

IROQUOIS SCHOOL DISTRICT
BOARD OF DIRECTORS
School Board Meeting
Tuesday, September 18, 2018

MINUTES

ATTENDANCE

Board Members and Officers:

Present: Mrs. Julie Abele, Mrs. Susan Bartlett, Mr. Jeremy Coblenz, Ms. Kristin Custer, Mr. Wade King, Mrs. Kelley Majczyk, Mrs. Rita Nicolussi, Mr. Richard Ragen, Jr., Mr. Edward Rickrode, Atty. Christine McClure (Solicitor)

Absent: (None)

Administration:

Present: Mr. Brian Bronson, Mrs. Jennifer Foutz, Mrs. Amy Hartleb, Mr. Shane Murray, Mrs. Kimberly Smith, Dr. Thad Urban, Mr. Douglas Wilson, and Mrs. Kelly Titus

Absent: Mrs. Jeannene Willow

Guests: Rebecca Kelley

I. CALL TO ORDER:

The regular meeting of the Iroquois School District Board of Directors was called to order by Board President Julie Abele at 6:30 P.M. on Tuesday, September 18, 2018 in the Iroquois Elementary School LGI room, 4231 Morse Street, Erie, Pennsylvania.

II. MOMENT OF REFLECTION AND PLEDGE:

Mrs. Abele opened the meeting with a moment of reflection and then led the group in the Pledge of Allegiance.

III. MINUTES OF PREVIOUS MEETING:

On a motion by Mr. King, seconded by Mr. Rickrode, the minutes of the regular Board meeting held on August 21, 2018, were unanimously approved. (9-0)

IV. AGENDA CHANGES: (None)

V. PRESENTATIONS AND GUEST/CITIZEN COMMENTS:

- Girls Who Code – Mr. Brian Bronson
- Video presentation of recent IHS 9/11 Day of Service – Mr. Doug Wilson

VI. BUSINESS OFFICE REPORTS:

A. BUDGET TRANSFERS: (None)

B. APPROVAL OF BILLS:

1. PAID BILLS:

On a motion by Mrs. Bartlett, seconded by Mr. Ragen, the bills that were already paid were unanimously approved. (9-0)

2. UNPAID BILLS:

On a motion by Mr. Rickrode, seconded by Mr. King, payment of the unpaid bills was unanimously approved. (9-0)

C. TREASURER'S REPORT FOR THE PERIOD:

On a motion by Mr. Ragen, seconded by Mr. Coblenz, the Treasurer's Report was unanimously approved. (9-0)

D. BUSINESS ADMINISTRATOR'S REPORT:

On a motion by Mr. Rickrode, seconded by Mr. King, the Board unanimously approved the report presented by Mrs. Smith. (9-0)

E. CAPITAL PROJECT REPORT:

On a motion by Mr. Rickrode, seconded by Mr. King, the Board unanimously approved the project report presented by Mrs. Smith. (9-0)

F. CAPITAL PROJECT BILLS:

On a motion by Mr. Rickrode, seconded by Mr. King, the Board unanimously accepted the project bills presented by Mrs. Smith. (9-0)

G. CAPITAL PROJECT INVESTMENTS:

On a motion by Mr. Rickrode, seconded by Mr. King, the Board unanimously accepted the investments report presented by Mrs. Smith. (9-0)

H. STUDENT ACTIVITY FUND REPORT:

On a motion by Mr. Rickrode, seconded by Mr. King, the Board unanimously accepted the report presented by Mrs. Smith. (9-0)

I. LOCAL TAX REPORTS (EIT and LST):

On a motion by Mr. Rickrode, seconded by Mr. King, the Board unanimously accepted the reports. (9-0)

VII. **CAFETERIA REPORT:** (None)

VIII. **COMMITTEE & REPRESENTATIVE REPORTS:**

A. **STUDENTS/EDUCATIONAL PROGRAM COMMITTEE:**

1. Recommendation to approve requested educational field trips:

- a. 2 High School PYD students and Miss Dinsmore to Highmark Caring Place, September 27, 2018, for opportunity to partner with the Caring Place to support our students. Cost: \$87.
- b. IHS Lego Team/Junior High gifted students to Manufacturing Day, Bayfront Convention Center, October 4, 2018. Requested by Mrs. Skelton. Travel costs will be shared with the 9th grade students also attending event.

