Ducor School

23761 Avenue 56 – P.O. Box 249 Ducor, CA 93218 (559) 534-2261

Board of Trustees:

Jim Koontz (President) Patricia Hughes (Member) Flora Rodriguez (Member) Mary McGill (Member)

Amparo Mariscal (Clerk)

School Board Meeting

February 9, 2018 Meeting Place: Library, Room 23 Open Session 5:30 PM

resolution: 2

*Possible board action

Agenda

1.	Called to order: Time: pm
	Board President Jim KoontzBoard Member Flora RodriguezBoard Member Mary McGillClerk Amparo Mariscal
	1.1 Pledge of Allegiance
	1.2 Introduction of Visitors:
	1.3 Community Input:
2.	Regular Business Agenda: Board Action
	2.1- PUBLIC HEARING: Public hearing was opened by the president at Public Comments: Public hearing was closed at
	2.2 * Board Member Flora Rodriguez letter of resignation. Mrs. Rodriguez has decided to resign from her post as board member. Board Action:
	Action: Mr. KoontzMrs. RodriguezMrs. HughesMrs. MariscalMrs. McGill
	2.3 * New board member appointed by the board: temporary service until November 2018. Board Action:
	Action: Mr. KoontzMrs. Rodriguez Mrs. Hughes Mrs. Mariscal Mrs. McGill
	2.4 * January 9, 2018 Board Minutes: Review of minutes for any corrections. Board Action:
	Action: Mr. Koontz_Mrs. RodriguezMrs. HughesMrs. MariscalMrs. McGill
	2.5 *Accounts Payable: Review of accounts payable. Board Action:
	Action: Mr. Koontz Mrs. Rodriguez Mrs. Hughes Mrs. Mariscal Mrs. McGill
	2.6 * Board Revision: TCOE Mrs. Rachel Nunez provided a monthly budget revision report. Board Action:
	Action: Mr. KoontzMrs. RodriguezMrs. HughesMrs. MariscalMrs. McGill
	2.7 *Superintendent Contract for 2018-19 school year: review of contract and salary negotiation. Board Action:
	Action: Mr. Koontz Mrs. Rodriguez Mrs. Hughes Mrs. Mariscal Mrs. McGill

	2.8 * Ducor School Calendar 2018-19: ca	lendar schedule fo	r next school year. B	oard Action:
	Action: Mr. Koontz Mrs. Rodriguez_	Mrs. Hughes_	Mrs. Mariscal	Mrs. McGill
	2.9 * Proposal to increase daily pay for sh be increase. A comparison chart and acco	ort and long term unting information	substitutes: Beginnir was submitted for r	ng 2018-19 school year substitute pay wil eview. Board Action:
	Action: Mr. Koontz Mrs. Rodriguez_	Mrs. Hughes_	Mrs. Mariscal	Mrs. McGill
	2.10 * Non-Profit Organization Supplements school districts liability insurance coverage			
	Action: Mr. Koontz Mrs. Rodriguez_	Mrs. Hughes_	Mrs. Mariscal	Mrs. McGill
	2.11 * CDE request for allowance of atter receive credit for Jan. 26, 29 and 30 th due Board Action:	ndance due to emer to a main water lin	gency conditions: D ne broke. School was	rucor School has submitted a request to sancelled due to no running water.
	Action: Mr. Koontz Mrs. Rodriguez_	Mrs. Hughes_	Mrs. Mariscal	Mrs. McGill
	2.12 * Inter district attendance agreement enrolling to Terra Bella School District. E		een Terra Bella Scho	ol District and Ducor School. One studen
	Action: Mr. Koontz Mrs. Rodriguez	Mrs. Hughes_	Mrs. Mariscal	Mrs. McGill
3.	Informational: 3.2 Music Instrument purchase: LCA 3.3 LCAP review 3.4 Monthly Attendance 3.5 Form 700	AP funding		
4.	Adjourn to Closed Session:	Time: p	m	
	Action: Mr. KoontzMrs. Rodriguez_	Mrs. Hughes_	Mrs. Mariscal	Mrs. McGill
5.	Closed Session: Business 5.1. Gov. Code 54957 Public Employe 5.2. Gove Code 54957.6: conference w superintendent	ee Evaluation: Su vith labor negotia	perintendent Perfor tor-board presiden	mance t and unrepresentative employee-
6.	Report Out of Closed Session:	Time:]	om	
	Action: Mr. Koontz Mrs. Rodriguez_	Mrs. Hughes	Mrs. Mariscal	_ Mrs. McGill
7.	Adjournment:	Time:	pm	
	Action: Mr. Koontz Mrs. Rodriguez	Mrs. Hughes	_ Mrs. Mariscal	_ Mrs. McGill

3.

January 09, 2018

Ducor Union School Governing Board Isidro Rodriguez, Jr., Superintendent/Principal

I would like to take this opportunity to thank you for the wonderful opportunity to serve the community and students of the Ducor Union School District. It is with regret that I must resign my seat as a Governing Board Member effective immediately. I will cherish the world of knowledge that I have gained in being part of this great organization and again thank everyone that has taken the opportunity to guide me.

Sincerely,

Flora Rodriguez

2-9-18 M: 2.2

2.4

Ducor School

23761 Avenue 56 – P.O. Box 249 Ducor, CA 93218 (559) 534-2261

Board of Trustees: Jim Koontz (President) Patricia Hughes (Member)

Flora Rodriguez (Member) Mary McGill (Member)

Amparo Mariscal (Clerk)

School Board Meeting

January 9, 2018 Meeting Place: Library, Room 23 Open Session 5:30 PM

resolution: 2

*Possible board action

Minutes

1.	Called to order: Time:5:30pm
	x President Jim Koontzx_Board Member Flora Rodriguezx Board Member Mary McGill _absBoard Member Patricia Hughesx_Clerk Amparo Mariscal
	1.1 Pledge of Allegiance
	1.2 Introduction of Visitors: Maryann Woodruff and Florence Pace
	1.3 Community Input: Mrs. Pace discussed the success of working with all teachers, collecting supplemental materials for the teachers. Mrs. Pace has helped collect book themes for teacher curriculum, student reading materials and library books. Mrs. Woodruff also expressed her appreciation to have a coach helping with materials, books and student support.
2.	Regular Business Agenda: Board Action
	2.1- PUBLIC HEARING: Public hearing was opened by the president at Public Comments: Public hearing was closed at
	2.2 * December 12, 2017 Board Minutes: Review of minutes for any corrections. No changes. No comments. Board Action: Approved
	Action: Mr. Koontz m Mrs. Rodriguez aye Mrs. Hughes abs Mrs. Mariscal 2 Mrs. McGill 1
	2.3 *Accounts Payable: Review of accounts payable. Board President Koontz explained that MGREEN audit commented that our accounts payable were consistent, very little changes. Board Action: Approved
	Action: Mr. Koontz m Mrs. Rodriguez aye Mrs. Hughes abs Mrs. Mariscal 2 Mrs. McGill 1
	2.4 * Board Revision: TCOE Mrs. Rachel Nunez provided a monthly budget revision report. Superintendent Rodriguez explained the action to move funds to cover expenses as needed. No comments. Board Action: approved
	Action: Mr. Koontz m Mrs. Rodriguez 2 Mrs. Hughes abs Mrs. Mariscal 1 Mrs. McGill aye
	2.5 * Yard Duty/Cafeteria Supervisor Salary Schedule for 2017-18 school year. Classified position. Superintendent Rodriguez explained that after negotiations with CSEA, the salary schedule was agreed on for this new position. Board member Mrs. McGill asked where the returning employee would be placed. Superintendent Rodriguez explained that they would be place at step 20. Board Action: approved
	Action: Mr. Koontz m Mrs. Rodriguez 2 Mrs. Hughes abs Mrs. Mariscal aye Mrs. McGill 1

	increase beginning January 2018. Superintendent Rodriguez explained that the hourly rate changed for the New Year so the salary schedule for step one would change. No other rate changes were made on the salary schedule Board Action: approved
	Action: Mr. Koontz m Mrs. Rodriguez aye Mrs. Hughes abs Mrs. Mariscal 1 Mrs. McGill 2
	2.7 *DGS-Office of Public School Construction (OPSC) has completed its expenditure review. Two options in regards to the overspent amount of \$1,719.08 for this financial hardship project. Superintendent Rodriguez choose option 1 which is to reduce future financial hardship projects by the given amount. Board Action: Board president stated informational notice to the public.
	Action: Mr. Koontz Mrs. Rodriguez Mrs. Hughes abs Mrs. Mariscal Mrs. McGill
	2.8 * Board Evaluation of Superintendent 2017-18. Superintendent Rodriguez submitting the superintendent evaluation for the school board members to complete by March 2018 school board meeting. All employee evaluation is subject to a close session item. Board Action: Table to February meeting
	Action: Mr. Koontz m Mrs. Rodriguez aye Mrs. Hughes abs Mrs. Mariscal 2 Mrs. McGill 1
	2.9 *Superintendent Contract for 2018-19 school year: review of contract and salary negotiation. Board Action: Table February meeting
	Action: Mr. Koontz m Mrs. Rodriguez aye Mrs. Hughes abs Mrs. Mariscal 2 Mrs. McGill 1
3.	Informational:
	3.2 Indoor Environmental Services (IES): Energy Assessment Report: Superintendent Rodriguez reviewed IES findings
	3.3 Ducor School Audit Report: M. Green and Company completed and submitted Ducor School audit report: Board President Koontz explained MGREEN was satisfied with Ducor findings. Board Member Mary McGill asked about future auditors, if we are going to keep the same auditors or find a new company. Board member Flor Rodriguez noted that TCOE sends a letter to all districts requesting to continue audit services or new auditors.
	3.4 Governing board term. Update governing board term expiration dates: No current changes at this time.
	3.5 LCAP: future planning and budgeting for 2018-19 school year: Superintendent Rodriguez reviewed the action and services plan to consider planning on maintenance work and parent participation.
	3.6 Maintenance: Suggestions for future upgrades, basketball courts, sidewalks, painting, roof, remodel rooms/office
	3.7 Cafeteria Modernization update: State has release small amount of funding. Expected work to possibly begin 2019.
	3.8 Title Funding: State budget to determine all title funding to increase or decrease. Future budget planning
4.	Adjourn to Closed Session: Time: pm
	Action: Mr. Koontz m Mrs. Rodriguez Mrs. Hughes abs Mrs. Mariscal Mrs. McGill
5.	Closed Session: Business 5.1. Gov. Code 54957 Public Employee Evaluation: Superintendent Performance 5.2. Gove Code 54957.6: conference with labor negotiator-board president and unrepresentative employee-superintendent
6.	Report Out of Closed Session: Time:
	Action: Mr. Koontz Mrs. Rodriguez Mrs. Hughes abs Mrs. Mariscal Mrs. McGill
7.	Adjournment: Time:6:05pm
	Action: Mr. Koontz m Mrs. Rodriguez aye Mrs. Hughes abs Mrs. Mariscal 1 Mrs. McGill 2

2.6 * Cafeteria Worker: 2017-18 classified salary schedule. Adjustment on the salary schedule to reflect the hourly rate

10 Ducor Union Elementary School Distr Accounts Payable Final PreList - 2/8/2018 3:39:38PM **Tulare County Office of Education** 2/8/2018 3:39:38PM Page 1 of 3 APY500 Batch No 221 *** FINAL ***

	4	I Oldi Cilbur Zillonin					
ť	\$200.00	paraissa - com or aware.				Ç	
Constant of the last of the la	-	numbered 4 roils of stamps		1000	F & #00	BUCOR CASH REVOLVING	012182
3	\$200.00	010-00000-0-00000-27000-59000-0-0000	ch# 703	2/7/2018	DV-180473		
Ł	\$1,553.72	Total Check Amount:					
>		loaded 160gals propane at \$1.779gal, plus percenta				INC.	
	\$310.12	loaded 350gals diesel at 2.78gal, state road tax 010-00000-0-00000-82000-55000-0-0000	257875	1/3/2018	PV-180476	INC.	,
	\$1,243.60	010-00000-0-00000-36000-43000-0-0000	217034	1/26/2018	PV-180474	DON ROSE OIL COMPANY,	013099
	\$109,15	Total Check Amount:					
	\$109.15	010-00000-0-00000-27000-59000-0-0000 internet connection	11216	2/1/2018	PV-180470	CVIN, LLC	013383
	\$96.00	Total Check Amount:			,		
	\$96.00	010-00000-0-00000-82000-55000-0-0000 2 deliveries of 6 Sgal bottles	31138	1/31/2018	PV-180484	Culligan (Water Conditioning)	013417
	\$59.58	Total Check Amount:					
	\$59,58	010-00000-0-00000-82000-55000-0-0000 long distance, fire alarm, protection one	Jan 25 2018	1/25/2018	PV-180466	АТ&Т	013295
	\$97,82	Total Check Amount:					
		mop dry 24", mop dry handle, towel wiper, mats,				SERVICE	110010
	\$97.82	010-00000-0-00000-82000-55000-0-0000	1502081038	2/7/2018	PV-180488	AMERIPRIDE UNIFORM	013211
	\$39.09	Total Check Amount:					
	\$39.09	130-53100-0-00000-82000-55000-0-0000 towel micro fiber ribbed, mop wet large, service c	1502081042	2/7/2018	PV-180487	AMERIPRIDE - CAFETERIA	013312
	\$1,486.45	Total Check Amount:					
	\$4,700.TJ	010-00000-0-00000-27000-58000-0-0000 installed new APC ups in the server rack	180489	1/31/2018	PV-180477	ADVANCED MICRO SYSTEMS	012999
	ı	Check Account Code	PO # Invoice No	Date	Number	Vendor Name	Vendor No
Flag EFT	Amount Fl	Separate		Invoice	Reference		
₫.	Date: NO Est						

Accounts Payable Final PreList - 2/8/2018 3:39:38PM

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*** FINAL *** Batch No 221

A	\$22,001,00	010-00000-0-00000-00000-95024-0-0000 H&W Benefits	Feb 1 - Feb 28	2/1/2018	PV-180469	SISC III	012681
	\$45.00	Total Check Amount:					
	\$45.00	130-53100-0-00000-82000-55000-0-0000 ants, roaches, spiders	1608612	2/3/2018	PV-180475	RES COM Pest Control	013199
	\$49.03	Total Check Amount:					
	4	brush, easel, flaat 2 at \$8.19 a dozen	4297579	1/25/2018	PV-180483	QUILL CORPORATION	
	\$17.65	2 bottles of white and red paint at \$6.79e	4340340	1/26/2018	PV-180482	QUILL CORPORATION	
	\$14,64	16 Elmers glue at .69e, 12x18 construction paper	4295035	1/24/2018	PV-180481	QUILL CORPORATION	012443
	\$16.74	010-11000-0-11100-10000-43000-0-0000	A305005				
	\$75.00	Total Check Amount:					
	\$75.00	010-00000-0-00000-71100-58000-0-0000 School Bond workshop fee for Isidro	2043475	1/26/2018	PV-180479	LOZANO SMITH	013005
	\$529,08	Total Check Amount:					
	\$529,08	010-00000-0-00000-82000-56000-0-0000 doset kit, urinal kit, control stop to fix water	67415	2/1/2018	PV-180471	Industrial Plumbing Supply	013489
	\$494,41	Total Check Amount:					
		reference material, decodable readers, phonics, sp				SOLUTIONS	01000
	\$494.41	010-00000-0-11100-10000-41000-0-0000	2197583A	11/14/2017	PV-180472	FOLUETT SCHOOL	012220
	\$151.93	Total Check Amount:					
π	\$151.93	010-00000-0-00000-82000-58000-0-0000 10 duplicate keys, 2 original keys	23737	1/18/2018	PV-180490	ECONOMY LOCK AND KEY	013032
	\$244,43	Total Check Amount:					
	\$244.43	010-00009-0-00000-82000-55000-0-0000 school phones	000549	2/1/2018	PV-180467	DUCOR TELEPHONE CO	001647
Flag EFT	"	Separate Check Account Code	PO # Invoice No	Invoice Date Po	Reference Number	Vendor Name	Vendor No

Accounts Payable Final PreList - 2/8/2018 3:39:38PM

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*** FINAL ***

Batch No 221 甲

\$401.29	Total Check Amount:					
	flex seal, padlock, batteries, tape, utility light				HARDWARE	
\$266,91	raucet, Icemaker filter, pick up tool 010-11000-0-00000-82000-43000-0-0000	trans#8829071	1/17/2018	PV-180486	WEISENBERGERS ACE	
يو يو در	0.00-11-00-0-1000-0-1000-0-1000-0-10000-0-10000-0-10000-0-10000-0-1000	trans#8827063	1/5/2018	PV-180485	WEISENBERGERS ACE HARDWARE	006227
\$134 38	0000 -0-0000					
\$2,767.72	Total Check Amount:				Sy	
\$230.67	010-30100-0-11100-10000-43000-0-0000	ref#04269615	1/8/2018		Sy U.S. Bank Corporate Payment	
\$599,97	010-90329-0-11100-10000-58000-0-0000	ref#04269615	1/8/2018		Sy U.S. Bank Corporate Payment	
\$1,453.88	010-90329-0-11100-10000-44000-0-0000	ref#04269615	1/8/2018		U.S. Bank Corporate Payment	
	microphone cable, mixer, 60mnth protection, repair				Sy	
\$483.20	010-90329-0-11100-10000-43000-0-0000	ref#04269615	1/8/2018	PV-180480	U.S. Bank Corporate Payment	013486
\$750.00	Total Check Amount:					
	CHOICES after school program cash match				Ð.	
\$750.00	010-00000-0-00000-72000-58000-0-0000	181363	1/29/2018	PV-180478	TULARE COUNTY OFFICE OF	012709
\$25,63	Total Check Amount:					
	sink hose, PVC tee, PVC sch40, angle stopper				SUPPLY	
\$25.63	010-00000-0-00000-82000-55000-0-0000	1958	1/29/2018	PV-180468	TERRA BELLA IRRIGATION	012106
\$22,001.00	Total Check Amount:					
Audit Amount Flag EF	Separate Check Account Code	PO # Invoice No	Invoice Date	Reference Number	Vendor No Vendor Name	Vendor No

Vendor No Vendor Name

Reference Number

Invoice Date

PO # Invoice No

Separate

Check Account Code

Accounts Payable Final PreList - 2/8/2018 3:39:38PM

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*** FINAL ***

Batch No 221

Amount Flag EFT Audit

Total District Payment Amount:

\$31,176,33

Vendor No Vendor Name

Reference Number

Invoice

PO # Invoice No

Separate

Check Account Code

Batch No 221

*** FINAL ***

Batch No 221 Audit

\$31,176,33 Amount Flag EFT

Total Accounts Payable:

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 31,176.33 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature

