

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's ADA Standard Percentage Range: **-2.0% to +2.0%**

1A. Calculating the District's ADA Variances

DATA ENTRY: First interim data that exist will be extracted into the first column, otherwise, enter data for all fiscal years. Second Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

Estimated Funded ADA

Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 1A)	Second Interim Projected Year Totals (Form AI, Lines A4 and C4)	Percent Change	Status
Current Year (2017-18)				
District Regular	169.23	166.53		
Charter School	0.00	0.00		
Total ADA	169.23	166.53	-1.6%	Met
1st Subsequent Year (2018-19)				
District Regular	169.23	166.53		
Charter School				
Total ADA	169.23	166.53	-1.6%	Met
2nd Subsequent Year (2019-20)				
District Regular	169.23	166.53		
Charter School				
Total ADA	169.23	166.53	-1.6%	Met

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Funded ADA has not changed since first interim projections by more than two percent in any of the current year or two subsequent fiscal years.

Explanation:
(required if NOT met)

2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's Enrollment Standard Percentage Range: -2.0% to +2.0%

2A. Calculating the District's Enrollment Variances

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment		Percent Change	Status
	First Interim (Form 01CSI, Item 2A)	Second Interim CBEDS/Projected		
Current Year (2017-18)				
District Regular	173	170		
Charter School				
Total Enrollment	173	170	-1.7%	Met
1st Subsequent Year (2018-19)				
District Regular	173	170		
Charter School				
Total Enrollment	173	170	-1.7%	Met
2nd Subsequent Year (2019-20)				
District Regular	173	170		
Charter School				
Total Enrollment	173	170	-1.7%	Met

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD MET - Enrollment projections have not changed since first interim projections by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. First Interim data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Form 01CSI, Item 3A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2014-15)			
District Regular	177	191	
Charter School			
Total ADA/Enrollment	177	191	92.7%
Second Prior Year (2015-16)			
District Regular	158	158	
Charter School			
Total ADA/Enrollment	158	158	100.0%
First Prior Year (2016-17)			
District Regular	167	168	
Charter School	0		
Total ADA/Enrollment	167	168	99.4%
Historical Average Ratio:			97.4%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):			97.9%

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form A1, Lines A4 and C4)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2017-18)				
District Regular	167	170		
Charter School	0			
Total ADA/Enrollment	167	170	98.2%	Not Met
1st Subsequent Year (2018-19)				
District Regular	167	170		
Charter School				
Total ADA/Enrollment	167	170	98.2%	Not Met
2nd Subsequent Year (2019-20)				
District Regular	167	170		
Charter School				
Total ADA/Enrollment	167	170	98.2%	Not Met

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Projected P-2 ADA to enrollment ratio exceeds the standard in any of the current year or two subsequent fiscal years. Provide reasons why the projected ratio exceeds the district's historical average ratio by more than 0.5%.

Explanation:
(required if NOT met)

Districts projected enrollment is over by 0.03% in which district is anticipating that more families move into the area due to increase housing within district area.

CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's LCFF Revenue Standard Percentage Range: -2.0% to +2.0%

4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. In the Second Interim column, Current Year data are extracted; enter data for the two subsequent years.

LCFF Revenue				
(Fund 01, Objects 8011, 8012, 8020-8089)				
	First Interim	Second Interim		
Fiscal Year	(Form 01CSI, Item 4A)	Projected Year Totals	Percent Change	Status
Current Year (2017-18)	1,755,524.00	1,755,253.00	0.0%	Met
1st Subsequent Year (2018-19)	1,782,327.00	1,823,208.00	2.3%	Not Met
2nd Subsequent Year (2019-20)	1,817,577.00	1,862,184.00	2.5%	Not Met

4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Projected LCFF revenue has changed since first interim projections by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting LCFF revenue.

Explanation:
(required if NOT met)

District's LCFF revenue has increased due to the increase in their unduplicated count increasing for current and subsequent years.

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
	Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	
Third Prior Year (2014-15)	1,090,023.31	1,526,538.26	71.4%
Second Prior Year (2015-16)	1,174,461.76	1,632,046.91	72.0%
First Prior Year (2016-17)	1,061,644.48	1,479,002.50	71.8%
	Historical Average Ratio:		71.7%

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	5.0%	5.0%	5.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	66.7% to 76.7%	66.7% to 76.7%	66.7% to 76.7%

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999)		Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
	Salaries and Benefits (Form 011, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 011, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)		
Current Year (2017-18)	1,245,239.00	1,802,245.00	69.1%	Met
1st Subsequent Year (2018-19)	1,309,890.00	1,968,551.00	66.5%	Not Met
2nd Subsequent Year (2019-20)	1,377,609.00	2,022,983.00	68.1%	Met

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Projected ratio of unrestricted salary and benefit costs to total unrestricted expenditures has changed by more than the standard in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting salaries and benefits.

Explanation:
(required if NOT met)

For 18/19 district has a one time expense in which it is increasing expenditures, and in which it is under the historical by 0.2% of total expenditures ratio to salary and benefits.

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since first interim projections.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. Second Interim data for the Current Year are extracted. If Second Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	First Interim Projected Year Totals (Form 01CSI, Item 6A)	Second Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)				
Current Year (2017-18)	151,134.00	157,575.00	4.3%	No
1st Subsequent Year (2018-19)	139,769.00	143,571.00	2.7%	No
2nd Subsequent Year (2019-20)	139,769.00	143,571.00	2.7%	No

Explanation:
(required if Yes)

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)				
Current Year (2017-18)	112,120.00	164,146.00	46.4%	Yes
Subsequent Year (2018-19)	87,596.00	74,845.00	-14.6%	Yes
2nd Subsequent Year (2019-20)	87,596.00	74,845.00	-14.6%	Yes

Explanation:
(required if Yes)

In 17/18 at first interim district had not projected for the final entitlement payment for Prop 39 funds, and had received at second interim. Also at first interim district projected revenue for SJVAPCD grant for all three years, but should have only been for 17/18.

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)				
Current Year (2017-18)	13,600.00	13,600.00	0.0%	No
1st Subsequent Year (2018-19)	9,500.00	10,100.00	6.3%	Yes
2nd Subsequent Year (2019-20)	9,500.00	10,100.00	6.3%	Yes

Explanation:
(required if Yes)

For 18/19 and 19/20 district has project revenue in its interest and local revenue.

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)				
Current Year (2017-18)	183,937.00	197,231.03	7.2%	Yes
1st Subsequent Year (2018-19)	190,099.00	192,217.00	1.1%	No
2nd Subsequent Year (2019-20)	195,840.00	198,060.00	1.1%	No

Explanation:
(required if Yes)

Since first interim district has updated budget to reflect expenses for current and subsequent years, also district had a couple of one time expenses for books and supplies.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)				
Current Year (2017-18)	426,665.00	493,230.97	15.6%	Yes
1st Subsequent Year (2018-19)	495,814.00	510,357.00	2.9%	No
2nd Subsequent Year (2019-20)	480,788.00	495,872.00	3.1%	No

Explanation:
(required if Yes)

Since first interim district has updated budget to reflect expenses for current and subsequent years, also district had a couple of one time expenses for services and operating.

Calculating the District's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	First Interim Projected Year Totals	Second Interim Projected Year Totals	Percent Change	Status
Total Federal, Other State, and Other Local Revenue (Section 6A)				
Current Year (2017-18)	276,854.00	335,321.00	21.1%	Not Met
1st Subsequent Year (2018-19)	236,865.00	228,516.00	-3.5%	Met
2nd Subsequent Year (2019-20)	236,865.00	228,516.00	-3.5%	Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2017-18)	610,602.00	690,462.00	13.1%	Not Met
1st Subsequent Year (2018-19)	685,913.00	702,574.00	2.4%	Met
2nd Subsequent Year (2019-20)	676,628.00	693,932.00	2.6%	Met

6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

- 1a. STANDARD NOT MET - One or more projected operating revenue have changed since first interim projections by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:
Federal Revenue
(linked from 6A
if NOT met)

Explanation:
Other State Revenue
(linked from 6A
if NOT met)

In 17/18 at first interim district had not projected for the final entitlement payment for Prop 39 funds, and had received at second interim. Also at first interim district projected revenue for SJVAPCD grant for all three years, but should have only been for 17/18.

Explanation:
Other Local Revenue
(linked from 6A
if NOT met)

For 18/19 and 19/20 district has project revenue in its interest and local revenue.

- 1b. STANDARD NOT MET - One or more total operating expenditures have changed since first interim projections by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation:
Books and Supplies
(linked from 6A
if NOT met)

Since first interim district has updated budget to reflect expenses for current and subsequent years, also district had a couple of one time expenses for books and supplies.

Explanation:
Services and Other Exps
(linked from 6A
if NOT met)

Since first interim district has updated budget to reflect expenses for current and subsequent years, also district had a couple of one time expenses for services and operating.

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since first interim projections in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75, as amended by AB 104 (Chapter 13, Statutes of 2015), effective 2017-18 to 2019-20 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: AB 104 (Chapter 13, Statutes of 2015) requires the district to deposit into the account, for the 2017-18 to 2019-20 fiscal years, a minimum amount that is the greater of the following amounts:

- A. The lesser of three percent of the total general fund expenditures and other financing uses for that fiscal year or the amount that the district deposited into the account for the 2014-15 fiscal year; or
- B. Two percent of the total general fund expenditures and other financing uses for that fiscal year.

DATA ENTRY: Enter the Required Minimum Contribution if First Interim data does not exist. If EC 17070.75(e)(1) and (e)(2) apply, input 3%. First Interim data that exist will be extracted; otherwise, enter First Interim data into lines 1 and 2. All other data are extracted.

	Required Minimum Contribution	Second Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1. OMMA/RMA Contribution	50,609.30	64,631.00	Met
2. First Interim Contribution (information only) (Form 01CSI, First Interim, Criterion 7, Line 1)		64,631.00	

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

<input type="checkbox"/>	Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
<input type="checkbox"/>	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
<input type="checkbox"/>	Other (explanation must be provided)

Explanation:
(required if NOT met
and Other is marked)

8. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves¹ as a percentage of total expenditures and other financing uses² in any of the current fiscal year or two subsequent fiscal years.

¹Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

²A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
District's Available Reserve Percentages (Criterion 10C, Line 9)	29.5%	19.7%	9.3%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	9.8%	6.6%	3.1%

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals			Status
	Net Change in Unrestricted Fund Balance (Form 011, Section E) (Form MYPI, Line C)	Total Unrestricted Expenditures and Other Financing Uses (Form 011, Objects 1000-7999) (Form MYPI, Line B11)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	
Current Year (2017-18)	(65,074.00)	1,807,845.00	3.6%	Met
1st Subsequent Year (2018-19)	(199,760.00)	1,974,431.00	10.1%	Not Met
2nd Subsequent Year (2019-20)	(229,079.00)	2,029,157.00	11.3%	Not Met

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. **STANDARD NOT MET** - Unrestricted deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budget, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

Explanation:
(required if NOT met)

District is aware of deficit spending but will monitor and work closely with governing board to make necessary changes for the 2019/20 year.

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Ending Fund Balance General Fund Projected Year Totals		
Fiscal Year	(Form 01I, Line F2) (Form MYPI, Line D2)	Status
Current Year (2017-18)	666,960.46	Met
1st Subsequent Year (2018-19)	454,990.46	Met
2nd Subsequent Year (2019-20)	218,597.46	Met

9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Ending Cash Balance General Fund		
Fiscal Year	(Form CASH, Line F, June Column)	Status
Current Year (2017-18)	690,133.34	Met

9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves¹ for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts² as applied to total expenditures and other financing uses³:

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA	
5% or \$66,000 (greater of)	0	to 300
4% or \$66,000 (greater of)	301	to 1,000
3%	1,001	to 30,000
2%	30,001	to 400,000
1%	400,001	and over

¹ Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

² Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

³ A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4. Subsequent Years, Form MYPI, Line F2, if available.)	167	167	167
District's Reserve Standard Percentage Level:	5%	5%	5%

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

- Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
- If you are the SELPA AU and are excluding special education pass-through funds:
 - Enter the name(s) of the SELPA(s):

No

- Special Education Pass-through Funds
(Fund 10, resources 3300-3499 and 6500-6540,
objects 7211-7213 and 7221-7223)

Current Year Projected Year Totals (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
0.00	0.00	0.00

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. Expenditures and Other Financing Uses (Form 011, objects 1000-7999) (Form MYPI, Line B11)	2,188,650.69	2,263,694.00	2,327,093.00
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)	0.00	0.00	0.00
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	2,188,650.69	2,263,694.00	2,327,093.00
4. Reserve Standard Percentage Level	5%	5%	5%
5. Reserve Standard - by Percent (Line B3 times Line B4)	109,432.53	113,184.70	116,354.65
6. Reserve Standard - by Amount (\$66,000 for districts with less than 1,001 ADA, else 0)	66,000.00	66,000.00	66,000.00
District's Reserve Standard (Greater of Line B5 or Line B6)	109,432.53	113,184.70	116,354.65

9C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00		
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	0.00		
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	646,224.77	446,464.77	217,385.77
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	0.00	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00		
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00		
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00		
8. District's Available Reserve Amount (Lines C1 thru C7)	646,224.77	446,464.77	217,385.77
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	29.53%	19.72%	9.34%
District's Reserve Standard (Section 10B, Line 7):	109,432.53	113,184.70	116,354.65
Status:	Met	Met	Met

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

- 1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since first interim projections that may impact the budget?

No

- 1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

- 1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since first interim projections by more than five percent?

No

- 1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

- 1a. Does your district have projected temporary borrowings between funds?
(Refer to Education Code Section 42603)

Yes

- 1b. If Yes, identify the interfund borrowings:

District has interfund loans from general fund to cafeteria.

S4. Contingent Revenues

- 1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

- 1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since first interim projections.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since first interim projections.

Identify capital project cost overruns that have occurred since first interim projections that may impact the general fund budget.

District's Contributions and Transfers Standard:

-5.0% to +5.0%
or -\$20,000 to +\$20,000

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the Second Interim's Current Year data will be extracted. Enter Second Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the Second Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	First Interim (Form 01CSI, Item S5A)	Second Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)					
Current Year (2017-18)	(73,756.00)	(73,756.00)	0.0%	0.00	Met
1st Subsequent Year (2018-19)	(98,135.00)	(85,466.00)	-12.9%	(12,669.00)	Met
2nd Subsequent Year (2019-20)	(120,247.00)	(99,035.00)	-17.6%	(21,212.00)	Not Met
1b. Transfers In, General Fund *					
Current Year (2017-18)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2018-19)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2019-20)	0.00	0.00	0.0%	0.00	Met
1c. Transfers Out, General Fund *					
Current Year (2017-18)	0.00	5,600.00	New	5,600.00	Not Met
1st Subsequent Year (2018-19)	0.00	5,880.00	New	5,880.00	Not Met
2nd Subsequent Year (2019-20)	0.00	6,174.00	New	6,174.00	Not Met

1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since first interim projections that may impact the general fund operational budget?

No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

- 1a. NOT MET - The projected contributions from the unrestricted general fund to restricted general fund programs have changed since first interim projections by more than the standard for any of the current year or subsequent two fiscal years. Identify restricted programs and contribution amount for each program and whether contributions are ongoing or one-time in nature. Explain the district's plan, with timeframes, for reducing or eliminating the contribution.

Explanation:
(required if NOT met)

Districts revenue is decreasing for restricted and the cost of statutory benefits is increasing so the contribution amount is increasing.

- 1b. MET - Projected transfers in have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

- 1c. NOT MET - The projected transfers out of the general fund have changed since first interim projections by more than the standard for any of the current year or subsequent two fiscal years. Identify the amounts transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the district's plan, with timeframes, for reducing or eliminating the transfers.

Explanation:
(required if NOT met)

For current and subesquent years district will need to contribute to cafeteria, district will monitor to decrease transfer out from general fund to fund 130.

- 1d. NO - There have been no capital project cost overruns occurring since first interim projections that may impact the general fund operational budget.

Project Information:
(required if YES)

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

- 1a. No - Annual payments for long-term commitments have not increased in one or more of the current and two subsequent fiscal years.

Explanation:
(Required if Yes
to increase in total
annual payments)

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation:
(Required if Yes)

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since first interim projections, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7A) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

Yes

- b. If Yes to Item 1a, have there been changes since first interim in OPEB liabilities?

No

- c. If Yes to Item 1a, have there been changes since first interim in OPEB contributions?

2. OPEB Liabilities

- a. OPEB actuarial accrued liability (AAL)
b. OPEB unfunded actuarial accrued liability (UAAL)
c. Are AAL and UAAL based on the district's estimate or an actuarial valuation?
d. If based on an actuarial valuation, indicate the date of the OPEB valuation.

