

AR
 Harp Elementary School (Springdale School District)
 2700 Butterfield Coach Road
 Springdale AR 72764
 479-750-8740

School Parent and Family Engagement Plan

School Name:	Harp Elementary
Facilitator Name:	Darrell W. Bolin
Plan Review/Revision Date:	9/18/2019
District Level Reviewer, Title:	Kim Glass
District Level Approval Date:	

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Allison	Strange	Principal
Darrell	Bolin	Assistant Principal
Natalie	Gregory	Instructional Fac./ Parent
Emily	Couture	Counselor
Karen	Willems	PTA President
Mary	Hart	Instructional Facilitator

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Harp Elementary parents will be involved in the development, review, and improvement of the school parent and family engagement plan in the following ways:

District Parent/Guardian Engagement Survey (available for completion during Student Led Parent Teacher Conferences in September and March)

Develop and review the school parent and family engagement plan at least twice a year (Stakeholder meetings, PTA meetings, Springdale Family Literacy Program SFLP)

Develop and review of the school parent and family engagement plan through face to face meeting, social media, Google Survey or Form. Those reviewing will have the opportunity to comment and give feedback.

Student Led Parent Teacher Conferences are held twice a year (September and March). During conferences, parents learn about the progress of their student through the student leading and presenting their progress, goals,

and academic plans. Interpreters are available for two-way communication. Teachers, support staff, and special education staff is available for students and parents. During this time, parents and students are able to give feedback and input to the school parent and family engagement plan and programs.

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Harp Elementary Annual Title I meeting will take place September 24, 2019. Interpreters will be present to provide native language support for all families to attend. The Annual Report shares the school improvement status of the building. Parents will be informed of the Title I requirements and how Title funds support Harp Elementary students.

If there are parents or stakeholders that have questions or comments regarding the Title 1 program, building administrators will discuss and address at that time.

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Harp Elementary's school parent and family engagement plan is available through the following ways: Springdale School District will post the plan online through the district website.

Harp Elementary will post the plan online to the school website.

The school will have a hard copy of the school parent and family engagement plan available for parents or community members if requested.

Harp Elementary School will share parent information:

Monthly at PTA meetings

Stakeholder meetings are held

Back to School Meet the Teacher and Open House in August Annual Title I Report to the Public in September

Harp Elementary communicates information related to the school and parent programs, meetings, or other activities through the following ways:

District Calendar School Website Emails

Newsletters: share ways how to become involved, activities and school events, and health or safety tips Social Media (Facebook and Instagram)

Automated phone calls or texts through ThrillShare and new Marquee sign

Community volunteers during Student Led Conferences (SLC) or Parent Teacher Conferences School sponsored and hosted events

Summer Family Literacy Program, Harp Summer Library, and Summer School.

All communication is done with translators and two-way communication is always provided.

4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Harp Elementary's Parent Involvement Committee will help to continue to develop and revise our School Compact in order to meet the needs of students and families. It will be reviewed with parents and students (in their native language) during Parent Teacher Conferences.

Student handbooks will be available to all parents. A signed paper from the handbook will be returned to the school stating that parents and students understand and accept the policy and procedures stated and listed in the handbook. The letter that parents sign share where they can view the entire handbook online. Copies are available in the office for parents to view or pick-up if they choose.

Harp Elementary will work with parents to develop and review the school parent and family engagement plan. This will take place through PTA monthly meetings, Stakeholder meetings, student leadership meetings, and at building leadership team meetings. The school parent and family engagement plan will also be developed and reviewed through Google surveys or forms, face to face forums, and through social media. All communication will be two-way and interpreters will be provided.

Harp Elementary will build and develop partnerships with families through providing the following: Student Led Parent Teacher Conferences twice a year (September 2019 and March 2020)

Back to School Bash (The Naturals Game, August 28, 2019 - District Event) Monthly PTA Meetings and City Council PTA Meetings

Patron Shelf (Monthly District meeting for parents and district administration) Weekly folders with student work and school information will be sent home Progress Reports

Quarterly Stakeholder Meetings

Parents and stakeholders provided opportunities to volunteer and are provided access to visit classrooms and participate in programs and meeting offered and held in the building

Springdale Family Literacy Program (SFLP), which provides language learner parents the opportunity to learn English. SFLP classes are four days a week for three hours a day. Parents are able to participate in SFLP, which consists of 4 components: Language Development, Parent and Child Together time, parent time, and child care for younger siblings is provided.

Parents, staff, students, and community stakeholders are informed about school achievement and ways to become involved in the school at the Annual State of the School Report to the Public held in September, at Student Led Parent Teacher Conferences held twice a year, at Parent Teacher Association (PTA) meetings held monthly, and at Student Leadership Meetings held Monday of each week (Building Bridges Leadership). Meetings and conferences provide parents, teachers, and students a chance to participate and provide two-way communication on the status of the school. There is a survey for parents and staff to complete. The School-Parent Compact will be developed and reviewed by a panel of teachers, students, staff at these meetings. Feedback will be given and interpreters are provided.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Harp Elementary involves parents and stakeholders of how Title I funds are used through the following: PTA Meetings

Student Leadership Team

Springdale Family Literacy Program (4 days a week; 3 hours a day) Building Leadership Team Meetings (monthly or more if needed)

To determine how funds are used, building administration meets with the committees and discusses needs.