Total	130	010	Fund Summary
\$31,176.33	\$84.09	\$31,092.24	Total

Accounts Payable Final PreList - 2/1/2018 4:41:45PM

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Batch No 220 *** FINAL ***

010-07200-0-11100-31100-13451 Juan T. Reyes Consulting PV-180444 1/1/2018 006 guidance counselor services	charge for service call for repair o	FUND . Ducor's sha	012182 DUCOR CASH REVOLVING PV-180452 2/1/2018 check #702 010-00000-0-11100-42000-5	Total C	INC. loaded 140gals	PV-180445 1/19/2018 262877 010	Total C	012616 A-Z BUS SALES PV-180457 8/28/2017 02P433072 panel trim bumper rear		SERVICE mop dry 24 AMERIPRIDE UNIFORM PV-180451 1/31/2018 1502076185	013311 AMERIPRIDE UNIFORM PV-180450 1/24/2018 1502071341 010-00000-0-00000-82000-5	Total CI	AMERIPRIDE - CAFETERIA PV-180449 1/31/2018 1502076188 towel microfiber ribbed, mop wet irge, an	013312 AMERIPRIDE - CAFETERIA PV-180448 1/24/2018 1502071345 towal micro fiber ribbed, mop wet lrge, ar	Total Ch	ADVANCED MICRO SYSTEMS PV-180454 1/22/2018 180451 010-07200-0-11100-10000-58 Kaspersky Security for mail server renewa	012999 ADVANCED MICRO SYSTEMS PV-180453 1/22/2018 180450 Network Optimization agreement for Feb.	Vendor No Vendor Name Number Lace
010-07200-0-11100-31100-58000-0-0101 Juidance counselor services	charge for service call for repair of water leak Total Check Amount:	Ducor's share of referee expense for Tournament 010-81500-0-00000-81100-56000-0-0000	010-00000-0-11100-42000-58000-0-0000	Total Check Amount:	paded 140gals of propane at \$1.879gal, percntg fe	010-00000-0-00000-82000-55000-0-0000	Total Check Amount:	010-00000-0-00000-36000-56000-0-0000 anel trim bumper rear	Total Check Amount:	mop dry 24", mop dry handle, towel wiper, mats, se 010-00000-0-00000-82000-55000-0-0000	010-00000-0-00000-82000-55000-0-0000	Total Check Amount:	130-53100-0-00000-82000-55000-0-0000 wel microfiber ribbed, mop wet Irge, and servic	130-53100-0-00000-82000-55000-0-0000 towel micro fiber ribbed, mop wet lrge, and servic	Total Check Amount:	010-07200-0-11100-10000-58000-0-0304 spersky Security for mail server renewal	Network Optimization agreement for Feb. 2018	10000
\$5,928.00 J	\$507,50	\$437.50 M	\$70,00 M	\$286.44		\$286,44	\$57.76	\$57.76	\$195.64	\$97.82	\$97.82	\$78.18	\$39.09	\$39.09	\$1,033,81	\$T5/.02	÷407.81	\$536 OO

Note: Tulare County Office of Education Accounts Payable Final PreList - 2/1/2018 4:41:45PM

2/1/2018 4:41:45PM

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Amount Flag	Audit	Batch No 220	*** FINAL ***
Ξ			

\$1,007.45	010-00000-0-00000-72000-58000-0-0000 contract payment for lease on copiers	348883521	1/19/2018	PV-180463	US Bank Equipment Finance	013389
\$25,00	Total Check Amount:					
	registration fee for 2018 Spelling bee				ED.	017703
\$25,00	010-00000-0-11100-10000-52000-0-0000	2018 Spelling Bee	11/9/2017	PV-180 4 58	THE ARE COUNTY OFFICE OF	012700
\$233.00	Total Check Amount:					
\$233.00	130-53100-0-00000-37000-58000-0-0000 HazMat 5 chemicals inspection permit	IN0169062	1/4/2018	PV-180465	Tulare County Env. Health	012972
\$619.99	Total Check Amount:					
. C. C. 7.3	010-00000-0-00000-82000-55000-0-0000 8 torkmatic paper rolls, facial tissue, jumbo bath	426592671	1/24/2018	PV-180461	SUPPLYWORKS	
C 1	8 eztrap dusters white at \$74,49e plus handling		7/ 20/ 2010	100+00 1-44	SUPPLYWORKS	
\$169,88	checked back pack vac, replaced switch and power c 010-00000-0-00000-82000-55000-0-0000	426420394	1/23/2018	7 100450		/00710
\$174.58	010-00000-0-00000-82000-56000-0-0000	426120630	1/19/2018	PV-180459	SYLDAY WANDERS	013037
\$820,82	Total Check Amount:					
	band aids, paper filler, laminator roll, ink cartr				SUPPLY	C T T T C P
\$820.82	010-00000-0-00000-27000-43000-0-0000	PINV0377342	1/26/2018	PV-180464	SOUTHWEST SCHOOL	013163
\$1,748.99	Total Check Amount:					
	electricity				EDISON	(C)
\$1,748.99	010-00000-0-00000-82000-55000-0-0000	Jan 25, 2018	1/25/2018	PV-180455	SOUTHERN CALIFORNIA	005384
\$78,50	Total Check Amount:					
\$29,/5	010-00000-0-00000-36000-56000-0-0000 smog check for new Ford passenger van	27743	1/23/2018	PV-180447	Roscoe Meltons Discount Tires	
\$48.75	01.0-00000-0-00000-82000-55000-0-0000 smog check for 91 Ford pickup	27723	1/22/2018	PV-180446	Roscoe Meltons Discount Tires	013455
\$5,928.00	Total Check Amount:			;		
Audit Amount Flag EFT	Separate Check Account Code	PO # Invoice No	Invoice Date	Reference Number	Vendor Name	Vendor No

Vendor No Vendor Name

Reference Number

Invoice Date

PO # Invoice No

Separate

Check Account Code

012434 WASTE MANAGEMENT

PV-180462

2/1/2018

4160677-0165-4

Trash services for January 2018.

Accounts Payable Final PreList - 2/1/2018 4:41:45PM **Tulare County Office of Education**

2/1/2018 4:41:45PM

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*** FINAL ***

Batch No 220 Amount Flag EFT Audit

010-00000-0-00000-82000-55000-0-0000 Total Check Amount: Total Check Amount: \$1,007.45 \$538.26 \$538,26

Accounts Payable Final PreList - 2/1/2018 4:41:45PM

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*** FINAL ***

Batch No 220

Audit Amount Flag EFT

Vendor No Vendor Name

Reference Number Invoice

PO # Invoice No

Separate

Check Account Code

Total District Payment Amount:

\$13,159.34

Vendor No Vendor Name

Reference Number

Invoice

PO # Invoice No

Separate

Check Account Code

Batch No 220

Accounts Payable Final PreList - 2/1/2018 4:41:45PM **Tulare County Office of Education**

2/1/2018 4:41:45PM

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*** FINAL ***

Batch No 220

Amount Flag EFT

\$13,159.34

Total Accounts Payable:

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 13,159.34 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).

Authorizing Signature

Total	130	010	Fund Summary	
\$13,159.34	\$311.18	\$12,848.16	Total	

Accounts Payable Final PreList - 1/24/2018 3:38:03PM

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<u>.</u>	Audit	Batch No 219	*** FINAL ***	

	\$14,355.00	Total Check Amount:					
	\$14,355.00	010-00000-0-00000-71910-58000-0-0000 district audit for fiscal year 2017	Dec. 31	12/31/2017	PV-180441	M. GREEN AND CO, LLP	013220
	\$2,048.02	Total Check Amount:					
r	\$2,048.02	010-00000-0-00000-71100-58000-0-0000 for services rendered thru Dec 31 regarding Unfair	2043163	1/10/2018	PV-180430	LOZANO SMITH	013005
	\$22,640.80	Total Check Amount:					
		ongoing maintenance for Prop 39 project				SERVICES	OTLOTO
A	\$22,640.80	010-62300-0-00000-81000-58000-0-0000	WO# 2	1/15/2018	PV-180443	TYPOOR ENVIRONMENTAL	7
	\$146.01	Total Check Amount:					
	\$146.01	010-30100-0-11100-10000-43000-0-0000 2 boxes clear glossy labels for \$83.46 and 1 packa	6292284	1/18/2018	PV-180428	DEMCO SUPPLY INC	012392
	\$195.64	Total Check Amount:					
		mop dry 24", mop dry handle wood, mats, service ch				SERVICE	
٠	\$97.82	mop dry 24", mop dry handle wood, towel wiper, mat 010-00000-0-00000-82000-55000-0-0000	1502061589	1/10/2018	₽V-180440	SERVICE AMERIPRIDE UNIFORM	
	\$97.82	010-00000-0-00000-82000-55000-0-0000	1502066513	1/17/2018	PV-180435	AMERIPRIDE UNIFORM	013311
	\$117.27	Total Check Amount:					
	\$39.09	towel microfiber ribbed, mop wet large, service cit 130-53100-0-00000-82000-55000-0-0000	1502061590	1/10/2018	PV-180439	AMERICAN ALETTERIA	
	\$39.09	130-53100-0-00000-82000-55000-0-0000	1502056925	1/3/2018	PV-180436	AMERIDAIDE - CAFETERIA	
	\$39.09	130-53100-0-00000-82000-55000-0-0000	1502066516	1/17/2018	PV-180434	AMERIPRIDE - CAFETERIA	013312
	\$7.75	Total Check Amount:					
		010-11000-0-00000-81100-43000-0-00000 nozzle, hose piston, 1.00 card at \$7.19	trans #A36477	12/22/2017	PV-180429	A-L WELDING	011655
Flag EFT	Amount F	Separate Check Account Code	PO # Invoice No	Invoice Date	Reference Number	Vendor Name	Vendor No

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	\$145,00	Total Check Amount:					
		2 Basic Heart Saver & CPR trainings at \$50e for Vi				ED.	
	\$100.00	registration for Safe Health Practice workshop for 010-00000-0-00000-27000-58000-0-0000	181221	1/16/2018	PV-180442	ED.	
	\$45.00	010-00000-0-00000-27000-52000-0-0000	181199	1/12/2018	PV-180433	TULARE COUNTY OFFICE OF	012709
	\$1,462.50	Total Check Amount:					
L	\$1,462.50	010-00000-0-00000-36000-58000-0-0000 bus driver training for Jeff D., 29.25hrs at \$50	4114	1/9/2018	PV-180431	Tracy Tucker	013488
	\$26,561.00	Total Check Amount:				Sallfaildel reasily the	
ឲ	\$1,205.71	010-07200-0-00000-91000-74380-0-0110	2091711	1/11/2018			,
ଜ	\$25,355.29	010-07200-0-00000-91000-74390-0-0110	2091711	1/11/2018	PV-180432	Santander Leasing LLC	013403
	\$29,049.80	Total Check Amount:					
	\$12,355.80	130-53100-0-00000-37000-58000-0-0000 student/adult meals for Nov. 2017	8197	1/3/2018	PV-180438	PUSD STUDENT NUTRITION	
	# HO, O 9 1. 0 0	130-53100-0-00000-37000-58000-0-0000 student/adult meals for Oct. 2017	8196	12/6/2017	PV-180437	PUSD STUDENT NUTRITION	013252
	#1 n non 00		PO # INVOICE NO	Date	Number	Vendor Name	Vendor No
Flag EFT	Amount F	Check Account Code		Invoice	Reference		
Audit	Batch No 219 Audit	Senarate					

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*** FINAL ***

Batch No 219

Amount Flag EFT

\$96,728,79

Reference Number 1/24/2018 3:38:03PM Accounts Payable Final PreList - 1/24/2018 3:38:03PM Invoice Date PO # Invoice No

Separate

Check Account Code

Total District Payment Amount:

Vendor No Vendor Name

Vendor No Vendor Name

Reference Number

Invoice Date

PO # Invoice No

Separate

Check Account Code

Batch No 219

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1/24/2018 3:38:03PM

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*** FINAL ***

Batch No 219

Amount Flag EFT Audit

\$96,728.79

Total Accounts Payable:

above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 96,728.79 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634). The School District hereby orders that payment be made to each of the

Authorizing Signature

Date

Total	130	010	Fund Summary	1
\$96,728.79	\$29,167.07	\$67,561.72	Total	

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*** FINAL ***

\$2,038.62	Amount Flag EFT	Batch No 217 Audit
2,038.62	Flag	tch No 217 Audīt

	\$988.67	Total Check Amount:					
		books for Read Across America, Plant theme, Astron				SOLUTIONS	
	\$988.67	010-30100-0-11100-10000-42000-0-0000	711712F	11/13/2017	PV-180417	FOLLETT SCHOOL	013229
-	\$1,473.63	Total Check Amount:					
		loaded 200gals diesel at \$2.59gal				INC.	•
	\$671,56	loaded 350gals propane at \$1.729gal 010-00000-0-00000-36000-43000-0-0000	216318	12/6/2017	PV-180423	INC. DON ROSE OIL COMPANY,	
	\$659,95	loaded 50gals of unleaded at \$2.34gal for vehicles 010-00000-0-00000-82000-55000-0-0000	260008	12/21/2017	PV-180413	INC. DON ROSE OIL COMPANY,	
	\$142.12	010-00000-0-00000-82000-55000-0-0000	216319	12/6/2017	PV-180407	DON ROSE OIL COMPANY,	013099
	\$109.15	Total Check Amount:					
	\$109.15	010-00000-0-00000-27000-59000-0-0000 internet connection	10920	1/1/2018	PV-180406	CVIN, ILC	013383
	\$36.00	Total Check Amount:					
	\$36.00	010-00000-0-00000-82000-55000-0-0000 bottled water service	31017	12/31/2017	PV-180421	Culligan (Water Conditioning)	013417
	\$82.89	Total Check Amount:					
•	\$88.89	Great on account 010-11000-0-00000-81100-43000-0-0000 installation of goal posts-2hrs time worked	C16639	11/30/2017	PV-180426	A-L WELDING	
	(\$6.00)	010-11000-0-00000-81100-43000-0-0000	A34102	1/11/2018	CM-180005	A-L WELDING	011655
	\$2,764.27	Total Check Amount:					
		Network Optimization billing for Jan 2018	.80409	12/22/201/	PV-180415	ADVANCED MICRO SYSTEMS	
	\$15.09 \$36.00	010-00000-0-11100-10000-58000-0-0000	180322	10/26/2017		ADVANCED MICRO SYSTEMS	
	\$174.56	2 Vizio t.vs, mounting kit and recycling lee 010-00000-0-11100-10000-43000-0-0000	180322	10/26/2017		ADVANCED MICRO SYSTEMS	
	\$2,038.62	010-00000-0-11100-10000-44000-0-0000	180322	10/26/2017	PV-180409	ADVANCED MICRO SYSTEMS	- 1
Flag EF1	Amount	Check Account Code	PO # Invoice No	Invoice Date P	Reference Number	Vendor Name	Vendor No
Audit		Separate					

Vendor No Vendor Name 013359 NOE RODRIGUEZ

PV-180416

Number Reference

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	\$8,33	Total Check Amount:		
		diesel fuei tax		
	\$8.33	010-00000-0-00000-36000-58000-0-0000	Oct thru Dec 2017	12/31/2017
	\$22,001.00	Health&Welfare benefits Total Check Amount:		
A	\$22,001.00	010-00000-0-00000-00000-95024-0-0000	Jan 1 - Jan 31	1/1/2018
	\$500,00	. Total Check Amount:		
	\$500.00	010-00000-0-00000-72000-58000-0-0000 Preparation of Expenditure Report form	2620	12/20/2017
	\$150.00	Total Check Amount:		
		Registration for Isidro for CAASPP conference		
	\$150.00	010-00000-0-00000-27000-52000-0-0000	ref# CI180089O2V6R	10/30/2017
	\$66.95	Total Check Amount:		
•	\$66,95	010-30100-0-11100-10000-42000-0-0000 1 Earth & Space, 1 Life Science, 1 Physical Scienc	2207	12/27/2017
	\$45,00	Total Check Amount:		
	\$45.00	130-53100-0-00000-82000-55000-0-0000 spray for ants, roaches, spiders	1601031	1/6/2018
	\$23,67	Total Check Amount:		
	\$7.53	Yellow spark 4Casual letters for postting in cafete	3254749	12/14/2017
	\$16,14	010-00000-0-00000-27000-43000-0-0000	3206523	12/12/2017
	\$27.57	Total Check Amount:		
	\$27.57	010-11000-0-00000-82000-43000-0-0000 reimbursement for cafeteria items purchased	118	11/8/2017
Flag EFT	Amount Flag EFT	Check Account Code	PO # Invoice No	
Audit	73-	Separate		Trypica
7	Batch No 217			

013487

Sacramento County Office of Ed

PV-180405

013485

RYE DESIGN

PV-180425

013145

SCHOOLWORKS

PV-180410

012681

SISC III

PV-180414

012470

STATE BOARD OF EQUALIZATION

PV-180422

013199

RES COM Pest Control

PV-180424

012443

QUILL CORPORATION

QUILL CORPORATION

PV-180419

PV-180418

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\$984,46	Total Check Amount:					
	purchase of AAA batteries for classroom clock				Sy	
\$21.51	purchase of backpacks for school students 010-00000-0-00000-27000-43000-0-0000	24316057348548143032	12/13/2017	PV-180412	Sy U.S. Bank Corporate Payment	
\$962.95	010-90329-0-11100-10000-43000-0-0000	24445007348400153573	PV-180411 12/13/2017	PV-180411	U.S. Bank Corporate Payment	013486
\$4,000.00	Total Check Amount:					
	Teacher Induction Program, Early Completion Option				Ü	
\$4,000.00	010-07200-0-11100-10000-58000-0-0101	180798	PV-180420 10/23/2017	PV-180420	TULARE COUNTY OFFICE OF	012709
Batch No 217 Audit Amount Flag EFT	Separate Check Account Code	PO # Invoice No	Invoice Date	Reference Number	Vendor No Vendor Name	Vendor No

0
Ducor
Union
Elementary
School
Distr

Vendor No Vendor Name

Reference Number

Invoice

PO # Invoice No

Separate

Check Account Code

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Batch No 217

Amount Flag EFT

Total District Payment Amount:

\$33,261.59

Vendor No Vendor Name

Reference Number

Invoice

PO # Invoice No

Separate

Batch No 217

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*** FINAL ***

Batch No 217

Audit

Amount Flag EFT

Check Account Code Total Accounts Payable: \$33,261.59

above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 33,261.59 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634). The School District hereby orders that payment be made to each of the

Authorizing Signature

	130	010	Fund Summary Total
\$33,261.59	\$45.00	\$33,216.59	

Ducor Union Elementary School District Superintendent Employment Agreement Isidro Rodriguez

This Employment Agreement ("Agreement") is made and entered into by and between the Governing Board of the Ducor Union Elementary School District ("District" or "Board") and Isidro Rodriguez ("Superintendent/Principal").

- 1. <u>Term.</u> District hereby employs Superintendent/Principal for a period beginning on July 1, 2018 and terminating on June 30, 2019 unless terminated earlier or extended as provided by the terms of this Agreement or as required by law.
- 2. <u>Salary</u>. The Superintendent/Principal's salary shall be a total of __\$95,714.32____for 12 months of employment under this agreement, payable in equal payments. This salary shall be paid in equal monthly installments on the last regular business day of each calendar month. The Board reserves the right to change Superintendent/Principal's salary for any year of this Agreement with the written consent of the Superintendent/Principal.
- days of full-time regular service to the District during the time covered by this Agreement and shall receive no paid vacation. The Superintendent/Principal is not expected to work on holidays provided to certificated employees of the District. If the Superintendent/Principal performs services on more than 216 days during the term of the Agreement, it is expressly understood and agreed that such services shall be performed on a voluntary basis and without compensation.
- 4. <u>Duties</u>. The Superintendent/Principal shall satisfactorily perform the following duties:
 - a. General Duties as Superintendent. The Superintendent/Principal is employed as District Superintendent and shall perform the duties of District Superintendent as prescribed by the laws of the State of California, Board Policy, and the Superintendent's job description. All powers and duties shall be executed in accordance with District policy and the rules and regulation of the State board of Education. Subject to Board approval, the Superintendent/Principal shall have the following authority and responsibility: To organize or reorganize administrative/supervisory staff to best serve the District; to recommend placement and reassignment of all personnel; to review criticisms, complaints, or

suggestions referred to the Superintendent/Principal by the Board and to make appropriate recommendations for disposition to the Board; to administer the instructional and business affairs of the District.

