

NIPPERSINK SCHOOL DISTRICT 2

10006 Main Street
Richmond, IL 60071

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Dr. Tom Lind, Superintendent
Denise Levendoski, Business Manager
Belinda Veillon, Curriculum Director

Paul Augustyn, Richmond Grade School Principal
Tim Molitor, Nippersink Middle School Principal
Chris Pittman, Spring Grove School Principal

School and Card # _____

Print Name _____

Date needed _____

Date card will be returned _____

Merchant/Vendor	Amount	Account	Requisition
_____	_____	_____	Yes/No
_____	_____	_____	Yes/No
_____	_____	_____	Yes/No
_____	_____	_____	Yes/No
_____	_____	_____	Yes/No

I agree to return the credit card to the District Office with all receipts for each transaction made using the District credit card.

Check out signature _____ Date _____

Check in signature _____ Date _____