



**Lincoln Lutheran School Association Board of Directors**  
**MEETING Minutes**  
**Monday, May 20, 2019 – 6:00pm**

Opening Devotion and Prayer

**Led by Pastor Bloom – Pastor Bloom was also thanked for his service to the Board this year.**

1. Recording of Members Present / Recognition of Guests  
**Present: Bill Miller, Jill Fiddler, Chris Schaedel, Pastor Jeff Bloom, Ruth Tewes, Matt Heibel, Scott Ernstmeyer, Greg Sunderman, Tina Barrett**  
**Absent: Treva Ptaschek, Joel Rodencal**
2. Agenda Review  
**Motion by Ruth Tewes, Second by Chris Schaedel to accept the agenda as presented.**  
**Motion Carried.**
3. Consent Agenda
  - a. Approval of Prior Meeting's Minutes – April 2019 – Doc 02
  - b. Approval of Financial Reports –
    - Treasurer Report - Doc 03a
    - Account Balances as of April 30 - Doc 03b
    - Operating Statement as of April 30 - Doc 03c
    - April Balance sheet - Doc 03d
  - c. Advancement Report – Doc 04
  - d. Principal's Report – Doc 05
  - e. Executive Director Report – Doc 06
  - f. Policy 5.23 Joint Venture Policy – Doc 07
  - g. Policy 5.24 – Policy on the Process for Determining Compensation – Doc 08
  - h. Congregational Reports – Calvary, Doc 09a; Holy Savior, Doc 09b; Redeemer, Doc 09c; Immanuel, Doc 09d**Motion by Chris Schaedel, Second by Jill Fiddler to accept the agenda as presented.**  
**Motion Carried.**
4. Board Education
  - a. K-12 Branding Updates – **Scott presented areas that have gone well. (example: church visits, daycare visits, etc.) The teacher highlights being placed on social media had a great response. Scott also talked about the challenges. The next steps will be a Quarterly Newsletter, more storytelling and working on renewal of the K-12 partnership. A question was brought up about whose responsible to keep this process moving forward? Scott serves as a facilitator.**
  - b. Policy 5.26 – Facility Use – **Doc 10 No changes were presented.**
  - c. Policy 5.25 – Contingency Reserve Policy – **Doc 11 No changes were presented.**
  - d. Section 4: Board & Executive Relationships – **Doc 12 No changes were presented.**
5. Reports
  - a. Executive Director
    - Strategic Planning Update – **3 out of 4 sub-groups have met. They will meet again in June. Meetings have gone well and we are still on track to complete the process by August.**

- Dunklau Grant – **SimpleStrat will be presenting a 2<sup>nd</sup> draft of Recruitment Campaign ideas. The new website conversion will take place this summer. Internal signage for campus navigation will be a priority this summer (classroom locations, etc).**
  - Office Team Structure – **Melissa finished her service last week. Scott sent out survey to other approximately 30 similar sized schools to see how they support the administrative tasks of the organization. That feedback will be used to determine a best structure for the LLSA ministry.**
  - June Board Meeting – **Scott will be gone for the June Board Meeting.**
- b. Principal
- Enrollment update – **Current Enrollment is at 299 with no new AMVX students. A few of those 299 are at risk for not returning due to academic deficiencies.**
  - Senior Graduation Credit Status Update – **Matt gave an update on seniors who are still working on completing all their graduation requirements.**
  - Dress Code – **Matt Heibel shared additional proposed changes to the dress code.**
6. Action Items
- a. **Approve Dress Code Recommendations – Motion by Ruth Tewes, Second by Chris Schaedel. Motion Carried.**
7. Discussion Agenda
- a. Board Self-Evaluation Process – **Doc 13, The group went over two sets of survey data. There was also a discussion on how the Board can continue to be as engaged and supportive as possible. There were no specific themes for Board improvement other than engagement of Board Members.**
- b. Executive Director Evaluation Process – **Scott's goals and ministry update will be sent out along with a survey link to complete his evaluation. Bill will compile that information for the June Board Meeting.**
8. Closed Session
- 7:36 - Motion to enter closed session by Ruth Tewes, Second by Tina Barrett. Motion Carried.**
- 8:48 – Motion to exit closed session by Ruth Tewes, Second by Greg Sunderman. Motion Carried.**
9. Closing & Adjournment
- Motion to adjourn by Chris Schaedel, Second by Tina Barrett. Motion carried.**

Next Meeting – Monday, June 24, 2019, @ 6:00 pm