

Heber Springs School District  
School Board Meeting Minutes

**The Heber Springs Board of Education held their regularly scheduled board meeting on August 19, 2019, at 5:30 p.m.** Members present were Judy Crowder, Bryce Farmer, Kevin Thomas, and Ryan Buffalo. Jason Jones entered the meeting via telephone.

**I. President Judy Crowder called the meeting to order.**

**II. President Judy Crowder asked for a motion to approve the agenda.** Motion to approve agenda. Motion approved by unanimous consent.

**III. President Judy Crowder asked for a motion to approve the minutes from the July 15, 2019, regular board meeting, and the minutes from the July 22, 2019, special board meeting.** Motion to approve the regular board and special board minutes. Motion approved by unanimous consent.

**IV. Financial Report:** Dr. Stauffacher presented the financial report for approval. A discussion followed.  
Motion to approve the financial report: Kevin Thomas  
Second: Bryce Farmer  
Motion passed.

**V. Recognition:** The board recognized the Methodist Church for their generosity, and hard work, in remodeling all three teacher lounges.

**VI. School/Business Reports:**

- Dr. Stauffacher presented student transfers requests.
- Dr. Stauffacher presented the resignations/retirements.
- Dr. Stauffacher presented new hires.
- Dr. Stauffacher presented the list of certified staff who attended professional development off contract during the summer.
- Dr. Stauffacher requested for Patsy Hodges be moved from classified staff to certified teacher on the salary schedule.
- Dr. Stauffacher presented staff disclosures resolutions for approval.
- Dr. Stauffacher presented the SRO contract with the city.
- Dr. Stauffacher presented two out of state trip requests from FCCLA.
- Dr. Stauffacher presented ACT 563 to the board. Insurance for full time bus drivers.
- Dr. Stauffacher presented policies for approval.

**VII. Board Action:**

Dr. Stauffacher made a recommendation to approve the following transfer requests:

Jaxton West from Concord

Motion to approve: Kevin Thomas

Second: Bryce Farmer

Motion passed.

Kruz Mafagma from Concord

Motion to approve: Bryce Farmer

Second: Kevin Thomas

Motion passed.

Dr. Stauffacher made a recommendation to accept the following resignations/retirement:

*Laura Chincarini – food service*

Motion to approve resignation: Kevin Thomas

Second: Bryce Farmer

Motion Passed.

*Shelly Taylor – food service*

Motion to approve resignation: Kevin Thomas

Second: Bryce Farmer

Motion Passed.

*Jennifer McElroy – food service*

Motion to approve resignation: Kevin Thomas

Second: Bryce Farmer

Motion Passed.

Dr. Stauffacher made a recommendation to hire the following:

*Rochelle Aguilar – high school math - ALP*

Motion to hire pending passage of background checks and this contract is subject to and conditioned upon employee's strict compliance with the rules and regulations promulgated by the Arkansas Department of Education governing employee's application for an Additional Licensure Plan. The teacher must make adequate yearly progress (as specified in the Rules Governing Educator Licensure) each school year that the educator is employed in the out-of-area assignment. The employee will have no more than three years from the first date employed in the out-of-area assignment to meet full licensure requirements: Bryce Farmer

Second: Kevin Thomas

Motion passed.

*Penny Rolins – high school paraprofessional*

Motion to hire pending passage of background checks: Kevin Thomas

Second: Bryce Farmer

Motion passed.

*Aylssa Burkman – HIPPY paraprofessional*

Motion to hire pending passage of background checks: Kevin Thomas

Second: Bryce Farmer

Motion passed.

*Ron Hedner – grounds maintenance*

Motion to hire pending passage of background checks: Kevin Thomas

Second: Bryce Farmer

Motion passed.

*Chris Smith – middle school paraprofessional*

Motion to hire pending passage of background checks: Bryce Farmer

Second: Ryan Buffalo

Motion passed

*Lorena Johnson – high school paraprofessional*

Motion to hire pending passage of background checks: Bryce Farmer

Second: Ryan Buffalo

Motion passed.

*Denise Johnson – middle school paraprofessional*

Motion to hire pending passage of background checks: Kevin Thomas

Second: Ryan Buffalo

Motion passed.

*Destiny Erisman - middle school paraprofessional*

Motion to hire pending passage of background checks: Bryce Farmer

Second: Ryan Buffalo

Motion passed.

*Dosky Russell – homebound teacher*

Motion to hire pending passage of background checks: Bryce Farmer

Second: Ryan Buffalo

Motion passed.

Dr. Stauffacher made a recommendation to compensate the certified teachers, who attended professional development off contract during the summer per list. Compensation is their daily rate of pay (hourly).

Motion to pay certified teacher per list: Kevin Thomas

Second: Bryce Farmer

Motion passed.

Dr. Stauffacher made a recommendation to move Patsy Hodges from the classified salary schedule to the certified teacher salary schedule. (ALE elementary teacher)

Motion to move: Bryce Farmer

Second: Ryan Buffalo

Motion passed.

Dr. Stauffacher made a recommendation to approve the following employees Staff Disclosure Resolutions:

*Terri Harrison – Jewelers Touch - \$500*

Motion to approve resolution: Kevin Thomas

Second: Ryan Buffalo

Motion passed.

*Jennifer Petray – North Arkansas Tire - \$9,000*

Motion to approve resolution: Kevin Thomas  
Second: Ryan Buffalo  
Motion passed.  
*Chrissy Tubbs – Tubby T's - \$9,000*  
Motion to approve resolution: Bryce Farmer  
Second: Kevin Thomas  
Motion passed.

Dr. Stauffacher made a recommendation to approve the SRO contract with the city, for an increase of \$3,978.36 for three years.  
Motion to approve contract: Kevin Thomas  
Second: Ryan Buffalo  
Motion passed.

Dr. Stauffacher made a recommendation to approve two out of state trip requests from FCCLA. (Sept. 28 – Oct. 3 to Washington DC, and Nov. 14-17 to Dallas, Texas)  
Motion to approve trips: Bryce Farmer  
Second: Kevin Thomas  
Motion passed.

Dr. Stauffacher made a recommendation to approve insurance for full time bus drivers per ACT 563.  
Motion to approve insurance: Bryce Farmer  
Second: Ryan Buffalo  
Motion passed.

Dr. Stauffacher made a recommendation to approve the following policies: 7.5, 7.14, 7.15, 7.17.1, 7.19, and 7.24.  
Motion to approve policies: Kevin Thomas  
Second: Bryce Farmer  
Motion passed.

**VIII. Executive Session:** The board went into executive session at 6:12 p.m.  
The board re-entered open session at 6:51 p.m. No actions were taken.

**IX. With no further business, President Judy Crowder asked for a motion to adjourn the meeting.** Bryce Farmer made a motion to adjourn at 6:52 p.m. Ryan Buffalo seconded the motion. The motion passed unanimously.

### Approval of the minutes

The minutes of the August 19, 2019, regular meeting are approved.

/s/ Judy Crowder  
Mrs. Judy Crowder, President

/s/ Ryan Buffalo  
Mr. Ryan Buffalo, Secretary

/s/ Dr. Stauffacher  
Dr. Alan Stauffacher, Superintendent

APPROVED: 9-16-19