The Superintendent/Principal, as the Chief Executive Officer, shall (1) review all policies adopted by the Board and make appropriate recommendations to the Board; (2) periodically evaluate or cause to be evaluated all District employees as provided by California law and board policy; (3) advise the Board of all possible sources of funds that might be available to implement present or contemplated District programs; (4) endeavor to maintain and improve the Superintendent/Principal's professional competence by all available means, including, but not limited to, subscription to and reading of appropriate periodicals; attendance at state and regional professional conferences and meetings; and membership in appropriate professional associations; (5) establish and maintain positive community, staff and board relations programs; (6) serve as the Board's representative with respect to all employer-employee matters and make recommendations to the Board concerning those matters; (7) recommend, to the Board, district goals and objectives for the ensuing school year; and (8) unless unavoidably detained, or with prior Board approval to be absent, attend all regular, special and closed session meetings of the Board with the exception of those closed sessions wherein the Board will be discussing matters related to the Superintendent's employment; and (9) perform all other reasonable, necessary, and customary duties of the Superintendent, including but not limited to those powers and duties provided in Education Code Section 35035 and Board policy. His duties shall also include all tasks and powers reasonably necessary to fulfill the duties specified herein and arising out of the position. In addition, the Superintendent/Principal will perform such further duties as shall be assigned or required of him by the Board.

b. <u>General Duties as Principal.</u> The Superintendent/Principal is employed as District Principal and shall perform the duties of District Principal as prescribed by the laws of the State of California, Board Policy, and the Principal's job description. As Principal, the Superintendent/Principal shall: (1) establish and maintain positive

relationships with students, parents, staff, Board of Trustees, community and County Office of Education personnel; (2) implement an effective and ongoing communication program involving a variety of techniques and tools; (3) plan for and develop professional development and in-service training programs for all employees, Certificated and Classified; (4) create and maintain a positive teaching and learning environment (5) provide a safe school environment for students and staff along with well-maintained facilities which are attractive, clean and functional; (6) implement and supervise instructional programs used by staff; (7) conduct performance reviews and evaluations for staff consistent with Educational Codes; (8) plan on-going assessment programs including testing of students, staff morale, facilities needs and school climate; (9) complete reports and requests from the Board of Trustees; and (10) plan and hold periodical meetings with the following groups:

- a.) School site council
- b.) English Learner Advisory Committee

c.) Staff

- d.) School Leadership Team
- e.) Others as assigned

5. Fringe Benefits.

- a. Health and Welfare Benefits. The Superintendent/Principal shall be eligible to participate in the District's health and welfare benefit program on the same terms and conditions, and subject to the same limitations, as the District's certificated employees, as those benefits, plans, providers and other terms and conditions may change from time-to-time. Thus, the Superintendent/Principal shall be entitled to receive the same District contribution toward health and welfare benefits and shall pay the same co-pays, premiums, deductibles and other costs as the District's certificated staff, as those costs and contributions may change from time-to-time. The Superintendent/Principal shall be responsible for all co-pays, deductibles and other costs in excess of the District's health insurance contribution. No District contribution may be received in cash or used for the purchase of non-District provided benefits.
- b. <u>Tax Deferred Plans</u>. The District agrees to provide the Superintendent/Principal with the ability to use an IRS Section 403b or similar tax deferred plan and an IRS

- Section 125 Cafeteria Plan to the extent that such plans are made available to other District certificated employees. All contributions to such plans will be paid by the Superintendent/Principal and shall conform to all requirements of law.
- c. Post-Retirement Medical, Dental and Vision Benefits. Notwithstanding prior agreements to the contrary, the Superintendent/Principal shall not be entitled to any post-retirement benefits. The Superintendent/Principal agrees to relinquish all post-retirement rights he may have had to the District's contribution to medical, dental and vision benefits including Medicare Supplemental plans. However, the Superintendent/Principal remains eligible to purchase medical, dental and vision benefits, at his own cost, post-retirement, subject to the insurance carrier or insurance plan requirements, rules and restrictions, as those requirements, rules and restrictions may change from time to time. Superintendent/Principal agrees to be bound by any and all such changes.
- professional Meetings and Dues. The Superintendent/Principal shall attend professional meetings at the local, state, and national level, at the expense of the District, which the governing Board deems to be necessary and proper within the fiscal limitations of the District. The District shall pay the full cost of the Superintendent/Principal's membership dues to the Association of California School Administrators, or any other single professional group which the Superintendent/Principal chooses in order to maintain and improve his professional skills.
- Superintendent/Principal may undertake for consideration outside professional activities, including consulting, speaking and writing. The Superintendent/Principal's outside professional activities shall not occur during regular work hours or otherwise interfere with Superintendent/Principal's ability to satisfactorily perform the duties of the position. The Superintendent/Principal may, with prior approval of the Board, continue to draw a salary while engaged in such outside activities. In such cases, any honoraria paid to the Superintendent/Principal in connection with these activities shall be paid to the District. If the Superintendent/Principal chooses to use a holiday or non-work day to perform outside activities, the Superintendent/Principal may retain any honoraria paid. The Superintendent/Principal agrees not to use District staff or property in performing these

outside activities without prior written approval by the Board. In no case will the District be responsible for any expenses attendant to the performance of such outside activities unless prior Board approval is obtained.

- 8. <u>Automobile</u>. The Superintendent/Principal is required to have a vehicle available at all times to perform the duties of the position. The Superintendent/Principal shall be solely responsible for all expenses to use, maintain, operate and insure the automobile.
- 9. Expense Reimbursement. The District shall reimburse the Superintendent/Principal for actual and necessary expenses incurred by the Superintendent/Principal within the course and scope of the Superintendent/Principal's employment up to two thousand and five hundred dollars (\$2,500.00) for any of the following:
 - a. In-state conference fees;
 - b. Mileage reimbursement for all business related automobile travel at the current IRS rate per mile, as well as bridge tolls and parking fees;
 - c. Reimbursement for gasoline expenses paid personally when using a District owned vehicle;
 - d. Air travel;
 - e. Auto rentals, cab or shuttle fares for out-of-county travel;
 - f. Per diem/meal expenses at the same rate provided to other employees of the District; and
 - g. Other miscellaneous expenses incurred in the course and scope of employment as approved by the Board.

For expense reimbursement not authorized by this Agreement, the Superintendent/Principal may seek approval from the Board. For all reimbursements, the Superintendent/Principal shall submit expense claims in writing with appropriate supporting documentation (e.g., receipts, registration forms, hotel folios, maps reflecting mileage).

10. Sick Leave. The Superintendent/Principal shall accrue sick leave at the rate of one (1) day per month, twelve (12) days per year. In no event shall the District make a cash payment to the Superintendent/Principal for accumulated and unused sick leave; however, excess sick leave may be credited for retirement purposes as authorized by the statutes and regulations governing CalSTRS. The Superintendent/Principal shall follow District procedures and use District forms for reporting sick leave use.

- 11. Evaluation. The Board shall evaluate the performance and working relationships between the Superintendent/Principal and the Board. The parties shall establish District goals and objectives for the upcoming school year. The evaluation shall be held no later than the month of April. The Superintendent/Principal shall submit a written format for the evaluation which shall be mutually agreed upon by the Board and the Superintendent.
 - a. <u>Self-Evaluation</u>. To assist the Board in the evaluation process, the Superintendent/Principal shall complete a written self-evaluation. This selfevaluation shall include a review of any action plans presented to the Superintendent/Principal at previous evaluations.
 - b. <u>Board Evaluation</u>. Upon receipt of the self-evaluation, the Board shall evaluate the Superintendent/Principal. To initiate the evaluation process, the Superintendent/Principal shall inform each member of the Board in writing of the need for an evaluation by February 1 each year. Upon completion, the Board shall meet with and provide a copy of the evaluation report to the Superintendent/Principal in a closed session Board meeting no later than April 30 each year; however, the Board's failure to evaluate the Superintendent/Principal or its failure to timely evaluate the Superintendent/Principal shall have no impact upon the terms of this Agreement or upon the Superintendent/Principal's salary.
 - c. Action Plan. Based upon findings specified in the evaluation report, the Superintendent/Principal, in collaboration with the Board, will prepare an action plan, if necessary, which will address areas identified as needing clarification, emphasis or improvement. The action plan will be included as an addendum to the evaluation report. If a jointly prepared action plan cannot be agreed upon, the Board, in its sole discretion, shall issue the action plan. The Superintendent/Principal and the Board shall sign the evaluation report and the action plan. However, failure of the Superintendent/Principal to sign the evaluation or action plan shall have no legal effect upon the Superintendent/Principal's duty to implement the evaluation and action plan.
 - 12. Fitness For Duty Examination. Upon request by the Board, the Superintendent/Principal shall undergo a physical/mental examination by a District appointed physician. Prior to the examination, the Superintendent/Principal agrees to execute District provided medical

releases from all treating physicians authorizing the District appointed physician to review all medical records. The District appointed physician shall review this Agreement, the District's job description for the position, and be provided background information related to the duties of the position. The Superintendent/Principal shall submit all costs associated with this examination to the Superintendent/Principal's insurance carrier. All non-insured costs shall be borne by the District. The physician shall submit a confidential written report to the Board and the Superintendent/Principal addressing only the Superintendent/Principal's fitness to perform his job. The physician's report shall specifically indicate whether or not the Superintendent/Principal has any physical or mental impairment that substantially limits the Superintendent/Principal's ability to perform the essential functions of his position. No confidential medical information shall be submitted to the Board, the District, any third party, or any of the District's officers, agents or employees unless it is determined that the Superintendent/Principal is unable to perform the essential functions of the position and such medical information is directly related to such determination. If the Superintendent/Principal is determined by the District to be a disabled employee under state or federal law, the physician's report shall indicate what reasonable accommodations, if any, may be available to allow the Superintendent/Principal to perform the essential functions of his position. If the District determines that the Superintendent/Principal is disabled and, following an interactive dialogue with the Superintendent/Principal, that he is unable to perform the essential functions of the position, the parties agree that this Agreement may be terminated by the Board upon written notice to the Superintendent/Principal or the Superintendent/Principal obtaining CalSTRS disability benefits, whichever occurs first. Termination of this Agreement due to the Superintendent/Principal's inability to perform the essential functions of his position shall terminate the obligations of both parties under this Agreement. Notwithstanding any other provision of this Agreement, this section shall be the exclusive means of terminating this Agreement based upon the Superintendent/Principal's inability to perform the essential functions of his position. During the pendency of the termination notice, the Superintendent/Principal shall exhaust all accumulated sick leave. Health and welfare benefits shall remain available to the Superintendent/Principal until the Superintendent/Principal's employment relationship with the District is ended.

13. Termination of Agreement.

- a. <u>Mutual Consent.</u> This Agreement may be terminated by the mutual consent of the parties at any time.
- b. Termination for Cause. This Agreement may be terminated by the Board at any time for: 1) breach of contract; 2) unsatisfactory performance; 3) misconduct or dishonesty; 4) conviction or a "no lo" plea to a crime involving dishonesty, breach of trust, or physical or emotional harm to any person; 5) inability to perform the essential functions of the position; or 6) any grounds enumerated in Education Code sections 44932, 44933, or 44939. The Board shall not terminate this Agreement pursuant to this paragraph until a written statement of the grounds for termination has first been served upon the Superintendent/Principal. The Superintendent/Principal and the Board shall each have the right to be represented by counsel at their own expense. The Superintendent/Principal shall have a reasonable opportunity to respond to all matters raised in the charges and to submit any written documents the Superintendent/Principal believes are relevant to the charges. The conference with the Board shall not be an evidentiary hearing and neither party shall have the opportunity to call witnesses. If the Board, after considering all materials presented, decides to terminate this Agreement, it shall provide the Superintendent/Principal with a written decision. The decision of the Board shall be final. The Superintendent/Principal's conference before the Board shall be deemed to satisfy the Superintendent/Principal's entitlement to due process of law and shall be the Superintendent/Principal's exclusive right to any conference or hearing otherwise required by law. The Superintendent/Principal waives any other rights that may be applicable to this termination for cause proceeding with the understanding that completion of this hearing exhausts the Superintendent/Principal's administrative remedies and then authorizes the Superintendent/Principal to contest the Board's determination in a court of competent jurisdiction.
 - c. <u>Termination Without Cause</u>. The Board may, for any reason, without cause or a hearing, terminate this Agreement at any time upon ten (10) calendar day's prior written notice to the Superintendent/Principal. During this ten (10) day period, the

parties shall discuss the Board-Superintendent/Principal employment relationship. In consideration for the exercise of this right to terminate without cause, the District shall pay to the Superintendent/Principal from the date of termination until the expiration of this Agreement, or for a period of twelve (12) months, whichever is less, a sum equal to the difference between Superintendent/Principal's salary at the rate in effect during the Superintendent/Principal's last month of service and the amount which the Superintendent/Principal earns from any other employment-related source (whether as employee, independent contractor, consultant or self-employed). As a condition of payment, the Superintendent/Principal shall be obligated to immediately seek other employment and to notify the District in writing immediately if the Superintendent/Principal earns income from any employment-related source as defined above.

For purposes of this section of the Agreement only, the term "salary" shall include only the Superintendent/Principal's regular monthly base salary and shall not include the value of any other payments, reimbursements or benefits received under this Agreement. All payments made pursuant to this termination without cause provision shall be subject to applicable payroll deductions and shall be treated as compensation for state and federal tax purposes. No payments made pursuant to this early termination provision shall constitute creditable service or creditable compensation for retirement purposes. Payments made pursuant to this termination without cause provision shall be considered as final settlement pay and shall not count for any retirement purpose; accordingly, no deductions shall be made for retirement purposes.

The Superintendent/Principal shall also be entitled to continue participation in the District's health and welfare benefit program on the same terms and conditions as described in 5(a) of this Agreement, for the remainder of the unexpired term of this Agreement, until expiration of this Agreement, a period of twelve (12) months, or until the Superintendent/Principal obtains other employment which provides health benefits, whichever occurs first.

The parties agree that any damages to the Superintendent/Principal that may result from the Board's early termination of this Agreement cannot be readily

ascertained. Accordingly, the parties agree that the payments made pursuant to this termination without cause provision, along with the District's agreement to provide paid health benefits, constitutes reasonable liquidated damages for the Superintendent/Principal, fully compensates the Superintendent/Principal for all tort, contract and other damages of any nature whatsoever, whether in law or equity, and does not result in a penalty. The parties agree that the District's completion of its obligations under this provision constitutes the Superintendent/Principal's sole remedy to the fullest extent provided by law. Finally, the parties agree that this provision meets the requirements governing maximum cash settlements as set forth in Government Code sections 53260, et seq..

- d. Termination at Expiration of Contract. The Board may, at its sole discretion, elect not to renew this Agreement for any reason by providing written notice to the Superintendent/Principal at least forty-five (45) days in advance of the expiration of the term of this Agreement in accordance with Education Code section 35031. If the Board fails to give such notice, this Agreement shall be extended for a period of only one year on the same terms and conditions set forth herein. The Superintendent/Principal shall inform each member of the Board of this notice requirement in writing no less than ninety (90) days in advance of the expiration of this Agreement.
- e. <u>Termination for Inappropriate Fiscal Practices</u>. Notwithstanding any other provision of this Agreement to the contrary, if the Board believes, and subsequently confirms through an independent audit, that the Superintendent/Principal has engaged in fraud, misappropriation of funds, or other illegal fiscal practices, then the Board may terminate the Superintendent/Principal and the Superintendent/Principal shall not be entitled to any salary payments, health benefits or other non-cash benefits as set forth above. If the Superintendent/Principal elects to contest the Board's determination in this regard, the Superintendent/Principal may request a hearing before an administrative law judge who shall determine the amount of the cash settlement, if any, in accordance with the requirements of Government Code section 53260, subdivision (b).

- f. <u>Death</u>. Death of the Superintendent/Principal terminates this Agreement immediately. In such event, all salary and other monetary amounts due to the Superintendent/Principal up to the time of death, if any, shall be paid to the Superintendent/Principal's estate unless otherwise declared in writing by the Superintendent/Principal.
- 14. Notification by Superintendent/Principal Prior to Seeking Other Employment. The Superintendent/Principal shall notify the Board if the Superintendent/Principal becomes a finalist for other employment.
- 15. <u>Credentials.</u> Superintendent/Principal hereby certifies that he holds legal and valid administrative and teacher's credential, which he shall maintain in effect throughout the life of this Agreement, and shall keep on file in the office of the County Superintendent of Schools and that he meets the qualifications of Education Code section 35028.
- Abuse of Office Provisions. In accordance with Government Code sections 53243 et seq., and as a separate contractual obligation, if the Superintendent/Principal receives a paid leave of absence or cash settlement and this Agreement is terminated for any reason, such paid leave or cash settlement shall be fully reimbursed to the District by the Superintendent/Principal if the Superintendent/Principal is convicted of a crime involving an abuse of office or the position of Superintendent/Principal. In addition, if the District funds the criminal defense of the Superintendent/Principal against charges involving abuse of office or position and the Superintendent/Principal is then convicted of such charges, the Superintendent/Principal shall fully reimburse the District all funds expended for the Superintendent/Principal's criminal defense.
- 17. Tax/Retirement Liability. The District makes no representations or warranties with respect to the tax or retirement consequences of this Agreement, including but not limited to, whether specific forms of compensation are creditable for retirement purposes, or with respect to the tax or retirement consequences of receiving retiree health benefits, Section 403b contributions, life insurance or other benefits provided to the Superintendent/Principal or any designated beneficiary, heirs, administrators, executors, successors or assigns of the Superintendent. The District makes no representations or warranties with respect to the enforceability of retroactive salary increases. Notwithstanding any other provision of this Agreement, the District shall not be liable for any retirement or state/federal tax.

consequences to the Superintendent/Principal, any designated beneficiary, heirs, administrators, executors, successors or assigns of the Superintendent/Principal. The Superintendent/Principal shall assume sole responsibility and liability for all state and federal tax consequences of this Agreement and all retirement consequences of this Agreement. The Superintendent/Principal agrees to defend, indemnify and hold the District harmless from all such tax and retirement consequences.

- Mediation. The Superintendent/Principal and Board agree to make a good faith effort 18. to settle any dispute that arises under this Agreement through discussion and negotiations. If the dispute is not resolved within thirty (30) calendar days, the dispute shall be mediated unless the parties agree otherwise in writing. Both parties shall make a good faith effort to select a mediator and complete the mediation process within sixty (60) calendar days. If the parties cannot agree on a mediator, the mediator shall be appointed by the State Conciliation and Mediation Service. The mediator's fee, if any, shall be paid by the District. Each party shall bear its own attorney fees and costs. Any mediator selected by the parties shall have expertise in the area of the dispute and be knowledgeable in the mediation process. No person shall serve as mediator in any dispute in which that person has any financial or personal interest in the outcome of the mediation. The mediator's recommendation for settlement, if any, shall not be binding on the parties. Mediation pursuant to this provision shall be private and confidential. Only the parties and their representatives may attend any mediation session. Other persons may attend only with the written permission of both parties. All persons who attend any mediation session shall be bound by the confidentiality requirements of California Evidence Code sections 1115 et seq. and shall sign an agreement to that effect.
- 19. Governing Laws and Venue. This Agreement, and the rights and obligations of the parties, shall be construed and enforced in accordance with the laws of the State of California. The parties also agree that, in the event of litigation, venue shall be in Tulare County, California.
- 20. <u>Severability</u>. If any term or provision of the Agreement shall, to any extent, be held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining terms and provisions of the Agreement shall continue in effect.

