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**PULASKI COUNTY
SPECIAL SCHOOL DISTRICT**

Classified Personnel Policy Committee Minutes: May 24, 2018

Roll Call:

Dr. Warren, Mr. Chesterfield, Loria Bryant, Claude Johnson, and Belinda Pearl. Without Notice: Mona Holloway

Bookkeeper/Registrar:

Ms. Kim White and Monica Bryant from accounting were invited to the meeting. Some employees have some concerns about the bookkeeper and registrar doing the same job but pay is not the same. Ms. White said that they both do some secretary work. The bookkeeper is more like the right-hand man of the principal. The secretary/registrar would not do payroll if the bookkeeper wasn't there. Mr. Chesterfield wanted to know should the two positions be paid the same. Dr. Warren explained that the secondary schools have additional duties that the elementary doesn't. Kim White stated that the bookkeeper and the registrar shouldn't be paid the same but registrar should be paid a level 4 instead of the 3 because they do so much. Ms. Bryant spoke on some of the duties that both jobs do. She also stated that elementary secretary/registrar do more because they do not have a general secretary. Ms. White said they could have an elementary and a secondary secretary/registrar on different levels. Mr. Chesterfield ask Ms. White and Ms. Bryant if they would help present this to the board. It was decided to take this to the board. June 12, 2018 is the next board meeting. Belinda Pearl made a motion to take this to the board meeting on June 12, 2018. The motion was seconded by Claude Johnson and Loria Bryant. Motion passed. Mr. Chesterfield told everyone to have a safe and restful summer. Belinda Pearl said that this year has been so good and it was because of Dr. Warrens hard work to turn this district around and everyone felt appreciated. Motion was made to adjourned by Belinda Pearl and seconded by Claude Johnson.

Respectfully Submitted by
Belinda Pearl, Secretary