	First Interim (Form 01CSI, Item S7A)	Second Interim
a. OPEB actuarial accrued liability (AAL)	76,169.00	76,169.00
b. OPEB unfunded actuarial accrued liability (UAAL)	60,385.00	60,385.00
c. Are AAL and UAAL based on the district's estimate or an actuarial valuation?	Actuarial	Actuarial
d. If based on an actuarial valuation, indicate the date of the OPEB valuation.	Nov 29, 2016	Jul 01, 2015

3. OPEB Contributions

- a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method
Current Year (2017-18)
1st Subsequent Year (2018-19)
2nd Subsequent Year (2019-20)

	First Interim (Form 01CSI, Item S7A)	Second Interim
a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method	16,047.00	7,500.00
Current Year (2017-18)	16,047.00	7,500.00
1st Subsequent Year (2018-19)	16,047.00	7,500.00
2nd Subsequent Year (2019-20)	16,047.00	7,500.00

- b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)
Current Year (2017-18)
1st Subsequent Year (2018-19)
2nd Subsequent Year (2019-20)

b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund)	11,152.00	11,248.00
Current Year (2017-18)	11,152.00	11,248.00
1st Subsequent Year (2018-19)	11,152.00	11,248.00
2nd Subsequent Year (2019-20)	11,152.00	11,248.00

- c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)
Current Year (2017-18)
1st Subsequent Year (2018-19)
2nd Subsequent Year (2019-20)

c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)	11,478.00	11,478.00
Current Year (2017-18)	11,478.00	11,478.00
1st Subsequent Year (2018-19)	17,927.00	17,927.00
2nd Subsequent Year (2019-20)	24,183.00	24,183.00

- d. Number of retirees receiving OPEB benefits
Current Year (2017-18)
1st Subsequent Year (2018-19)
2nd Subsequent Year (2019-20)

d. Number of retirees receiving OPEB benefits	1	1
Current Year (2017-18)	1	1
1st Subsequent Year (2018-19)	1	1
2nd Subsequent Year (2019-20)	1	1

4. Comments:

9. Identification of the District's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7B) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

No

- b. If Yes to item 1a, have there been changes since first interim in self-insurance liabilities?

n/a

- c. If Yes to item 1a, have there been changes since first interim in self-insurance contributions?

n/a

2. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs
b. Unfunded liability for self-insurance programs

First Interim (Form 01CSI, Item S7B)	Second Interim

3. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs
Current Year (2017-18)
1st Subsequent Year (2018-19)
2nd Subsequent Year (2019-20)

First Interim (Form 01CSI, Item S7B)	Second Interim

- b. Amount contributed (funded) for self-insurance programs
Current Year (2017-18)
1st Subsequent Year (2018-19)
2nd Subsequent Year (2019-20)

Comments:

--

S8. Status of Labor Agreements

Analyze the status of employee labor agreements. Identify new labor agreements that have been ratified since first interim projections, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of first interim projections?

Yes

If Yes, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of certificated (non-management) full-time-equivalent (FTE) positions	8.0	8.0	8.0	8.0

1a. Have any salary and benefit negotiations been settled since first interim projections?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 6 and 7.

No

Negotiations Settled Since First Interim Projections

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

If Yes, date of budget revision board adoption:

n/a

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year
(2017-18)

1st Subsequent Year
(2018-19)

2nd Subsequent Year
(2019-20)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year

or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

9. Cost of a one percent increase in salary and statutory benefits

--

Current Year
(2017-18)

1st Subsequent Year
(2018-19)

2nd Subsequent Year
(2019-20)

7. Amount included for any tentative salary schedule increases

--	--	--

Certificated (Non-management) Health and Welfare (H&W) Benefits

Current Year
(2017-18)

1st Subsequent Year
(2018-19)

2nd Subsequent Year
(2019-20)

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Certificated (Non-management) Prior Year Settlements Negotiated Since First Interim Projections

Are any new costs negotiated since first interim projections for prior year settlements included in the interim?

If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

Certificated (Non-management) Step and Column Adjustments

Current Year
(2017-18)

1st Subsequent Year
(2018-19)

2nd Subsequent Year
(2019-20)

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

Certificated (Non-management) Attrition (layoffs and retirements)

Current Year
(2017-18)

1st Subsequent Year
(2018-19)

2nd Subsequent Year
(2019-20)

- Are savings from attrition included in the budget and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Certificated (Non-management) - Other

List other significant contract changes that have occurred since first interim projections and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of first interim projections?

If Yes, complete number of FTEs, then skip to section S8C.
If No, continue with section S8B.

Yes

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of classified (non-management) FTE positions	6.0	4.4	4.4	4.4

1a. Have any salary and benefit negotiations been settled since first interim projections?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.
If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

Negotiations Settled Since First Interim Projections

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

n/a

If Yes, date of budget revision board adoption:

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year
(2017-18)

1st Subsequent Year
(2018-19)

2nd Subsequent Year
(2019-20)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

One Year Agreement

Total cost of salary settlement

% change in salary schedule from prior year

or

Multiyear Agreement

Total cost of salary settlement

% change in salary schedule from prior year
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

7. Amount included for any tentative salary schedule increases

Current Year
(2017-18)

1st Subsequent Year
(2018-19)

2nd Subsequent Year
(2019-20)

Classified (Non-management) Health and Welfare (H&W) Benefits

1. Are costs of H&W benefit changes included in the interim and MYPs?
2. Total cost of H&W benefits
3. Percent of H&W cost paid by employer
4. Percent projected change in H&W cost over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)

Classified (Non-management) Prior Year Settlements Negotiated Since First Interim

Are any new costs negotiated since first interim for prior year settlements included in the interim?

- If Yes, amount of new costs included in the interim and MYPs
If Yes, explain the nature of the new costs:

--

Classified (Non-management) Step and Column Adjustments

1. Are step & column adjustments included in the interim and MYPs?
2. Cost of step & column adjustments
3. Percent change in step & column over prior year

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)

Classified (Non-management) Attrition (layoffs and retirements)

1. Are savings from attrition included in the interim and MYPs?
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)

Classified (Non-management) - Other

List other significant contract changes that have occurred since first interim and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of first interim projections?

n/a

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2016-17)	Current Year (2017-18)	1st Subsequent Year (2018-19)	2nd Subsequent Year (2019-20)
Number of management, supervisor, and confidential FTE positions	1.0	1.0	1.0	1.0

1a. Have any salary and benefit negotiations been settled since first interim projections?

If Yes, complete question 2.

If No, complete questions 3 and 4.

n/a

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 3 and 4.

n/a

Negotiations Settled Since First Interim Projections

2. Salary settlement:

Current Year
(2017-18)

1st Subsequent Year
(2018-19)

2nd Subsequent Year
(2019-20)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

Total cost of salary settlement

Change in salary schedule from prior year
(may enter text, such as "Reopener")

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

Current Year
(2017-18)

1st Subsequent Year
(2018-19)

2nd Subsequent Year
(2019-20)

4. Amount included for any tentative salary schedule increases

--	--	--

Management/Supervisor/Confidential Health and Welfare (H&W) Benefits

Current Year
(2017-18)

1st Subsequent Year
(2018-19)

2nd Subsequent Year
(2019-20)

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

Management/Supervisor/Confidential Step and Column Adjustments

Current Year
(2017-18)

1st Subsequent Year
(2018-19)

2nd Subsequent Year
(2019-20)

- Are step & column adjustments included in the budget and MYPs?
- Cost of step & column adjustments
- Percent change in step and column over prior year

Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)

Current Year
(2017-18)

1st Subsequent Year
(2018-19)

2nd Subsequent Year
(2019-20)

- Are costs of other benefits included in the interim and MYPs?
- Total cost of other benefits
- Percent change in cost of other benefits over prior year

9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

- Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

No

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

- If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

DITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)

No

A2. Is the system of personnel position control independent from the payroll system?

Yes

A3. Is enrollment decreasing in both the prior and current fiscal years?

No

A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?

No

A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?

No

A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?

Yes

A7. Is the district's financial system independent of the county office system?

No

A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)

No

A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?

No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of School District Second Interim Criteria and Standards Review

2017-
2018
(2.7)

PORTERVILLE UNIFIED SCHOOL DISTRICT
600 West Grand Avenue
Porterville, CA 93257

INTERDISTRICT ATTENDANCE AGREEMENT

THIS AGREEMENT, made and entered into this 28th day of February, 2018, pursuant to Education Code Section 46600, by and between the Governing Board of the Ducor School District of Tulare County, and the Governing Board of the Porterville Unified School District of Tulare County:

WITNESSETH:

- i. Ducor School District agrees to accept, **insofar as facilities permit**, the following named pupils from Porterville Unified School District:

David Fogle (7
324 So G St
Porterville, CA 93257

Adrian Duran (6
Jonathan Duran (5
Valerie Duran (2)

mailing address:
PO Box 336
Ducor, CA 93218

- ii. Ducor School District agrees to furnish said pupils the same advantages, equipment, supplies and services as furnished to other pupils in attendance at this school, excluding transportation.

iii. **CHECK A OR B AS APPLICABLE:**

- A. ☒ **NO TUITION CHARGE:** The district of attendance shall be credited with the pupil attendance for apportionment purposes and the revenue limit pursuant to Education Code Section 46601.
- B. ☐ **TUITION CHARGE:** The maximum charge shall be the actual cost per unit of average daily attendance for the grade level or program, less any income, other than tuition, received by the district of attendance on account of such attendance. Any tuition payment shall be made no later than August 31, after the close of the fiscal year pursuant to Education Code Section 46605.

- iv. **THIS AGREEMENT** shall be effective for the school year beginning July 1, 2017 and ending June 30, 2018 and neither party is bound by said Agreement or any of the covenants herein contained after the expiration of said school year.

IN WITNESS THEREOF, the parties have caused this Agreement to be executed the day and year first above written.

GOVERNING BOARD OF: PORTERVILLE UNIFIED
SCHOOL DISTRICT

GOVERNING BOARD OF: Ducor
SCHOOL DISTRICT

BY: Martha Stuemky, Ed.D.

BY: _____

TITLE: Assistant Superintendent, Instruction

TITLE: _____

DATE: February 28, 2018

DATE: _____

NOTE: TWO COPIES OF THIS AGREEMENT SHALL BE EXECUTED. ONE COPY SHALL BE RETAINED BY EACH DISTRICT EXECUTING THE AGREEMENT.

PORTERVILLE UNIFIED SCHOOL DISTRICT

REQUEST FOR INTERDISTRICT RELEASE TO ANOTHER SCHOOL DISTRICT

DATE: 2-28-18 FOR SCHOOL YEAR: 2017-2018

FROM: Porterville Unified
Name of School District

TO: Ducos Ele.
Name of School District

Name of School Requested

NAME(S) OF STUDENT(S):

(Grade student will be in for 2017-2018)

David Fogle

GRADE: 7th

Adrian Duran

GRADE: 6th

Jonathan Duran

GRADE: 5th

Valerie Duran

2nd

NAME OF PARENT/GUARDIAN: Jacquie Farmer

HOME ADDRESS: 324 S. 'A' St. P.ville 93257

P.O. Bx 336 Ducos Ca 93218

PHONE#: 559-788-9165

REASON FOR REQUEST FOR TRANSFER: Moved, want to have

children remain in Ducos Ele.

Jacquie Farmer
Signature of Parent/Guardian

MS/oo
Interdistrict Request
March 2017
2018 FEB 28 AM 10:59
INSTRUCTIONAL SERVICES
P.U.S.D.

2018
- 2019

PORTERVILLE UNIFIED SCHOOL DISTRICT
600 West Grand Avenue
Porterville, CA 93257

INTERDISTRICT ATTENDANCE AGREEMENT

THIS AGREEMENT, made and entered into this 28th day of February, 2018, pursuant to Education Code Section 46600, by and between the Governing Board of the Ducor School District of Tulare County, and the Governing Board of the Porterville Unified School District of Tulare County:

WITNESSETH:

- i. Ducor School District agrees to accept, **insofar as facilities permit**, the following named pupils from Porterville Unified School District:

David Fogle (8)
324 So G St
Porterville, CA 93257

Adrian Duran (7)
Jonathan Duran (6)
Valerie Duran (3)

mailing address:
PO Box 336
Ducor, CA 93218

- ii. Ducor School District agrees to furnish said pupils the same advantages, equipment, supplies and services as furnished to other pupils in attendance at this school, excluding transportation.

iii. **CHECK A OR B AS APPLICABLE:**

- A. ☒ **NO TUITION CHARGE:** The district of attendance shall be credited with the pupil attendance for apportionment purposes and the revenue limit pursuant to Education Code Section 46601.
- B. ☐ **TUITION CHARGE:** The maximum charge shall be the actual cost per unit of average daily attendance for the grade level or program, less any income, other than tuition, received by the district of attendance on account of such attendance. Any tuition payment shall be made no later than August 31, after the close of the fiscal year pursuant to Education Code Section 46605.

- iv. **THIS AGREEMENT** shall be effective for the school year beginning July 1, 2018 and ending June 30, 2019 and neither party is bound by said Agreement or any of the covenants herein contained after the expiration of said school year.

IN WITNESS THEREOF, the parties have caused this Agreement to be executed the day and year first above written.

GOVERNING BOARD OF: PORTERVILLE UNIFIED
SCHOOL DISTRICT

GOVERNING BOARD OF: Ducor
SCHOOL DISTRICT

BY: Martha Stuemky, Ed.D. *MS*

BY: _____

TITLE: Assistant Superintendent, Instruction

TITLE: _____

DATE: February 28, 2018

DATE: _____

NOTE: TWO COPIES OF THIS AGREEMENT SHALL BE EXECUTED. ONE COPY SHALL BE RETAINED BY EACH DISTRICT EXECUTING THE AGREEMENT.

PORTERVILLE UNIFIED SCHOOL DISTRICT

REQUEST FOR INTERDISTRICT RELEASE TO ANOTHER SCHOOL DISTRICT

DATE: 2-28-18 FOR SCHOOL YEAR: 2018-2019

FROM: Porterville Unified
Name of School District

TO: Ducor Ele.
Name of School District

Name of School Requested

NAME(S) OF STUDENT(S):

(Grade student will be in for 2018-2019)

David Fogle

GRADE: 4th 8th

Adrian Duran

GRADE: 6th 7th

Jonathan Duran

GRADE: 5th 6th

Valerie Duran

2nd 3rd

NAME OF PARENT/GUARDIAN: Joquie Farmer

HOME ADDRESS: 324 S. 'G' St. Prille 93257

P.O. Box 336 Ducor Ca 93218

PHONE#: 559-788-9165

REASON FOR REQUEST FOR TRANSFER: Moved, would like to
have children remain in Ducor Ele.

Joquie Farmer
Signature of Parent/Guardian

DUCOR UNION ELEMENTARY SCHOOL DISTRICT
INTERDISTRICT ATTENDANCE AGREEMENT

THIS AGREEMENT, made and entered into this 13th day of March, 2018, pursuant to Education Code Section 10801, pursuant to Education Code Section 10801, by and between the Governing Board of the Ducor Union Elementary School District of Tulare County and the Governing Board of the Terra Bella Unified School District of Tulare County.

WITNESSETH:

IT IS MUTUALLY AGREED as follows:

1. Terra Bella Unified School District agrees to accept, insofar as facilities permit, the following named pupil from the Ducor Union Elementary School District:

1	Morgan Daugherty	8 th
	Student Name	Grade (Carl Smith)

2.

	Student Name	Grade
--	--------------	-------

3.

	Student Name	Grade
--	--------------	-------

4.

	Student Name	Grade
--	--------------	-------

2. Terra Bella Unified School District agrees to furnish said pupils the same advantages, equipment, supplies and services as furnished to other pupils in attendance at this school, excluding transportation.

3. CHECK A OR B AS APPLICABLE:

A. XXXXX NO TUITION CHARGE: The district of attendance shall be credited with the pupil attendance for apportionment purposes and the revenue limit pursuant to Education Code Section 20904 or 20905 (Ed Code Sec. 10813-2b).

B. _____ TUITION CHARGED: The maximum charge shall be the actual cost per unit of average daily attendance for the grade level or program, less any income other than tuition, received by the district of attendance on account of such attendance. Any tuition payment shall be made no later than August 31 after the close of the year. (Ed Code Sec. 10813-2a).

4. This agreement is effective only for the school year beginning July 1, 2017 and ending June 30, 2018, and neither part is bound by said agreement or any of the covenants herein contained after the expiration of said school year.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed the day & year above.

GOVERNING BOARD OF THE DUCOR
UNION ELEMENTARY SCHOOL
DISTRICT

BY: _____

TITLE: Superintendent

GOVERNING BOARD OF: TERRA BELLA
UNIFIED SCHOOL DISTRICT

BY: _____

TITLE: _____

DATE: _____

2.8

Budget Hearing Planning Form

Complete this form
and file with TCOE
Attn: Shelly DiCenzo
no later than
April 20, 2018

Name of District:

Ducor School

Pursuant to Education Code 42103, each school district governing board shall hold a public hearing on the proposed budget during which any member of the public may appear and be heard regarding the proposed budget. The public hearing shall be held **not less than three working days** following the availability of the proposed budget for public inspection. The County Superintendent of Schools shall publish the date and location at which the proposed budget may be inspected by the public as well as the date, time, and location of the public hearing of the proposed budget.

A. Public Hearing Information

Date of Public
Hearing:

June 12

Time: 5:30 ☐ a.m. ☒ p.m.

Address:

23761 AVE 56

Location:

23

(specify room #, board room, library etc.)

The date you provide on the line below must be at least 3 **working** days prior to the public hearing date you entered above (**do not** count the date of the public hearing or Saturdays/Sundays when calculating this date.)

Date budget will be
available for
inspection:

June 13 2018

Location of
Inspection:

DISTRICT OFFICE

(specify district office, business office or other location, room # etc.)

The governing board shall prepare and adopt a budget for fiscal year 2018/19, in accordance with Education Code 42126 and 42127.

B. Budget Adoption Information

The date you provide on the line below must be different than the public hearing date in Section A.

Date budget will be
adopted by the Board:

June 26 2018

The budget must be adopted on a **different date**, at a **separate public meeting**, than the public hearing.

C. Newspaper Selection*

- ☐ Dinuba Sentinel
☐ Foothills Sun-Gazette
☐ Kaweah Commonwealth

- ☒ Porterville Recorder
☐ Tulare Advance-Register
☐ Visalia Times-Delta

*Please note you must select one of the newspapers above because they are the only newspapers of general circulation in the county that meet the requirements of Education Code 42103. We will be happy to publish in other newspapers in addition to one listed above, but there will be additional costs to the district to do so.

☐ Other - Please specify: _____

2.9

PFM FINANCIAL ADVISORS LLC
AGREEMENT FOR FINANCIAL ADVISORY SERVICES

This agreement ("Agreement"), made and entered into this ____ day of February, 2018, by and between Ducor Union Elementary School District (the "District") and PFM Financial Advisors LLC (hereinafter called "PFM") sets forth the terms and conditions under which PFM shall provide services.

