



# Lincoln Lutheran School Association Board of Directors MEETING MINUTES

Monday, November 27, 2017 – 6:00 pm

Official

Opening Devotion and Prayer –

1. Recording of Members Present / Recognition of Guests

Present:.....**Treva Ptaschek, Cory Bergt, Matt Heibel, Ruth Tewes, Jill Fiddler, Scott Ernstmeyer, Bill Miller, Chris Blomenberg, Bryce Wendland, Pastor John Kunze**

Absent:.....

2. Agenda Review

**Motion by Treva Ptaschek, Second by Ruth Tewes to accept the agenda review after moving Christmas Gift Proposal out of Consent Agenda to the Executive Director reports. Motion Carried.**

3. Consent Agenda

a. Approval of Prior Meeting's Minutes – October 16, 2017

b. Approval of Financial Reports – **DOC 02**

- Financial Statement as of October 31
- Account Balances as of October 31
- Treasurer's Report

c. Advancement Report – **DOC 03**

d. Principal's Report – **DOC 04**

e. Executive Director's Report – **DOC 05**

f. Approve Policy 5.5 – Enrollment Policy – **DOC 06**

g. Approve Policy 5.19 – Accounting Capitalization Policy – **DOC 07**

h. Congregational Reports – Faith, Calvary, Redeemer, Holy Savior– **DOC 08**

**Motion by Treva Ptaschek, second by Ruth Tewes to accept the consent agenda after dropping Christmas Gift Proposal. Motion Carried.**

4. Board Education

a. Policy 5.6 – Financial Payment Policy – Member Congregations Policy – **DOC 10**

b. Policy 5.9 – Major Gifts Policy – **DOC 11**

c. Faith Lutheran – Las Vegas

- **Scott shared a PowerPoint on Faith Lutheran Middle and High School in Las Vegas. He discussed the ministry history and highlighted some of the recent academy programs they have started on their campus.**

5. Reports

a. Executive Director

- See Executive Director Report – **Staff Christmas Gifts have been the same for at least five years, there was a suggestion of a \$25.00 increase per person.**
- Bus Purchase – **We purchased a newer bus that has more capacity. \$26,300 is purchase price after factoring in a trade of the old bus.**
- Health Insurance Rates – **The Blue Cross/Shield increase for 2018 is just over 24% but we are still better off than when we were with Concordia.**
- Branding Audit Process – **A committee met with Simple-Strat. They suggested a number of things that would benefit Lincoln Lutheran. Some of those items included: designing a new website, revising our recruitment plan, looking at a new way to enhance the prospective student and family experience, and moving the prospective student down to 3<sup>rd</sup> and 4<sup>th</sup> grade.**

- b. Executive Director – Other
    - Immanuel Evangelical Lutheran Church LLSA membership – **It was suggested of having them officially join on July 1, 2018.**
    - Date for 3<sup>rd</sup> Quarter Delegate Assembly Meeting – **January 11, 2018 with 6:30 pre-meeting and 7:00 Meeting.**
    - Date for LEF Retreat – January 5, 2018 – **Move to January 12<sup>th</sup> due to conflicts with schedule.**
  - c. Treasurer
    - Audit – **Cory went over the 2016-2017 Audit that was completed in September. We've corrected everything the auditors found the previous year with a great bit of effort from Lori.**
6. Action Items
- a. Set 3<sup>rd</sup> Quarter Delegate Assembly Date – January 11, 2018  
**Motion by Bryce Wendland to Set the 3<sup>rd</sup> Quarter Delegate Assembly Date as January 11, 2018. Second by Bill Miller, Motion Carried.**
  - b. Audit Approval  
**Motion by Bryce Wendland to accept the 2016-2017 Audit. Second by Treva Ptaschek, Motion Carried.**
  - c. Immanuel Evangelical Lutheran Church - LLSA membership  
**Motion by Cory Berg to accept membership of Immanuel Evangelical Lutheran Church into the LLSA beginning July 1, 2018. Second by Bryce Wendland, Motion Carried.**
  - d. Health Insurance – BC/BS NE BP304  
**Motion by Ruth Tewes to approve retaining BCBSNE Bronze 304 Plan for 2018 Second by Cory Bergt, Motion Carried.**
  - e. Staff Christmas Gifts:  
**Motion by Bryce Wendland to approve the increase of Staff Christmas Gifts by \$25.00 per person. Second by Bill Miller, Motion Carried.**
  - f. Bus purchase:  
**Motion by Bryce Wendland to ratify bus purchase. Second by Bill Miller, Motion Carried.**
7. Discussion Agenda
- a. Land Availability – IOOF - **The board talked about the possibility of acquiring the IOOF building across the street. The board decided to monitor the situation for now.**
8. Closing & Adjournment **7:45 pm**  
**Motion to adjourn by Bryce Wendland, Second by Jill Fiddler, Motion Carried.**

Next Meeting – Monday, December 18 @ 5:30 pm