- 21. <u>Construction</u>. This Agreement shall not be construed more strongly against either party regardless of who is responsible for its preparation.
- 22. Entire Agreement. This Agreement contains the entire understanding between the Parties with respect to the subject matter herein. There are no oral understandings, terms or conditions, and neither party has relied upon any representations, express or implied, not contained in this Agreement.
- 23. <u>Amendments</u>. This Agreement cannot be changed or supplemented orally. It may be modified or superseded only by a written instrument executed by both parties.
- 24. <u>Non-Assignment</u>. This is a contract for personal services. The Superintendent/Principal shall have neither the right nor the power to transfer his rights under this Agreement.
- 25. <u>Board Approval</u>. The parties agree that the effectiveness of this Agreement is contingent upon approval by the District's Governing Board.
- 26. <u>Binding Effect</u>. This Agreement shall be for the benefit of and shall be binding upon all parties and their respective successors, heirs and assigns.
- 27. Execution of Other Documents. All parties to this Agreement shall cooperate fully in the execution of any other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms of this Agreement.
- **Exclusivity.** To the maximum extent permitted by law, the parties agree that the employment relationship between the District and the Superintendent/Principal shall be governed exclusively by the provisions of this Agreement and not by Board policies, administrative regulations, management handbooks or similar documents.
- 29. <u>Management Hours</u>. The parties recognize that the demands of the position will require the Superintendent/Principal to average more than eight (8) hours a day, five (5) days per week, and/or more than forty (40) hours per week. The parties agree that Superintendent/Principal shall not be entitled to overtime compensation.
- 30. <u>Independent Review</u>. The Parties have had the opportunity to obtain, and have obtained, independent legal or other professional advice with regard to this Agreement, including tax and retirement consequences. The Parties acknowledge that the terms of this Agreement have been read and fully explained and that those terms are fully understood and voluntarily accepted.

- 31. Execution. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Photographic copies of such signed counterparts may be used in lieu of the originals for any purpose.
- 32. <u>Public Record</u>. The parties recognize that, once final, this Agreement is a public record and must be made available to the public upon request.
- 33. <u>Waiver</u>. Any waiver of any breach of any term or provision of this Agreement shall be in writing and shall not be construed to be a waiver of any other breach of this Agreement.

Isidro Rodriguez

District Superintendent/Principal

Dated: 🗹

2018

Dated

 $d = \frac{2}{3}, 201$

Board President

Ducor Union Elementary School District

DUCOR UNION ELEMENTARY SCHOOL DISTRICT SUPERINTENDENT/PRINCIPAL CONTRACT ACCEPTANCE OF OFFER

I accept the above offer of employment and the terms and conditions thereof and will report for duty as directed.

I have not entered into a contract of employment with any other school district or employer that will, in any way, conflict with this employment agreement.

I certify under penalty of perjury under the laws of the State of California that all statements contained in my application for employment and other documents I submitted in connection with my application are true and complete. I understand that if the District discovers false, incomplete, or misleading statements on my application or any other documents I have submitted in connection with my application, such statements shall justify immediate dismissal for cause.

I hold legal and valid administrative and teaching credentials each of which are or will be recorded with the Office of the Superintendent of Schools of Tulare County before receipt of my first payroll warrant. I further certify that I meet the qualifications of Education Code section 35028.

Dated: $\frac{\partial}{\partial}$, 2018

Isidro Rodriguez

District Superintendent/Principal

This Agreement was approved by the Governing Board in open session at a regularly called meeting held on $\frac{2}{3}$

DUCOR UNION ELEMENTARY SCHOOL DISTRICT NOTICE OF SALARY FOR CERTIFICATED EMPLOYEES (CURRENT) PROPOSAL FOR 18-19 Employee: Isidro Rodriguez, Jr. School Year: 2017-2018

Job Assignm Superintendent/Principal Step N/A

180 School Days 36 Preparation & Closing Days

8.00 Hours Authorized Daily

216 Total Work Days

1,728 Total Hours
92,033,00 Annual Gross Salary
+ 12,00 Months Worked
7,669,42 Gross Salary by Month

intual Base Solary	-	920.33	1,380.50	1,840.66	2,300.83	2,760.99	3,221.16	3,681,32	4,141.49	4,601.65	9,203.30	13,804.95	18,406.60
Annual B	\$	\$	₩.	₩	\$	4 }	₩	₩	₩.	₩	₩	₩.	₩
Jew Annuel Base Salary, by Rememage	92,033.00	92,953.33	93,413.50	93,873.66	94,333.83	94,793.99	95,254.16	95,714.32	96,174.49	96,634.65	101,236.30	105,837,95	110,439.60
	₩	₩,	₩	₩	₩	45	₩	₩	₩	₩	40	₩	₩9
New Annu	% Increase	1.00%	1.50%	2.00%	2.50%	3.00%	3.50%	4.00%	4.50%	5.00%	10.00%	15.00%	20.00%

	Night Awaii		Night Awaital Employer Paid Benefits hy Pencentage	o nofit	30 M V	PhoPhTac	9			Total Annual	V	
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8 00 H	4 ₩	15		49	48.32	U)	1,401.20	₩.	2,328.80	\$ 19,510.44	\$	2,631.68
300) V	27 \$		\$	50.62	₩,	1,467.93	₩.	2,439.69	\$ 20,439.51	₩	3,560.75
200.21	→ 4	42		₩	529.19	*	1,534.65	₩.	2,550.59	\$ 21,844.85	₩	4,966.09
2000	- -	57.5		₩.	552.20	₩.	1,601.37	\$	2,661.48	\$ 22,794.62	(4)	5,915.86

## Therease Current \$ Cu	1	 \$ 00 00

	*Projected 4 % Increase
\$20,243.40	\$21,053.14
17-18	18-19

28

Ducor Union Elementary School 2018-2019 Calendar (Option 1.1 Same as Previous Year, but week later start and end)

монтн	MON	TUES	WED	THURS	FRI	DAYS COMPLETED	DAYS REMAINING	SIGNIFICANT DATES AND EXPLANATIONS
AUGUST		A 100 100 1	1	2	3			
	6	7	8	9	10		477	AT COLD AT COLD
	13 20	14 21	- 15 22	16 23	17 24		177	Aug. 15-First Day of School
	27	28	29	30	31		167	
CENTENANCO		20						
SEPTEMBER	3	4	5	6	7	17	163	Sep. 3-Labor Day
	10	11	12	13	14		158	55,5 55,5
	17	18	19	20	21	27	153	
	24	25	26	27	28	32	148	
OCTOBER	1	2	3	4	5	37	143	
	8	9	8	11	12			Oct. 8-Professional Development Day (No School)
	15	16	77	18 25	19 26			
	22	23 30	24 31	25	26	51	129	
NOVEMBER	1 29	30	- 31	1	2	.		Nov. 2-End of 1st Trimester
	5	6	7	8			119	
	12	13	14	15	16		115	Nov. 12-Veterans' Day
	19	20	21	22	-23			Thanksgiving Week-No School
	26	27	28	29	30	70	110	
DECEMBER								
	3	4	5	6		1		
	10		12	13	14		100	
	17	-18	19	20	21			Dec. 17-Jan.4 Winter Break
***	24 31	25	26	27	28			
	100 m 124	#2004502x8502x803888888	Moseviideivoliine	weimen (0.464) (1.765) (1.25	Ar Carolina Colonia de Grando de Carolina			
JANUARY	+ -,	1	9	3 10	4 11		95	
	14	8 15	16	17	18			
	21	22	23	24	25	<u> </u>	L	Jan. 21-Martin Luther King Jr. Day
	28	29	30			98		
FEBRUARY					1	99	81	
LONGTHI	4	5	6	7			76	
	11	12	13	14	15	108		Feb. 15-18 Presidents' Day
	18	19	20	21		112		Feb. 22-End of 2nd Trimester
	25	26	27	28		116	64	
MARCH					1		63	
	4		6	7		1		.1
	11			14	15	27		
	18							
	25			28			<u> </u>	
APRIL	1			4	<u> </u>		4	
	8 15			11 18			33	April 15-April 22 Spring Break
	22						29	
	29				<u> </u>	153		
MAY	-	1		2	3	····		· · · · · · · · · · · · · · · · · · ·
IVIPA	6	7	8					
	13			1			· · · · · · · · · · · · · · · · · · ·	
	20			23	24	171		3
	27	28	29	30	31	175	ŗ	May 27-Memorial Day
JUNE	3	4	5	6		180) (June 7-Last Day of School
				ASSESSMENT OF THE PROPERTY OF				

D. P

%Increase Daily Rate STRS (14.43) SUI (.05)

Proposal to Increase Daily Pay for Short and Long Term Substitute Teachers

Employer Paid Benefits 17-18

MEDICARE (1.45) | WORKERS COMP (2.34445)

Daily Difference

Ducor Union Elementary School District

Long Term Sub

Short Term Sub

%9	%E 🎤	Current	%Increase		%8	× 4%	Current
6% \$ 170.00 \$	√3% \$ 165.00 \$	Current \$ 160.00 \$	Daily Rate		8% \$ 130.00 \$	√4% \$ 125.00 \$	Current \$ 120.00 \$
			STRS (1				
24.53	23.81	23.09	4.43)	T .	18.76	18.04	17.32
ዯ	\$	\$	SU		\$	\$	\$
24.53 \$ 0.09 \$	23.81 \$ 0.08 \$	23.09 \$ 0.08 \$	I (.05)	Ēr	18.76 \$ 0.07 \$	18.04 \$ 0.06 \$	17.32 \$ 0.06 \$
\$ 2.47 \$	\$ 2.39	\$ 2.32	MEDICARE (1.45)	Employer Paid Benefits 17-18	\$ 1.89 \$	\$ 1.81 \$	\$ 1.74 \$
\$ 3.99 \$	\$	\$ 3.75	%Increase Daily Rate STRS (14.43) SUI (.05) MEDICARE (1.45) WORKERS COMP (2.34445)	7-18	\$ 3.05 \$	\$ 2.93	\$ 2.81
\$	ş	\$	٥		\$	Ş	\$
11.83	5.91		Daily Difference		11.83	5.91	E

Tulare/Kings Counties Salary Survey 2017-2018 Certificated Survey Results

Data as of: October 26, 2017

	15.71	\$110/day; \$130 long-term \$	\$236.52 increase	0	О	2%	Traver
			Employee pays \$584.40	0	0	2%	Three Rivers
	19.29	20th day \$	District covers 100%	0	0	3%	Terra Bella
	15.71	\$135 after 3 months \$ \$135 after 3 months \$	0	0	ADA bonus decreased by 1%	4%	Sundale Union
	20.00	\$140/ day or \$175 long term \$	Cap to \$16,936.08 (Oct-Sept)	0	0	1%	Strathmore
	17.86	\$125/day \$	0	0	0	4%	Rockford
	17.86	\$125 per day; \$288 long term \$	0.13%	6 additional PD days	0	1.87%	Pixley Union
	15.00	Grades 7-8 daily rate of \$110 \$	increase of \$3,000	0	0	5%	Palo Verde
	5 17.14	\$120/day or \$125 long term \$	1% Increase	0	0	0%	Outside Creek
	16.43	\$115/ daily or \$149 long term \$	District pays \$1,081 above cap	0	0	1%	Oak Valley Union
	26.43	\$140/day or \$185 long-term \$	0.19%	0	0.19%	2%	Lindsay
	14.29	\$100/day or \$150 long term \$	Covered Cap	0		5%	Liberty
	15.00	1-5 consecutive days in the same assignment \$105; 6-30 days in the same assignment \$120; 31+ days in the same assignment \$130 per day.	0	0	Stipend base on years of service. Less than 4 YOS \$500; 5-9 YOS \$1,000; 10-14 YOS \$1,500; 15- 19 YOS \$2,000; 20+ YOS \$2,500.	1.9%	Lemoore Union High
	19.29	\$135; \$185 long term \$	\$500 increase	0	0.00%	1.50%	Kings River Union
		\$125/day \$	0	0	0	2%	Hope Elementary
\$ 17.86	13.57	\$95/ day on emergency credential. \$100 for credentialed Long term- Emergency credential \$130/day. Credential \$150/day.	1% Increase on-going with 1.44% one-time towards H&W.	O		2%	Hanford Joint High
Mode	14.29	1-30 days K-6 \$100 & 7-8 \$110 per day. Long term K-6 \$180, 7-8 \$190 per day	\$56 added to cap	0	0.23%	1.77%	Hanford Elementary
\$ 15.71	17.86	\$125/\$230 long term \$	Increase \$39.60/month	Increase of Daily PD rate of 15%, Relocation Allocation \$500-\$2,000 depending on distance	0	2%	Exerer Unified
Median	17.14	\$120 Short Term/ \$160 Long Term \$	100% covered	0	0	1%	Ducor Union
	14.29	\$100/\$150 long term \$	\$20/ Month	Allowed Advancement to Step VI with either BA + 75 or IMA +30	0	1.50%	Central Union
\$17.34	17.86	\$125 Short Term. \$177.41 Long Term. Additional \$20 for retirees of BSD or Dual \$	0	0	0	3%	Burton
Mean	17.00	\$17/hr or \$22.33/hr long-term \$	Increase of 3.94%	0	2.5%	2.5%	Buena Vista
	20.71	\$145/ day \$		H & W paid by district		5,5%	Alpaugh
	Daily Hourly Rate for	Daily Rate for Substitutes	Health & Welfare	Other Monetary Gain	Salary increase e Off Schedule	Salary I On Schedule	School District

Tulare/Kings Counties Salary Survey 2017-2018 Certificated Survey Results

Data as of: October 26, 2017

	Salai	Salary Increase	Other Monetary			Daily Hourly
School District	On Schedule	Off Schedule	Cain	Health & Welfare	Daily Rate for Substitutes	Rate for
					9,	
Tulare .loint High	3.00%	2%	0	Up to \$1,000 increase	\$135/\$160 Lana Term	\$ 19.29
Visalia Unified	2.50%	O			No info provided	
Waukena Joint Union Elem	5.0%	0	0	0	\$115/day	\$ 16.43
STILL BARGAINING						
Allensworth						
Corcoran					\$115/\$150 Long Term	\$ 16.43
Cutter-Orosi					\$125/day or \$165 for Alternative Site; \$200 Long Term	\$ 17.86
Earliman					8	\$ 20.00
Farmersville	Account to the second s		:			\$ 19.29
Lemoore Union Elementary					3	\$ 15,00
Monson-Sultana					\$120/day or \$140 long term	\$ 17.14
Pioneer Union Elementary						\$ 13.57
Springville Union	-				\$125/day	\$ 17.86
Tipton Elementary					\$125/day or \$185 long term	\$ 17.86
Tulare City					\$136.50/day; Long term on 16th day placed on certificated salary schedule	
Woodlake					long term	\$ 17.86
Woodville						

Non-Profit Organization Supplemental

Central Tulare County Schools JPA has adopted new requirements for the school districts liability insurance coverage to extend to student and body organizations, booster clubs, parent teacher organizations, and other non-profit organizations.

Before a non-profit can be considered as covered by the school district liability insurance program the following is <u>required</u>:

- ✓ The school board must approve the non-profit for coverage
- ✓ The school board, as part of its approval of the non-profit must approve the events, activities or operations which are to be included for coverage
- ✓ The school board should appoint 1 or more designees which have authority to approve other events, activities, or operations not originally known to the board that may arise and desire coverage during the school year
- ✓ The school board or its designee must advise the JPA administration of the new event, activity, or operation to be included for coverage

A separate non-profit survey form is <u>REQUIRED</u> for each non-profit, booster club, parent teacher organization, and all student body organizations.

District: DUCOR UNION ELEMENTARY SCHOOL DISTRICT

Non-Profit Name: Ducor Union Elementary School PTSA

Has the board approved this non-profit for liability coverage? Yes No

List the events or activities included for coverage under the board approval in the chart provided below.

- ✓ If any activity is on-going as opposed to date specific show it as "on-going"
- \checkmark If there are multiple days provide the aggregate expected attendance for all dates

DATE	EVENT/ACTIVITY	EXPECTED ATTENDANCE
10/26/2018	Halloween Carnival	200
12/13/2018	School Christmas Event	150
02/11/2019	School Valentines Dance	100
03/15/2019	School Track Meet	250
05/03/2019	Cinco De Mayo Event	100
· · · · · · · · · · · · · · · · · · ·	·	

^{*}Events or Activities which are not on this list will need to be approved by the board or the board's designee to be included for coverage

ALIFORNIA DEPARTMENT OF EDUCATION DRM J-13A, REVISED DECEMBER 2017 EQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS

ECTION A: REQUEST INFORMATION

Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K-12 Local Control Funding Formula (LCFF) entitlement should submit this form This form is used to obtain approval of attendance and instructional time credit pursuant to Education Code (EC) sections 41422, 46200, 46391, 46392 and California Code of Regulations (CCR), Title 5, Section 428.

Refer to the instructions and frequently asked questions at https://www.ode.ca.gov/fg/aa/pa/j13a.asp for information regarding the completion of this form.

ANALYSIAN ANALYS	A Children Table Control of the Cont			יייי סטיייייייייייייייייייייייייייייייי
The same of the sa	T CORK EN OCHOOR		☐ COUNTY OFFICE OF EDUCATION (COE) Choose one of the following: ☐ All COE school sites ☐ Select COE school sites	口袋外OOL DISTRICT Choose one of the following: 反外II district school sites □ Select district school sites
and the state of t			TO THIS REQUEST (Choose only one LEA type):	ART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST (Choose only one LEA type):
irodriguez@ducorschool.com	irodrigue	4-2261	Superintendent/Principal PHONE: 559-534-2261	CONTACT NAME: TITLE: 1
93218	1	STATE: CA		dayay mind
15 O O T O .	Tulare	The state of the s	100	ADDRESS: 23761 Ave 56
Andreas Communication of the Section	COUNTY NAME:		LANGE CONTRACT CONTRA	Isidro Rodriguez
FISCAL YEAR: 2017-18	1.			LEA SUPERINTENDENT OR ADMINISTRATOR NAME:
CHARTER NUMBER (IF APPLICABLE):	54-71894	COUNTY CODE:	strict	ART I: LOCAL EDUCATIONAL AGENCY (LEA) EA NAME: Ducor Union Elementary School District
The state of the s				

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T III: CONDITION(S) APPLICABLE TO THIS REQUEST:	
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school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of SCHOOL CLOSURE: When one or more schools were closed because of conditions described in EC Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the School CLOSURE: When one or more schools were closed because of conditions described in EC Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the School CLOSURE: When one or more schools were closed because of conditions described in EC Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the Sectio ADA (per EC Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to EC Section 46200, et seq.

☐ There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.

apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency. attendance for actual days of attendance is in accordance with the provisions of EC Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF district must show that each site included in the request experienced a material decrease in attendance pursuant to EC Section 46392 and CCR, Title 5, Section 428. The request for substitution of estimated days of include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school XXMATERIAL DECREASE: When one or more schools were kept open but experienced a material decrease in attendance pursuant to EC Section 48392 and CCR, Title 5, Section 428. Material decrease requests that

☐ There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request

☐ LOST OR DESTROYED ATTENDANCE RECORDS: When attendance records have been lost or destroyed as described in EC Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to EC Section 46391:

"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Schools, the Superintendent of schools, the Superintendent of schools, the Superintendent of schools affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of schools affidavits of the members of the governing board of the district and the county superintendent of schools. Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."

ALIFORNIA DEPARTMENT OF EDUCATION
EQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
DRM J-13A, REVISED DECEMBER 2017
ECTION B: SCHOOL CLOSURE
ART I: NATURE OF EMERGENCY (Describe in detail.)

