Superintendent and Attorney. Copies of signatures shall have the same force and effect as original signatures. School district members of the Consortium may adopt the Agreement and become Clients of Attorney by approval of a resolution, effective July 1, 2016, in the form attached hereto as Exhibit C and incorporated herein by this reference.

SO AGREED.

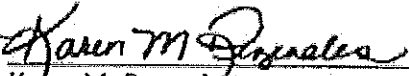
TULARE COUNTY OFFICE OF
EDUCATION

LOZANO SMITH, LLP


James Vidak
Superintendent of Schools

Date:

5-24-16


Karen M. Rezendes
Managing Partner

Date:

May 19, 2016