WHEREAS, the District wishes to obtain the services of a financial advisor to develop and implement strategies to help the District meet its capital facilities needs and render assistance in obtaining financing and managing its existing debt portfolio and associated obligations; and

WHEREAS, such current and long term needs include the evaluation and funding for a proposed capital projects, and, the planning and implementation of a new bond program.

WHEREAS, PFM is capable of providing the necessary financial advisory services.

NOW, THEREFORE, in consideration of the above mentioned premises and intending to be legally bound hereby, the District and PFM agree as follows:

I. SCOPE OF SERVICES

PFM shall provide, upon request of the District, services related to financial planning, budget and strategic advice and planning, policy development and services related to debt issuance, as applicable and set forth in Exhibit A to this Agreement. The District acknowledges and agrees that most tasks requested by the District will not require all services provided for in Exhibit A and as such the specific scope of services for such task shall be limited to just those services required to complete the task. Any material changes in or additions to the scope of services described in Exhibit A shall be promptly reflected in a written supplement or amendment to this Agreement. Services provided by PFM which are not specifically referenced in the scope of services set forth in Exhibit A of this Agreement shall be completed as agreed in writing in advance between the District and PFM. Upon request of the District, PFM or an affiliate of PFM may agree to additional services to be provided by PFM or an affiliate of PFM, by a separate agreement between the District and PFM or its respective affiliate.

II. WORK SCHEDULE

The services of PFM are to commence as soon as practicable after the execution of this Agreement and a request by the District for such service.

III. REGISTERED MUNICIPAL ADVISOR; REQUIRED DISCLOSURES

1. PFM is a registered municipal advisor with the Securities and Exchange Commission (the "SEC") and the Municipal Securities Rulemaking Board (the "MSRB"), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2. If the District has designated PFM as its independent registered municipal advisor ("IRMA") for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the "IRMA exemption"), then services provided pursuant to such designation shall be the services described in Exhibit A hereto, subject to any limitations provided herein.

PFM shall not be responsible for, or have any liability in connection with, verifying that PFM is independent from any other party seeking to rely on the IRMA exemption (as such independent status is required pursuant to the IRMA exemption, as interpreted from time to time by the SEC). The District acknowledges and agrees that any reference to PFM, its personnel and its role as IRMA, including in the written representation of the District required under SEC Rule 15Ba1-1(d)(3)(vi)(B) shall be subject to prior approval by PFM. The District further agrees not to represent that PFM is the District's IRMA with respect to any aspect of a municipal securities issuance or municipal financial product, outside of the scope of services without PFM's prior written consent.

2. MSRB Rules require that municipal advisors make written disclosures to their clients of all material conflicts of interest, certain legal or disciplinary events and certain regulatory requirements. Such disclosures are provided in PFM's Disclosure Statement delivered to the District together with this Agreement.

IV. FINANCIAL ADVISORY COMPENSATION

For the services provided under this Agreement, PFM's professional fees shall be paid as provided in Exhibit B to this Agreement and the District shall pay expenses and fees for other services not set forth in Exhibit A as provided below.

1. Reimbursable Expenses

In addition to fees for services, PFM will be reimbursed for necessary, reasonable, and documented out-of-pocket expenses incurred, including travel, meals, lodging, telephone, mail, and other ordinary cost and any actual extraordinary cost for graphics, printing, data processing and computer time which are incurred by PFM. Upon request of the District, documentation of such expenses will be provided.

2. Other Services

Any services which are not included in the scope of services set forth in Exhibit A of this Agreement upon acceptance by the District will be subject to separate, mutually acceptable fee structures.

V. TERMS AND TERMINATION

This Agreement shall be effective from February ____, 2018, until February 1, 2023 (the "Initial Term") and shall automatically renew for additional 1 year periods (each a "Renewal Term" and together with the Initial Term, the "Term", unless canceled in writing by either party upon thirty (30) days written notice to the other party.

VI. ASSIGNMENT

PFM shall not assign any interest in this Agreement or subcontract any of the work performed under the Agreement without the prior written consent of the District; provided that upon notice to the District, PFM may assign this Agreement or any interests hereunder to a

municipal advisor entity registered with the SEC that directly or indirectly controls, is controlled by, or is under common control with, PFM.

VII. INFORMATION TO BE FURNISHED TO PFM

All information, data, reports, and records ("Data") in the possession of the District or any third party necessary for carrying out any services to be performed under this Agreement shall be furnished to PFM and the District shall, and shall cause its agent(s) to, cooperate with PFM in its conduct of reasonable due diligence in performing the services, including with respect to the facts that are necessary in its recommendation(s) to the District in connection with a municipal securities transaction or municipal financial product and/or relevant to the District's determination whether to proceed with a course of action. To the extent the District requests that PFM provide advice with regard to any recommendation made by a third party, the District will provide to PFM written direction to do so as well as any Data it has received from such third party relating to its recommendation. The District acknowledges and agrees that while PFM is relying on the Data in connection with its provision of the services under this Agreement, PFM makes no representation with respect to and shall not be responsible for the accuracy or completeness of such Data.

VIII. NOTICES

All notices given under this Agreement shall be in writing, sent by registered United States mail, with return receipt requested, addressed to the party for whom it is intended, at the designated below. The parties designate the following as the respective places for giving notice, to wit:

Ducor Union Elementary School District
23761 Avenue 56
Ducor, CA 93218
Attention: Isidro Rodriguez, Superintendent

PFM FINANCIAL ADVISORS LLC
50 California Street
Suite 2300
San Francisco, CA 94111
Attention: Dave Olson, Director

IX. TITLE TRANSFER

All materials, except functioning or dynamic financial models, prepared by PFM pursuant exclusively to this Agreement shall be the property of the District. Subject to the exception described above, upon termination of this Agreement, at the District's reasonable request no later than three (3) years after the termination of this Agreement PFM shall deliver to the District copies of any deliverables pertaining to this Agreement.

X. PFM'S REPRESENTATIVES

1. Assignment of Named Individuals

The professional employees of PFM set forth below will provide the services set forth in this Agreement; provided that PFM may, from time to time, supplement or otherwise amend the team members set forth below.

- David Olson, Director
- Jaime Trejo, Senior Managing Consultant
- Miguel Rodriguez, Senior Managing Consultant
- Analyst Pool

2. Changes in Staff Requested by the District

The District has the right to request, for any reason, PFM to replace any member of the advisory team. Should the District make such a request, PFM shall promptly suggest a substitute for approval by the District.

XI. INSURANCE

PFM shall maintain insurance coverage with policy limits not less than as stated in Exhibit C.

XII. LIMITATION OF LIABILITY

Except to the extent caused by willful misconduct, bad faith, gross negligence or reckless disregard of obligations or duties under this Agreement on the part of PFM or any of its associated persons, neither PFM nor any of its associated persons shall have liability to any person for (i) any act or omission in connection with performance of its services hereunder; (ii) any error of judgment or mistake of law; (iii) any loss arising out of any issuance of municipal securities, any municipal financial product or any other financial product, or (iv) any financial or other damages resulting from the District's election to act, or not to act, contrary to or, absent negligence on the part of PFM or any of its associated persons, upon any advice or recommendation provided by PFM to the District.

XIII. INDEPENDENT CONTRACTOR; NO THIRD-PARTY BENEFICIARY

PFM, its employees, officers and representatives at all times shall be independent contractors and shall not be deemed to be employees, agents, partners, servants and/or joint venturers of the District by virtue of this Agreement or any actions or services rendered under this Agreement. Nothing in this Agreement is intended or shall be construed to give any person, other than the Parties hereto, their successors and permitted assigns, any legal or equitable rights, remedy or claim under or in respect of this Agreement or any provisions contained herein. In no event will PFM be liable for any act or omission of any third party or for any circumstances beyond PFM's reasonable control including, but not limited to, fire, flood, or other natural disaster, war, riot, strike, act of terrorism, act of civil or military authority, software and/or equipment failure, computer virus, or failure or interruption of electrical, telecommunications or other utility services.

XIV. APPLICABLE LAW

This Agreement shall be construed, enforced, and administered according to the laws of the State / Commonwealth of California. PFM and the District agree that, should a disagreement arise as to the terms or enforcement of any provision of this Agreement, each party will in good faith attempt to resolve said disagreement prior to pursuing other action.

XV. ENTIRE AGREEMENT; SEVERABILITY

This Agreement represents the entire agreement between the District and PFM and may not be amended or modified except in writing signed by both parties. For the sake of clarity, any separate agreement between the District and an affiliate of PFM shall not in any way be deemed an amendment or modification of this Agreement. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision.

XVI. EXECUTION; COUNTERPARTS

Each party to this Agreement represents and warrants that the person or persons signing this Agreement on behalf of such party is authorized and empowered to sign and deliver this Agreement for such party. This Agreement may be signed in any number of counterparts, each of which shall be an original and all of which when taken together shall constitute one and the same document.


IN WITNESS THEREOF, the District and PFM have executed this Agreement as of the day and year herein above written.

DUCOR UNION ELEMENTARY SCHOOL DISTRICT

By: _____
Isidro Rodriguez, Superintendent

Date: _____

PFM FINANCIAL ADVISORS LLC

By:  _____
Sarah Hollenbeck, Managing Director

Date: _____

EXHIBIT A
SCOPE OF SERVICES

A. Financial Planning and Bond Program Management.

- *Financing Alternatives and Plan.* Explore various financing alternatives available to the District and develop a financing plan including recommendations as to the timing and number of series of bonds to be issued based on District's construction timeline and projected cash flow needs, bonding capacity, and targeted tax rate threshold. The financing plan will be adjusted on an ongoing basis to reflect new developments.
- *General Obligation Bond Election.* Provide any financial advisory services necessary or requested in preparation of a general obligation bond election if the District decides to move forward with such an election. In particular, PFM will be available to advise the District in terms of determining bond authorization size and the tax rate estimates provided in the tax rate statement.
- *Refunding Opportunities.* Monitor interest rate environment and analyze opportunities to refund outstanding bond obligations. Refunding opportunities shall be evaluated based on projected savings and within the context of the overall bond program.
- *Ongoing Bond Program Management.* Provide ongoing support for the District's bond program as mutually agreed upon between the District and PFM including, but not limited to, expenditure of bond proceeds, the levy and collection of taxes, and the repayment of bonds.
- *Evaluate Financing Alternatives.* Evaluate financing alternatives developed or contemplated by PFM, the District, or a third-party, as requested.

B. Bond Issuances.

- *Financing Schedule.* Manage the financing process and coordinate activities of financing team members. Prepare a schedule of activities and ensure the financing is completed in a timely manner.
- *Financing Team.* Assist the District in the procurement of other services relating to bond issuance, to the extent the District desires PFM's involvement. Negotiate fees and/or review contracts on behalf of the District, to the extent the District desires PFM's input.
- *Financing Costs.* Prepare an estimate of financing costs and provide insight into how they compare against those of other recent comparable bond issuances.
- *Timing, Sizing and Structure of Bond Issuance.* Assist the District in creating a financing plan for the specific series of bonds including timing, sizing, and structure of each bond issuance.
 - a. *Timing of Issues.* Advise as to the timing for each series of bonds to be sold based upon the District's historical and projected bond program expenditures, market interest rate environment, and other factors.

- b. **Sizing of Issues.** Advise as to the sizing of each series of bonds to be sold based on District bond program needs, federal tax law limitations, state regulatory restrictions, targeted tax rates, goals of the bond program, and other matters.
- c. **Structure of Issues.** Advise as to the repayment structure of each series of bonds to be sold based on targeted tax rates, impact on interest costs, prudent debt management practices, and other considerations.
- **Authorizing Documentation.** Provide bond counsel with information necessary for the preparation of authorizing documentation. Review authorizing documentation prior to their approval.
- **Official Statement.** Assist in the preparation of an official statement or other appropriate offering document.
- **Rating Strategy and Credit Enhancement.** Develop a rating strategy for the District with the goal of reducing taxpayer costs and optimizing upfront costs of issuance. Develop rating presentation booklet and prepare District representatives for rating meetings. Evaluate benefits of bond insurance and/or other credit enhancement.
- **Bond Pricing.** Advise the District on the condition of the bond market at the time of sale, including volume, timing considerations, competing offerings, and general economic considerations.
- **Method of Sale.** Advise the District on method of sale, either as a negotiated sale, competitive sale, or private placement.
 - a. For a competitive sale, PFM shall assist in the distribution of all necessary or requested documentation to prospective underwriters. PFM shall assist the District in determining the best bid.
 - b. For a negotiated sale, PFM shall assist in the solicitation, review, and evaluation of any underwriter proposals, and provide advice and information necessary to aid in such selection. PFM shall assist and advise the District in negotiations with underwriter(s) regarding fees, pricing of the bonds, and final terms of any security offering.
- **Closing Documentation.** Review closing documents and otherwise assist in the closing of the transaction.

Ongoing Responsibilities. Review certain ongoing responsibilities of the District as an issuer of bonds, including responsibilities with regard to state law obligations, federal tax law obligations, and other, and assist in the arrangement of certain ongoing services at the written request of the District.

EXHIBIT B
COMPENSATION FOR SERVICES

For the services described in Exhibit A, PFM will be compensated a flat fee at the completion of a financing. Except for fees associated with activities associated with the planning for a new bond measure, each fee will be contingent on the closing of such financing and will be paid from bond proceeds unless otherwise determined by mutual agreement of the two parties. If there are material changes to the complexity of the financing or other unanticipated circumstances, a different fee may be negotiated by mutual written agreement between PFM and the District. If two or more series of bonds are sold concurrently (such as a new money and refunding bond issuance), PFM will charge a reduced fee for the second series to be agreed upon between PFM and the District.

Service	Fee
Planning and Preparations	\$10,000
Per Transaction	\$60,000

Such fees are negotiable at any time by mutual agreement.

For non-contingent services not contemplated under this agreement, PFM would propose the following hourly fees:

Title	Rate
Managing Director	\$350
Director	\$325
Senior Managing Consultant	\$300
Senior Analyst	\$250
Analyst	\$225

**DISCLOSURE OF CONFLICTS OF INTEREST AND OTHER
IMPORTANT MUNICIPAL ADVISORY INFORMATION
PFM Financial Advisors LLC**

I. Introduction

Public Financial Management, Inc., PFM Financial Advisors LLC, Western Financial Group, LLC (a wholly-owned subsidiary of PFM Financial Advisors LLC), and PFM Swap Advisors LLC (hereinafter, referred to as "We," "Us," or "Our") are registered municipal advisors with the Securities and Exchange Commission (the "SEC") and the Municipal Securities Rulemaking Board (the "MSRB"), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2. In accordance with MSRB rules, this disclosure statement is provided by Us to each client prior to the execution of its advisory agreement with written disclosures of all material conflicts of interests and legal or disciplinary events that are required to be disclosed with respect to providing financial advisory services pursuant to MSRB Rule G-42(b) and (c) (ii). We employ a number of resources to identify and subsequently manage actual or potential conflicts of interest in addition to disclosing actual and potential conflicts of interest provided herein.

How We Identify and Manage Conflicts of Interest

Code of Ethics. The Code requires that all employees conduct all aspects of Our business with the highest standards of integrity, honesty and fair dealing. All employees are required to avoid even the appearance of misconduct or impropriety and avoid actual or apparent conflicts of interest between personal and professional relationships that would or could interfere with an employee's independent exercise of judgment in performing the obligations and responsibilities owed to a municipal advisor and Our clients.

Policies and Procedures. We have adopted policies and procedures that include specific rules and standards for conduct. Some of these policies and procedures provide guidance and reporting requirements about matters that allows Us to monitor behavior that might give rise to a conflict of interest. These include policies concerning the making of gifts and charitable contributions, entertaining clients, and engaging in outside activities, all of which may involve relationships with clients and others that are important to Our analysis of potential conflicts of interest.

Supervisory Structure. We have both a compliance and supervisory structure in place that enables Us to identify and monitor employees' activities, both on a transaction and Firm-wide basis, to ensure compliance with appropriate standards. Prior to undertaking any engagement with a new client or an additional engagement with an existing client, appropriate municipal advisory personnel will review the possible intersection of the client's interests, the proposed engagement, Our engagement personnel, experience and existing obligations to other clients and related parties. This review, together with employing the resources described above, allows Us to evaluate any situations that may be an actual or potential conflict of interest.

Disclosures. We will disclose to clients those situations that We believe would create a material conflict of interest, such as: 1) any advice, service or product that any affiliate may provide to a client that is directly related to the municipal advisory work We perform for such client; 2) any payment made to obtain or retain a municipal advisory engagement with a client; 3) any fee-splitting arrangement with any provider of an investment or services to a client; 4) any conflict that may arise from the type of compensation arrangement We may have with a client; and 5) any other actual or potential situation that We are or become aware of that might constitute a material conflict of interest that could reasonably expect to impair Our ability to provide advice to or on behalf of clients consistent with regulatory requirements. If We identify such situations or circumstances, We will prepare meaningful disclosure that will describe the implications of the situation and how We intend to manage the situation. We will also disclose any legal or disciplinary events that are material to a client's evaluation or the integrity of Our management or advisory personnel. We will provide this disclosure (or a means to access this information) in writing prior to starting Our proposed engagement, and will provide such additional information or clarification as the client may request. We will also advise Our clients in writing of any subsequent material conflict of interest that may arise, as well as the related implications, Our plan to manage that situation, and any additional information such client may require.

II. General Conflict of Interest Disclosures

Disclosure of Conflicts Concerning the Firm's Affiliates

Our affiliates offer a wide variety of financial services, and Our clients may be interested in pursuing services separately provided by an affiliate. The affiliate's business with the client could create an incentive for Us to recommend a course of action designed to increase the level of the client's business activities with the affiliate or to recommend against a course of action that would reduce the client's business activities with the affiliate. In either instance, We may be perceived as recommending services for a client that are not in the best interests of Our clients, but rather are in Our interests or the interests of Our affiliates. Accordingly, We mitigate any perceived conflict of interest that may arise in this situation by disclosing it to the client, and by requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, after reasonable inquiry, including the client's needs, objectives and financial circumstances. Further, We receive no compensation from Our affiliates with respect to a client introduction or referral. If a client chooses to work with an affiliate, We require that the client consult and enter into a separate agreement for services, so that the client can make an independent, informed, evaluation of the services offered.