- c. IHS Geometry class of 15 to Penn State Behrend, October 30, November 6, November 13, and December 4, 2018. Requested by Miss Ross. No cost to the District. Behrend to pay for related transportation costs.
 - d. 20-25 IHS gifted students to Tom Ridge Environmental Center (TREC), September 25, October 13, 2018, and March 14, 2019, college prep workshops. Requested by Mrs. Skelton. Cost: \$423 – Gifted program budget.
 - e. 25 IHS gifted/college-bound students to TREC, October 18, 2018, for 4th Annual College & Career Fair. Requested by Mrs. Skelton. Cost: \$141 – Gifted program budget.
 - f. IES Kindergarten class of 84 to Burch Farms, October 5, 2018. Requested by Mrs. Grant. Cost: \$846.
 - g. 10 IES gifted students to TREC for various STEM-related activities, October 26/November 15/December 18, 2018/January 24/February 28/March 26/May 14, 2019. Requested by Mrs. Skelton. Cost from Gifted budget: \$980.
 - h. 4 IHS District 2 Chorus students to St. Mary's High School, St. Mary's, PA, February 6-8, 2019. Requested by Mrs. Kelly. Cost: \$1,235.
2. Recommendation to approve professional development:
- a. Sandra Smith (IES) to SWPBS Coaches' Day, September 13, 2018, IU5. Cost: Mileage.
 - b. Sandra Smith (IES) to Trauma Informed and Resilient Communities Conference, September 24, 2018, Edinboro University. Cost: Mileage.
 - c. Sandra Smith (IES) to College and Career Readiness Through Chapter 339 Planning, December 3, 2018 and March 8, 2019, IU#5. Cost: Mileage.
 - d. Sarah Skelton (ISD) to College and Career Readiness meetings, December 3, 2018, and March 8, 2019, IU#5. Cost: Mileage.
 - e. Sarah Skelton (ISD) to Gifted Networking, 10/8, 12/9, 2/22/19, 5/3, IU#5. Cost: Mileage.
 - f. Sarah Skelton (ISD) to PAGE Conference, November 29-30, 2018, Pittsburgh. Cost: \$375 and mileage.
 - g. Leah Johnson (IHS) to Keys to Enhancing Your Effectiveness as a School Nurse, November 7, 2018, Cleveland, OH. Cost: \$269 and mileage.
 - h. Julie Parker (IHS) to PIAA Equity Hearing, September 5, 2018, Pittsburgh, PA. Cost: Mileage.
 - i. Thomas Sovisky (IHS) to Student Assistance Program training, October 9, 10, and 16, 2018. Cost: Mileage.
 - j. Stephanie Hale (IHS) to Student Assistance Program training, October 9, 10, and 16, 2018. Cost: \$330 and Mileage.
 - k. Lori Hickernell (IHS) to Career Street meeting/Career Fair planning, September 19, 28, 2018, ECTS. Cost: Mileage.

- l. Lori Hickernell (IHS) to Behrend PSU Counselor Meeting, September 27, 2018, Behrend. Cost: Mileage.
- m. Devyn Cashdollar (IHS) to Behrend PSU Counselor Meeting, September 27, 2018, Behrend. Cost: None.
- n. Lori Hickernell (IHS) to Career Street Meeting, September 27, 2018, Behrend. Cost: Mileage.
- o. Devyn Cashdollar (IHS) to Guidance Meeting, September 28, 2018, ECTS. Cost: Mileage.
- p. Bryan Toy (IHS) to Pennsylvania Art Education Conference, October 5-7, 2018, Harrisburg, PA. Cost: \$917,
- q. Anne Kelly (IHS) to Regional Music In-service training, October 8, 2018, Cathedral of St. Paul, Erie, PA. Cost: \$20 and Mileage.
- r. Bryan Toy (IHS) to Regional Music In-service training, October 8, 2018, Cathedral of St. Paul, Erie, PA. Cost: \$40 and Mileage.
- s. Devyn Cashdollar (IHS) to PASAP Regional Workshop, October 23, 2018, IU#5. Cost: \$75 and mileage.
- t. Leah Johnson (IHS) to Keys to Enhancing Your Effectiveness As A School Nurse, Cleveland, OH, November 7, 2018. Cost: \$405.

