



**Lincoln Lutheran School Association Board of Directors
MEETING MINUTES
Monday, March 26, 2018 – 6:00pm**

Official

Opening Devotion and Prayer – **6:01pm Pastor John Kunze**

1. Recording of Members Present / Recognition of Guests

Present:.....**Treva Ptaschek, Cory Bergt, Matt Heibel, Ruth Tewes, Jill Fiddler, Scott Ernstmeyer, Chris Blomenberg, Bryce Wendland, Pastor John Kunze**
Absent:.....**Bill Miller**
Guests:.....**Chris Deeter, Lyle Ziems**

2. Agenda Review

Motion by Treva Ptaschek, Second by Ruth Tewes to accept the agenda review as reported. Motion Carried.

3. Consent Agenda

- a. Approval of Prior Meeting's Minutes – February 26, 2018 – **DOC 02**
- b. Approval of Financial Reports – **DOC 03**
 - Financial Statement as of February 28th
 - Account Balances as of February 28th
 - Treasurer's Report
- c. Advancement Report – **DOC 04**
- d. Principal's Report – **DOC 05**
- e. Executive Director's Report – **DOC 06**
- f. Approve Policy 5.12 Registration/Tuition Payment Policy – **DOC 07**
- g. Approve Policy 5.18 – Conflict of Interest Policy – **DOC 08a**
- h. Approve HR Handbook 470. – **DOC 08b**
- i. Approve Policy 5.8 – Investment Policy – **DOC 09**
- j. Approve Policy 5.4 – Credit Card Use Policy – **DOC 10**
- k. Electronic Approval for Calling new English Teacher-Hillary Snyder – **DOC 11**

Motion by Bryce Wendland, second by Ruth Tewes to accept the consent agenda. Motion Carried.

4. Board Education

- a. Science Department Presentation – Dr. Chris Deeter & Lyle Ziems

Chis and Lyle talked about the Science Department and where the Middle School and High School are heading in terms of Science Curriculum.

- b. LEF/LLSA Linking Agreement – **DOC 12**

The Governance Committee met and went over two areas in the Linking Agreement but have decided they will discuss two areas with the Board. They are not requesting we change anything at this point but maybe in the future.

5. Reports

- a. Executive Director
 - Building Update

They are working on finishing the framing so we can have the inspector come out. We are hoping to be able to do some volunteer work starting next week, pending approval from the inspector.

- Work with Simple Strat

Simple Strat showed us the initial three areas that we can start working on:

- 1. Create a plan to better utilize approval from data for perspective students.**
- 2. Complete a Campus signage audit and develop a phase improvement plan.**
- 3. Strengthen our messaging differentiators**

- Strategic Planning Process

We have a starting list for our planning group and we should be able to narrow it down before next month's meeting.

- b. Principal

- Mark Watton Resignation Letter – DOC 13

Matt talked to Board about the Resignation of Mark Watton.

***Chris Bergt requested that Board Members consider a gift towards the Board of Directors Scholarship.**

6. Action Items

- a. Mark Watton Resignation

Motion by Bryce Wendland to accept the resignation of Mark Watton. Second by Cory Bergt, Motion Carried.

7. Discussion Agenda

- a. Parent Surveys

3 years ago we did a parent survey and we should do another parent survey the fall 2018/19 school year and fall 2019/20. We will start then every other year giving the parent survey as well as other surveys to help better understand different areas of our program.

8. Closed Session In: 7:12pm & Out: 7:25pm

Motion by Bryce Wendland to go into closed session. Second by Cory Bergt, Motion Carried.

Motion by Bryce Wendland to come out of closed session. Second by Treva Ptaschek, Motion Carried.

9. Closing & Adjournment 7:27

Motion by Ruth Tewes and second by Cory Bergt to adjourn the meeting, Motion Carried.

Next Meeting – Monday, April 23, 2018 @ 6:00 pm