Disclosure of Conflicts Related to the Firm's Compensation

From time to time, We may be compensated by a municipal advisory fee that is or will be set forth in an agreement with the client to be, or that has been, negotiated and entered into in connection with a municipal advisory service. Payment of such fee may be contingent on the closing of the transaction and the amount of the fee may be based, in whole or in part, on a percentage of the principal or par amount of municipal securities or municipal financial product. While this form of compensation is customary in the municipal securities market, it may be deemed to present a conflict of interest since We may appear to have an incentive to recommend to the client a transaction that is larger in size than is necessary. Further, We may also receive compensation in the form of a fixed fee arrangement. While this form of compensation is customary, it may also present a potential conflict of interest, if the transaction requires more work than contemplated and We are perceived as recommending a less time consuming alternative contrary to the client's best interest so as not to sustain a loss. Finally, We may contract with clients on an hourly fee bases. If We do not agree on a maximum amount of hours at the outset of the engagement, this arrangement may pose a conflict of interest as We would not have a financial incentive to recommend an alternative that would result in fewer hours. We manage and mitigate all of these types of conflicts by disclosing the fee structure to the client, and by requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, after reasonable inquiry, including the client's needs, objectives and financial circumstances.

Disclosure Concerning Provision of Services to State and Local Government, and Non-Profit Clients

We regularly provide financial advisory services to state and local governments, their agencies, and instrumentalities, and non-profit clients. While Our clients have expressed that this experience in providing services to a wide variety of clients generally provides great benefit for all of Our clients, there may be or may have been clients with interests that are different from (and adverse to) other clients. If for some reason any client sees Our engagement with any other particular client as a conflict, We will mitigate this conflict by engaging in a broad range of conduct, if and as applicable. Such conduct may include one or any combination of the following: 1) disclosing the conflict to the client; 2) requiring that there be a review of the municipal securities transaction or municipal financial product to ensure that it is suitable for the client in light of various factors, including the client's needs, objectives and financial circumstances; 3) implementing procedures that establishes an "Informational Bubble" that creates physical, technological and procedural barriers and/or separations to ensure that non-public information is isolated to particular area such that certain governmental transaction team members and supporting functions operate separately during the course of work performed; and 4) in the rare event that a conflict cannot be resolved, We will withdraw from the engagement.

Disclosure Related to Legal and Disciplinary Events

As registered municipal advisors with the Securities and Exchange Commission (the "SEC") and the Municipal Securities Rulemaking Board (the "MSRB"), pursuant to the Securities Exchange Act of 1934 Rule 15Ba1-2, Our legal, disciplinary and judicial events are required to be disclosed on Our forms MA and MA-I filed with the SEC, in '**Item 9 Disclosure Information**' of form MA, '**Item 6 Disclosure Information**' of form MA-I, and if applicable, the corresponding disclosure reporting page(s) ("DRP"). To review the foregoing disclosure items and material change(s) or amendment(s), if any, clients may electronically access PFM Financial Advisors LLC filed forms MA and MA-I on the SEC's Electronic Data Gathering, Analysis, and Retrieval system, listed by date of filing starting with the most recently filed, at:

PFM Financial Advisors LLC –

<http://www.sec.gov/cgi-bin/browse-edgar?company=PFM+Financial&owner=exclude&action=getcompany>

III. Specific Conflicts of Interest Disclosures – Ducor Union Elementary School District Contract

To Our knowledge, following reasonable inquiry, we are not aware of any other actual or potential conflict of interest that could reasonably be anticipated to impair Our ability to provide advice to or on behalf of the client in accordance with applicable standards of conduct of MSRB Rule G-42.

CALIFORNIA SCHOOL BOARDS ASSOCIATION

Policy Services

CSBA TRANSITION AGREEMENT¹

I. CSBA RESPONSIBILITIES

CSBA agrees to produce a policy manual for the Ducor Union Elementary School District ("District"). The following services will be provided as part of the basic cost structure:

- A. Up to three (3) copies of workbook containing CSBA's model policies and regulations which reflect requirements of state and federal law.²
- B. On-site consultation not to exceed three (3) days at a location provided by the District.
- C. Consultant guidance in selection of optional language (provided in the models referred to in A above) and incorporating District language to best represent the philosophy, goals, objectives and mandates of the District.
- D. Typing, editing, proofreading, and producing one (1) draft of the policy manual developed at the workshop.
- E. Typing and producing one (1) final camera ready copy which contains adoption date(s) and corrections, if adopted within one year of workshop.
- F. CD-Rom containing the manual referred to in E above, or if manual is not adopted within one year of workshop, manual referred to in (D) above.

II. DISTRICT RESPONSIBILITIES

Under the direction of the policy consultant, the District will develop a custom policy manual based on the CSBA developmental services manual and local school District philosophy and operation. To be eligible for this developmental services program the District must be a member in good standing of CSBA.

With CSBA consultant assistance, the District agrees to:

- A. Identify policy statements contained in District documents (and areas where District lacks policies). Edit them for consistent language and compliance with current law.

¹ TRANSITION SERVICE - the process of developing a local policy manual based on the CSBA policy system. With assistance from the Policy Services Consultant, District representatives incorporate selected CSBA policies and local policy-related materials, appropriate to the specific District.

² Cases and laws on which the policies and regulations are based are constantly changing and are frequently subject to more than one interpretation. Technical points of law and similar matters may receive only partial reference or may be omitted altogether for the sake of administrative convenience or for other reasons not appearing on the face of the CSBA policies and regulations. Since subtle variations in facts and underlying circumstances from case to case can produce divergent results under the law, the District is cautioned to seek the advice of its legal counsel when confronted with particular situations as this service is not intended to be a substitute for legal advice.

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
TRANSITION AGREEMENT
PAGE TWO**

- B. Where necessary, revise District policy to conform to current law and collective bargaining agreements.
- C. Review and modify or delete CSBA model policies from the developmental services manual and incorporate District policies when appropriate.
- D. Present draft manual to Board for adoption.

III. COST

The CSBA charge is \$8,200.00 for this Transition Agreement. In addition, District agrees to pay CSBA consultant travel expenses (transportation, lodging, food) and a \$7.00 per page typing fee for inclusion of local material in excess of 50 pages. Signature of a District official on this agreement signifies District's authorization to CSBA to carry out this agreement. Any additional services performed by a CSBA consultant after the workshop will be charged separately at the rate of \$75 per hour.

The full amount of the contract is payable upon completion of the workshop.

IV. COPYRIGHT

All electronic copies created from and including the CD-Rom are for the sole use of the school District and shall not be made available for use outside of the school District.

SIGNATURES FOR:

California School Boards Association

Ducor Union Elementary School District

Robert J. Tuerck

Name of Official

Assistant Executive Director, Policy &
Governance Technology Services

Title of Official

Date

Date

Please sign both copies of this Agreement. One copy is to be retained by the District and one copy is to be returned to CSBA Policy Services, 3251 Beacon Blvd., West Sacramento, CA 95691.

2. 11

BID BOND

KNOW ALL MEN BY THESE PRESENTS that we the undersigned
Fresno Roofing Co., Inc. ----- as Principal and
Western Surety Company----- as Surety, are hereby held and firmly bound
unto the Ducor Union Elementary School District "Owner" in the sum of **ten percent**
of attached Bid Dollars (\$ 10% of attached bid) for payment of which sum, well and truly
to be made, we hereby jointly and severally bind ourselves, our heirs, executors,
administrators, successors and assigns.

The condition of the above obligation is such that whereas the Principal has
submitted to the Owner a certain bid, attached hereto and hereby made a part hereof, to
enter into a Contract in writing for the construction of Reroof Ducor Elementary School
in strict accordance with Contract Documents.

NOW, THEREFORE,

- a. If said bid shall be rejected, or, in the alternative;
- b. If said bid shall be accepted and the Principal shall execute and deliver a
contract in the form of agreement attached hereto and shall execute and deliver
Performance and Payment Bonds in the forms attached hereto (all properly completed in
accordance with said bid), and shall in all other respects perform the agreement created
by the acceptance of said bid;

Then this obligation shall be void, otherwise the same shall remain in full force
and effect, it being expressly understood and agreed that the liability of the Surety for any
and all default of the Principal hereunder shall be the amount of this obligation as herein
stated.

Surety, for value received, hereby stipulates and agrees that no change, extension
of time, alteration or addition to the terms of the Contract on the call for bids, or to the
Work to be performed hereunder, or the specifications accompanying the same, shall in
any way affect its obligation under this bond, and it does hereby waive notice of any such
change, extension of time, alteration or addition to the terms of said Contract or the call
for bids, or to the Work, or to the specifications.

IN WITNESS WHEREOF, the above-bounden parties have executed this
instrument under several seals this 22nd day of February, 2018, the name
and corporate party being hereto affixed and these presents duly signed by its

undersigned representative, pursuant to authority of its governing body. In the presence of:

(Notary Seal)

Fresno Roofing Co., Inc.
(Principal)

PO Box 7676, Fresno, CA 93747
(Business Address)

Michael C. Raypholtz, Secretary/Treasurer
Western Surety Company
(Corporate Surety)

8880 Cal Center Drive #410 Sacramento, CA 95826
(Business Address)

By: Rosemary Lopez

Rosemary Lopez / Attorney-In-Fact

The rate or premium of this bond is \$15.00/\$10.00 per thousand, the total amount of premium charged, \$ N/A.

(The above must be filled in by Corporate Surety).

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Romelia Quiroz, Jose De La Luz Martinez, Gregory James Anderson, Rebecca Ann Bejarano, Rosemary Lopez, Individually

of Fresno, CA, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 19th day of April, 2017.



WESTERN SURETY COMPANY

Paul T. Bruflat, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 19th day of April, 2017, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

June 23, 2021



J. Mohr, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 22nd day of February, 2018.



WESTERN SURETY COMPANY

L. Nelson, Assistant Secretary

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Fresno

On February 22, 2018 before me, Pavan Gill, Notary Public
(insert name and title of the officer)

personally appeared Rosemary Lopez
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies); and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

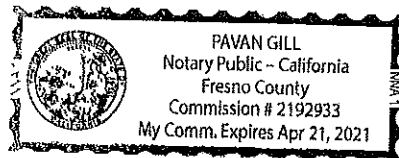
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature



(Seal)



Bid FORM

Ducor Union Elementary School District
23761 Avenue 56
Ducor, California 93218

Dear Board Members:

The undersigned doing business under the firm name of:

Fresno Roofing Company, INC.

hereby propose and agree to enter into a Contract, to furnish any and all labor, materials, applicable taxes, equipment and services for the Completion of Work described hereinafter and in the Contract Documents:

Re-roof
Ducor Elementary School
23761 Avenue 56
Ducor, California 93218

prepared by:

Integrated Designs by SOMAM, Inc.
6011 N. Fresno Street, Suite 130
Fresno, California 93710

*One hundred seventy-five thousand, eight
for the amount of hundred eighty-five & no/100** Dollars (\$175,885.00).

ADDITIVE ALTERNATE NO. 1: Remove existing roofing and furnish and install new roofing (system 4 GIC) on the existing kindergarten building as indicated on drawing A1.01.

**Fifty-two thousand, seven
for the amount of hundred & no/100** Dollars (\$52,700.00).

Unit Prices:

Replace Diagonal Sheathing
(Uncovered Dry-Rot Damage) \$25.25** sq. ft.

Replace Plywood Sheathing
(Uncovered Dry-Rot Damage) \$9.68* sq. ft.

Replace Fascia Board
(Uncovered Dry-Rot Damage) \$31.00 lin. ft.

If written notice of the Award of Contract is mailed, faxed, or delivered to the undersigned at any time before this bid is withdrawn, the undersigned shall, within ten (10) days after the date of such mailing, faxing, or delivering of such notice, execute and deliver an agreement in the form of agreement present in these Contract Documents and give Performance and Payment Bonds in accordance with the specifications and bid as accepted.

The undersigned hereby designates as the office to which such Notice of Award of Contract may be mailed, faxed, or delivered:

Fresno Roofing Company, Inc. - 5950 E. Olive Avenue, Fresno, CA 93727

Our Public Liability and Property Damage Insurance is placed with:

National Fire Ins. of Hartford -- BROKER: DLL Insurance Agency

5088 N. Fruit #101, Fresno, CA 93711

Agent: Greg Anderson / (559) 451-3411

Our Workers' Compensation Insurance is placed with:

Redwood Fire & Casualty -- Broker: DLL Insurance Agency

5088 N. Fruit #101, Fresno, CA 93711

Agent: Greg Anderson / (559) 451-3411

Circular letters, bulletins, addenda, etc., bound with the specifications or issued during the time of bidding are included in the bid, and, in Completing the Contract, they are to become a part thereof.

The receipt of the following addenda to the specifications is acknowledged:

Addendum No. 1 Date 2/23/18 Addendum No. _____ Date _____

Addendum No. _____ Date _____ Addendum No. _____ Date _____

Addendum No. _____ Date _____ Addendum No. _____ Date _____

This bid may be withdrawn at any time prior to the scheduled time for the opening of bids or any authorized postponement thereof.

A bidder shall not submit a bid unless the bidder's California contractor's license number appears clearly on the bid, the license expiration date and class are stated, and the bid contains a statement that the representations made therein are made under penalty of perjury. Any bid submitted by a contractor who is not licensed pursuant to Business and Professions Code section 7028.15 shall be considered nonresponsive and shall be rejected. Any bid not containing the above information may be considered nonresponsive and may be rejected.

NOTE:

Each bid must give the full business address of the bidder and be signed by bidder with bidder's usual signature. Bids by partnerships must furnish the full name of all partners and must be signed in the partnership name by a general partner with authority to bind the partnership in such matters, followed by the signature and designation of the person signing. The name of the person signing shall also be typed or printed below the signature. Bids by corporations must be signed with the legal name of the corporation, followed by the name of the state of incorporation and by the signature and designation of the chairman of the board, president or any vice president, and then followed by a second signature by the secretary, assistant secretary, the chief financial officer or assistant treasurer. All persons signing must be authorized to bind the corporation in the matter. The name of each person signing shall also be typed or printed below the signature. Satisfactory evidence of the authority of the officer signing on behalf of a corporation shall be furnished.

The undersigned declares under penalty of perjury under the laws of the State of California that the representations made in this bid are true and correct.

Print or Type Name: Michael C. Raypholtz
Title: Secretary/Treasurer
Name of Company as Licensed: Fresno Roofing Company, Inc.
Business Address: 5950 E. Olive Avenue
Fresno, CA 93727
Telephone Number: (559) 255-8377
California Contractor License No.: 302777
Class and Expiration Date: C39, B, C2 / May 31, 2019
DIR Registration No.: 1000004536
State of Incorporation, if Applicable: California

(X) Evidence of authority to bind corporation is attached.

Dated: February 27, 2018

Signed: 

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DESIGNATION OF SUBCONTRACTORS

Each bidder shall set forth below the name and the location of the place of business of each subcontractor and the California contractor license number and DIR registration number of each subcontractor who will perform work or labor or render service to the Contractor in or about the construction of the Work or improvement, or to a subcontractor licensed by the State of California who, under subcontract to the Contractor, specially fabricates and installs a portion of the Work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of 1 percent (0.5%) of the bidder's total bid, and the portion of the Work which will be done by each subcontractor. An inadvertent error in listing a California contractor's license number shall not be grounds for filing a bid protest or for considering the bid nonresponsive if the bidder submits the corrected contractor's license number to the Owner within 24 hours after the bid opening, or any continuation thereof, so long as the corrected contractor's license number corresponds to the submitted name and location for that subcontractor.

If the Contractor fails to specify a subcontractor for any portion of the Work to be performed under the Contract in excess of one-half of 1 percent (0.5%) of the Contractor's total bid, the Contractor shall be deemed to have agreed to perform such portion itself, and shall not be permitted to subcontract that portion of the Work except under the conditions hereinafter set forth.

Subletting or subcontracting of any portion of the Work as to which no subcontractor was designated in the original bid shall only be permitted in cases of public emergency or necessity, and then only after a finding reduced to writing as a public record of the legislative body of the Owner.

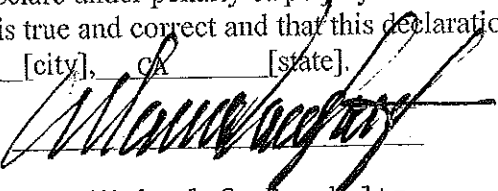
For any bid proposal submitted and for any contract for public work entered into, an inadvertent error in listing a subcontractor who is not registered under Labor Code section 1725.5 shall not be grounds for filing a bid protest or grounds for considering the bid nonresponsive, provided that either: the subcontractor is registered prior to the bid opening; or the subcontractor is registered and has paid the penalty registration fee specified in Labor Code section 1725.5(a)(2)(E), if applicable, within 24 hours after the bid opening; or the subcontractor is replaced by another registered subcontractor under Public Contract Code section 4107. Failure of a listed subcontractor to be registered shall be grounds under Public Contract Code section 4107 for the Contractor, with the Owner's consent, to substitute a registered subcontractor for the unregistered subcontractor.

Failure to provide this information in a legible manner may result in the rejection of an otherwise acceptable bid.

NOTE: *Reproduce page two of this section for additional listings needed beyond the length of this form.*

I am the authorized representative of the Bidder submitting this Designation of Subcontractors and I declare that each subcontractor listed holds a valid and current contractor license in good standing in California to perform the portion of work for which the subcontractor is listed.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on Feb. 27, 2018, at Fresno [city], CA [state].

Signature: 

Print Name: Michael C. Raypholtz

Title: Secretary/Treasurer

FRESNO ROOFING COMPANY, INC.