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			,					And the second s
-	And Address to the contract of	The state of the s						The second secon
		MARINA MARINA						
	Afternation to the second to t	MANAGEMENT III						Andrew Princes
	THE STATE OF THE S							- Andrews - Andr
	Hammadatti	A CALLED TO THE TAXABLE AND TH						Parkers Principles (Note: Controlling Parkers)
		Page Application and the control of						N/A
								ι
Weather Related Yes/No		Nature		Closure Dates	1	Fiscai Year	School Code	School Name
ŦI	The state of the s			ט		C	В	A
	American Company Compa	The state of the s		example.)	structions for an	efer to the in	hools in Part II. F	ART III: CLOSURE HISTORY (List closure history for all schools in Part II. Refer to the instructions for an example.)
		The second secon				and the second s	- Parish	
			and a service of					110000000000000000000000000000000000000
	- ANT -						2447	- Library - Control Library -
		en e						
	1-30-18	1-30-18	C	0	180	, and the second se	10	Ducor Union Elementary School
	1-29-18	1-29-18	0	0	180		10	Ducor Union Elementary School
-	1-26-18	1-26-18	0	0	180		10	Ducor Union Elementary School
Days Requested	quested	Date(s) of Emergency Closure	Built In Emergency Days Used	Emergency Days Built in	Days in School Calendar	Site Type	School Code	School Name
1	T	G	T	п	ם	င	В	A
lest is for	of a school calendar. If the requ	needed for this request. Attach a copy of a school calendar. If the request is for	I0 lines are needed	asp if more than 1 andar to the reques	.gov/fg/aa/pa/i13a ferent school cale	//www.cde.ca. by of each diff	cel form at <u>https</u> dars, attach a co	ART II: SCHOOL INFORMATION (Use the supplemental Excel form at https://www.ode.ca.gov/fg/aa/pa/j13a.asp if more than 10 lines are ultiple school sites, and the sites have differing school calendars, attach a copy of each different school calendar to the request.)
school gs.	ated under the main other school building	e main water line loca provided water to any	a break. The water line p	parated by d. No other	ater line se elow groun) main w 36-40" b	io a 3" PVC tely sitting	A 2" galvanize water line connected to a 3" PVC main water line separated by a break. The main water line located under the main school office. The water line was approximately sitting 36-40" below ground. No other water line provided water to any other school buildings.
Heu	oupplemental rage(s) Attached	 						ART I: NATURE OF EMERGENCY (Describe in detail.)
ection C)	☐ Not Applicable (Proceed to Section C)] [] ? K	•					ECTION B: SCHOOL CLOSURE

DRM 2-13A, KITVISIEU DITCHMBER KOO	
ECTION C: MATERIAL DECREASE	☐ Not Applicable (Proceed to Section D)
ART I: NATURE OF EMERGENCY (Describe in detail.)	☐ Supplemental Page(s) Attached
A 2" galvanize water line connected to a 3" PVC main water line separated by a break. The main water line located under the main school	main water line located under the main school
office. The water line was approximately sitting 36-40" below ground. No other water line provided water to any other school building.	ided water to any other school building.

ART II: MATERIAL DECREASE CALCULATION (Use the supplemental Excel file at https://www.cde.ca.gov/fg/aa/pa/j13a.asp if more than 10 lines are needed for this request. Refer to the instructions for information a completing the form including the definition of "normal" attendance.)

A TORONTO TO THE TORONTO TO THE TORONTO TO THE TORONTO	State of the state	- Andrewsker - And		And the state of t	- Managery	CONTRACTOR			Ducor Union Elementary School	Ducor Union Elementary School	School Name	A A	to indicate a serior in a common of troubal aresteement.
Total								54-71894 165.68	54-71894	54-71894	School Code		attering loc-)
Total: 497.040.00								165.68	165.68	165.68	"Normal" Attendance (October/May)	C	
	E	l.	-	1	ţ	E TOTAL CONTRACTOR OF THE PROPERTY OF THE PROP	E	9-25-17 - 10-20-17 1-30-18	9-25-17 - 10-20-17	9-25-17 - 10-20-17	Dates Used for Determining "Normal" Attendance	The state of the s	***************************************
	-	į						1-30-18	1-2918	1-26-18	Date of Emergency	m	***************************************
00.00								0.00	0.00	0.00	Date of Emergency Actual Attendance	п	
<u> </u>	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00% 1	0.00%	Qualifier: 90% or Less (F/C)	G*	
497.00400	0.00	0.00	0.00	0.00	0.00	0.00	0.00	165.68 0.00	165.68 0.00	165.680.00	Net Increase of Apportionment Days (C-F)	工	

ART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS (Provide the attendance in hours. Use the supplemental Excel file at https://www.cde.ca.gov/fg/aa/pa/i/3a.asp if more than 5 les are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

	- Landenderic -	The department of the second o		TOURIST STORY AND A AMERICA	The state of the s	N/AN	School Name	A
	Total:						School Code	В
	0.00			-			"Normal" Attendance Hours	C
							Date Used for Determining "Normal" Attendance	0
	į						Date of Emergency	m
	0.00						Actual Attendance Hours	TI.
•		0.00%	0.00%	0.00%	0.00%	%00.0	Qualifier: 90% or Less (F/C)	ı
	0.00	0.00	0.00	0.00	0.00	0.00	Net Increase of Hours (C-F)	工

Qualifier should he 90% or less except when the governor declares a state of emergency or in the case of a Nechany Small School (NSS) site.

ALIFORNIA DEPARTMENT OF EDUCATION
EQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS
DRM J-13A, REVISED DECEMBER 2017
ECTION D: LOST OR DESTROYED ATTENDANCE RECORDS

ART I: PERIOD OF REQUEST The entire period covered by the lost or destroyed records commences with

up to and including

☐ Not Applicable (Proceed to Section E)

ART II: CIRCUMSTANCES (Describe below circumstances and extent of records lost or destroyed.)

RT III: PROPOSAL (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)			N/A

NA

ECTION E: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS – All applicable sections below must be completed to process this J-13A request.	ING BOARD MEMBERS – All applicable sections below	must be completed to process this J-13A request.
(e. members constituting a majority of the governing board ofDucor School	, hereby swear (or affirm) that the foregoing statements are true and are based on official records.	rue and are based on official records.
Board Members Names	Board Members Signatures	Signatures
Jim Koontz	In Hoard	
Patricia Hughes	Aleken Such	la l
Mary McGill	Masu MSSIP	
Amparo Mariscal	(BSENT)	
t least a majority of the members of the governing board shall execute this affidavit.		
ubscribed and swom (or affirmed) before me, this 13 day of February Isidro Rodriguez	Ttle: Superintendent of	Tulate County, California
(Name) (Signature)		
ART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER (Only applicable to charter school requests)		
uperintendent (or designee): (Name) (Signature)	Authorizing LEA Name:	
ART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS he information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.	(
ounty Superintendent of Schools (or designee):(Name)	The control of the co	(Signature)
ubscribed and sworn (or affirmed) before me, thisday ofday of	white the second	
/itness: (Signature)	lle:	courty, calluting
		maii.
ame:	The state of the s	L=11 fG.H.

2.12

DUCOR UNION ELEMENTARY SCHOOL DISTRICT INTERDISTRICT ATTENDANCE AGREEMENT

THIS AGREEMENT, made and entered into this 13th day of February, 2018, pursuant 10801, pursuant to Education Code Section 10801, by and between the Governing Elementary School District of Tulare County and the Governing Board of the Tulare County.

nation Code Section ne Ducor Union nion School District of

WITNESSETH:

IT IS M	OUTUALLY AGREED as follows:	WITITESSE	
1.	Terra Bella Union School District agr from the Ducor Union Elementary Sci		nsofar as facilities permit, the following named pupil
	1 Raquel Ruiz Student Name	7 th Grade	(Carl Smith)
	2. Student Name	Grade	1
	3. Student Name	Grade	
	4. Student Name	Grade	
2.			aid pupils the same advantages, equipment, supplies e at this school, excluding transportation.
3.	CHECK A OR B AS APPLICABLE:		
		urposes and the	The district of attendance shall be credited with the revenue limit pursuant to Education Code Section
	average daily attendance for the grade	e level or progra ich attendance.	the maximum charge shall be the actual cost per unit of am, less any income other than tuition, received by the Any tuition payment shall be made no later than 10813-2a).
4.	This agreement is effective only for the neither part is bound by said agreement school year.	he school year b nt or any of the	beginning July 1, 2017 and ending June 30, 2018, and covenants herein contained after the expiration of said
IN WIT	NESS WHEREOF, the parties have ca	used this Agree	ement to be executed the day & year above.
	RNING BOARD OF THE DUCOR I ELEMENTARY SCHOOL ICT		GOVERNING BOARD OF TERRA BELLA UNION SCHOOL DISTRICT
BY:	111		BY:
TITLE:	: Superintendent		TITLE:
DATE:	2/13/18		DATE:
Reason	: Mother works in Terra Bella		

DUCOR UNION ELEMENTARY SCHOOL 23761 AVENUE 56, P.O. BOX 249 DUCOR, CA 93218

PHONE: 559-534-2261 FAX 559-534-2271

17-18 Projected Music Instructor Cost (2 classes per week) and Material Cost

Effective Months: January 2018-May 2018

Cost of Materials (lowest	guote) and Instr	uctor
Item	Quantity	Cost
Strictly Strings Book 1	16	111.84
Big Softie Violin Shoulder Rest	15	131 .9 9
Stentor Violin Student 2 Kits	15	2759.85
Tax	N/A	247.80
Projected Budget for Maintenance and additional supplies (Additional Music, Strings, Shoulder Rests, Rosin, Instructional Material, etc.)	N/A	1000,00
Monthly Stipend: \$500.00	. 5	2500.00
Monthly Employer Costs at \$500 Stipend Amount (PERS, FICA, SUI,MEDI, W/C)	5	641.00
Total 17-18 Projected Cost:		7392.48



JEFFS MUSIC

342 N. Porler Rd. Porterville,CA. 93257 559-784-5333

Ducor Union Elementary....

16 Strictly Strings book 1	\$111.84
15Big Softle violin shoulder rest	\$131.99
15Stentor Violin student 1 kits 5-1/2,5	5-3/4,5-4/4\$1945.35
Or	
15Stentor Violin student 2 kitswhic	h has much better bow,
case and strings	\$2759.85

TOTAL..\$2189.18 TAX..\$180.61 SHIPPING-\$00 TOTAL \$2369.79 Or TOTAL..\$3003.68 TAX..\$247.80 TOTAL..\$3251.48

Any questions please feel free to call or come in....Thanks...Jeff

Southwest Strings School Quote # 425324

tjohnson@swstrings.com

Wed 1/3/2018 9:29 AM

To:Jeremiah Sosa <jsosa@ducorschool.com>;

Dear Jeremiah Sosa:

Listed below you will find school pricing for the items you've requested. THIS IS ONLY A QUOTE.

If you wish to process this order with a purchase order, you may email your P.O. to schools@swstrings.com. Or if it's more convenient, fax it to (800) 528-3470. Please reference your confirmation number # 425324.

If you would like to place the order using a credit card, you may call (800) 528-3430 and press '1' to speak with a representative. Please reference your confirmation # 425324.

To process your quote as an order with a check, please print out and send a copy of your quote along with the check to: Southwest Strings
Attn: Order Dept.
1721 S. Cherrybell Strav.
Tucson, AZ 85713

The email address you've used to register on our website is now eligible to receive educator pricing. From now on, any time you log into swstrings.com with this email address and your password (you can create an account at any time if you have not yet done so,) you will automatically be viewing discounted pricing!

should you have any questions or concerns, please feel free to contact me directly.

Tiffany Johnson School Specialist, Southwest Strings

item	Description	Qty	Available	Normal Price	School Price	Subtotal
105WTF	Klaus Mueller Prelude Violin (Black) - 4/4, Black Interior/Black Exterior Thermoplastic Case, Brazilwood Bow	5	Now	209.00	209,00	1,045.00
105WTT	Klaus Mueller Prelude Violin (Black) - 3/4, Black Interior/Black Exterior Thermoplastic Case, Brazilwood Bow	5	Unknown	209,00	209,00	1,045.00
105WTH	Klaus Mueller Prelude Violin (Black) - 1/2, Black Interior/Black Exterior Thermoplastic Case, Brazilwood Bow	5	Now	209,00	209,00	1,045.00
193L	Zaret Violin/Viola Shoulder Rest - Violin;Viola	10	Now	3.49	3.15	31.50
193S	Zaret Violin Shoulder Rest - Violin, 1/2-1/4	5	Now	3.49	3.15	15.75
5293	Strictly Strings: Book 1, Violin	16	Now	6.99	5.55	88.80
				ltem total:	\$3,271,05	j
				Shipping:	FREE	
				Tax:	.00	ĺ
				Grand Total:	3,271.05	
				Savings from school pricing:	\$28.14	

101/08/2018 14:07 FAX White's Music Center

P.O. Box 2247 Tulare CA 93275

(559) 635~0156

Attn. Jeremiah
505a

Bill To: Ducor Union Elementry

23761 Ave 56 Ducor CA 93218

QUOTE

AVALUERO POSALEY	DANG TO
52281,9	12/27/2017 2:59p
137805	JAIME
W/W/- IV. 1E(0) - 1 - 1 - 1 - 1 - 1	NAME OF THE PROPERTY OF THE PR
	01/26/2018

		WATER OF POTON (CAPACITY)		NATIONAL PROPERTY.
15	EVP-M	Players Economy Foam Shoulder Pad	3.09	46.35
5	SV-17544	Cremona SV-17544 Cremona 4/4	239.00	1195,00
		Student Violin Outfit 4/4		
5	SC-17534	Cremona SC-17534 Cremona 3/4	239.00	1195.00
		Student Cello Outfit		
5	SV-17512	Cremona 9V-17512 Cremona 1/2	239.00	1195.00
		Student Violin Outfit		
16	00-5293	Strictly Strings Violin Book 1	6.99	111.84

	SUBTOTAL	3743.19
~ ∵	Tax	318.17
	TOTAL	4061.36

3.3

Ducor Union Elementary School LCAP 2017-2018

Goal 1: Standard CCSS will be fully implemented in all classrooms to provide access to a rigorous course of study and maximum learning opportunities for all students and all subgroups. Conditions of learning improvements and pupil and parent engagement improvements will result in improved student achievement and reduced risk factors.

		Allocate	ed funds and fund	s spent as of 02/06/18	
Goal	action number	Actions & Services	2017-18 Working	Budget Lines	Actual (spent)
1	1.1	1.1 Provide continuing support and training through TCOE for CCSS implementation: BTSA, Math, Science, History, technology, Kindergarten (\$5,285.00)	\$ 5,285.00	010-07200-0-11100-10000-58000-0-0101	\$ 4,000.00
1	1.2	1.2 Provide support and training to deepen understanding and application of differentiated approaches, to align current textbooks and strategies with CCSS and differentiated learning levels. (Lesson Plans and Unit Plans) TCOE	Educator Effectiveness		• .
1	1.3	1.3 Provide teachers and students with resource books to support classroom learning and achievement in the broad course of study.	Title I		
-	- Consideration		\$ 11,423.00	010-07200-0-11367-10000-11000-0-0000	\$ 6,230.51
1	1.4	1.4 Teachers develop and refine CCSS curriculum, lesson plans, and units during Professional Learning	\$ 1,648 \$ 166.00	010-07200-0-11367-10000-31010-0-0000 010-07200-0-11367-10000-33013-0-0000	\$ 899.04
		Community time (\$15,696.00)	\$ 2,041	010-07200-0-11367-10000-34010-0-0000	\$ 1,020.55
ALIENTA P			\$ 6.00	010-07200-0-11367-10000-35010-0-0000	\$ 3.12
			\$ 268.00	010-07200-0-11367-10000-36010-0-0000	\$ 146.10
			\$ 144.00	010-07200-0-11367-10000-37010-0-0000	\$ 71.75

		Allocate	ed fund	ls and fund	s spent as of 02/06/18		
Goal	action number	Actions & Services		017-18 orking	Budget Lines	Act	ual (spent)
1	1.5	1.5 Web-based internet programs licenses will be purchased to help support learners. (\$9,500.00)	\$	9,500.00	010-07200-0-11100-10000-58000-0-0000	\$	7,667.37
		1.6 Web base programs will monitor and assess students. Assessments will be used to measure student improvement and success					
1	1.6		\$	-			
The second secon		1.7 Web base program, Accelerated Reader Program will be used to assess student reading levels, comprehension scores					111111111111111111111111111111111111111
1	1.7	1.8 Expand participation in countywide student events by two events per year (\$1,200.00)	\$	1,200.00	010-07200-0-11100-10000-43000-0-0108	\$	105.00
1	1.90	1.9 infrastructure technology equipment and teacher/student hardware resources (\$14,214.00)	\$	1,616.00	010-07200-0-11100-10000-43000-0-0109 010-07200-0-11100-10000-44000-0-0109	\$	10,809.50
		#1.10 Continue five year lease/purchasee agreement to	\$	1,500.00	010-07200-0-11100-10000-58000-0-0109	\$	1,500.00
		replace one bus in order to facilitate student attendance.	\$	5,000.00	010-07200-0-00000-91000-74380-0-0110	\$	1,205.71
1	1.1	(Year 3) (\$26,561)	\$	21,561.00	010-07200-0-00000-91000-74390-0-0110	\$	25,355.29

			Allocate	d fu	nds and fund	s spent as of 02/06/18	******	
Goal	action	number	Actions & Services	_	2017-18 Working	Budget Lines	Ac	tual (spent)
				\$	89,595.00	010-07200-0-11100-10000-11000-0-0000	\$	50,413.08 6,972.35
				\$ \$	13,945.00 12,924.00	010-07200-0-11100-10000-21000-0-0000 010-07200-0-11100-10000-31010-0-0000	\$	7,274.63
			# 1.11 Maintain current	\$	2,166.00	010-07200-0-11100-10000-32020-0-0000	\$	1,082.90
			instructional staffing and support	\$	1,299.00	010-07200-0-11100-10000-33013-0-0000	\$	730.99
		:	in order to continue the integrity	\$	865.00	010-07200-0-11100-10000-33022-0-0000	\$	432.28
			of the instructional program and	\$	202.00	010-07200-0-11100-10000-33023-0-0000	\$	101.09
1	1.	.11	assure continuous program	\$	32,093.00	010-07200-0-11100-10000-34010-0-0000	\$	13,393.00
١.			improvement processes without	\$	45.00	010-07200-0-11100-10000-35010-0-0000	\$	25.27
			interruption. To teachers at \$75,000 including salary and	\$	7.00	010-07200-0-11100-10000-35020-0-0000	\$	3.50
			benefits (\$219,236.00)	\$	2,100.00	010-07200-0-11100-10000-36010-0-0000	\$	1,181.96
			benefità (\$215)250100)	\$	327.00	010-07200-0-11100-10000-36020-0-0000	\$	163.45
				\$	1,195.00	010-07200-0-11100-10000-37010-0-0000	\$	584.01
				\$	193.00	010-07200-0-11100-10000-37020-0-0000	\$	96.15
				\$	62,280.00	010-07200-0-11100-31100-58000-0-0101	\$	36,164.00

Goal 2: English Language Development CCSS and exemplary practices for teaching English learners will be fully implemented in all classrooms to provide access to a rigorous course of study and maximum learning opportunities for all English learners.

