

Lincoln Lutheran School Association Board of Directors
MEETING Minutes
Monday, June 24, 2019 – 6:00pm

Opening Devotion and Prayer
Led by Bill Miller.

1. Recording of Members Present / Recognition of Guests
Present: Bill Miller, Chris Schaedel, Ruth Tewes, Matt Heibel, Tina Barrett, Treva Ptascheck, Joel Rodencal
Absent: Scott Ernstmeyer, Jill Fiddler, Greg Sunderman
Guests: none

2. Agenda Review
Motion by Treva Ptascheck, Second by Joel Rodencal to accept the agenda as presented by Bill Miller.
Motion Carried.

3. Consent Agenda
 - a. Approval of Prior Meeting's Minutes – May 2019 – Doc 02
 - b. Approval of Financial Reports –
 - Account Balances as of May 31 - Doc 03b
 - Operating Statement as of May 31 - Doc 03c
 - Balance Sheet – May 31 - Doc 03d
 - c. Advancement Report – Doc 04
 - d. Principal's Report – Doc 05
 - e. Executive Director Report – Doc 06
 - f. Policy 5.25 - Contingency Reserve - Doc 07
 - g. Policy 5.26 - Facility Use - Doc 08
 - h. Section 4: Board and Executive Relationships - Doc 09
 - i. Ratification of June 13 Electronic Vote - Contract for Spanish - Doc 10
Motion by Joel Rodencal, Second by Treva Ptascheck to accept the consent agenda as presented by Bill Miller.
Motion Carried.

4. Board Education
 - a. None

5. Reports
 - a. Principal
 - Enrollment update – **Matt shared Current Enrollment is still tracking where should be. Interest from 4 new students (2 from association church) so should see an increase in the next week or so.**
 - Part-Time Enrollment Request – Career Academy – **Matt informed the Board a 2019-20 Junior has been accepted into the Career Academy and parents are requesting part-time status at Lincoln Lutheran in order to attend the Academy. Matt also informed the Board of a request for Part-Time Enrollment for 2019-20 Sophomore**

from Pius that would be half-time home schooled and will likely need an electronic vote in the future if comes to pass. Both of these would likely result in prorated tuition.

b. Treasurer Report - Doc 03a

- End of Year Projections - **Tina informed the Board we are at a \$35,000 loss for this year due to the 4 Vietnamese students that didn't come and a couple students that left mid-year as well as a couple students with uncollectible tuition that needs to be written off. No recommendation to start to liquidate contingency fund at this time.**

6. Action Items:

- a. Part-Time Enrollment Request for 2019-20 Junior that has been accepted into the Career Academy

Motion by Chris Schaedel, Second by Treva Ptascheck to accept the request to allow 2019-20 Junior to attend career academy for remainder of his tenure at Lincoln Lutheran as presented by Bill Miller.

Motion Carried.

7. Discussion Agenda

- a. Board Leadership - Doc 11 **The group reviewed roles and responsibilities of elective officers of the executive committee. At point this year where none of the board members in these roles are terming out, but discussed if any interest by new board members to serve in this capacity, or existing members to change roles for the upcoming year. No one interested in changing executive committee members at this time. None of the current members will term out in the same year so no issues at this time and board agreed best to remain as is for continuity.**

8. Closed Session – Personnel

6:45pm - Motion to enter closed session by Treva Ptascheck, Second by Tina Barrett, Motion Carried.

8:07pm – Motion to exit closed session by Treva Ptascheck, Second by Chris Schaedel. Motion Carried.

9. Closing & Adjournment

Motion to close and adjourn the meeting by Treva Ptascheck, Second by Tina Barrett. Motion Carried.

Next Meeting – Monday, July 22, 2019, @ 6:00 pm