NONCOLLUSION DECLARATION
TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

Owner: Ducor Union Elementary School District

Contract for: Re-roof Project at Ducor Elementary School

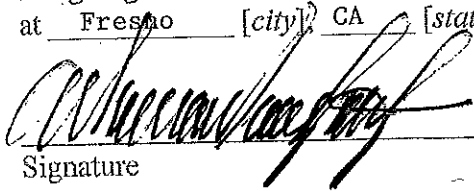
The undersigned declares:

I am the Secretary/ Fresno Roofing
Treasurer of Company, Inc., the party making the
foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on Feb. 27, 2018,
at Fresno [city], CA [state].


Signature

Michael C. Raypholtz

Print Name

Sufficient Funds Declaration
(Labor Code section 2810)


To Be Executed by Bidder and Submitted with Bid

Owner: Ducor Union Elementary School District
Contract for: Re-roof Project at Ducor Elementary School

I, Michael C. Raypholtz, declare that I am the Secretary/Treasurer of Fresno Roofing Co. Inc. the entity making and submitting the bid for the above Project that accompanies this Declaration, and that such bid includes sufficient funds to permit Fresno Roofing Company, Inc. [insert name of entity] to comply with all local, state or federal labor laws or regulations during the performance of the Contract for the Project, including payment of prevailing wage, and that Fresno Roofing Company, Inc. [the entity] will comply with the provisions of Labor Code section 2810(d) if awarded the Contract.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and executed on Feb. 27 2018, at Fresno [city],
CA [state].

Date: February 27, 2018



Signature
Print Name: Michael C. Raypholtz
Print Title: Secretary/Treasurer

WORKERS' COMPENSATION CERTIFICATE

Labor Code Section 3700, in relevant part, provides:

"Every employer except the state shall secure the payment of compensation in one or more of the following ways:

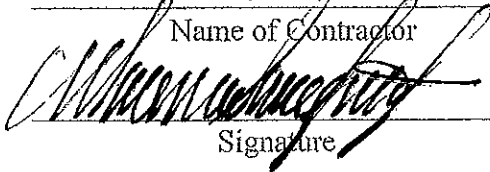
(a) By being insured against liability to pay compensation in one or more insurers duly authorized to write compensation insurance in this state.

(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure either as an individual employer or as one employer in a group of employers. Said certificate may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his or her employees, ... "

I am aware of the provisions of the Labor Code Section 3700 which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract. I shall supply the Owner with certificates of insurance evidencing that Workers' Compensation Insurance is in effect and providing that the Owner will receive thirty (30) days' notice of cancellation.

Fresno Roofing Company, Inc.

Name of Contractor



Signature

Michael D. Raypholtz, Secretary/Treasurer

Print Name

February 27, 2018

Date

(In accordance with Article 5 (commencing at Section 1860), Chapter 1, Part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any work under the contract.)

DRUG-FREE WORKPLACE CERTIFICATION

This Drug-Free Workplace Certification is required pursuant to Government Code Sections 8350 *et seq.*, the Drug-Free Workplace Act of 1990. The Drug-Free Workplace Act of 1990 requires that every person or organization awarded a contract or grant for the procurement of any property or services from any State agency must certify that it will provide a drug-free workplace by doing certain specified acts. In addition, the Act provides that each contract awarded by a State agency may be subject to suspension of payments or termination of the contract, or both, and the contractor may be subject to debarment from future contracting if the state agency determines that specified acts have occurred.

Pursuant to Government Code Section 8355, every person or organization awarded a contract or grant from a State agency shall certify that it will provide a drug-free workplace by doing all of the following:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in the person's or organization's workplace and specifying actions which will be taken against employees for violations of the prohibition;
- (b) Establishing a drug-free awareness program to inform employees about all of the following:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The person's or organization's policy of maintaining a drug-free workplace;
 - (3) The availability of drug counseling, rehabilitation and employee-assistance programs;
 - (4) The penalties that may be imposed upon employees for drug abuse Violations;
- (c) Requiring that each employee engaged in the performance of the contract or grant be given a copy of the statement required by subdivision (a) and that, as a condition of employment on the contract or grant, the employee agrees to abide by the terms of the statement.

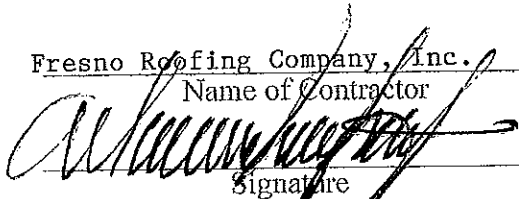
I, the undersigned, agree to fulfill the terms and requirements of Government Code Section 8355 listed above and will publish a statement notifying employees concerning (a) the prohibition of controlled substance at the workplace, (b) establishing a drug-free awareness program, and (c) requiring that each employee engaged in the performance of the contract or grant be given a copy of the statement required by Section 8355(a) and requiring that the employee agree to abide by the terms of that statement.

I also understand that if the Owner determines that I have either (a) made a false certification herein, or (b) violated this certification by failing to carry out the requirements of Section 8355, that the contract or grant awarded herein is subject to suspension of payments, termination, or both. I further understand that should I violate the terms of the Drug-Free Workplace Act of 1990, I may be subject to debarment in accordance with the requirements of Section 8350 *et seq.*

I acknowledge that I am aware of the provisions of Government Code Section 8350 *et seq.* and hereby certify that I will adhere to the requirements of the Drug-Free Workplace Act of 1990.

Fresno Roofing Company, Inc.

Name of Contractor



Signature

Michael C. Raypholtz

Secretary/Treasurer

Print Name

February 27, 2018

Date

FINGERPRINTING NOTICE AND ACKNOWLEDGMENT
(Education Code Section 45125.2(a))

Note: This document must be executed and submitted with the bid.

Business entities entering into contracts with the Owner for the construction, reconstruction, rehabilitation or repair of a facility must comply with Education Code sections 45125.1 and 45125.2. Such entities are responsible for ensuring full compliance with the law and should therefore review all applicable statutes and regulations. The following information is provided simply to assist such entities with compliance with the law.

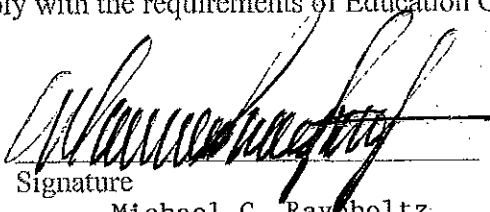
1. If the Owner determines your employee(s) will have more than limited contact with students, then you must take one or more of the following steps:
 - a. Install a physical barrier at the worksite to limit contact with pupils.
 - b. Have an employee, who the Department of Justice has ascertained has not been convicted of a violent or serious felony, continually monitor and supervise employees. The entity shall verify in the Independent Contractor Student Contact Form to the Owner that the employee charged with monitoring and supervising its employees has no such convictions. (See attached.)
 - c. Arrange, with Owner's approval, for surveillance by Owner's personnel.

If one or more of these steps is taken, you are not required to comply with Education Code section 45125.1.

2. If you are providing the services in an emergency or exceptional situation, you are not required to comply with Education Code section 45125.2. An "emergency or exceptional" situation is one in which pupil health or safety is endangered or when repairs are needed to make a facility safe and habitable. Owner shall determine whether an emergency or exceptional situation exists.

I have read the foregoing and agree to comply with the requirements of Education Code §§ 45125.1 and 45125.2 as applicable.

Dated: February 27, 2018


Signature

Michael C. Raypholtz

Name: Fresno Roofing Company, Inc.

Title: Secretary/Treasurer

ATTACHMENT

Under Education Code section 45125.1, no employee of a contractor or subcontractor who has been convicted of or has criminal proceedings pending for a violent or serious felony may come into contact with any student. A violent felony is any felony listed in subdivision (c) of Section 667.5 of the Penal Code. Those felonies are presently defined as:

- (1) Murder or voluntary manslaughter.
- (2) Mayhem.
- (3) Rape as defined in paragraph (2) or (6) of subdivision (a) of Section 261 or paragraph (1) or (4) of subdivision (a) of Section 262.
- (4) Sodomy as defined in subdivision (c) or (d) of Section 286.
- (5) Oral copulation as defined in subdivision (c) or (d) of Section 288a.
- (6) Lewd or lascivious act as defined in subdivision (a) or (b) of Section 288.
- (7) Any felony punishable by death or imprisonment in the state prison for life.
- (8) Any felony in which the defendant inflicts great bodily injury on any person other than an accomplice which has been charged and proved as provided for in Section 12022.7, 12022.8, or 12022.9 on or after July 1, 1977, or as specified prior to July 1, 1977, in Sections 213, 264, and 461, or any felony in which the defendant uses a firearm which use has been charged and proved as provided in subdivision (a) of Section 12022.3, or Section 12022.5 or 12022.55.
- (9) Any robbery.
- (10) Arson, in violation of subdivision (a) or (b) of Section 451.
- (11) Sexual penetration as defined in subdivision (a) or (j) of Section 289.
- (12) Attempted murder.
- (13) A violation of Section 18745, 18750, or 18755.
- (14) Kidnapping.
- (15) Assault with the intent to commit a specified felony, in violation of Section 220.
- (16) Continuous sexual abuse of a child, in violation of Section 288.5.

- (17) Carjacking, as defined in subdivision (a) of Section 215.
- (18) Rape, spousal rape, or sexual penetration, in concert, in violation of Section 264.1.
- (19) Extortion, as defined in Section 518, which would constitute a felony violation of Section 186.22 of the Penal Code.
- (20) Threats to victims or witnesses, as defined in Section 136.1, which would constitute a felony violation of Section 186.22 of the Penal Code.
- (21) Any burglary of the first degree, as defined in subdivision (a) of Section 460, wherein it is charged and proved that another person, other than an accomplice, was present in the residence during the commission of the burglary.
- (22) Any violation of Section 12022.53.
- (23) A violation of subdivision (b) or (c) of Section 11418.

A serious felony is any felony listed in subdivision (c) Section 1192.7 of the Penal Code. Those felonies are presently defined as:

- (1) Murder or voluntary manslaughter; (2) Mayhem; (3) Rape; (4) Sodomy by force, violence, duress, menace, threat of great bodily injury, or fear of immediate and unlawful bodily injury on the victim or another person; (5) Oral copulation by force, violence, duress, menace, threat of great bodily injury, or fear of immediate and unlawful bodily injury on the victim or another person; (6) Lewd or lascivious act on a child under the age of 14 years; (7) Any felony punishable by death or imprisonment in the state prison for life; (8) Any felony in which the defendant personally inflicts great bodily injury on any person, other than an accomplice, or any felony in which the defendant personally uses a firearm; (9) Attempted murder; (10) Assault with intent to commit rape, or robbery; (11) Assault with a deadly weapon or instrument on a peace officer; (12) Assault by a life prisoner on a non-inmate; (13) Assault with a deadly weapon by an inmate; (14) Arson; (15) Exploding a destructive device or any explosive with intent to injure; (16) Exploding a destructive device or any explosive causing bodily injury, great bodily injury, or mayhem; (17) Exploding a destructive device or any explosive with intent to murder; (18) Any burglary of the first degree; (19) Robbery or bank robbery; (20) Kidnapping; (21) Holding of a hostage by a person confined in a state prison; (22) Attempt to commit a felony punishable by death or imprisonment in the state prison for life; (23) Any felony in which the defendant personally used a dangerous or deadly weapon; (24) Selling, furnishing, administering, giving, or offering to sell, furnish, administer, or give to a minor any heroin, cocaine, phencyclidine (PCP), or any

methamphetamine-related drug, as described in paragraph (2) of subdivision (d) of Section 11055 of the Health and Safety Code, or any of the precursors of methamphetamines, as described in subparagraph (A) of paragraph (1) of subdivision (f) of Section 11055 or subdivision (a) of Section 11100 of the Health and Safety Code; (25) Any violation of subdivision (a) of Section 289 where the act is accomplished against the victim's will by force, violence, duress, menace, or fear of immediate and unlawful bodily injury on the victim or another person; (26) Grand theft involving a firearm; (27) carjacking; (28) any felony offense, which would also constitute a felony violation of Section 186.22; (29) assault with the intent to commit mayhem, rape, sodomy, or oral copulation, in violation of Section 220; (30) throwing acid or flammable substances, in violation of Section 244; (31) assault with a deadly weapon, firearm, machine gun, assault weapon, or semiautomatic firearm or assault on a peace officer or firefighter, in violation of Section 245; (32) assault with a deadly weapon against a public transit employee, custodial officer, or school employee, in violation of Sections 245.2, 245.3, or 245.5; (33) discharge of a firearm at an inhabited dwelling, vehicle, or aircraft, in violation of Section 246; (34) commission of rape or sexual penetration in concert with another person, in violation of Section 264.1; (35) continuous sexual abuse of a child, in violation of Section 288.5; (36) shooting from a vehicle, in violation of subdivision (c) or (d) of Section 26100; (37) intimidation of victims or witnesses, in violation of Section 136.1; (38) criminal threats, in violation of Section 422; (39) any attempt to commit a crime listed in this subdivision other than an assault; (40) any violation of Section 12022.53; (41) a violation of subdivision (b) or (c) of Section 11418; and (42) any conspiracy to commit an offense described in this subdivision.

ROOF PROJECT CERTIFICATION

(Public Contract Code §3006(a) and (b))

Michael C. Fresno Roofing
I, Raypholtz [name], Company, Inc. [name of employer], certify that I have not offered, given, or agreed to give, received, accepted, or agreed to accept, any gift, contribution, or any financial incentive whatsoever to or from any person in connection with the roof project contract. As used in this certification, "person" means any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals. Furthermore, I, Michael C. Raypholtz [name], Fresno Roofing Company, Inc. [name of employer], certify that I do not have, and throughout the duration of the contract, I will not have, any financial relationship in connection with the performance of this contract with any architect, engineer, roofing, consultant, materials manufacturer, distributor, or vendor that is not disclosed below.

I, _____ [name], _____ [name of employer], have the following financial relationships, with an architect, engineer, roofing consultant, materials manufacturer, distributor, or vendor, or other person in connection with the following roof project contract:

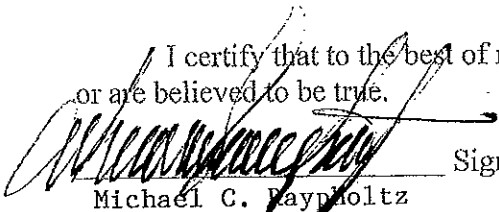
[name and address of building, contract date and number]

[name and address of building, contract date and number]

[name and address of building, contract date and number]

[name and address of building, contract date and number]

I certify that to the best of my knowledge, the contents of this disclosure are true, or are believed to be true.



Michael C. Raypholtz
Secretary/Treasurer

Signature

Feb. 27, 2018 Date

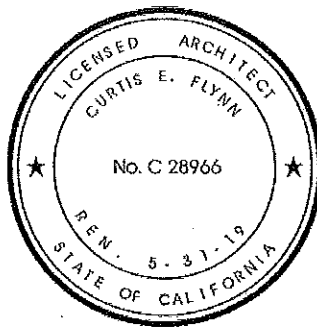
Print Name

Fresno Roofing Co. Inc. Print Name of Employer

ADDENDUM NO. 1

**PROJECT MANUAL
RE-ROOF
DUCOR ELEMENTARY SCHOOL
DUCOR UNION ELEMENTARY
SCHOOL DISTRICT**

**Project No.: 5288
February 23, 2018**



PROJECT MANUAL

This Addendum and Addendum drawings form a part of the Contract Documents. It modifies the original Project Manual and Drawings. Bidders are required to acknowledge receipt of this Addendum in the space provided in the Bid Form. Failure to acknowledge receipt of each addendum may subject bidder to disqualification.

Project No. 5288

- 1-01 **PROJECT MANUAL, CONTRACTUAL-LEGAL DOCUMENTS – BID FORM:** Replace Bid Form issued in its entirety; See Addendum Exhibit 1-01 for new Bid Form.
- 1-02 **PROJECT MANUAL, CONTRACTUAL-LEGAL DOCUMENTS – INSTRUCTION TO BIDDERS:** Refer to bids page 3, item 7. Iran Contracting Act Certification is not applicable for this project.
- 1-03 **PROJECT MANUAL, SPECIFICATIONS SECTION 075100 - MEMBRANE ROOFING:** Refer to 1.3 Submittals, item B. Roofing Guarantee. The manufacturers 15 year roofing system guarantee applies to system 4GIC. System 3GNC shall have manufacturers 10 year roofing system guarantee.

DRAWINGS

ARCHITECTURAL

- 1-04 **DRAWINGS, SHEET A4.01 – ROOF PLAN:** Refer to roof plan. The sheet metal wall transition flashing between the canopy and administration/classroom roof shall be replaced in kind. Sheet metal gauge, expansion joints and installation details shall match existing and shall be in accordance with SMACNA standards.

END ADDENDUM NO. 1

2.11

BID FORM

Ducor Union Elementary School District
23761 Avenue 56
Ducor, California 93218

Dear Board Members:

The undersigned doing business under the firm name of:

Best Contracting Services, Inc.

hereby propose and agree to enter into a Contract, to furnish any and all labor, materials, applicable taxes, equipment and services for the Completion of Work described hereinafter and in the Contract Documents:

Re-roof
Ducor Elementary School
23761 Avenue 56
Ducor, California 93218

prepared by:

Integrated Designs by SOMAM, Inc.
6011 N. Fresno Street, Suite 130
Fresno, California 93710

for the amount of Eighty Seven Thousand
One Hundred Fifty Nine Dollars (\$ 87,159.00).

ADDITIVE ALTERNATE NO. 1: Remove existing roofing and furnish and install new roofing (system 4 GIC) on the existing kindergarten building as indicated on drawing A1.01.

for the amount of Forty Two Thousand
Five Hundred Nineteen Dollars (\$ 42,519.00).

Unit Prices:

Replace Diagonal Sheathing
(Uncovered Dry-Rot Damage) \$ 6.00 sq. ft.

