

# Judson Elementary School PTO – General & Executive Board Meeting Minutes

Date: 10/10/19



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## Attendees (checked members present)

<input type="checkbox"/> Mary Metcalfe, Co-President	<input checked="" type="checkbox"/> Cindy Phelan, Co- President	<input checked="" type="checkbox"/> Shannon McDonnell, Vice- President	<input checked="" type="checkbox"/> Adrienne Brevetti, Treasurer	<input checked="" type="checkbox"/> Alicia Baker, Recording Secretary
<input type="checkbox"/> Amy Thurston, Corresponding Sec				
<u>Members At Large:</u>	<input checked="" type="checkbox"/> Kristin Antonucci	<input type="checkbox"/> Ana Kiernan	<input type="checkbox"/> Odet Simoes	<input checked="" type="checkbox"/> Becky Zadlo

## Others In Attendance:

Kathy Scully

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**Call to Order:** Meeting called to order at 6:33pm

## **Agenda**

### **Standing Items**

- 1. Treasure's Report** – Everything in report is up to date, deposits have been made from Back to School Bash. Motion made by Becky Zadlo, 2<sup>nd</sup> by Shannon McDonnell, motion carried.
- 2. Approval of Meeting Minutes**- Motion to approve Mrs. O'Toole, 2<sup>nd</sup> Shannon McDonnell
- 3. Good & Welfare**- Dr. Harrison father passed away. A card will be sent from PTO.
- 4. Rewards Program Update**- no new totals to report. Box Tops –flyer will be going home on 9/11. School wide incentive. Download the box top app. 1,000 box tops will earn class extra recess, 2,500 – game of kickball. Box Top trophy will continue.

### **Old Business: Need for Committee Members**

**Halloween Bash** – establish committee, (dj, stations, costume contest, raffle, each child brings a bag of candy, high school students volunteer, sell pizza and icecream. Nicole Braddock, Megan Lynn, Michelle Young, Carrie Werner volunteered to head the committee. Set up a sign-up genius for volunteers and supplies needed, maybe the PTO can create their own account. Becky Zadlo- consult. Date: Friday, October 25<sup>th</sup>.

**Holiday Sale**- Becky Zadlo, Stacy and Shannon.

**1<sup>st</sup> Day of School** – went well, great to see smiling faces.

**Back to School Bash** – nice event, brought in \$1,995.80 after paying police, Frankies, Bounce House, and water we will probably break even. It was a great way to start the school year.

**Board Members** – conflict of interest was sent out to Board Members.

**Time of future meetings:** The executive board meeting previously met from 6 to 7, and then PTO meeting went from 7 to 8. This year the Executive board and regular meetings combined. Discussion of 6:30 start time or keep 7. Becky motion to keep meeting at 6:30, 2<sup>nd</sup> Kate second. Motion carried.

### **New Business:**

**Diane Bristol**-introduced herself as rep to Board of Education. Please reach out to her with questions or concerns. She will be happy to help.

**Mrs. Scully** – welcomed everyone. Thank you to PTO on help with opening everything went smoothly. Back to School bash went well. She thanked the PTO on behalf of the teachers for the \$100 given to start the school year. She will be communicating through Class Dojo (Mrs. Scully has school wide account.) She will also communicate through group emails. You can follow her on Twitter. Open House is tomorrow night 9/11 5-7. School Photos on 10-18 everyone will be photographed. 10-19, Single Session day for students.

**Open House and Book Fair** – asked for volunteers to relieve members to visit classroom. Diary of a Wimpy Kid pre-order form will be available. Recess supply drive – each teacher had request for individual supplies Ana & Odet will collect supplies at the open house. Clothing Fliers available at event. Delivered by Oct. 11<sup>th</sup>

**Cherry Dale Kickoff** – Oct. 1<sup>st</sup>

**Restaurant Night** – Fascia's, Fino possibly Oct. (Laura Meka will coordinate)

**Barnes and Noble fundraiser** – school doing book readings or principal encourage shopping, % of sale would go to the school. \$1,500 in sales result in GC after that is would go to cash. After discussion fundraiser that was taken off the table.

### **New Ideas and Suggestions:**

#### **Executive Board Special Discussion:**

Meeting Adjournment: meeting adjourned at 7:09pm

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Alicia Baker  
Secretary

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9/10/19  
Date of minutes