			2017-	18	
Goal	action number	Actions & Services	2017-18 Working	Budget Lines	Actual
2	2.01	# 2.1 Provide continuing support and training through TCOE for ELD implementation	Educator Effectiveness	Educator Effectiveness	a de constante de la constante de constante
2	2.02	# 2.2 Provide support and training to deploy exemplary strategies for EL students and differentiated learning levels. (Lesson Plans and Unit Plans) TCOE	Educator Effectiveness	Educator Effectiveness	
2	2.03	# 2.3 Provide teachers and students with resource materials to provide access to curriculum for EL students.	Title l	Title I	
2	2.04	# 2.4 Teachers develop and refine curriculum, lesson plans, and units during Professional Learning Community time	Educator Effectiveness	Educator Effectiveness	

	Allocated funds and funds sper	nt as of 02/06/18	
Actions & Services	2017-18 Working	Budget Lines	Actual (spent

	,			2017-	-18		
Goal	action number	Actions & Services	2017-1 Wor	l8 total king	Budget Lines		Actual
3	3.01	# 3.1 Provide information about CCSS to parents in multiple formats and methods of communication. (newsletters, text messages, meetings, website, etc) (\$2,731)	\$:	2,731.00	010-07200-0-11100-10000-43000-0-0301		\$284.91
3	3.02	# 3.2 Select and sign with various agencies for extra curricular and after school that will provide parents support in establishing collaboration between home, school and the community: examples include TCOE CHOICES, English as Second Language, After School Tutoring Services, Band for Today, PIQE, Porterville College, CSET, Proteus, Tulare County Human Health Services, Family Health Care, Porterville Youth Services, et.al. (\$24,000.00)	\$	2,000	010-07200-0-11100-10000-43000-0-0302 010-07200-0-11100-10000-58000-0-0302	\$	605.73
3	3.03	# 3.3 Provide information about ELD and EL strategies to parents in multiple formats and methods of communication. (newsletters, text messages, meetings, website, etc) (\$2,000.00)	\$	2,000	010-07200-0-11100-10000-43000-0-0303	\$	-
3	3.04	learning environment for students, continue to upgrade learning areas of campus (\$9,154.00)	\$ \$	8,656 498 329,577	010-07200-0-11100-10000-44000-0-0304 010-07200-0-11100-100000-58000-0-0304	\$ \$ \$	497.81 180,726.57