Replace Plywood Sheathing
(Uncovered Dry-Rot Damage) \$ 5.00 sq. ft.

Replace Fascia Board
(Uncovered Dry-Rot Damage) \$ 7.00 lin. ft.

If written notice of the Award of Contract is mailed, faxed, or delivered to the undersigned at any time before this bid is withdrawn, the undersigned shall, within ten (10) days after the date of such mailing, faxing, or delivering of such notice, execute and deliver an agreement in the form of agreement present in these Contract Documents and give Performance and Payment Bonds in accordance with the specifications and bid as accepted.

The undersigned hereby designates as the office to which such Notice of Award of Contract may be mailed, faxed, or delivered:

Best Contracting Services, Inc.

19027 S. Hamilton Ave. Gardena, CA 90248

Our Public Liability and Property Damage Insurance is placed with:

Zurich American Insurance Company

800 Wilshire Blvd., 2nd Floor Los Angeles CA 90017

Our Workers' Compensation Insurance is placed with:

Zurich American Insurance Company

800 Wilshire Blvd., 2nd Floor Los Angeles CA 90017

Circular letters, bulletins, addenda, etc., bound with the specifications or issued during the time of bidding are included in the bid, and, in Completing the Contract, they are to become a part thereof.

The receipt of the following addenda to the specifications is acknowledged:

Addendum No. 1 Date 2/23/2018 Addendum No. _____ Date _____

Addendum No. _____ Date _____ Addendum No. _____ Date _____

Addendum No. _____ Date _____ Addendum No. _____ Date _____

This bid may be withdrawn at any time prior to the scheduled time for the opening of bids or any authorized postponement thereof.

A bidder shall not submit a bid unless the bidder's California contractor's license number appears clearly on the bid, the license expiration date and class are stated, and the bid contains a statement that the representations made therein are made under penalty of perjury. Any bid submitted by a contractor who is not licensed pursuant to Business and Professions Code section 7028.15 shall be considered nonresponsive and shall be rejected. Any bid not containing the above information may be considered nonresponsive and may be rejected.

NOTE:

Each bid must give the full business address of the bidder and be signed by bidder with bidder's usual signature. Bids by partnerships must furnish the full name of all partners and must be signed in the partnership name by a general partner with authority to bind the partnership in such matters, followed by the signature and designation of the person signing. The name of the person signing shall also be typed or printed below the signature. Bids by corporations must be signed with the legal name of the corporation, followed by the name of the state of incorporation and by the signature and designation of the chairman of the board, president or any vice president, and then followed by a second signature by the secretary, assistant secretary, the chief financial officer or assistant treasurer. All persons signing must be authorized to bind the corporation in the matter. The name of each person signing shall also be typed or printed below the signature. Satisfactory evidence of the authority of the officer signing on behalf of a corporation shall be furnished.

The undersigned declares under penalty of perjury under the laws of the State of California that the representations made in this bid are true and correct.

Print or Type Name: Sean Tabazadeh
Title: CEO/Secretary
Name of Company as Licensed: Best Contracting Services, Inc.
Business Address: 19027 S. Hamilton Ave.
Gardena, CA 90248
Telephone Number: (310) 328-6969
California Contractor License No.: # 456263
Class and Expiration Date: A,B,C17,C39,C43 / 5/31/2018
DIR Registration No.: # 1000000563
State of Incorporation, if Applicable: California

☒ Evidence of authority to bind corporation is attached.

Dated: February 28, 2018

Signed: 

Moji Tabazadeh, President

Signed: 

Sean Tabazadeh, CEO/Secretary

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March 30, 2007

To Whom It May Concern:

This communication is to notify you that effective March 23, 2007 our company name, Best Roofing & Waterproofing, Inc. has been changed to Best Contracting Services, Inc.

Kindly update your records accordingly

Moji Tabazadeh,
President

19027 S. Hamilton Avenue, Gardena, CA 90248
Tel: (310) 328-6969 Fax: (310) 328-9176
www.bestcontracting.com info@bestcontracting.com
An Equal Opportunity Employer
Contractor's License #456263



A0658529

ENDORSED - FILED
In the office of the Secretary of State
of the State of California

MAR 19 2007

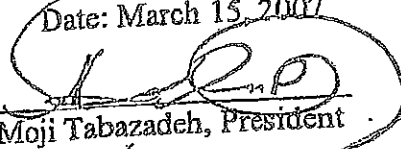
CERTIFICATE OF AMENDMENT
OF
ARTICLES OF INCORPORATION OF
BEST ROOFING & WATERPROOFING, INC.

The undersigned certify that:

1. They are the President and Secretary, respectively, of Best Roofing & Waterproofing, Inc., a California corporation.
2. Article I of the Articles of Incorporation of this corporation is amended to read as follows: The name of this corporation is Best Contracting Services, Inc.
3. The foregoing amendment of Articles of Incorporation has been duly approved by the board of directors.
4. The foregoing amendment of Articles of Incorporation has been duly approved by the required vote of the shareholders in accordance with Section 902, California Corporation Code. The total number of outstanding shares of the corporation is 100. The number of shares voting in favor of amendment equaled or exceeded the vote required. The percentage vote required was more than 50%.

We further declare under penalty of perjury under the laws of the State of California that the matters set forth in this certificate are true and correct of our own knowledge.

Date: March 15, 2007


Moji Tabazadeh, President


Sean Tabazadeh, Secretary



**BEST CONTRACTING SERVICES, INC.
MINUTES OF SPECIAL BOARD OF DIRECTORS MEETING**

Date: June 1, 2015
Place: 19027 S. Hamilton Ave., Gardena, California
Nature of Meeting: Special
Meeting called by: President
Notice: Was waived
Directors present: Modjtaba Tabazadeh, Sean Tabazadeh
Directors absent: None
Shareholders present: Sean Tabazadeh
Shareholders absent: None
Others present: None

1. Call to Order

The meeting of directors was called to order at 2:00 p.m. by Modjtaba Tabazadeh, the President of the Corporation who announced that a quorum was present. The President further announced that this meeting was held pursuant to written waiver of notice and consent to the holding of this meeting. The waiver and consent was presented to this meeting and, on a motion duly made, seconded and unanimously carried, was made a part of the records and ordered inserted in the corporation's Minute Book immediately preceding the records of this meeting.

2. Approval of Prior Minutes

The Minutes of the last meeting of directors was then read and approved.

3. Adoption of Resolution

The following resolution was considered by the Board and adopted by majority vote of the directors present:

WHEREAS, Several Public Agencies that Corporation bids or has contract with require the Corporation to authorize an individual to execute the Agreements and the Bonds required by the Contract Documents.

NOW, THEREFORE, BE IT RESOLVED, that the following persons are authorized to execute the Agreements and the Bonds required by the Contract Documents.

Authorized persons:

Modjtaba Tabazadeh

Sean Tabazadeh

Gary Sdao

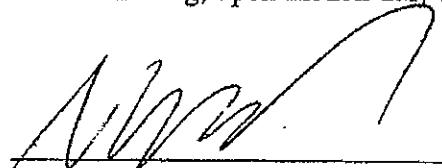
Voting for: Modjtaba, Tabazadeh, Sean Tabazadeh,

Voting against: None

4. Adjournment

There being no further business to come before the meeting, upon motion duly made, the meeting was adjourned at 2:15 p.m.

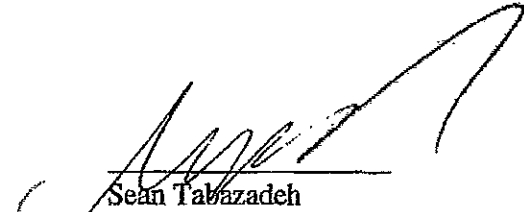
Date: June 1, 2015


Sean Tabazadeh, Secretary


WAIVER OF NOTICE AND CONSENT TO HOLDING
OF SPECIAL BOARD MEETING
OF DIRECTORS OF
BEST CONTRACTING SERVICES, INC.

The undersigned, being the directors of BEST CONTRACTING SERVICES, INC., hereby waive notice of and consent to the holding of the special joint meeting of the directors and shareholders on June __, 2015, at 2:00 p.m., at 19027 S. Hamilton Ave., Gardena, California, and agree that any business transacted at said meeting shall be as valid and legal and of the same force and effect as though said meeting were held after notice duly given.

Date: June __, 2015



Sean Tabazadeh



Modjtaba Tabazadeh

BID BOND

KNOW ALL MEN BY THESE PRESENTS that we the undersigned
Best Contracting Services, Inc. _____ as Principal and
The Hanover Insurance Company _____ as Surety, are hereby held and firmly bound
unto the Ducor Union Elementary School District "Owner" in the sum of
10% of Amount Bid _____ Dollars (\$) _____ for payment of which sum, well and truly
to be made, we hereby jointly and severally bind ourselves, our heirs, executors,
administrators, successors and assigns.

The condition of the above obligation is such that whereas the Principal has
submitted to the Owner a certain bid, attached hereto and hereby made a part hereof, to
enter into a Contract in writing for the construction of Reroof Ducor Elementary School
in strict accordance with Contract Documents.

NOW, THEREFORE,

- a. If said bid shall be rejected, or, in the alternative;
- b. If said bid shall be accepted and the Principal shall execute and deliver a
contract in the form of agreement attached hereto and shall execute and deliver
Performance and Payment Bonds in the forms attached hereto (all properly completed in
accordance with said bid), and shall in all other respects perform the agreement created
by the acceptance of said bid;

Then this obligation shall be void, otherwise the same shall remain in full force
and effect, it being expressly understood and agreed that the liability of the Surety for any
and all default of the Principal hereunder shall be the amount of this obligation as herein
stated.

Surety, for value received, hereby stipulates and agrees that no change, extension
of time, alteration or addition to the terms of the Contract on the call for bids, or to the
Work to be performed hereunder, or the specifications accompanying the same, shall in
any way affect its obligation under this bond, and it does hereby waive notice of any such
change, extension of time, alteration or addition to the terms of said Contract or the call
for bids, or to the Work, or to the specifications.

IN WITNESS WHEREOF, the above-bounden parties have executed this
instrument under several seals this 23rd day of February, 2018, the name
and corporate party being hereto affixed and these presents duly signed by its

undersigned representative, pursuant to authority of its governing body. In the presence of:

(Notary Seal)

Best Contracting Services, Inc.

(Principal)

19027 S Hamilton Ave, Gardena, CA 90248

(Business Address)

Sean Tabazadeh, CEO/Secretary

The Hanover Insurance Company

(Corporate Surety)

5 Hutton Centre Dr. Suite 1060, Santa Ana, CA 92707

Business Address)

By: Jinghan Guo

Jinghan Guo, Attorney-in-Fact

The rate or premium of this bond is NA per thousand, the total amount of premium charged, \$ NA.

(The above must be filled in by Corporate Surety).

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

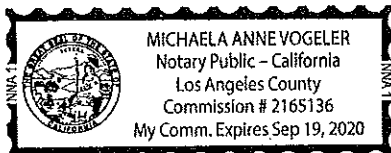
State of California)

County of Los Angeles)On February 23, 2018 before me, Michaela Anne Vogeler, Notary Public,*Here Insert Name and Title of the Officer*personally appeared Sean Tabazadeh*Name(s) of Signer(s)*

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Michaela Anne Vogeler
*Signature of Notary Public**Place Notary Seal Above***OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached DocumentTitle or Type of Document: Bid BondDocument Date: 2/23/18 Number of Pages: 2Signer(s) Other Than Named Above: Jinghan Guo**Capacity(ies) Claimed by Signer(s)**Signer's Name: Sean Tabazadeh☒ Corporate Officer — Title(s): CEO☐ Partner — ☐ Limited ☐ General☐ Individual ☐ Attorney in Fact☐ Trustee ☐ Guardian or Conservator☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

☐ Corporate Officer — Title(s): _____☐ Partner — ☐ Limited ☐ General☐ Individual ☐ Attorney in Fact☐ Trustee ☐ Guardian or Conservator☐ Other: _____

Signer Is Representing: _____

THE HANOVER INSURANCE COMPANY
MASSACHUSETTS BAY INSURANCE COMPANY
CITIZENS INSURANCE COMPANY OF AMERICA

POWER OF ATTORNEY

THIS Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

KNOW ALL PERSONS BY THESE PRESENTS:

That THE HANOVER INSURANCE COMPANY and MASSACHUSETTS BAY INSURANCE COMPANY, both being corporations organized and existing under the laws of the State of New Hampshire, and CITIZENS INSURANCE COMPANY OF AMERICA, a corporation organized and existing under the laws of the State of Michigan, (hereinafter individually and collectively the "Company") does hereby constitute and appoint,

Patrick T. Moughan, Mark D. Kiger, Alec D. Martinez, Erin Powell and/or Jinghan Guo

Of Global Risk, LLC of Los Angeles, CA each individually, if there be more than one named, as its true and lawful attorney(s)-in-fact to sign, execute, seal, acknowledge and deliver for, and on its behalf, and as its act and deed any place within the United States, any and all surety bonds, recognizances, undertakings, or other surety obligations. The execution of such surety bonds, recognizances, undertakings or surety obligations, in pursuance of these presents, shall be as binding upon the Company as if they had been duly signed by the president and attested by the secretary of the Company, in their own proper persons. Provided however, that this power of attorney limits the acts of those named herein; and they have no authority to bind the Company except in the manner stated and to the extent of any limitation stated below:

Any such obligations in the United States, not to exceed Fifty Million and No/100 (\$50,000,000) in any single instance

That this power is made and executed pursuant to the authority of the following Resolutions passed by the Board of Directors of said Company, and said Resolutions remain in full force and effect:

RESOLVED: That the President or any Vice President, in conjunction with any Vice President, be and they hereby are authorized and empowered to appoint Attorneys-in-fact of the Company, in its name and as it acts, to execute and acknowledge for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, waivers of citation and all other writings obligatory in the nature thereof, with power to attach thereto the seal of the Company. Any such writings so executed by such Attorneys-in-fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company in their own proper persons.

RESOLVED: That any and all Powers of Attorney and Certified Copies of such Powers of Attorney and certification in respect thereto, granted and executed by the President or Vice President in conjunction with any Vice President of the Company, shall be binding on the Company to the same extent as if all signatures therein were manually affixed, even though one or more of any such signatures thereon may be facsimile. (Adopted October 7, 1981 - The Hanover Insurance Company; Adopted April 14, 1982 - Massachusetts Bay Insurance Company; Adopted September 7, 2001 - Citizens Insurance Company of America)

IN WITNESS WHEREOF, THE HANOVER INSURANCE COMPANY, MASSACHUSETTS BAY INSURANCE COMPANY and CITIZENS INSURANCE COMPANY OF AMERICA have caused these presents to be sealed with their respective corporate seals, duly attested by two Vice Presidents, this 29th day of March, 2017.

The Hanover Insurance Company
Massachusetts Bay Insurance Company
Citizens Insurance Company of America

John C. Roche

John C. Roche, EVP and President



The Hanover Insurance Company
Massachusetts Bay Insurance Company
Citizens Insurance Company of America

James H. Kawiecki

James H. Kawiecki, Vice President

THE COMMONWEALTH OF MASSACHUSETTS)
COUNTY OF WORCESTER) ss.

On this 29th day of March, 2017 before me came the above named Vice Presidents of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, to me personally known to be the individuals and officers described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, respectively, and that the said corporate seals and their signatures as officers were duly affixed and subscribed to said instrument by the authority and direction of said Corporations.



Diane J. Marino

Diane J. Marino, Notary Public
My Commission Expires March 4, 2022

I, the undersigned Vice President of The Hanover Insurance Company, Massachusetts Bay Insurance Company and Citizens Insurance Company of America, hereby certify that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Powers of Attorney are still in force and effect.

GIVEN under my hand and the seals of said Companies, at Worcester, Massachusetts, this 23rd day of February 2018

CERTIFIED COPY

Theodore G. Martinez
Theodore G. Martinez, Vice President

CALIFORNIA ALL- PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }

County of Los Angeles }

On 2/23/18 before me, Zipporah D. Kiger, Notary Public
(Here insert name and title of the officer)

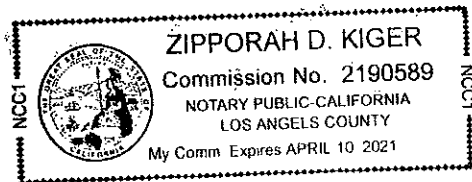
personally appeared Jinghan Guo
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) (s) are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

[Signature]
Notary Public Signature

(Notary Public Seal)



ADDITIONAL OPTIONAL INFORMATION

DESCRIPTION OF THE ATTACHED DOCUMENT

(Title or description of attached document)

(Title or description of attached document continued)

Number of Pages Document Date

CAPACITY CLAIMED BY THE SIGNER

- ☐ Individual (s)
☐ Corporate Officer

(Title)

- ☐ Partner(s)
☒ Attorney-in-Fact
☐ Trustee(s)
☐ Other

INSTRUCTIONS FOR COMPLETING THIS FORM

This form complies with current California statutes regarding notary wording and, if needed, should be completed and attached to the document. Acknowledgments from other states may be completed for documents being sent to that state so long as the wording does not require the California notary to violate California notary law.

- State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment.
- Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.
- The notary public must print his or her name as it appears within his or her commission followed by a comma and then your title (notary public).
- Print the name(s) of document signer(s) who personally appear at the time of notarization.
- Indicate the correct singular or plural forms by crossing off incorrect forms (i.e. he/she/they- is /are) or circling the correct forms. Failure to correctly indicate this information may lead to rejection of document recording.
- The notary seal impression must be clear and photographically reproducible. Impression must not cover text or lines. If seal impression smudges, re-seal if a sufficient area permits, otherwise complete a different acknowledgment form.
- Signature of the notary public must match the signature on file with the office of the county clerk.
 - ❖ Additional information is not required but could help to ensure this acknowledgment is not misused or attached to a different document.
 - ❖ Indicate title or type of attached document, number of pages and date.
 - ❖ Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
- Securely attach this document to the signed document with a staple.