On a motion by Mrs. Majczyk, seconded by Mr. King, Items 1(a-h), and 2(a-t) were unanimously approved. (9-0)

On a motion by Mrs. Majczyk, seconded by Mr. King, the Board unanimously accepted the remainder of this report. (9-0)

B. MANAGEMENT COMMITTEE:

- 1. Resignation:
 - Michelle Adams – IES Lunchroom Monitor, effective August 10, 2018
- 2. Recommendation to approve termination of District employee:
 - Steven Geniesse, Iroquois Elementary School custodian – Administrative recommendation to remove and dismiss Mr. Geniesse from his position, effective August 27, 2018.
- 3. Recommendation to approve hiring staff for the following position:
 - a. Susan Peebles – English/Language Department Chairperson beginning 2018/19
 - b. Sara Kerr – Event Custodian for 2018/19, IHS, part-time position
- 4. Recommendation to approve AmeriCorps volunteers to work at Iroquois Elementary School for 2018/19 (Title I):
 - a. Emily Derois
 - b. Gracie Wiles

- c. Michael Hipwell
 - d. Monica Merry
 - e. Stephanie Kraft
 - f. Madison Holland
 - g. Sean Patrick Brady
5. Recommendation to approve request for FMLA leave:
Denise Finotti, Guidance Office Clerk – requesting September 24-28, 2018
6. Recommendation to approve Bus Routes and Rosters for SY 2018/2019:
(Attachment M6)
7. Recommendation to approve new bus monitor: Jannetta Lemon
8. Recommendation to approve the revised Contract for Northwest Tri-County Intermediate Unit Special Education Programs and Services for the 2018-2019 School Year for a total cost of \$181,132.23: (Attachment M8)
9. Recommendation to approve the Contract for Northwest Tri-County Intermediate Unit Behavior Consultation Program Services for the 2018-2019 School Year for a total cost of \$5,800.00: (Attachment M9)
10. Recommendation to approve Emergency Substitute Teacher through the IU#5 consortium:
Andrew Emans
11. Recommendation to approve request to use District facilities:
Iroquois SD Foundation requesting use of High School first floor facilities for the 2019 Taste of East Erie event and day prior for set-up, Saturday, February 16 through Sunday, February 17, 2019. Requested by Doug White. Category 2. Fees to apply: Necessary custodial fees at \$40/hr.
12. Recommendation to declare equipment as salvage:
1 GE refrigerator located at the high school – No longer in working order.
13. Recommendation to approve employee position transfer:
Kim Wnukoski – From part-time custodian position to Full-Time 3rd Shift Custodian at IES effective September 19, 2018.
14. Motion to authorize Superintendent Murray to hire and fill the following open positions prior to the October Full Board meeting. Appointed individuals will be formally approved in October.
- a. Senior High Math Teacher – Long-Term substitute position
 - b. Open Co-Curricular positions
 - c. Open Extra-Curricular positions

On a motion by Mr. Coblenz, seconded by Mrs. Custer, Items 1, 2, 3(a-b), 4(a-g), 5, 6, 7, 8, 9, 10, 11, 12, 13, and 14(a-c) were unanimously approved. (9-0)

C. POLICY COMMITTEE:

1. Motion to approve revisions to current District policy: (*Second Reading*)

Title I Parental Involvement Policy 918

On a motion by Mr. King, seconded by Mr. Rickrode, Item No. 1 was unanimously approved. (9-0)

On a motion by Mrs. Abele, seconded by Mr. King, the Board unanimously accepted the remainder of this report. (9-0)

D. BUILDINGS AND GROUNDS COMMITTEE: (None)

E. ATHLETICS COMMITTEE:

1. Resignations:

- a. Julie Parker – High School Softball Head Coach

- b. Connor MacKelvey – Track Junior High Co-Coach

On a motion by Mr. King, seconded by Mrs. Bartlett, Items 1(a-b) were unanimously approved. (9-0)

On a motion by Mrs. Abele, seconded by Mr. King, the Board unanimously accepted the remainder of this report. (9-0)

F. ERIE COUNTY TECHNICAL SCHOOL REPORT: (None)

G. NORTHWEST TRI-COUNTY INTERMEDIATE UNIT #5 REPORT:

Mrs. Nicolussi gave an oral report. No vote for acceptance was required.

H. LEGAL REPORT:

Atty. McClure provided information and legal explanation pertaining to a recent Right To Know request received by the District. No vote for acceptance was required.

I. LAWRENCE PARK TWP RECREATION PLANNING BOARD REPORT:

Mrs. Majczyk gave an oral report. No vote for acceptance was required.

