



**Lincoln Lutheran School Association Board of Directors
MEETING MINUTES
Monday July 23, 2018 – 6:00pm**

Official

Opening Devotion and Prayer – **6:10 pm Prayer Led by: Scott Ernstmeyer**

1. Recording of Members Present / Recognition of Guests

Present:..... **Ruth Tewes, Jill Fiddler, Treva Ptaschek, Joel Rodencal, Bill Miller, Tina Barrett, Chris Schaedel, Greg Sunderman, Scott Ernstmeyer, Matt Heibel**

Absent:.....

Guests:.....

2. Agenda Review

Motion by Chris Schaedel, Second by Treva Ptaschek to accept the agenda review as reported. Motion Carried.

3. Consent Agenda

- a. Approval of Prior Meeting's Minutes – June 26, 2018 – **DOC 02**
- b. Approval of Financial Reports – **DOC 03**
 - Financial Statement as of June 30th
 - Account Balances as of June 30th
 - Treasurer's Report
- c. Advancement Report – **DOC 04**
- d. Principal's Report – **DOC 05**
- e. Executive Director's Report – **DOC 06**
- f. Ratification of Electronic Vote for Parking lot work – July 5th – **DOC 07**
- g. Slate of LLSA Board Officers – 2018-2019 – **DOC 08**

Motion by Ruth Tewes, second by Treva Ptaschek to accept the consent agenda. Motion Carried.

4. Board Education

- a. Discuss 2018 – 19 Topics **DOC 09**

Scott went over the proposed topics for Board Education for the year. The Board went over suggestions of different topics that they would want to fill in any vacant months.

5. Reports

- a. Executive Director
 - Building Update
 - **Painting is starting up tomorrow and then all we have left is flooring and doors for the completion. The final plumbing items should be done soon.**
 - Simple Strat

- **We have been working with Simple Strat with designing window decals, and other items that will help brand the school. We are coming to the end of our current contract with them.**
 - Summer Camps
 - **90 campers 10 discovery camps. We will have more information with expenses/income and feedback from parents in the near future.**
 - Strategic Planning Process
 - **Costs – DOC 10**
 - **Ross from Messiah wants to help with the planning process. We want to narrow down the calendar and vision of where we want to go.**
 - Personnel Update
 - **Lori Townsend gave her notice and will be leaving on October 9th. We will be interviewing by the end of August and training in September and early October.**
 - August 17th Retreat
 - **1:00 pm – 4:00 pm Retreat**
- b. Principal
- **Late Starts – Matt suggested that we have two late starts a month with one late start as a teacher in service time, and one late start as teacher committees to help with programs around the school. The Board discussed the idea of 2 late starts and asked many questions on how this would look and what would be accomplished.**
 - **Enrollment Update – We have 324 enrolled, our target is 327. There are more high school students enrolled and less 6th graders, which financially balances but not ideal. We still have possible families interested in enrollment.**

6. Action Items

Special Fund – Contingency Acct Disbursement – Office A/C Compressor \$7795

Motion by Treva Ptaschek to approve disbursement from Contingency Acct for Office A/C Compressor. Seconded by Joel Rodencal. Motion Carried.

7. Discussion Agenda

a. Board Self Review – **DOC 11**

- **The Board talked about the surveys for the self-review. Feedback was given that maybe we should be doing the survey in a different month like February/March vs. in May.**

8. Closed Session

9. Closing & Adjournment – **7:30 pm**

Motion by Treva Ptaschek and second by Jill Fiddler to adjourn the meeting, Motion Carried.

Next Meeting – Monday, August 20, 2018 @ 6:00pm