02/09/2018 01:44:30 PM

2017-2018

MONTHLY ATTENDANCE SUMMARY

Month 7 - From 01/15/2018 Through 02/09/2018

7	Regular Program	ELD.	3			į	,		;								
<i>p</i>		>	ѿ	0	U	ш	П	ଦ	エ	_	د	ス		Г	г М		M
Samuel Samuel		Tchg Days	Enroll- ment Carried	Gains	Total Enroll- ment	Losses	Ending Enroll- ment	Days Not Enroll	Days Non- Apport	Actual Days (A*D)	Total Apport Attend	Total A.D.A. (J/A)		Percent Attend J/(A*D)-G	Percent Loss at Attend End of J/(A*D)-G Last	Loss at Find of Total Last Apport	Loss at End of Last
	Grade Tchr Level No.	1	Fwd.		(B+C)		(D-m)		Attend		(A*D)-G-H				Ø		School Attend Day
	K 25	1 6	16	0	16	0	16	0	13	256	243	15.19		94.92%	94.92% 0		0
SET F	TOTA ATOTA	16	16	0	16	0	16	0	13	256	243	15.19	×	9 94.92%		94.92%	94.92% 0
		16	14	2	16	0	16	0	13	256	243	15.19	19	19 94.92%		94.92%	94.92% 0
	1 TOTAL	<u>ත</u>	4	2	16	0	16	0	13	256	243	15	15.19	.19 94.92%		94.92%	94:92% 0
- 1:	2 29	16	14	0	14	0	14	0	28	224	196	12	12.25	.25 87.50%		87.50%	87.50% 0
and F	TOTA ATOTA	<u>5</u>	14	0	14	0	14	0	28	224	196	12.25	25	25 87.50%		87.50%	87.50% 0
		16	မ	_	10	0	10	0	5	160	155	9.69	69	69 96.88%		96.88%	96.88% 0
उत्परम	3 TOTAL	16	9	1	10	0	10	0	5	160	155	9.	9.69	69 96.88%		96.88%	96.88% 0
	-1		53	3	- 56	0	- 56	0	- 59	896	837	52.31	31	31 93.42%		93.42%	93.42% 0
	4 34		15	0	15	0	15	0	26	240	214	13.38	38	38 89.17%		89.17%	89.17% 0
::::::::::::::::::::::::::::::::::::::	TOTA	16	15	0	15	0	 	0	26	240	214	13.38	38	38 89.17%	68.03	89.17%	89.17% 0
	5 26	16	17		18	0	18	0	11	288	277	17.31	3	31 96.18%		96.18%	96.18% 0
	ТОТА	16	17	1	18	0	18	0	- 11	288	277	17.31	31	31 96.18%		96.18%	96.18% 0
г	6 32	16	15	0	15	0	15	0	12	240	228	14.	14.25	25 95.00%		95.00%	95.00% 0
en se di	6 TOTAL	16	15	0	15	0	15	0	12	240	228	14	14.25	.25 95.00%		95.00%	95.00% 0
	TOTAL 4-6	6 16	47	7	48	0	48	0	49	768	719	44	44.94	.94 93.62%		93.62%	93.62% 0
	7 31	16	31		32	0	32	0	35	512	477	29	29.81	.81 93.16%		93.16%	93.16% 0
	7 TOTAL	16	31	1	32	0	32	0	35	512	477	29.81	81	.81 93.16%		93:16%	93.16% 0
	8 27	16	16	0	16	0	16	0	18	256	238	14.88	8	88 92.97%		92.97%	92.97% 0 1798
estatura II	8 TOTAL	16	16	0	16	0	16	0	18	256	238	14.88	8	38 92.97%		92.97%	92.97% 0
~~~ <b></b> •	TOTAL 7-8	8 16	47	1	48	0	48	0	53	768	715	44.69	69	69 93.10%		93.10% 0	93.10% 0
	PROGRAM	<u>≤</u> 16	147	СЛ	152	0	152	0	161	2432	2271	141.94	.94	.94 93.38%		93.38%	93.38% 0

2017-2018

# Program T TK Program

MONTHLY ATTENDANCE SUMMARY

Month 7 - From 01/15/2018 Through 02/09/2018

PROC	TOTAL K-3	K TOTAL	~	Grade Tchr
3RAM	L K-3	AL	25	
16	16	16	16	A Tchg Days
4	4	4	4	A B Tchg Enroll- Days ment Carried Fwd
N	2	2	2	Gains
ത	6	6	6	Total Enroll- ment (B+C)
ــــ	<u>.</u>	_		Losses
<b>ئ</b>	5	5	5	Ending Enroll-ment (D-E)
23	23	23	23	G Days Not Enroll
2	2	N	2	H Days Non- Apport Attend
96	96	96	96	Actual Actual Days (A*D)
71	71	71	71	J Total Apport Attend (A*D)-G-H
4.44	4.44	4.44	4.44	ア Total A.D.A. (J/A)
97.26%	97.26%	97.26%	97.26%	L Percent Attend J/(A*D)-G
0	0	0	0	M Loss at End of Last School Day
485	485	485	485	VE Total Apport Attend
106	106	106	106	YEAR TO DATE Days To Taught
4.58	4.58	4,58	4.58	ATE Total ADA (N/O)

_To the best of my knowledge, the information contained on this document is accurate and complete.

## Tulare County Office of Education

3.5

Committed to Students, Support and Service

Jim Vidak

County Superintendent of Schools

P.O. Box 5091 Visalia, California 93278-5091

(559) 733-6300 tcoe.org

**Administration** 

(559) 733-6301 fax (559) 627-5219

**Business Services** 

(559) 733-6474 fax (559) 737-4378

**Human Resources** 

(55 733-6306 fax 29) 627-4670

**Instructional Services** 

(559) 733-6328 fax (559) 739-0310

**Special Services** 

(559) 730-2910 fax (559) 730-2511

Main Locations

Administration Building & Conference Center

6200 S. Mooney Blvd. Visalia

Doe Avenue Complex

7000 Doe Ave.

Visalia

Liberty Center/ Planetarium & Science Center

11 Ave. 264 Visalia January 26, 2018

TO:

District Superintendents Designated Employees

FROM:

Dr. Craig Wheaton, Ed.D., Deputy Superintendent

Administrative Services

RE:

Conflict of Interest Statements 2017/2018

Enclosed is a copy of the instructions and forms necessary for your board members and designated employees to complete their Form 700 – Statement of Economic Interest by April 2, 2018.

The filing official designated at the district should date receipt the statements when they are received. These statements should be kept at your district.

Please call me at (559) 733-6474, if you have any questions.

Thank you.

CW/es

Enclosure

## 2017/2018 Statement of Economic Interests



## Form 700

A Public Document

Also available on the FPPC website:

- Form 700 in Excel format
- Reference Pamphlet for Form 700

California Fair Political Practices Commission

Email Advice: advice@fppc.ca.gov

Toll-free advice line: 1 (866) ASK-FPPC • 1 (866) 275-3772 Telephone: (916)322-5660 • Website: www.fppc.ca.gov

## Which Schedule Do I Use?

## Common Reportable Interests

Schedule A-1

Stocks, including those held in an IRA or a 401K

Schedule A-2

Business entities (including certain independent contracting), sole proprietorships, partnerships, LLCs, corporations, and trusts

Schedule B

Rental property in the jurisdiction, or within two miles of the boundaries of the jurisdiction

Schedule C

Non-governmental salaries of public official and spouse/registered domestic partner

Schedule D

Gifts from businesses (such as tickets to sporting or entertainment events)

Travel payments from third parties (not your employer)

## **Common Non-Reportable Interests**

Schedule A-1	Insurance policies, government bonds, diversified mutual funds, certain funds similar to diversified mutual funds (such as exchange traded funds) and investments held in certain retirement accounts. See Reference Pamphlet, page 13, for detailed information. (Regulation 18237)
Schedule A-2	Savings and checking accounts and annuities
Schedule B	A residence used exclusively as a personal residence (such as a home or vacation cabin)
Schedule C	Governmental salary (such as a school district)
Schedule D	Gifts from family members
Schedule E	Travel paid by your government agency

## Remember:

- ✓ Mark the "No reportable interests" box on Part 4 of the Schedule Summary on the Cover Page if you determine you have nothing to disclose and file the Cover Page only. Make sure you carefully read all instructions to ensure proper reporting.
- ✓ The Form 700 is a public document.
- Most individuals must consult their agency's conflict of interest code for reportable interests.
- Most individuals file the Form 700 with their agencies.

## Questions and Answers Continued

I am the sole owner of my business, an S-Corporation. I believe that the nature of the business is such that it cannot be said to have any "fair market value" because it has no assets. I operate the corporation under an agreement with a large insurance company. My contract does not have resale value because of its nature as a personal services contract. Must I report the fair market value for my business on Schedule A-2 of the Form 700?

- A. Yes. Even if there are no *tangible* assets, intangible assets, such as relationships with companies and clients are commonly sold to qualified professionals. The "fair market value" is often quantified for other purposes, such as marital dissolutions or estate planning. In addition, the IRS presumes that "personal services corporations" have a fair market value. A professional "book of business" and the associated goodwill that generates income are not without a determinable value. The Form 700 does not require a precise fair market value; it is only necessary to check a box indicating the broad range within which the value falls.
- Q. I own stock in IBM and must report this investment on Schedule A-1. I initially purchased this stock in the early 1990s; however, I am constantly buying and selling shares. Must I note these dates in the "Acquired" and "Disposed" fields?
- A. No. You must only report dates in the "Acquired" or "Disposed" fields when, during the reporting period, you initially purchase a reportable investment worth \$2,000 or more or when you dispose of the entire investment. You are not required to track the partial trading of an investment.
- Q. On last year's filing I reported stock in Encoe valued at \$2,000 \$10,000. Late last year the value of this stock fell below and remains at less than \$2,000. How should this be reported on this year's statement?
- A. You are not required to report an investment if the value was less than \$2,000 during the entire reporting period. However, because a disposed date is not required for stocks that fall below \$2,000, you may want to report the stock and note in the "comments" section that the value fell below \$2,000. This would be for informational purposes only; it is not a requirement.

- Q. We have a Section 529 account set up to save money for our son's college education. Is this reportable?
- A. If the Section 529 account contains reportable interests (e.g., common stock valued at \$2,000 or more), those interests are reportable (not the actual Section 529 account). If the account contains solely mutual funds, then nothing is reported.

## Income Disclosure

- Q. I reported a business entity on Schedule A-2. Clients of my business are located in several states. Must I report all clients from whom my pro rata share of income is \$10,000 or more on Schedule A-2, Part 3?
- A. No, only the clients located in or doing business on a regular basis in your jurisdiction must be disclosed.
- Q. I believe I am not required to disclose the names of clients from whom my pro rata share of income is \$10,000 or more on Schedule A-2 because of their right to privacy. Is there an exception for reporting clients' names?
- A. Regulation 18740 provides a procedure for requesting an exemption to allow a client's name not to be disclosed if disclosure of the name would violate a legally recognized privilege under California or Federal law. This regulation may be obtained from our website at www.fppc.ca.gov. See Reference Pamphlet, page 14.
- Q. I am sole owner of a private law practice that is not reportable based on my limited disclosure category. However, some of the sources of income to my law practice are from reportable sources. Do I have to disclose this income?
- A. Yes, even though the law practice is not reportable, reportable sources of income to the law practice of \$10,000 or more must be disclosed. This information would be disclosed on Schedule C with a note in the "comments" section indicating that the business entity is not a reportable investment. The note would be for informational purposes only; it is not a requirement.

## Questions and Answers Continued

- Mary and Joe Benson, a married couple, want to give a piece of artwork to a county supervisor. Is each spouse considered a separate source for purposes of the gift limit and disclosure?
- A. Yes, each spouse may make a gift valued at the gift limit during a calendar year. For example, during 2017 the gift limit was \$470, so the Bensons may have given the supervisor artwork valued at no more than \$940. The supervisor must identify Joe and Mary Benson as the sources of the gift.
- Q. I am a Form 700 filer with full disclosure. Our agency holds a holiday raffle to raise funds for a local charity. I bought \$10 worth of raffle tickets and won a gift basket valued at \$120. The gift basket was donated by Doug Brewer, a citizen in our city. At the same event, I bought raffle tickets for, and won a quilt valued at \$70. The quilt was donated by a coworker. Are these reportable gifts?
- A. Because the gift basket was donated by an outside source (not an agency employee), you have received a reportable gift valued at \$110 (the value of the basket less the consideration paid). The source of the gift is Doug Brewer and the agency is disclosed as the intermediary. Because the quilt was donated by an employee of your agency, it is not a reportable gift.
- Q. My agency is responsible for disbursing grants. An applicant (501(c)(3) organization) met with agency employees to present its application. At this meeting, the applicant provided food and beverages. Would the food and beverages be considered gifts to the employees? These employees are designated in our agency's conflict of interest code and the applicant is a reportable source of income under the code.
- A. Yes. If the value of the food and beverages consumed by any one filer, plus any other gifts received from the same source during the reporting period total \$50 or more, the food and beverages would be reported using the fair market value and would be subject to the gift limit.

- Q. I received free admission to an educational conference related to my official duties. Part of the conference fees included a round of golf. Is the value of the golf considered informational material?
- A. No. The value of personal benefits, such as golf, attendance at a concert, or sporting event, are gifts subject to reporting and limits.

## SCHEDULE A-1 Investments

## Stocks, Bonds, and Other Interests (Ownership Interest is Less Than 10%)

Do not attach brokerage or financial statements.

CALI	FORNI	A FO	RM		U
Name	LITICAL	PRACIII	ES COM	IMISSIC	

► NAME OF BUSINESS ENTITY	► NAME OF BUSINESS ENTITY
GENERAL DESCRIPTION OF THIS BUSINESS	GENERAL DESCRIPTION OF THIS BUSINESS
FAIR MARKET VALUE  \$2,000 - \$10,000  \$100,000  \$100,001 - \$1,000,000  Over \$1,000,000  NATURE OF INVESTMENT  Stock Other	FAIR MARKET VALUE  \$2,000 - \$10,000  \$10,001 - \$100,000  \$100,001 - \$1,000,000  Over \$1,000,000  NATURE OF INVESTMENT  Stock Other
(Describe)  Partnership O Income Received of \$0 - \$499 O Income Received of \$500 or More (Report on Schedule C)	(Describe)  Partnership (Income Received of \$0 - \$499  Income Received of \$500 or More (Report on Schedule C)
IF APPLICABLE, LIST DATE:	IF APPLICABLE, LIST DATE:
► NAME OF BUSINESS ENTITY	► NAME OF BUSINESS ENTITY
GENERAL DESCRIPTION OF THIS BUSINESS	GENERAL DESCRIPTION OF THIS BUSINESS
FAIR MARKET VALUE  \$2,000 - \$10,000  \$10,001 - \$100,000  \$100,001 - \$1,000,000  Over \$1,000,000  NATURE OF INVESTMENT  Stock Other (Describe)  Partnership O Income Received of \$0 - \$499  Income Received of \$500 or More (Report on Schedule C)	FAIR MARKET VALUE  \$2,000 - \$10,000  \$10,001 - \$100,000  \$100,001 - \$1,000,000  Over \$1,000,000  NATURE OF INVESTMENT  Stock Other  (Describe)  Partnership O Income Received of \$0 - \$499  Income Received of \$500 or More (Report on Schedule C)
IF APPLICABLE, LIST DATE:	IF APPLICABLE, LIST DATE:
► NAME OF BUSINESS ENTITY	➤ NAME OF BUSINESS ENTITY
GENERAL DESCRIPTION OF THIS BUSINESS	GENERAL DESCRIPTION OF THIS BUSINESS
FAIR MARKET VALUE  \$2,000 - \$10,000	FAIR MARKET VALUE  \$2,000 - \$10,000  \$10,001 - \$100,000  \$100,001 - \$1,000,000  Over \$1,000,000
NATURE OF INVESTMENT Stock Other (Describe) Partnership O Income Received of \$0 - \$499	NATURE OF INVESTMENT  Stock Other (Describe)  Partnership O Income Received of \$0 - \$499
O Income Received of \$500 or More (Report on Schedule C)	Income Received of \$500 or More (Report on Schedule C)
IF APPLICABLE, LIST DATE:	IF APPLICABLE, LIST DATE:
Comments:	

## SCHEDULE A-2 Investments, Income, and Assets of Business Entities/Trusts

(Ownership Interest is 10% or Greater)

CAL	FORN	IA FO	RM	70	0
FAIR P	DLITICAL	PRACT	ICES CO	OMMISS	ION

► 1. BUSINESS ENTITY OR TRUST	► 1. BUSINESS ENTITY OR TRUST
Name	Name
Address (Business Address Acceptable)  Check one  Trust, go to 2  Business Entity, complete the box, then go to 2	Address (Business Address Acceptable)  Check one  Trust, go to 2  Business Entity, complete the box, then go to 2
GENERAL DESCRIPTION OF THIS BUSINESS	GENERAL DESCRIPTION OF THIS BUSINESS
FAIR MARKET VALUE IF APPLICABLE, LIST DATE:  \$0 - \$1,999	FAIR MARKET VALUE IF APPLICABLE, LIST DATE:  \$0 - \$1,999  \$2,000 - \$10,000  \$10,001 - \$100,000  \$100,001 - \$1,000,000  Over \$1,000,000
NATURE OF INVESTMENT Partnership Sole Proprietorship Other	NATURE OF INVESTMENT Partnership Sole Proprietorship Other
YOUR BUSINESS POSITION	YOUR BUSINESS POSITION
➤ 2. IDENTIFY THE GROSS INCOME RECEIVED (INCLUDE YOUR PRO RATA SHARE OF THE GROSS INCOME TO THE ENTITY/TRUST)  \$0 - \$499 \$10,001 - \$100,000  \$500 - \$1,000 OVER \$100,000  \$1,001 - \$10,000  ➤ 3. LIST THE NAME OF EACH REPORTABLE SINGLE SOURCE OF INCOME OF \$10,000 OR MORE (Attach a separate sheet if necessary.)  None or Names listed below	➤ 2. IDENTIFY THE GROSS INCOME RECEIVED (INCLUDE YOUR PRO RATA SHARE OF THE GROSS INCOME TO THE ENTITY/TRUST)  \$0 - \$499 \$10,001 - \$100,000 \$500 - \$1,000 OVER \$100,000 \$1,001 - \$10,000  ➤ 3. LIST THE NAME OF EACH REPORTABLE SINGLE SOURCE OF INCOME OF \$10,000 OR MORE (Attach a separate sheet if necessary.)  None or Names listed below
	► 4. INVESTMENTS AND INTERESTS IN REAL PROPERTY HELD OR
➤ 4. INVESTMENTS AND INTERESTS IN REAL PROPERTY HELD OR LEASED BY THE BUSINESS ENTITY OR TRUST  Check one box:  INVESTMENT  REAL PROPERTY	LEASED BY THE BUSINESS ENTITY OR TRUST  Check one box:  REAL PROPERTY
Name of Business Entity, if Investment, or Assessor's Parcel Number or Street Address of Real Property	Name of Business Entity, if Investment, <u>or</u> Assessor's Parcel Number or Street Address of Real Property
Description of Business Activity or City or Other Precise Location of Real Property	Description of Business Activity or City or Other Precise Location of Real Property
FAIR MARKET VALUE   IF APPLICABLE, LIST DATE:   \$2,000 - \$10,000	FAIR MARKET VALUE IF APPLICABLE, LIST DATE:  \$2,000 - \$10,000  \$10,001 - \$100,000  \$100,001 - \$1,000,000  Over \$1,000,000    ACQUIRED DISPOSED
NATURE OF INTEREST Property Ownership/Deed of Trust Stock Partnership	NATURE OF INTEREST  Property Ownership/Deed of Trust  Stock  Partnership
Leasehold Other	Leasehold Other
Check box if additional schedules reporting investments or real property are attached	Check box if additional schedules reporting investments or real properly are attached

Comments:____

## SCHEDULE B Interests in Real Property (Including Rental Income)

CALI	FORN	IA FO	RM	7(1	
FAIR PO	DLITICAL	PRACTI	CES CON	MISSIO	N
Name					

СІТУ	CITY
FAIR MARKET VALUE   IF APPLICABLE, LIST DATE:   \$2,000 - \$10,000	FAIR MARKET VALUE   F APPLICABLE, LIST DATE:   \$2,000 - \$10,000   / / 17
NATURE OF INTEREST	NATURE OF INTEREST
Ownership/Deed of Trust Easement	Ownership/Deed of Trust Easement
Leasehold Other	Leasehold Other
F RENTAL PROPERTY, GROSS INCOME RECEIVED	IF RENTAL PROPERTY, GROSS INCOME RECEIVED
\$0 - \$499 \$500 - \$1,000 \$1,001 - \$10,000	☐ \$0 - \$499 ☐ \$500 - \$1,000 ☐ \$1,001 - \$10,000
\$10,001 - \$100,000 OVER \$100,000	S10,001 - \$100,000 OVER \$100,000
SOURCES OF RENTAL INCOME: If you own a 10% or greater interest, list the name of each tenant that is a single source of income of \$10,000 or more.	SOURCES OF RENTAL INCOME: If you own a 10% or greater interest, list the name of each tenant that is a single source of income of \$10,000 or more.  None
	.
	ic without regard to your official status. Personal loans and
business on terms available to members of the publ	al lending institutions made in the lender's regular course of ic without regard to your official status. Personal loans and siness must be disclosed as follows:
business on terms available to members of the publoans received not in a lender's regular course of bu	ic without regard to your official status. Personal loans and siness must be disclosed as follows:
business on terms available to members of the publicans received not in a lender's regular course of bunAME OF LENDER*	ic without regard to your official status. Personal loans and siness must be disclosed as follows:  NAME OF LENDER*
business on terms available to members of the publicans received not in a lender's regular course of bunAME OF LENDER*  ADDRESS (Business Address Acceptable)	ic without regard to your official status. Personal loans and siness must be disclosed as follows:  NAME OF LENDER*  ADDRESS (Business Address Acceptable)
business on terms available to members of the publicans received not in a lender's regular course of bunAME OF LENDER*  ADDRESS (Business Address Acceptable)  BUSINESS ACTIVITY, IF ANY, OF LENDER	ic without regard to your official status. Personal loans and siness must be disclosed as follows:  NAME OF LENDER*  ADDRESS (Business Address Acceptable)  BUSINESS ACTIVITY, IF ANY, OF LENDER
business on terms available to members of the publicans received not in a lender's regular course of buname of Lender*  ADDRESS (Business Address Acceptable)  BUSINESS ACTIVITY, IF ANY, OF LENDER  NTEREST RATE TERM (Months/Years)	ic without regard to your official status. Personal loans and siness must be disclosed as follows:  NAME OF LENDER*  ADDRESS (Business Address Acceptable)  BUSINESS ACTIVITY, IF ANY, OF LENDER  INTEREST RATE TERM (Months/Years)
business on terms available to members of the publicans received not in a lender's regular course of bunAME OF LENDER*  ADDRESS (Business Address Acceptable)  BUSINESS ACTIVITY, IF ANY, OF LENDER  NTEREST RATE  TERM (Months/Years)  None	ic without regard to your official status. Personal loans and siness must be disclosed as follows:    NAME OF LENDER*
business on terms available to members of the publicans received not in a lender's regular course of buname of Lender*  ADDRESS (Business Address Acceptable)  BUSINESS ACTIVITY, IF ANY, OF LENDER  NTEREST RATE TERM (Months/Years)	ic without regard to your official status. Personal loans and siness must be disclosed as follows:  NAME OF LENDER*  ADDRESS (Business Address Acceptable)  BUSINESS ACTIVITY, IF ANY, OF LENDER  INTEREST RATE  TERM (Months/Years)  Mone  HIGHEST BALANCE DURING REPORTING PERIOD

## SCHEDULE C Income, Loans, & Business Positions

(Other than Gifts and Travel Payments)

CALI	CODN	IA E		7/1	Y
FAIR PO	LITICAL	PRACT	ICES C	OMMISS	ON
Name	elessoty (fee	10000	ansthie	s de la companie de La companie de la co	
**					

1. INCOME RECEIVED	▶ 1. INCOME RECEIVED
NAME OF SOURCE OF INCOME	NAME OF SOURCE OF INCOME
ADDRESS (Business Address Acceptable)	ADDRESS (Business Address Acceptable)
BUSINESS ACTIVITY, IF ANY, OF SOURCE	BUSINESS ACTIVITY, IF ANY, OF SOURCE
YOUR BUSINESS POSITION	YOUR BUSINESS POSITION
GROSS INCOME RECEIVED No Income - Business Position Only  \$500 - \$1,000 \$1,001 - \$10,000  \$10,001 - \$100,000 OVER \$100,000  CONSIDERATION FOR WHICH INCOME WAS RECEIVED  Salary Spouse's or registered domestic partner's income (For self-employed use Schedule A-2.)	GROSS INCOME RECEIVED No Income - Business Position Onl  \$500 - \$1,000 \$1,001 - \$10,000  \$10,001 - \$100,000 OVER \$100,000  CONSIDERATION FOR WHICH INCOME WAS RECEIVED  Salary Spouse's or registered domestic partner's income (For self-employed use Schedule A-2.)
Partnership (Less than 10% ownership. For 10% or greater use Schedule A-2.)	Partnership (Less than 10% ownership. For 10% or greater use Schedule A-2.)
Sale of	Sale of(Real property, car, boat, etc.)
Loan repayment  Commission or Rental Income, list each source of \$10,000 or more	Loan repayment  Commission or Rental Income, list each source of \$10,000 or more
(Describe)  Other(Doscribe)	(Describe)
* You are not required to report loans from commercial le retail installment or credit card transaction, made in the	nding institutions, or any indebtedness created as part of lender's regular course of business on terms available to tus. Personal loans and loans received not in a lender's s:
NAME OF LENDER*	INTEREST RATE TERM (Months/Years)
ADDRESS (Business Address Acceptable)	SECURITY FOR LOAN
BUSINESS ACTIVITY, IF ANY, OF LENDER	None Personal residence
HIGHEST BALANCE DURING REPORTING PERIOD	Real PropertyStreet address
\$500 - \$1,000 \$1,001 - \$10,000	City  Guarantor
\$10,001 - \$100,000 OVER \$100,000	Other (Describe)
Comments:	1

## SCHEDULE D Income – Gifts

CALIFORNIA FORM 70 FAIR POLITICAL PRACTICES COMMISS	) () ION
Name	

NAME OF SOURC	E (Not an Acronyr	n)	► NAME OF SOURC	E (Not an Acroi	nym)
ADDRESS (Busine	ss Address Accept	able)	ADDRESS (Busine	ss Address Acce	eptable)
BUSINESS ACTIVI	TY, IF ANY, OF SO	DURCE	BUSINESS ACTIVI	TY, IF ANY, OF	SOURCE
DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)	DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
	\$			\$	
	\$			\$	
	\$			\$	
AME OF SOURC	E (Not an Acronyn	1)	➤ NAME OF SOURCE	E (Not an Acron	nym)
DDRESS (Busines	ss Address Accept	able)	ADDRESS (Busines	ss Address Acce	eptable)
USINESS ACTIVIT	TY, IF ANY, OF SC	URCE	BUSINESS ACTIVIT	TY, IF ANY, OF	SOURCE
ATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)	DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
	\$			\$	<del>_</del>
	\$			\$	
	\$			\$	
AME OF SOURCE	E (Not an Acronym	)	► NAME OF SOURCE	(Not an Acron	ym)
ODRESS (Busines	s Address Accepta	ible)	ADDRESS (Busines	s Address Acce	ptable)
JSINESS ACTIVIT	Y, IF ANY, OF SO	URCE	BUSINESS ACTIVIT	Y, IF ANY, OF	SOURCE
ATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)	DATE (mm/dd/yy)	VALUE	DESCRIPTION OF GIFT(S)
	\$	<del></del>		\$	
, ,	\$			\$	
			11		

## SCHEDULE E Income – Gifts Travel Payments, Advances, and Reimbursements

	rasana sawa			
CALIFO	RNIA F	ORM	Ų	
FAIR POLIT	ICAL PRAC	TICES CON	amissio	N
Name				
	•••			_

- · Mark either the gift or income box.
- Mark the "501(c)(3)" box for a travel payment received from a nonprofit 501(c)(3) organization or the "Speech" box if you made a speech or participated in a panel. These payments are not subject to the gift limit, but may result in a disqualifying conflict of interest.
- · For gifts of travel, provide the travel destination.

► NAME OF SOURCE (Not an Acronym)	➤ NAME OF SOURCE (Not an Acronym)
ADDRESS (Business Address Acceptable)	ADDRESS (Business Address Acceptable)
CITY AND STATE	CITY AND STATE
501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE	501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE
DATE(S)://	DATE(S)://
- MUST CHECK ONE: Gift -or- Income	► MUST CHECK ONE: ☐ Gift -or- ☐ Income
Made a Speech/Participated in a Panel	Made a Speech/Participated in a Panel
Other - Provide Description	Other - Provide Description
If Gift, Provide Travel Destination	▶ If Gift, Provide Travel Destination
NAME OF SOURCE (Not an Acronym)	► NAME OF SOURCE (Not an Acronym)
ADDRESS (Business Address Acceptable)	ADDRESS (Business Address Acceptable)
CITY AND STATE	CITY AND STATE
501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE	501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE
DATE(S)://	DATE(S):/
MUST CHECK ONE: Gift -or- Income	► MUST CHECK ONE: Gift -or- Income
Made a Speech/Participated in a Panel	Made a Speech/Participated in a Panel
Other - Provide Description	Other - Provide Description
If Gift, Provide Travel Destination	► If Gift, Provide Travel Destination

# Tulare County Office of Education

3.5

Committed to Students, Support and Service

Jim Vidak

County Superintendent of Schools

P.O. Box 5091 Visalia, California 93278-5091

(559) 733-6300 tcoe.org

**Administration** 

(559) 733-6301 fax (559) 627-5219

Business Services

(559) 733-6474 fax (559) 737-4378

**Human Resources** 

(55 33-6306 fax (559) 627-4670

Instructional Services

(559) 733-6328 fax (559) 739-0310

**Special Services** 

(559) 730-2910 fax (559) 730-2511

Main Locations

Administration Building & Conference

Center

6200 S. Mooney Blvd. Visalia

Doe Avenue Complex

7000 Doe Ave. Visalia

Liberty Center/ Planetarium &

Sci 3 Center 115 Ave. 264

√isalia

January 26, 2018

TO:

District Superintendents

Designated Employees

FROM:

Dr. Craig Wheaton, Ed.D., Deputy Superintendent

Administrative Services

RE:

Conflict of Interest Statements 2017/2018

Enclosed is a copy of the instructions and forms necessary for your board members and designated employees to complete their Form 700 – Statement of Economic Interest by April 2, 2018.

The filing official designated at the district should date receipt the statements when they are received. These statements should be kept at your district.

Please call me at (559) 733-6474, if you have any questions.

Thank you.

CW/es

Enclosure

## 2017/2018 Statement of Economic Interests



# Form 700

A Public Document

Also available on the FPPC website:

- Form 700 in Excel format
- Reference Pamphlet for Form 700

California Fair Political Practices Commission

Email Advice: advice@fppc.ca.gov

Toll-free advice line: 1 (866) ASK-FPPC • 1 (866) 275-3772 Telephone: (916)322-5660 • Website: www.fppc.ca.gov

#### Instructions Cover Page

nter your name, mailing address, and daytime telephone number in the spaces provided. Because the Form 700 is a public document, you may list your business/office address instead of your home address.

#### Part 1. Office, Agency, or Court

- Enter the name of the office sought or held, or the agency or court. Consultants must enter the public agency name rather than their private firm's name. (Examples: State Assembly; Board of Supervisors; Office of the Mayor; Department of Finance; Hope County Superior Court)
- Indicate the name of your division, board, or district, if applicable. (Examples: Division of Waste Management; Board of Accountancy; District 45). Do not use acronyms.
- Enter your position title. (Examples: Director; Chief Counsel; City Council Member; Staff Services Analyst)
- If you hold multiple positions (i.e., a city council member who also is a member of a county board or commission), you may be required to file statements with each agency.
   To simplify your filing obligations, you may complete an expanded statement.
- To do this, enter the name of the other agency(ies) with which you are required to file and your position title(s) in the space provided. Do not use acronyms. Attach an additional sheet if necessary. Complete one statement covering the disclosure requirements for all positions. Each copy must contain an original signature. Therefore, before signing the statement, make a copy for each agency. Sign each copy with an original signature and file with each agency.

If you assume or leave a position after a filing deadline, you must complete a separate statement. For example, a city council member who assumes a position with a county special district after the April 1 annual filing deadline must file a separate assuming office statement. In subsequent years, the city council member may expand his or her annual filing to include both positions.

#### Example:

Scott Baker is a city council member for the City of Lincoln and a board member for the Camp Far West Irrigation District – a multi-county agency that covers Placer and Yuba counties. Scott will complete one Form 700 using full disclosure (as required for the city position) and covering interests in both Placer and Yuba counties (as required for the multi-county position) and list both positions on the Cover Page. Before signing the statement, Scott will make a copy and sign both statements. One statement will be filed with City of Lincoln and the other will be filed with Camp Far West Irrigation District. Both will contain an original signature.

#### Part 2. Jurisdiction of Office

Check the box indicating the jurisdiction of your agency and, if applicable, identify the jurisdiction. Judges, judicial candidates, and court commissioners have statewide jurisdiction. All other filers should review the Reference Pamphlet, page 13, to determine their jurisdiction.

 If your agency is a multi-county office, list each county in which your agency has jurisdiction. If your agency is not a state office, court, county office, city
office, or multi-county office (e.g., school districts, special
districts and JPAs), check the "other" box and enter the
county or city in which the agency has jurisdiction.

#### Example:

This filer is a member of a water district board with jurisdiction in portions of Yuba and Sutter Counties.

Agency Name (Do not use ocronyms)	
Feather River Irrigation District	
Division, Board, Department, District, if applicable	Your Position
N/A	Board Member
<ul> <li>If fing for multiple positions, list below or on an attachment. (</li> <li>Agency. N/A</li> </ul>	Do not use econymy Position:
Agency, N/A	
Agency, N/A Jurisdiction of Office (Check at least one box)	Position:
Agency. N/A  Jurisdiction of Office (Check at least one box)	Position:
Agency, N/A Jurisdiction of Office (Check at least one box)	Position:

#### Part 3. Type of Statement

Check at least one box. The period covered by a statement is determined by the type of statement you are filing. If you are completing a 2017 annual statement, do not change the pre-printed dates to reflect 2018. Your annual statement is used for reporting the previous year's economic interests. Economic interests for your annual filing covering January 1, 2018, through December 31, 2018, will be disclosed on your statement filed in 2019. See Reference Pamphlet, page 4.

Combining Statements: Certain types of statements may be combined. For example, if you leave office after January 1, but before the deadline for filing your annual statement, you may combine your annual and leaving office statements. File by the earliest deadline. Consult your filing officer or the FPPC.

#### Part 4. Schedule Summary

- Complete the Schedule Summary after you have reviewed each schedule to determine if you have reportable interests.
- Enter the total number of completed pages including the cover page and either check the box for each schedule you use to disclose interests; or if you have nothing to disclose on any schedule, check the "No reportable interests" box.
   Please do not attach any blank schedules.

#### Part 5. Verification

Complete the verification by signing the statement and entering the date signed. All statements must have an original "wet" signature or be duly authorized by your filing officer to file electronically under Government Code Section 87500.2. Instructions, examples, FAQs, and a reference pamphlet are available to help answer your questions. When you sign your statement, you are stating, under penalty of perjury, that it is true and correct. Only the filer has authority to sign the statement. An unsigned statement is not considered filed and you may be subject to late filing penalties.

FPPC Form 700 (2017/2018)

FPPC Advice Email: advice@fppc.ca.gov

FPPC Toll-Free Helpline: 866/275-3772 www.fppc.ca.gov

Instructions – 1

#### Which Schedule Do I Use?

#### Common Reportable Interests

Schedule A-1

Stocks, including those held in an IRA or a 401K

Schedule A-2

Business entities (including certain independent contracting), sole proprietorships, partnerships, LLCs, corporations, and trusts

Schedule B

Rental property in the jurisdiction, or within two miles of the boundaries of the jurisdiction

Schedule C

Non-governmental salaries of public official and spouse/registered domestic partner

Schedule D Gifts from businesses (such as tickets to sporting or entertainment events)

Schedule E Travel payments from third parties (not your employer)

### **Common Non-Reportable Interests**

Schedule A-1 Insurance policies, government bonds, diversified mutual funds, certain funds similar to diversified mutual funds (such as exchange traded funds) and investments held in certain retirement accounts. See Reference Pamphlet, page 13, for detailed information. (Regulation 18237)

Schedule A-2 Savings and checking accounts and annuities

Schedule B A residence used exclusively as a personal residence (such as a home or vacation

cabin)

Schedule C Governmental salary (such as a school district)

Schedule D Gifts from family members

Schedule E Travel paid by your government agency

#### Remember:

- ✓ Mark the "No reportable interests" box on Part 4 of the Schedule Summary on the Cover Page if you determine you have nothing to disclose and file the Cover Page only. Make sure you carefully read all instructions to ensure proper reporting.
- ✓ The Form 700 is a public document.
- ✓ Most individuals must consult their agency's conflict of interest code for reportable interests.
- ✓ Most individuals file the Form 700 with their agencies.

#### Questions and Answers Continued

- J. I am the sole owner of my business, an S-Corporation. I believe that the nature of the business is such that it cannot be said to have any "fair market value" because it has no assets. I operate the corporation under an agreement with a large insurance company. My contract does not have resale value because of its nature as a personal services contract. Must I report the fair market value for my business on Schedule A-2 of the Form 700?
- A. Yes. Even if there are no tangible assets, intangible assets, such as relationships with companies and clients are commonly sold to qualified professionals. The "fair market value" is often quantified for other purposes, such as marital dissolutions or estate planning. In addition, the IRS presumes that "personal services corporations" have a fair market value. A professional "book of business" and the associated goodwill that generates income are not without a determinable value. The Form 700 does not require a precise fair market value; it is only necessary to check a box indicating the broad range within which the value falls.
- O. I own stock in IBM and must report this investment on Schedule A-1. I initially purchased this stock in the early 1990s; however, I am constantly buying and selling shares. Must I note these dates in the "Acquired" and "Disposed" fields?
- A. No. You must only report dates in the "Acquired" or "Disposed" fields when, during the reporting period, you initially purchase a reportable investment worth \$2,000 or more or when you dispose of the entire investment. You are not required to track the partial trading of an investment.
- Q. On last year's filing I reported stock in Encoe valued at \$2,000 \$10,000. Late last year the value of this stock fell below and remains at less than \$2,000. How should this be reported on this year's statement?
- A. You are not required to report an investment if the value was less than \$2,000 during the entire reporting period. However, because a disposed date is not required for stocks that fall below \$2,000, you may want to report the stock and note in the "comments" section that the value fell below \$2,000. This would be for informational purposes only; it is not a requirement.

- Q. We have a Section 529 account set up to save money for our son's college education. Is this reportable?
- A. If the Section 529 account contains reportable interests (e.g., common stock valued at \$2,000 or more), those interests are reportable (not the actual Section 529 account). If the account contains solely mutual funds, then nothing is reported.

#### Income Disclosure

- Q. I reported a business entity on Schedule A-2. Clients of my business are located in several states. Must I report all clients from whom my pro rata share of income is \$10,000 or more on Schedule A-2, Part 3?
- A. No, only the clients located in or doing business on a regular basis in your jurisdiction must be disclosed.
- Q. I believe I am not required to disclose the names of clients from whom my pro rata share of income is \$10,000 or more on Schedule A-2 because of their right to privacy. Is there an exception for reporting clients' names?
- A. Regulation 18740 provides a procedure for requesting an exemption to allow a client's name not to be disclosed if disclosure of the name would violate a legally recognized privilege under California or Federal law. This regulation may be obtained from our website at www.fppc.ca.gov. See Reference Pamphlet, page 14.
- Q. I am sole owner of a private law practice that is not reportable based on my limited disclosure category. However, some of the sources of income to my law practice are from reportable sources. Do I have to disclose this income?
- A. Yes, even though the law practice is not reportable, reportable sources of income to the law practice of \$10,000 or more must be disclosed. This information would be disclosed on Schedule C with a note in the "comments" section indicating that the business entity is not a reportable investment. The note would be for informational purposes only; it is not a requirement.

#### Questions and Answers Continued

- .. Mary and Joe Benson, a married couple, want to give a piece of artwork to a county supervisor. Is each spouse considered a separate source for purposes of the gift limit and disclosure?
- A. Yes, each spouse may make a gift valued at the gift limit during a calendar year. For example, during 2017 the gift limit was \$470, so the Bensons may have given the supervisor artwork valued at no more than \$940. The supervisor must identify Joe and Mary Benson as the sources of the gift.
- Q. I am a Form 700 filer with full disclosure. Our agency holds a holiday raffle to raise funds for a local charity. I bought \$10 worth of raffle tickets and won a gift basket valued at \$120. The gift basket was donated by Doug Brewer, a citizen in our city. At the same event, I bought raffle tickets for, and won a quilt valued at \$70. The quilt was donated by a coworker. Are these reportable gifts?
- A. Because the gift basket was donated by an outside source (not an agency employee), you have received a reportable gift valued at \$110 (the value of the basket less the consideration paid). The source of the gift is Doug Brewer and the agency is disclosed as the intermediary. Because the quilt was donated by an employee of your agency, it is not a reportable gift.
- Q. My agency is responsible for disbursing grants. An applicant (501(c)(3) organization) met with agency employees to present its application. At this meeting, the applicant provided food and beverages. Would the food and beverages be considered gifts to the employees? These employees are designated in our agency's conflict of interest code and the applicant is a reportable source of income under the code.
- A. Yes. If the value of the food and beverages consumed by any one filer, plus any other gifts received from the same source during the reporting period total \$50 or more, the food and beverages would be reported using the fair market value and would be subject to the gift limit.

- Q. I received free admission to an educational conference related to my official duties. Part of the conference fees included a round of golf. Is the value of the golf considered informational material?
- A. No. The value of personal benefits, such as golf, attendance at a concert, or sporting event, are gifts subject to reporting and limits.

### SCHEDULE A-1 Investments

### Stocks, Bonds, and Other Interests (Ownership Interest is Less Than 10%)

Do not attach brokerage or financial statements.

CAULE	ORNIA	\ FOR		<b>7</b> 11	$\bigcap$
FAIR PO	LITICAL PI	RACTICE	s com	MISSIC	NI.
Name	- Polyment Market				

GENERAL DESCRIPTION OF THIS BUSINESS  GENERAL DESCRIPTION OF THIS BUSINESS  FAIR MARKET VALUE  \$2,000 - \$10,000	······································
\$2,000 - \$10,000	
NATURE OF INVESTMENT  Stock Other Obscribe)  Partnership O Income Received of \$0 - \$499 O Income Received of \$500 or More (Report on Schedule C)  NATURE OF INVESTMENT Stock Other Obscribe) Partnership O Income Received of \$0 - \$499 O Income Received of \$500 or More (Report on Schedule C)	,
IF APPLICABLE, LIST DATE:       IF APPLICABLE, LIST DATE:	
ACQUIRED DISPOSED ACQUIRED DISPOSED	
MAME OF BUSINESS ENTITY  GENERAL DESCRIPTION OF THIS BUSINESS  GENERAL DESCRIPTION OF THIS BUSINESS  GENERAL DESCRIPTION OF THIS BUSINESS	
FAIR MARKET VALUE  \$2,000 - \$10,000	)
IF APPLICABLE, LIST DATE:       IF APPLICABLE, LIST DATE:	
ACQUIRED DISPOSED  ACQUIRED DISPOSED  NAME OF BUSINESS ENTITY  NAME OF BUSINESS ENTITY	
► NAME OF BUSINESS ENTITY  GENERAL DESCRIPTION OF THIS BUSINESS  GENERAL DESCRIPTION OF THIS BUSINESS  GENERAL DESCRIPTION OF THIS BUSINESS	
FAIR MARKET VALUE  \$2,000 - \$10,000	)
O Income Received of \$500 or More (Report on Schedule C)  O Income Received of \$500 or Mo  IF APPLICABLE, LIST DATE:  IF APPLICABLE, LIST DATE:	ore (Report on Schedule C)
IF APPLICABLE, LIST DATE:         IF APPLICABLE, LIST DATE:	

#### SCHEDULE A-2

## Investments, Income, and Assets of Business Entities/Trusts

(Ownership Interest is 10% or Greater)

CALIF	ORNI.	A FOI	RM CES COM	7 () IMISSIC	
Name					Reside

▶ 1. BUSINESS ENTITY OR TRUST	➤ 1. BUSINESS ENTITY OR TRUST
Name	Name
Address (Business Address Acceptable)  Check one  Trust, go to 2  Business Entity, complete the box, then go to 2	Address (Business Address Acceptable)  Check one  Trust, go to 2  Business Entity, complete the box, then go to 2
GENERAL DESCRIPTION OF THIS BUSINESS	GENERAL DESCRIPTION OF THIS BUSINESS
FAIR MARKET VALUE IF APPLICABLE, LIST DATE:  \$0 - \$1,999 \$2,000 - \$10,000 \$10,001 - \$100,000 \$100,001 - \$1,000,000 Over \$1,000,000	FAIR MARKET VALUE IF APPLICABLE, LIST DATE:  \$0 - \$1,999 \$2,000 - \$10,000 \$10,001 - \$100,000 \$100,001 - \$1,000,000 Over \$1,000,000
NATURE OF INVESTMENT Partnership Sole Proprietorship Other	NATURE OF INVESTMENT Partnership Sole Proprietorship Other
YOUR BUSINESS POSITION	YOUR BUSINESS POSITION
► 2. IDENTIFY THE GROSS INCOME RECEIVED (INCLUDE YOUR PRO RATA SHARE OF THE GROSS INCOME <u>TO</u> THE ENTITY/TRUST)	➤ 2. (DENTIFY THE GROSS INCOME RECEIVED (INCLUDE YOUR PRO RATA SHARE OF THE GROSS INCOME <u>TO</u> THE ENTITY/TRUST)
\$0 - \$499	\$0 - \$499 \$10,001 - \$100,000 \$500 - \$1,000 OVER \$100,000
3. LIST THE NAME OF EACH REPORTABLE SINGLE SOURCE OF INCOME OF \$10,000 OR MORE (Attach a separate sheet if necessary.)      None or Names listed below	➤ 3. LIST THE NAME OF EACH REPORTABLE SINGLE SOURCE OF INCOME OF \$10,000 OR MORE (Attach a separate sheet if necessary.)  None or Names listed below
► 4. INVESTMENTS AND INTERESTS IN REAL PROPERTY HELD OR  LEASED BY THE BUSINESS ENTITY OR TRUST.  Check one box:  □ INVESTMENT □ REAL PROPERTY	➤ 4. INVESTMENTS AND INTERESTS IN REAL PROPERTY HELD OR LEASED BY THE BUSINESS ENTITY OR TRUST Check one box:  INVESTMENT REAL PROPERTY
Name of Business Entity, if Investment, <u>or</u> Assessor's Parcel Number or Street Address of Real Property	Name of Business Entity, if Investment, <u>or</u> Assessor's Parcel Number or Street Address of Real Property
Description of Business Activity or City or Other Precise Location of Real Property	Description of Business Activity or City or Other Precise Location of Real Property
FAIR MARKET VALUE IF APPLICABLE, LIST DATE:  \$2,000 - \$10,000  \$10,001 - \$100,000  \$100,001 - \$1,000,000  Over \$1,000,000  ACQUIRED DISPOSED	FAIR MARKET VALUE IF APPLICABLE, LIST DATE:  \$2,000 - \$10,000 \$100,001 - \$100,000 \$100,001 - \$1,000,000 Over \$1,000,000
NATURE OF INTEREST Property Ownership/Deed of Trust Stock Partnership	NATURE OF INTEREST Property Ownership/Deed of Trust Slock Partnership
Leasehold Other	Leasehold Other
Check box if additional schedules reporting investments or real property are attached	Check box if additional schedules reporting investments or real property are attached

Comments:_

### SCHEDULE B Interests in Real Property (Including Rental Income)

CALI	FORNI	A FO	RM	7/1	
FAIR PO	LITICAL	PRACTIO	CES COI	AM(SSI	NC
Name			-		

ASSESSOR'S PARCEL NUMBER OR STREET ADDRESS	ASSESSOR'S PARCEL NUMBER OR STREET ADDRESS
CITY	CITY
FAIR MARKET VALUE   IF APPLICABLE, LIST DATE:   \$2,000 - \$10,000	FAIR MARKET VALUE IF APPLICABLE, LIST DATE:  \$2,000 - \$10,000  \$10,001 - \$100,000  \$100,001 - \$1,000,000  Over \$1,000,000
NATURE OF INTEREST	NATURE OF INTEREST
Ownership/Deed of Trust Easement	Ownership/Deed of Trust Easement
Leasehold Other	Leasehold Other
IF RENTAL PROPERTY, GROSS INCOME RECEIVED	IF RENTAL PROPERTY, GROSS INCOME RECEIVED
\$0 - \$499 \$500 - \$1,000 \$1,001 - \$10,000	\$0 - \$499 \$500 - \$1,000 \$1,001 - \$10,000
S10,001 - \$100,000 OVER \$100,000	\$10,001 - \$100,000 OVER \$100,000
SOURCES OF RENTAL INCOME: If you own a 10% or greater interest, list the name of each tenant that is a single source of income of \$10,000 or more.	SOURCES OF RENTAL INCOME: If you own a 10% or greater interest, list the name of each tenant that is a single source o income of \$10,000 or more.  None
business on terms available to members of the public	without regard to your official status. Personal loans and
You are not required to report loans from commercial business on terms available to members of the public loans received not in a lender's regular course of bus	without regard to your official status. Personal loans and
business on terms available to members of the public loans received not in a lender's regular course of bus	without regard to your official status. Personal loans and iness must be disclosed as follows:
business on terms available to members of the public loans received not in a lender's regular course of bus	without regard to your official status. Personal loans and iness must be disclosed as follows:  NAME OF LENDER*
business on terms available to members of the public loans received not in a lender's regular course of bus  NAME OF LENDER*  ADDRESS (Business Address Acceptable)	NAME OF LENDER*  ADDRESS (Business Address Acceptable)
business on terms available to members of the public loans received not in a lender's regular course of bus NAME OF LENDER*  ADDRESS (Business Address Acceptable)  BUSINESS ACTIVITY, IF ANY, OF LENDER	without regard to your official status. Personal loans and iness must be disclosed as follows:  NAME OF LENDER*  ADDRESS (Business Address Acceptable)  BUSINESS ACTIVITY, IF ANY, OF LENDER
business on terms available to members of the public loans received not in a lender's regular course of bus NAME OF LENDER*  ADDRESS (Business Address Acceptable)  BUSINESS ACTIVITY, IF ANY, OF LENDER  INTEREST RATE TERM (Months/Years)	without regard to your official status. Personal loans and iness must be disclosed as follows:  NAME OF LENDER*  ADDRESS (Business Address Acceptable)  BUSINESS ACTIVITY, IF ANY, OF LENDER  INTEREST RATE  TERM (Months/Years)
business on terms available to members of the public loans received not in a lender's regular course of bus NAME OF LENDER*  ADDRESS (Business Address Acceptable)  BUSINESS ACTIVITY, IF ANY, OF LENDER  INTEREST RATE TERM (Months/Years)	without regard to your official status. Personal loans and iness must be disclosed as follows:    NAME OF LENDER*
business on terms available to members of the public loans received not in a lender's regular course of bus NAME OF LENDER*  ADDRESS (Business Address Acceptable)  BUSINESS ACTIVITY, IF ANY, OF LENDER  INTEREST RATE TERM (Months/Years)	without regard to your official status. Personal loans and iness must be disclosed as follows:    NAME OF LENDER*

Comments: _____

### SCHEDULE C Income, Loans, & Business Positions (Other than Gifts and Travel Payments)

		<b>'05M</b>		M
FAIR POLIT	ical prac	CTICES C	OMMISSIO	
Name	and Edward States	STS CONTRACT FAST	o de la companya de la comp	est est est est
				_

1. INCOME RECEIVED	► 1. INCOME RECEIVED
NAME OF SOURCE OF INCOME	NAME OF SOURCE OF INCOME
ADDRESS (Business Address Acceptable)	ADDRESS (Business Address Acceptable)
BUSINESS ACTIVITY, IF ANY, OF SOURCE	BUSINESS ACTIVITY, IF ANY, OF SOURCE
YOUR BUSINESS POSITION	YOUR BUSINESS POSITION
GROSS INCOME RECEIVED No Income - Business Position Only  \$500 - \$1,000 \$1,001 - \$10,000  \$10,001 - \$100,000 OVER \$100,000  CONSIDERATION FOR WHICH INCOME WAS RECEIVED  Salary Spouse's or registered domestic partner's income (For self-employed use Schedule A-2.)  Partnership (Less than 10% ownership. For 10% or greater use Schedule A-2.)  Sale of (Real property, car, boat, etc.)  Loan repayment  Commission or Rental Income, list each source of \$10,000 or more  (Describe)  Other (Describe)	
You are not required to report loans from commercial leretail installment or credit card transaction, made in the members of the public without regard to your official staregular course of business must be disclosed as follows:	lender's regular course of business on terms available to tus. Personal loans and loans received not in a lender's
NAME OF LENDER*	INTEREST RATE TERM (Months/Years)
ADDRESS (Business Address Acceptable)	SECURITY FOR LOAN
BUSINESS ACTIVITY, IF ANY, OF LENDER	None Personal residence
HIGHEST BALANCE DURING REPORTING PERIOD	Street address
<u>\$500 - \$1,000</u>	City
\$1,001 - \$10,000	Guarantor
<b>\$10,001 - \$100,000</b>	
OVER \$100,000	Other (Describe)
Comments:	EDDC Form 700 (2017/2018)

# SCHEDULE D Income – Gifts

CAL		NIA I	FOR		<b>Z</b> ()	
FAIR F	POLITIC	AL PRA	CTICES	COM	NISSIO	N
Nam	е					

NAME OF SOURCE (Not an Acronym)		► NAME OF SOURCE (Not an Acrony	/m)
ADDRESS (Business Address Acceptable)		ADDRESS (Business Address Accept	otable)
BUSINESS ACTIVITY, IF ANY, OF SOURCE		BUSINESS ACTIVITY, IF ANY, OF S	SOURCE
DATE (mm/dd/yy) VALUE DESC	CRIPTION OF GIFT(S)	DATE (mm/dd/yy) VALUE	DESCRIPTION OF GIFT(S)
\$		\$	
\$\$		\$	
, , , , , , , , , , , , , , , , , , ,		\$	
NAME OF SOURCE (Not an Acronym)		► NAME OF SOURCE (Not an Acron)	vm)
ADDRESS (Business Address Acceptable)		ADDRESS (Business Address Acce	olable)
BUSINESS ACTIVITY, IF ANY, OF SOURCE		BUSINESS ACTIVITY, IF ANY, OF S	SOURCE
DATE (mm/dd/yy) VALÜE DESC	CRIPTION OF GIFT(S)	DATE (mm/dd/yy) VALUE	DESCRIPTION OF GIFT(S)
		\$	
		\$	
		\$\$	
NAME OF SOURCE (Not an Acronym)		► NAME OF SOURCE (Not an Acron	ym)
ADDRESS (Business Address Acceptable)		ADDRESS (Business Address Acce	ptable)
BUSINESS ACTIVITY, IF ANY, OF SOURCE		BUSINESS ACTIVITY, IF ANY, OF	SOURCE
DATE (mm/dd/yy) VALUE DESC	CRIPTION OF GIFT(S)	DATE (mm/dd/yy) VALUE	DESCRIPTION OF GIFT(S
		\$	
\$		\$	

# SCHEDULE E Income – Gifts Travel Payments, Advances, and Reimbursements

CALIFORNIA FORM 700 FAIR POLITICAL PRACTICES COMMISSION
Name

Mark either the gift or income box.

Comments: ___

Mark the "501(c)(3)" box for a travel payment received from a nonprofit 501(c)(3) organization
or the "Speech" box if you made a speech or participated in a panel. These payments are not
subject to the gift limit, but may result in a disqualifying conflict of interest.

· For gifts of travel, provide the travel destination. ▶ NAME OF SOURCE (Not an Acronym) ▶ NAME OF SOURCE (Not an Acronym) ADDRESS (Business Address Acceptable) ADDRESS (Business Address Acceptable) CITY AND STATE CITY AND STATE 501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE 501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE MUST CHECK ONE: Gift -or- Income MUST CHECK ONE: Gift -or- Income Made a Speech/Participated in a Panel Made a Speech/Participated in a Panel Other - Provide Description ___ Other - Provide Description _ If Gift, Provide Travel Destination If Gift, Provide Trave! Destination _ ▶ NAME OF SOURCE (Not an Acronym) ▶ NAME OF SOURCE (Not an Acronym) ADDRESS (Business Address Acceptable) ADDRESS (Business Address Acceptable) CITY AND STATE CITY AND STATE 501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE 501 (c)(3) or DESCRIBE BUSINESS ACTIVITY, IF ANY, OF SOURCE MUST CHECK ONE: Gift -or- Income ► MUST CHECK ONE: Gift -or- Income Made a Speech/Participated in a Panel Made a Speech/Participated in a Panel Other - Provide Description ___ Other - Provide Description ___ If Gift, Provide Travel Destination ____ If Gift, Provide Travel Destination ____