DESIGNATION OF SUBCONTRACTORS

Each bidder shall set forth below the name and the location of the place of business of each subcontractor and the California contractor license number and DIR registration number of each subcontractor who will perform work or labor or render service to the Contractor in or about the construction of the Work or improvement, or to a subcontractor licensed by the State of California who, under subcontract to the Contractor, specially fabricates and installs a portion of the Work or improvement according to detailed drawings contained in the plans and specifications, in an amount in excess of one-half of 1 percent (0.5%) of the bidder's total bid, and the portion of the Work which will be done by each subcontractor. An inadvertent error in listing a California contractor's license number shall not be grounds for filing a bid protest or for considering the bid nonresponsive if the bidder submits the corrected contractor's license number to the Owner within 24 hours after the bid opening, or any continuation thereof, so long as the corrected contractor's license number corresponds to the submitted name and location for that subcontractor.

If the Contractor fails to specify a subcontractor for any portion of the Work to be performed under the Contract in excess of one-half of 1 percent (0.5%) of the Contractor's total bid, the Contractor shall be deemed to have agreed to perform such portion itself, and shall not be permitted to subcontract that portion of the Work except under the conditions hereinafter set forth.

Subletting or subcontracting of any portion of the Work as to which no subcontractor was designated in the original bid shall only be permitted in cases of public emergency or necessity, and then only after a finding reduced to writing as a public record of the legislative body of the Owner.

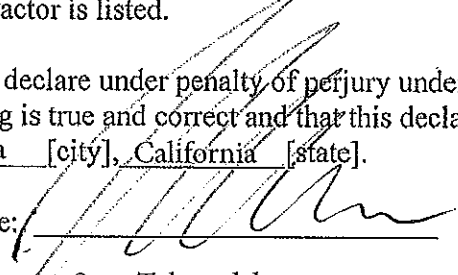
For any bid proposal submitted and for any contract for public work entered into, an inadvertent error in listing a subcontractor who is not registered under Labor Code section 1725.5 shall not be grounds for filing a bid protest or grounds for considering the bid nonresponsive, provided that either: the subcontractor is registered prior to the bid opening; or the subcontractor is registered and has paid the penalty registration fee specified in Labor Code section 1725.5(a)(2)(E), if applicable, within 24 hours after the bid opening; or the subcontractor is replaced by another registered subcontractor under Public Contract Code section 4107. Failure of a listed subcontractor to be registered shall be grounds under Public Contract Code section 4107 for the Contractor, with the Owner's consent, to substitute a registered subcontractor for the unregistered subcontractor.

Failure to provide this information in a legible manner may result in the rejection of an otherwise acceptable bid.

NOTE: *Reproduce page two of this section for additional listings needed beyond the length of this form.*

I am the authorized representative of the Bidder submitting this Designation of Subcontractors and I declare that each subcontractor listed holds a valid and current contractor license in good standing in California to perform the portion of work for which the subcontractor is listed.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on February 28, 2018, at Gardena [city], California [state].

Signature: 

Print Name: Sean Tabazadeh

Title: CEO/Secretary

NONCOLLUSION DECLARATION
TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

Owner: Ducor Union Elementary School District

Contract for: Re-roof Project at Ducor Elementary School

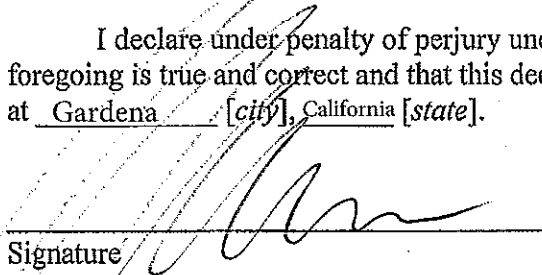
The undersigned declares:

I am the CEO/Secretary of Best Contracting Services, Inc., the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on February 27, 2018, at Gardena [city], California [state].


Signature

Sean Tabazadeh, CEO/Secretary

Print Name

*** SEE ATTACHED NOTARY ***

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of Los Angeles)

On February 27, 2018 before me, Michaela Anne Vogeler, Notary Public,

Here Insert Name and Title of the Officer

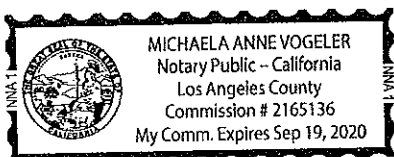
personally appeared Sean Tabazadeh

Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Michaela Anne Vogeler
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Non Col Dec

Document Date: 2/27/18 Number of Pages: 1

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: Sean Tabazadeh

☒ Corporate Officer — Title(s): CEO

☐ Partner — ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

☐ Corporate Officer — Title(s): _____

☐ Partner — ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

Sufficient Funds Declaration
(Labor Code section 2810)
To Be Executed by Bidder and Submitted with Bid

Owner: Ducor Union Elementary School District
Contract for: Re-roof Project at Ducor Elementary School

I, Sean Tabazadeh, declare that I am the CEO/Secretary
of Best Contracting Services, Inc., the entity making and submitting the bid for the above
Project that accompanies this Declaration, and that such bid includes sufficient funds to
permit Best Contracting Services, Inc. [insert name of entity] to comply with all local, state or
federal labor laws or regulations during the performance of the Contract for the Project,
including payment of prevailing wage, and that Best Contracting Services, Inc. [the entity] will
comply with the provisions of Labor Code section 2810(d) if awarded the Contract.

I declare under penalty of perjury under the laws of the State of California that the
foregoing is true and correct and executed on February 28, 2018, at Gardena [city],
California [state].

Date: February 28, 2018



Signature
Print Name: Sean Tabazadeh
Print Title: CEO/Secretary

WORKERS' COMPENSATION CERTIFICATE

Labor Code Section 3700, in relevant part, provides:

"Every employer except the state shall secure the payment of compensation in one or more of the following ways:

(a) By being insured against liability to pay compensation in one or more insurers duly authorized to write compensation insurance in this state.

(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure either as an individual employer or as one employer in a group of employers. Said certificate may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his or her employees, ..."

I am aware of the provisions of the Labor Code Section 3700 which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract. I shall supply the Owner with certificates of insurance evidencing that Workers' Compensation Insurance is in effect and providing that the Owner will receive thirty (30) days' notice of cancellation.

Best Contracting Services, Inc.

Name of Contractor

Signature

Sean Tabazadeh, CEO/Secretary

Print Name

February 28, 2018

Date

(In accordance with Article 5 (commencing at Section 1860), Chapter 1, Part 7, Division 2 of the Labor Code, the above certificate must be signed and filed with the awarding body prior to performing any work under the contract.)

FINGERPRINTING NOTICE AND ACKNOWLEDGMENT
(Education Code Section 45125.2(a))

Note: This document must be executed and submitted with the bid.

Business entities entering into contracts with the Owner for the construction, reconstruction, rehabilitation or repair of a facility must comply with Education Code sections 45125.1 and 45125.2. Such entities are responsible for ensuring full compliance with the law and should therefore review all applicable statutes and regulations. The following information is provided simply to assist such entities with compliance with the law.

1. If the Owner determines your employee(s) will have more than limited contact with students, then you must take one or more of the following steps:
 - a. Install a physical barrier at the worksite to limit contact with pupils.
 - b. Have an employee, who the Department of Justice has ascertained has not been convicted of a violent or serious felony, continually monitor and supervise employees. The entity shall verify in the Independent Contractor Student Contact Form to the Owner that the employee charged with monitoring and supervising its employees has no such convictions. (See attached.)
 - c. Arrange, with Owner's approval, for surveillance by Owner's personnel.

If one or more of these steps is taken, you are not required to comply with Education Code section 45125.1.

2. If you are providing the services in an emergency or exceptional situation, you are not required to comply with Education Code section 45125.2. An "emergency or exceptional" situation is one in which pupil health or safety is endangered or when repairs are needed to make a facility safe and habitable. Owner shall determine whether an emergency or exceptional situation exists.

I have read the foregoing and agree to comply with the requirements of Education Code §§ 45125.1 and 45125.2 as applicable.

Dated: February 28, 2018

Name: Sean Tabazadeh


Signature

Title: CEO/Secretary

- (17) Carjacking, as defined in subdivision (a) of Section 215.
- (18) Rape, spousal rape, or sexual penetration, in concert, in violation of Section 264.1.
- (19) Extortion, as defined in Section 518, which would constitute a felony violation of Section 186.22 of the Penal Code.
- (20) Threats to victims or witnesses, as defined in Section 136.1, which would constitute a felony violation of Section 186.22 of the Penal Code.
- (21) Any burglary of the first degree, as defined in subdivision (a) of Section 460, wherein it is charged and proved that another person, other than an accomplice, was present in the residence during the commission of the burglary.
- (22) Any violation of Section 12022.53.
- (23) A violation of subdivision (b) or (c) of Section 11418.

A serious felony is any felony listed in subdivision (c) Section 1192.7 of the Penal Code. Those felonies are presently defined as:

- (1) Murder or voluntary manslaughter; (2) Mayhem; (3) Rape; (4) Sodomy by force, violence, duress, menace, threat of great bodily injury, or fear of immediate and unlawful bodily injury on the victim or another person; (5) Oral copulation by force, violence, duress, menace, threat of great bodily injury, or fear of immediate and unlawful bodily injury on the victim or another person; (6) Lewd or lascivious act on a child under the age of 14 years; (7) Any felony punishable by death or imprisonment in the state prison for life; (8) Any felony in which the defendant personally inflicts great bodily injury on any person, other than an accomplice, or any felony in which the defendant personally uses a firearm; (9) Attempted murder; (10) Assault with intent to commit rape, or robbery; (11) Assault with a deadly weapon or instrument on a peace officer; (12) Assault by a life prisoner on a non-inmate; (13) Assault with a deadly weapon by an inmate; (14) Arson; (15) Exploding a destructive device or any explosive with intent to injure; (16) Exploding a destructive device or any explosive causing bodily injury, great bodily injury, or mayhem; (17) Exploding a destructive device or any explosive with intent to murder; (18) Any burglary of the first degree; (19) Robbery or bank robbery; (20) Kidnapping; (21) Holding of a hostage by a person confined in a state prison; (22) Attempt to commit a felony punishable by death or imprisonment in the state prison for life; (23) Any felony in which the defendant personally used a dangerous or deadly weapon; (24) Selling, furnishing, administering, giving, or offering to sell, furnish, administer, or give to a minor any heroin, cocaine, phencyclidine (PCP), or any

2.12

Ducor Elementary Teachers Association
Initial Proposal 2018-19

The Association proposes that for the 2018-19 school year the 2017-18 salary schedule be increased by 3% effective July 1, 2018.

For the 2018-19 school year the Association proposes that the District continue to pay the full cost of the current covered plan. That plan is the Blue Cross 100-D \$20 with RX 200/10-35, Delta Dental Incentive and Vision Service Plan (B \$10).

counter: cap H/W

\$ 14,950 ?

Tulare County Office of Education

Committed to Students, Support and Service

3.2

Jim Vidak
County
Superintendent
of Schools

P.O. Box 5091
Visalia, California
93278-5091

(559) 733-6300
tcoe.org

Administration
(559) 733-6301
fax (559) 627-5219

Business Services
(559) 733-6474
fax (559) 737-4378

Human Resources
(559) 733-6306
fax (559) 627-4670

Instructional Services
(559) 733-6328
fax (559) 739-0310

Special Services
(559) 730-2910
fax (559) 730-2511

Main Locations

**Administration
Building & Conference
Center**
6200 S. Mooney Blvd.
Visalia

Doe Avenue Complex
7000 Doe Ave.
Visalia

**Liberty Center/
Planetarium &
Conference Center**
35 Ave. 264
Visalia

March 2, 2018

To: Superintendents and Business Managers

From: Craig Wheaton, Deputy Superintendent
Administrative Services

Subject: Upcoming Public Hearing/Meeting Requirements – Budget, LCAP & EPA

LCAP	BUDGET	EPA
2 meetings on separate dates required:	2 meetings on separate dates required:	1 meeting:
1. LCAP Hearing is a public hearing to solicit public recommendations and comments. The LCAP hearing must be held at the same meeting as the Budget Hearing.	1. The Budget Hearing is a public hearing held at least 3 working days following availability of the proposed budget for public inspection. The Budget Hearing is held at the same time as the LCAP Hearing. *Important Note: The budget hearing must include a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties.	
2. LCAP Adoption is done at a public meeting to adopt the LCAP or annual update. The LCAP adoption must be at the same meeting as the Budget Adoption.	2. Budget Adoption is done at a public meeting to adopt the proposed budget. The budget cannot be adopted until the LCAP is adopted.	1. EPA Approval is done at a public meeting to approve the spending plan. The EPA should be approved at the time of the Budget Adoption.

2018-2019 LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)

Pursuant to Education Code Section 52062(b)(1), governing boards must hold at least one public hearing to solicit the recommendations and comments from members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. This public hearing shall be held at the same meeting as the budget hearing required by Education Code Section 42127(a)(1).

Note: The governing board shall adopt the LCAP or annual update to the LCAP in a public meeting. The LCAP adoption meeting must be held after, but not on the same day as, the public hearing(s) to solicit recommendations/comments from the public as mentioned below. Also note, the LCAP must be adopted or the annual LCAP updated at the same meeting the governing board adopts the budget.

2018-2019 BUDGET HEARING

NOTE: YOU MUST HOLD A PUBLIC HEARING ON THE PROPOSED BUDGET. AT A SEPARATE PUBLIC MEETING, ON A DIFFERENT DATE, YOUR DISTRICT MUST ADOPT THE PROPOSED BUDGET. The district's budget must be adopted **BY JULY 1**. The budget hearing must include a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties pursuant to Education Code Section 42127(a)(2)(B).

Education Code Section 42103 requires the County Superintendent of Schools to publish notification of public inspection and hearing on the proposed budget for each school district. These notices must contain the date, time and place of the inspection and public hearing for the proposed budget. We will publish the notice in a newspaper of your choice within Tulare County, as required by this code section in the period between 45 days and 10 days before the hearing.

Enclosed is a **Budget Hearing Planning Form** for use by your board in scheduling the 2018-19 public hearing on the proposed budget and arranging for the county office to publish the notice of public hearing. The planning form is also posted on our website at <http://business-services.tcoe.org/administrative-services/administrative-documents/administrative-forms>. In the past, this office distributed a sample resolution to districts to set the date of the public hearing on the proposed budget. We understand that using a resolution can be cumbersome, so in an effort to streamline the process we are providing the attached planning form instead. We ask that you take the matter to your board, complete the form and return it to this office **BY APRIL 20, 2018**.

In order to accommodate requirements for placing notices in local newspapers, we request that your board set its May or June budget hearing date no later than during its April meeting. This will ensure that we have sufficient time to prepare all the districts' notices and transmit them to the newspaper within the statutory timeline. We appreciate receiving your completed Budget Hearing Planning Form **BY APRIL 20, 2018**.

Please complete the enclosed form after the board sets the budget hearing date, and return it to this office, attn: Shelly DiCenzo. If you have any questions about this schedule, please call Shelly at 559-733-6312. Thank you for your assistance.

2018-2019 Education Protection Account Fund (EPA)

The governing board must make the spending determination regarding Education Protection Account (EPA) Funding in open session during a public meeting of the governing board. The EPA spending plan should be approved by the board at the time the budget for each year is adopted. California Constitution, Article XIII, Section 36 (Proposition 30)

CW/sd

Enclosure

Ducor Union Elementary (71894) - 2017-18 2nd Interim 2018-19 GB 2/14/2018

LCAP Percentage to Increase or Improve Services:
Summary Supplemental & Concentration Grant

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
1. LCFF Target Supplemental & Concentration Grant Funding <i>from Calculator tab</i>		525,585	486,833	455,109	444,861	433,873	441,213	453,567	
2. Prior Year (estimated) Expenditures for Unduplicated Pupils above what was spent on services for all pupils		112,602	157,262	204,725	157,945	292,474	433,873	441,213	453,567
3. Difference [2] less [1]		412,983	329,571	250,384	276,916	141,399	7,340	12,354	(453,567)
4. Estimated Additional Supplemental & Concentration Grant Funding [3] * gap/funding rate		124,556	173,215	140,407	124,529	141,399	7,340	12,354	(453,567)
GAP funding rate		30.16%	52.56%	56.08%	44.97%	100.00%	100.00%	100.00%	100.00%
5. Estimated Supplemental and Concentration Grant Funds [2] plus [4] (unless [3] is 0 then [2]) <i>(for LCAP entry)</i>		237,158	330,477	345,132	292,474	433,873	441,213	453,567	
6. Base Funding LCFF Phase-In Entitlement less [5], excludes Targeted Instructional Improvement & Transportation LCFF Phase-In Entitlement		1,231,929	1,259,328	1,296,486	1,387,338	1,513,899	1,345,529	1,383,208	1,404,570
7/8. Percentage to Increase or Improve Services* [5] / [6] <i>(for LCAP entry)</i>		19.25%	26.24%	26.62%	21.08%	33.02%	32.79%	32.79%	0.00%

*Percentage by which services for unduplicated students must be increased or improved over services provided for all students in the LCAP year.
If See 3a < 0, then calculate the minimum proportionality percentage at Estimated Supplemental & Concentration Grant Funding, row 5.