J. IROQUOIS SCHOOL DISTRICT FOUNDATION REPORT: (None)

IX. ADMINISTRATIVE REPORTS FOR THE PERIOD:

A. ELEMENTARY SCHOOL – IROQUOIS ELEMENTARY SCHOOL:

On a motion by Mr. Coblenz, seconded by Mr. Ragen, the Board unanimously accepted the report presented by Mr. Bronson and Mrs. Foutz. (9-0)

B. SECONDARY SCHOOL – IROQUOIS JR./SR. HIGH SCHOOL:

On a motion by Mr. Coblenz, seconded by Mrs. Custer, the Board unanimously accepted the report presented by Mr. Wilson. (9-0)

X. NEW BUSINESS:

A. Rescinding of Appointment:

Susan Peebles – IHS 9th Grade Class Advisor/Co-Curricular

B. Resignation:

Rebecca Dinsmore – Drug Free Communities (DFC) Grant Coordinator, effective December 21, 2018.

C. Motion to approve hiring staff for the following positions:

1. Andrea Myers - 7th Grade Class Advisor/Co-Curricular
2. Jessica Kidd – 9th Grade Class Advisor/Co-Curricular
3. Jamie Jones – 11th Grade Class Advisor/Co-Curricular
4. Chuck Ferruggia – IHS Model UN Advisor/Co-Curricular
5. Lucia Conti – Elementary Drama Coach – Part-time, Co-curricular position

D. Recommendation to approve AGREEMENT with Penn State Behrend College of Nursing to use Iroquois School District for On-Site Clinical Placement Experiences for the 2018/19 School Year.

E. Recommendation to approve requests for professional development events:

1. Leah Johnson (IHS) to 2018 Professional Immunizations Seminar, October 26, 2018, Erie Ambassador Conf. Center. Cost: \$60.
2. Julie Parker (IHS) to District 10 AD Meeting, September 12, 2018, Prep/Villa Event Center, Erie. No cost.
3. Susan Peebles (IHS) to CFL of Erie Fall Coaches meeting, September 20, 2018, Meadville. Cost: \$20 and mileage.
4. Jacob Bartlett (IHS) to Coding is Elementary (K-6), October 8, 2018, IU5. Cost: Mileage.
5. Rebecca Peterson (IHS/HBCK JH) to IU paraprofessional development, October 8, 2018, IU5. Cost: Mileage.

F. Recommendation to approve homebound tutoring services for IHS 12th grade student, for 6-week period concluding September 20, 2018.

G. Recommendation to approve educational field trip request:

8 IHS World Language students to Slippery Rock University, October 9, 2018.
Requested by Mrs. Bielanin. Cost: \$218.

H. Recommendation to approve certified substitute teacher:

Diane Phillips, Elementary Ed

I. Recommendation to approve Emergency Substitute Teachers through the IU5 consortium:

Abigail Soggs

J. Recommendation to approve School Volunteers for 2018/2019 in areas specified:

1. Brine, Matthew – IHS – Band, New
2. Brown, Jennifer – IES – Classroom, New
3. Cancilla, Wendy – IES – Classroom/Field Trips, Renewal
4. Clark, Jennifer – IHS – Band, New
5. Homan, Paul & Ruth – IES – Sports/Classroom/Drama/Field Trips/Band, Renewal
6. Karickhoff-Bahm, Heather – IES – Classroom, New
7. Kuhn, Carolyn – IES & IHS – Sports/Classroom/Field Trips, Renewal
8. Kuhn, James – IES & IHS Sports/Classroom/Field Trips, Renewal
9. Ladwig, Mackenzie – IHS - Band, New
10. Majczyk, Kelley – IES & IHS – Sports/Classroom/Drama/Field Trips, Renewal
11. Oldham, Rebecca – IES – Classroom, New
12. Phillips, Diane – IES – Book Fairs/Classroom, New
13. Wesley, Anna – IHS – Sports/Field Trips/Band, Renewal
14. Woodring, Heather – IES – Classroom, Renewal
15. Wygant, Lee – IHS – Band, New

On a motion by Mr. Rickrode, seconded by Mr. King, Items A, B, C(1-5), D, E(1-5), F, G, H, I, J, and K(1-5) were unanimously approved. (9-0)

XI. **ADJOURNMENT:**

On a motion by Mr. Coblenz, seconded by Mr. Ragen, and carried as unanimous (9-0), the meeting adjourned at 8:07 P.M.

Kelley M. Majczyk, Board Secretary