


Comprehensive Progress Report

Mission: The mission of Smackover High School is to prepare every students to succeed in becoming college and career-ready citizens.

Vision:

Goals:

 Activity in the last 12 months

! = Past Due Objectives KEY = Key Indicator					
Core Function:		School Leadership and Decision Making			
Effective Practice:		Establish a team structure with specific duties and time for instructional planning			
	ID04	All teams prepare agendas for their meetings.(39)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Instructional Facilitator has agendas and sign in sheets for meetings. Mrs. Henderson will check with staff, by email or faculty meeting, to make sure teams are using agendas with sign in sheets.	Limited Development 11/12/2015		
		Priority Score: 1 Opportunity Score: 3	Index Score: 3		
How it will look when fully met:		Mrs. Henderson will collect agendas and sign in sheets from team meetings held at SHS. Mrs. Henderson will keep these documents in a folder in the office.	Objective Met 05/17/19	Jan Henderson	05/25/2020
Actions					
	11/17/15	Mrs. Henderson will email teachers that she needs copies of agendas and sign in sheets for all team meetings. Mrs. Henderson will create a folder to save these required documents.	Complete 11/30/2016	Jan Henderson	05/31/2016
		<i>Notes:</i> Mrs. Henderson made a note to herself to email the teachers, and Ms. Yeager will check with her.			

11/30/16	Principal will require social studies, math, science, and English departments to meet once a month for departmental meetings with a planned agenda & sign in sheet.	Complete 05/17/2019	Jan Henderson	05/29/2020
	<i>Notes:</i> Principal will remind all departments to do bell ringers, assignments and/or activities which require students to explain and justify their answers. These are to be done once a week.			
11/30/16	When necessary, the principal will email monthly reminders to the different departments to have their required monthly departmental meeting.	Complete 05/17/2019	Jan Henderson	05/29/2020
	<i>Notes:</i> These emails will be sent if a department is not meeting for their monthly departmental meeting.			
11/30/16	The principal will attend the departmental meetings unless a scheduling conflict occurs.	Complete 05/17/2019	Jan Henderson	05/29/2020
	<i>Notes:</i> Attend as many departmental meeting as possible.			
11/30/16	Principal will maintain a folder with departmental agendas and sign in sheets.	Complete 05/17/2019	Jan Henderson	05/29/2020
	<i>Notes:</i> Collect agendas and sign in sheets from the different departmental meetings.			
Implementation:		05/17/2019		
Evidence	5/17/2019 Principal has the emails and a folder with the required team meeting agendas.			
Experience	5/17/2019 Team meeting have become more effective with a guideline for member to follow.			
Sustainability	5/17/2019 Principal will continue to occasional monitoring of agendas and meetings.			

Core Function:		School Leadership and Decision Making			
Effective Practice:		Align classroom observations with evaluation criteria and professional development			
	IF02	The Leadership Team reviews the principal's summary reports of classroom observations and takes them into account in planning professional development.(66)	Implementation Status	Assigned To	Target Date
Initial Assessment:		The leadership team has been discussing possible professional development concerning Depth of Knowledge, DOK, that would be appropriate for high school teachers.	Limited Development 11/13/2015		
		Priority Score: 1 Opportunity Score: 3	Index Score: 3		
How it will look when fully met:		The SHS Leadership Team will review the principal's reports concerning classroom observations for SHS and help the professional development team assign meaningful and relevant Professional Development for the teachers at SHS.	Objective Met 05/17/19	Jan Henderson	06/01/2020
Actions					
	11/17/15	Mrs. Henderson, principal of SHS will provide summary reports of her classroom observations to her SHS Leadership Team. The SHS Leadership Team will review these reports and work with Central Office to provide pertinent professional development to the teachers at SHS.	Complete 05/17/2019	Jan Henderson	03/01/2018
	<i>Notes:</i>	Mrs. Henderson and her Leadership Team will work together to determine what would be relevant and beneficial to the high school teachers at SHS.			
Implementation:			05/17/2019		
	Evidence	5/17/2019 Teachers are allowed to plan their personal development along with the principal.			
	Experience	5/17/2019 Team has discussed professional development which would benefit individual teachers and the entire staff.			
	Sustainability	5/17/2019 None at this time.			

	IF06	Teachers are required to make individual professional development plans based on classroom observations.(70)	Implementation Status	Assigned To	Target Date
Initial Assessment:		All teachers at SHS have developed their own individual professional development plan.	Limited Development 11/13/2015		
		Priority Score: 3 Opportunity Score: 3	Index Score: 9		
How it will look when fully met:		Mrs. Henderson will meet with the teachers at SHS to formally work with her teachers concerning their individual professional development plans. Mrs. Henderson will make suggestions concerning the teacher's individual professional development plan based on her classroom observations. Mrs. Henderson will keep copies of each teacher's plan and revisions made to these plans in her office.	Objective Met 05/17/19	Jan Henderson	05/29/2020
Actions					
	11/17/15	Principal will meet with all certified staff concerning their individual professional development plans during Principal In-service Day in August.	Complete 05/17/2019	Jan Henderson	05/29/2020
		<i>Notes:</i> Have teachers check their EdReflect accounts.			
	11/30/16	Principal will visit with all certified staff in the Spring and help teachers develop their own specific professional development plans based on classroom observations and individual teacher needs.	Complete 05/17/2019	Jan Henderson	05/29/2020
		<i>Notes:</i> As Mrs. Henderson makes her classroom observations and reports to EdReflect, she will make notes to herself concerning her observations in order to help teachers progress and update their individual professional development plans. *Summer PD hours will be based around each teachers' development plan.			
	11/30/16	Principal will keep copies of each teachers' individual professional development plan.	Complete 05/17/2019	Jan Henderson	05/29/2020
		<i>Notes:</i> Keep copies in office for future reference.			
Implementation:			05/17/2019		
Evidence	5/17/2019	Teachers are required to meet with the principal to plan their PD for the next school year.			
Experience	5/17/2019	Teachers have slightly more control over their professional development than in the past.			

<i>Sustainability</i>	5/17/2019 None at this time.			
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Core Function:	Curriculum, Assessment, and Instructional Planning			
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Effective Practice:	Assess student learning frequently with standards-based assessments			
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IID10	Instructional Teams use student learning data to identify students in need of instructional support or enhancement.(108)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>	1. The school will select a reading comprehension intervention program 2. The staff member(s) utilizing the program will receive the webinar training for the reading comprehension program. 3. The assistant principal will periodically review the progress monitoring results of the students with the staff member(s) to determine growth.	Limited Development 07/29/2019		
<i>How it will look when fully met:</i>			Bernadette O'Guinn	08/14/2019
<i>Actions</i>				

<i>Notes:</i>	
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