	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Current year estimated supplemental and concentration grant funding in the LCAP year	\$ 237,158	\$ 330,477	\$ 345,132	\$ 292,474	\$ 433,873	\$ 441,213	\$ 453,567	\$ -
Current year Percentage to Increase or Improve Services	19.25%	26.24%	26.62%	21.08%	33.02%	32.79%	32.79%	0.00%

\$ 433,873 -

LCAP

2018-19

LCAP Funding: \$433,873.00

February 15, 2018

Goal	Action	Budget	Notes
Summer School	K-2/combo/ 3 teachers salary and supplies	\$7K	3.5 hours M-F for 3 weeks
Parent Field Trips	10ea/TCOE/training/student engagement	\$5000	PTSA involvement, utilize Title 1 funding as needed, ELAC committee
Classroom/student funding	9 student/classrooms will receive funding to use for student activities in class and outside of class ie. Field trips, science, arts, music, dance, math, history, writing	\$18K	This will eliminate any school/classroom fundraising. PTSA will continue to fundraise as needed
Parent Volunteer	Volunteer/Fingerprints All volunteers will have their fingerprints payed for under the LCAP/parent priority. The goal is to have 10 committed volunteers to be on sight as scheduled	\$850 approx	A schedule will be created, all volunteers will have training provided by district, all volunteers will be obligated to commit time, all volunteer name would be subject to removal of list of approvals, volunteers may be asked to pay for own if needed
Teacher Training	Focus on Science for all grade levels, focus on technology for all grade levels	\$250 per training approx..	TCOE training, vendor training,
Counseling Services	Services to support all students grades K-8, positive behavior program,		1 full time and one part time
Extra Maintenance Person	Part time, one year contract, to clean and move items in c-train, to construct shelving, to construct outside port, to clean out bus barn, to cut/remove trees		Part time, 1 year contract only
Web base programs	Accellus, prodigy, AR,		Assessments, support, K-8 academics,
Music Teacher	Full time/part time K-8, Meet Ed. Code	\$68K one year contract	Share teacher with other school district, schedule part time,

			more time on Wednesday, collaborate with CHOICES
PE Teacher	Full time/part time, K-8, meet ED. Code	\$68 K one year contract	Share with other school district, collaborate with CHOICES
Admin Designee/Learning Director/ Coach	Maximum teacher salary Full time/Part time	\$ 96K includes ins. Part time can be assigned number of hours	Support staff, support students, assist with scheduling, sub for super as needed, evaluate as needed, collect data as needed
Parent health classes	Evening classes for parents to learn and understand nutrition, exercise,	1 hr classes M-Th \$	Evening classes, Zumba, food, cooking, video, Spanish speaking, health dept. TCOE
Parent ELL/MATH/Comp Class	Classes for parents to learn and understand student academics, curriculum, assignments	1 hr M-Th \$	Evening classes, collaborate with CHOICES, provide materials, food, snacks
Student Arts/Craft Students Cooking Class	Classes offered by Mrs. McGill, volunteer time, school provides supplies	1 hr M-Th \$2000	Supplies, field trips,
Facilities	Replace/ repair school facilities, sidewalks, asphalts basketball and font parking, cafeteria exterior, paint school, replace kinder play area	\$200K estimate, will be planned for next 3-5 year budget	Areas need to be replace, safety for students, also to consider remodel, plumbing, storage, new barn, new Pre K area
Technology	Complete chrome book purchases for students in K-4 grade. Appox. 5-10 books per class. Review teacher laptop to upgrade from tablets, access to cast all info on TV	\$8000 appox.	Complete technology plan for each classroom, student access and teacher access
Bond funding	Fees for bond funding will need to be provided. Fee for pre election funding	\$10K	Other fees will be deducted from bond after approved and sold
Transportation	New Bus, 75 passenger 2018	\$165K approx.	Payments can be deducted from LCAP

			or use of transportation budget
Pre K summer program	Education Leadership Foundation: provide tutoring services and pre k classes for early education students. Program can be extended from previous ELF agreement during the school year.	\$27K	Service begins in September with tutoring services and early education classes and summer school. Program ends last week of June.
Food Distribution	Monthly food distribution is a service that Ducor School provides a location for the Fresno Food Distribution to offer free food to any person. Ducor School is a member of the Food Distribution. Ducor School cafeteria can purchase bulk food for cafeteria food for the students. The fees depend on the food ordered.	Estimate for one school year \$10K	This is an estimate cost. The FFD has a list of food that can be purchased but may not be consistent. Ducor is taking a chance of purchasing the quality and quantity of perishable and non-perishable food to plan and prepare for the school year.
Kitchen Equipment	Replace the large oven and stove with burners and oven	Estimate \$8K	Grants are still being applied for to cover the cost of the materials as needed
Classroom Furniture	Student chairs, tables, teacher desk, cabinets, shelves, rugs	Estimate \$10K	
PE Equipment	PE supplies for grades K-8 including PE posters, curriculum	Estimate \$5K	Order will be supplied by GOPHER, PE supplies
Protection One	Protection One security cameras, additional cameras will be installed in the front of the school, south of school and in bus barn area. Older camera models will be replaced with current models	Estimate \$8K	This cost include new DVR unit in office, cameras, cable and labor.
Scholarship	Graduating high school students, Ducor collects funding from staff to share to future graduate selected by the school staff. The scholarship will increase to	\$1000	These funds can be divided as needed to offer to many graduates. Additional funding can also be

	meet the expenses for future education needs.		added each year as needed.
Science	Robotic technology		Unknown of the amount necessary to commit to purchasing technology programs and equipment replacements
Writing Project	San Jouquin Valley Writing Project Ca. State Univ. Fresno partnership writing workshop. To support teachers in their instruction of writing.	\$10K	Ten 3 hour training workshops that will occur on site. No traveling. Substitute teacher not included in cost. No additional materials needed. Current writing by design program will be used to support the workshop training.

3.3

Facility and Playground Inspection

Tyler Houston <tyler@hisllc.org>

Wed 2/28/2018 10:10 AM

To: Isidro Rodriguez <irodriguez@ducorschool.com>;

3 attachments

Ducor Union SD (Facility Inspection) 2018.pdf; Ducor Union SD (Playground Inspection) 2018.pdf; School Site Safety Inspection Report (Compliance Guidelines) 2018.pdf;

Good Morning Mr. Rodriguez,

Thank you for providing me with the opportunity to walk your campus last week. Both you and your staff were extremely helpful during my visit.

Overall the facility looked great! I truly appreciate the proactive stance you have taken in making sure your campus is a safe learning environment for students.

Attached I have provided a copy of my completed School Site Safety Inspection Report along with a Safety Compliance Guidelines document that helps to clarify my expectations in regard to each compliance issue noted.

During my visit I also performed an inspection of each of your playgrounds. A separate report has been provided for each playground and I have included pictures of any safety hazards noted during the inspections. It is recommended that any noted safety hazard be amended as soon as possible to avoid the potential of injury. Please be sure to have the attached Playground Inspection Reports reviewed, signed off and emailed back to me.

In regards to the safety concerns we discussed please see the below recommendations:

Trip Hazards (Raised Concrete, Tree Roots, Composite Play Structure Containment Wall)-

Recommend that you have the raised concrete sections either shaved down or ramped via concrete filling material. As a temporary solution I would advise that you paint all raised areas with high visibility paint. High visibility paint should also be used on the tree roots and the top edge of the composite play structure containment wall.

Fall Surface Displacement- I advise the use of playground approved heavy rubber mats be placed at the slide exits and under the swings for improved fall surface maintenance. These can be purchased from your preferred playground equipment supplier.

Playground Age Appropriate Signage- ATSM requires that both age appropriate signage be located on composite play structures as well as outside of the use zone describing. The signage should include age appropriateness for each individual area as well as the hazards of utilizing

play equipment. Contact your play structure manufacturer for additional information and purchase options.

Playground Age Separation- Per my research it is not require that preschool play areas be separated by fencing, but rather a walkway/bench or natural barrier such as landscaping. When considering a complete remodel, I would probably recommend that the area be fenced in if budget permits.

Please don't hesitate to contact me if you have any questions in regards to the attached documents, as I am always here to help.

Best Regards,

--
Samuel Tyler Houston, CPSI

Broker/Risk Manager/Plan Administrator
Houston Insurance Services
P.O. Box 1002
Tulare, CA 93275
559-688-2874 (Office)
559-688-9552 (Fax)
California Insurance License #: OG21273

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Principal: Isidro Rodríguez

[illegible]

If you have any questions concerning the above report, please don't hesitate to contact Houston Insurance Services at (559) 688-2874.



Playground Inspection Form

District Name: Ducor Union Elementary School District

School: Ducor Elementary

Play Area: K-8 (Multiple Age Appropriate Usage Areas)

Inspected by: Tyler Houston

Date: 02/20/2018

General Inspection Items	Yes	No	Inspection & Repair Comments
Play area is free of vandalism (damage, graffiti, burns, etc.)	✓		
Platforms and steps are clear of debris	✓		
All equipment components, including collars, are secure	✓		
Hardware is present and cannot be moved or loosened by hand	✓		
Chains are in good condition (not twisted, worn or broken)	✓		
"S" hooks and clasps are in good condition and closed	✓		
Swing seats are in good condition (no cuts, cracks, or missing seats)		✓	Replace damaged swing seats ASAP.
Slides are free of entanglement hazards, cracks and gaps	✓		
Surfacing material is loose and provides appropriate depth. (i.e. there should be no more than 15" from slide exit to surface; no more than 18" above surface to transfer platform; no more than 84" above surface to horizontal climber)	✓		Will require additional Fall Material soon. (Play Structure & Swings)
Concrete footers are below fall material and not exposed	✓		
Surfacing material is free of animal waste, mushrooms, trash, etc.	✓		
All signs and labels are present and legible		✓	See email for recs. Purchase signage from your preferred vendor.
Container box is in good condition	✓		

Directions:

- For all items marked "No", describe problem or hazard that is present or repair that is needed.
- File each inspection report.

Work order numbers (list all that apply): _____

Repairs completed by: _____ Date: _____

Reviewed by: _____ Date: _____

School Site Safety Inspection Report

Compliance Guidelines

Fire Extinguishers- Fire extinguishers are to be checked for proper charge on a monthly basis. For consistency, Risk Management recommends that one individual at each school site be assigned the task of checking the fire extinguishers.

Please note that Carbon Dioxide (CO2) Extinguishers are recommended for all Computer Labs and Wet Chemical Extinguishers are recommended for all Kitchens.

Cleaning Chemicals- All chemicals should be stored out of reach of children when not in use. When possible, storage of cleaning chemicals in a locked cabinet or container is preferred.

Unsecured Cabinets and Bookshelves- Cabinets and bookshelves with a height over 3 feet are to be secured to the wall or floor to avoid a Tip-Over Hazard.

Maintenance Buildings/Janitor's Quarters- All combustibles need to be secured and locked in appropriate storage containers when not in use. Electric tools need to be unplugged and secured when not in use. All electrical boxes must have a clearance of 4 feet around them to ensure unobstructed access in the event of an emergency.

Overhead Hazards- Heavy items found on top of cabinets or shelving should be removed or securely fastened.

Excessive Paper/Decorations on Walls & Ceilings- It is recommended that all decorative, non-fire retardant materials be no more than 18" below the ceiling on the classroom walls. Decorative, non-fire retardant material hanging from the ceiling is not advised.

Excessive paper or other material on the walls or hanging from the ceiling are a major hazard and work as an accelerant in the event of a fire.

Trip Hazards- Please be sure there are no electrical cords extending across any walkways. Risk Management recommends that all electrical cordage be covered with the appropriate grounded rubber mats.

Ducor Union Elementary School

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MONTHLY ATTENDANCE SUMMARY

Month 8 - From 02/12/2018 Through 03/09/2018

Regular Program

Grade Level	Tchr No.	A Tchg Days	B Enroll- ment Carried Fwd	C Gains	D Total Enroll- ment (B+C)	E Losses	F Ending Enroll- ment (D-E)	G Days Not Enroll	H Days Non- Apport Attend	I Actual Days (A*D)	J Total Apport Attend (A*D)-G-H	K Total A.D.A. (J/A)	L Percent Attend J/(A*D)-G	M Loss at End of Last School Day	YEAR TO DATE		
															Total Apport Attend	Days Taught	Total ADA (N/O)
K	25	18	16	1	17	0	17	13	12	306	281	15.61	95.90%	0	1887	124	15.22
K TOTAL		18	16	1	17	0	17	13	12	306	281	15.61	95.90%	0	1887	124	15.22
1	33	18	16	0	16	0	16	0	10	288	278	15.44	96.53%	0	1887	124	15.22
1 TOTAL		18	16	0	16	0	16	0	10	288	278	15.44	96.53%	0	1887	124	15.22
2	29	18	14	0	14	0	14	0	23	252	229	12.72	90.87%	0	1744	124	14.06
2 TOTAL		18	14	0	14	0	14	0	23	252	229	12.72	90.87%	0	1744	124	14.06
3	18	18	10	0	10	0	10	0	9	180	171	9.50	95.00%	0	1465	124	11.81
3 TOTAL		18	10	0	10	0	10	0	9	180	171	9.50	95.00%	0	1465	124	11.81
TOTAL K-3		18	56	1	57	0	57	13	54	1026	959	53.28	94.67%	0	6983	124	56.31
4	34	18	15	1	16	0	16	13	7	288	268	14.89	97.45%	0	1801	124	14.52
4 TOTAL		18	15	1	16	0	16	13	7	288	268	14.89	97.45%	0	1801	124	14.52
5	26	18	18	0	18	0	18	0	11	324	313	17.39	96.60%	0	2294	124	18.50
5 TOTAL		18	18	0	18	0	18	0	11	324	313	17.39	96.60%	0	2294	124	18.50
6	32	18	15	1	16	1	15	23	8	288	257	14.28	96.98%	0	1953	124	15.75
6 TOTAL		18	15	1	16	1	15	23	8	288	257	14.28	96.98%	0	1953	124	15.75
TOTAL 4-6		18	48	2	50	1	49	36	26	900	838	46.56	96.99%	0	6048	124	48.77
7	31	18	32	0	32	0	32	0	27	576	549	30.50	95.31%	0	3812	124	30.74
7 TOTAL		18	32	0	32	0	32	0	27	576	549	30.50	95.31%	0	3812	124	30.74
8	27	18	16	0	16	0	16	0	16	288	272	15.11	94.44%	0	2070	124	16.69
8 TOTAL		18	16	0	16	0	16	0	16	288	272	15.11	94.44%	0	2070	124	16.69
TOTAL 7-8		18	48	0	48	0	48	0	43	864	821	45.61	95.02%	0	5882	124	47.44
PROGRAM		18	152	3	155	1	154	49	123	2790	2618	145.44	95.51%	0	18913	124	152.52

Handwritten initials: M, T

Principal Signature

Date

To the best of my knowledge, the information contained on this document is accurate and complete.

Ducor Union Elementary School

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MONTHLY ATTENDANCE SUMMARY

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Month 8 - From 02/12/2018 Through 03/09/2018

Program T TK Program

	Grade Level	Tchr No.	A	B	C	D	E	F	G	H	I	J	K	L	M	N			O	P
			Tchg Days	Enroll-ment Carried Fwd	Gains	Total Enroll-ment (B+C)	Losses	Ending Enroll-ment (D-E)	Days Not Enroll	Days Non-Attend	Actual Days (A*D)	Total Apport Attend (A*D)-G-H	Total A.D.A. (J/A)	Percent Attend J/(A*D)-G	Loss at End of Last School Day	Total Apport Attend	Days Taught	Total ADA (N/O)		
K	25	18	5	2	7	0	7	14	1	126	111	6.17	99.11%	0	596	124	4.81			
K	TOTAL		18	5	2	7	0	7	14	1	126	111	6.17	99.11%	0	596	124	4.81		
TOTAL K-3			18	5	2	7	0	7	14	1	126	111	6.17	99.11%	0	596	124	4.81		
PROGRAM			18	5	2	7	0	7	14	1	126	111	6.17	99.11%	0	596	124	4.81		

To the best of my knowledge, the information contained on this document is accurate and complete.

Principal Signature

Date

3.8

Dear Parents;

February 27, 2017

From: Ducor School

Subject: Fresno Football Club Game

When: March 31, 2017

Time: 7:00 pm

Your child read the quantity of books to earn a free ticket to the soccer game in Fresno on March 31 at 7:00 pm.

Su hijo leo la cantidad de libros para ganar un boleto gratis para el partido de fútbol en Fresno el 31 de marzo a las 7:00 p.m.

Ducor School would like to see all students attend the game. We have over 90 students qualified to go. Ducor School bus cannot take all students and parents to the game. We encourage you to attend the game on your own transportation. There is a section for Ducor School students and parents assigned to sit and watch the game.

Deseamos que todos los estudiantes asistan al juego. Tenemos más de 90 estudiantes calificados para ir. El autobús no puede llevar a todos los estudiantes y padres al juego. Le recomendamos que asista al juego en su propio medio de transporte. Hay una sección para los estudiantes y padres de Ducor asignados a sentarse y mirar el juego.

Ducor School would like to take a bus to transport students and families. We only have one bus at this time. We can take up to 60 students and parents together on one bus. Ducor School will take a bus for those students and parents who cannot drive themselves to Fresno. All students and parents must return on the bus after the game.

Llevaremos un autobús para transportar estudiantes y familias. Solo tenemos un autobús en este momento. Podemos llevar hasta 60 estudiantes y padres juntos en un solo autobús. Llevaremos un autobus para aquellos estudiantes y padres que no puedan manejar solo a Fresno. Todos los estudiantes y padres deben regresar en el autobús después del juego.

_____ YES! We will go on the bus to Fresno on March 31. Bus leaves at 5:00 pm to 11:00 pm.

Number of Children and adults: _____

_____ ¡Sí! Tomaremos el autobús a Fresno el 31 de marzo. El autobús sale a las 5:00 p.m. a las 11:00 p.m. Cantidad de niños y adultos: _____

_____ NO! We will take our own transportation to Fresno on March 31.

_____ ¡NO! Tomaremos nuestro propio transporte a Fresno el 31 de marzo.

Ducor Elementary Teachers Association
Initial Proposal 2018-19

The Association proposes that for the 2018-19 school year the 2017-18 salary schedule be increased by 3% effective July 1, 2018.

For the 2018-19 school year the Association proposes that the District continue to pay the full cost of the current covered plan. That plan is the Blue Cross 100-D \$20 with RX 200/10-35, Delta Dental Incentive and Vision Service Plan (B \$10).