Students and staff complete surveys or discuss in meetings what highest needs are and what wants and needs are based on student achievement. All decisions are taken through the different panel groups (PTA, Stakeholders, Students, and Building Staff) before decisions are finalized. The meetings are conducted through and a variety of forms (face to face, Google Surveys or Forms, and social media) and all stakeholders, parents, staff are able to comment and give feedback.

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Harp Elementary community and school resources and how they support us:

NTI: Springdale Family Literacy Program partnership for the school and the district

Ozark Guidance Center (OGC): Mental Health service provider that is housed in schools. Representatives from OGC are housed in Springdale Schools and provide support for students and families based on individual needs to help students and families be successful in school for learning to take place

Parent Resource Center: Harp houses a Parent Resource Center that has materials for parents and families that promote parenting and family support and success. This is located in the front of the building by the office for guests and parents to have easy access.

Springdale Family Literacy Program (SFLP): Housed in 13 Springdale Schools. Harp Elementary hosts a program that provides families and parents with adult education, parenting support, academic support, and community guest speakers.

Parent Teacher Association (PTA): Monthly meetings to focus on academic, school, student, and community success and growth of the school to help all students be confident learners.

Harp Elementary will have an Ozark Guidance Center Counselor and a MHPP to serve students and families with

emotional support.

Springdale Police Department will provide a School Resource Officer (SRO) to share between schools in order to support administrators, teachers, students, and parents with issues that arise. In addition the SRO provides extra patrol during the school day to help keep Harp and the community around our school safe.

Harp Elementary has a Joint Use Agreement track and playground equipment available for families in the community use after hours outside of the school day and calendar year.

Harp also hosts the After School Program, which is for parents who need care for their child after the regular school hours. This program is housed in the cafeteria and available for families until 6:00 in the evenings.

Harp has the Care Mobile Dental Van on site at different times through the year. This is available for students in need of dental care. Care is provided during the school day, on site.

Springdale School District hosts a summer Springdale Family Literacy Program (SFLP) that takes place in the summer. Parents will be encouraged to participate in the program.

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Harp Elementary will:

Continue the use of a Parent Involvement Committee that will meet regularly in order to gather input on our School Parent and Family Engagement Plan. The committee will also evaluate the school compact, surveys completed, and any additional resources that parents or families may need.

Hold a back to school event on August 8th, 2019.

Hold Parent Teacher Student Led Conferences in September and again in March.

Provide a State of the School Address and an Annual Title I Report to the Public in September.

Provide families with Springdale Family Literacy Program (SFLP) which provides language learner parents the opportunity to learn English. SFLP classes are four days a week for three hours a day. Parents are able to participate in SFLP, which consists of 4 components: Language Development, Parent and Child Together time, parent time, and child care for younger siblings is provided.

Family Literacy Night at the school. Events will provide food for families and books to take home.

Parents will be encouraged and invited to meetings or asked to serve on committees including Parent Involvement, Safety, SFLP, or other.

Springdale School District hosts a summer Springdale Family Literacy Program (SFLP) that takes place in the summer. Parents will be encouraged to participate in the program.

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic

Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Certified teachers and administrators will attain a minimum of the following professional development:

- * 2 hours of professional development in Parent Involvement every fourth school year starting in 2014-2015. Training can/will include, but not be limited to the following: value of parent contributions, how to reach, communicate with and work with parents as an equal that parents play an integral roles in assisting student learning, implement and coordinate parent programs and build ties between home and school, how to welcome parents into the school and seek parental support and assistance, how to provide information in a format, to the extent practicable, in a language parents can understand respond to parent requests for parent and family engagement activities, and recognize that a parent is a full partner by including in the school.
- *Teen Suicide 2 hours Code of Ethics Human Trafficking Anti-Bullying
- *SMART Core Curriculum Sexual Harassment
- *Science of Reading (ROOTS Training)
- *Harp will use the school's policy handbook for resolving parental concerns, including how to define a problem, who to approach and how to develop solutions. A copy will be sent home to each student at the beginning of the school year and parents will sign the back page stating they understand and return that page to school.
- *Harp Elementary will train teachers and staff with assistance of parents by: Special Education and 504 training for meeting with parents during conferences

9: Building Capacity - Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

[\(See complete Arkansas Guide for School Parent and Family Engagement Plan for references\)](#)

District Feedback:

	Attention: Changes Needed!	In Compliance	Comments	Date of Feedback
1: Jointly Developed:	<input type="checkbox"/>	<input type="checkbox"/>		
2: Annual Title I Meeting:	<input type="checkbox"/>	<input type="checkbox"/>		
3: Communications:	<input type="checkbox"/>	<input type="checkbox"/>		
4: School-Parent Compact:	<input type="checkbox"/>	<input type="checkbox"/>		
5: Reservation of	<input type="checkbox"/>	<input type="checkbox"/>		

Funds:	-	-		
6: Coordination of Services:	<input type="checkbox"/>	<input type="checkbox"/>		
7: Building Capacity of Parents:	<input type="checkbox"/>	<input type="checkbox"/>		
8: Building Capacity of School Staff:	<input type="checkbox"/>	<input type="checkbox"/>		
9: Building Capacity - Discretionary:	<input type="checkbox"/>	<input type="checkbox"/>		