



**Lincoln Lutheran School Association Board of Directors**  
**MEETING Minutes**  
**Monday August 21, 2017 – 6:00 pm**

**Official**

Opening Devotion and Prayer – 6:00

1. Recording of Members Present / Recognition of Guests:

Present: ..... Matt Heibel, Ruth Tewes, Jill Fiddler, Cory Bergt, Scott Ernstmeyer,  
Chris Blomenberg, Bryce Wendland

Absent ..... Treva Ptaschek, Pastor John Kunze, and Bill Miller

Guests: .....

2. Agenda Review

Motion by Bryce Wendland, second by Cory Bergt to accept the agenda as presented.  
Motion Carried.

3. Consent Agenda **Doc 02**

- a. Approval of Prior Meeting's Minutes – July 24, 2017
- b. Development Report
- c. Principal's Report
- d. Executive Director's Report
- e. Congregational Reports – None
- f. Approve Board Policy Manual Section 4 – Board and Executive Relationships
- g. Approve 5.25 – Contingency Reserve Policy
- h. Ratification of the Schwisow Contract – Electronic Vote 8/15/17

Motion by Cory Bergt, second by Bryce Wendland to accept the consent agenda as presented.  
Motion Carried.

4. Board Education

- a. Board Education Calendar **Doc 03**

5. Executive Director Report

- a. Multi-Purpose Building- Construction is going to start next week on the Multi-Purpose building. Scott went over how the process should work and talked about color scheme of building.
- b. Delegate Assembly Agenda **Doc 04** – Scott went over the agenda for Delegate Assembly on the 31<sup>st</sup> of this month.

6. Principal Report

- a. Enrollment Update – we are at 324 to start the school year with a student coming at semester. Our target enrollment was 320.
- b. Beginning of Year Report – First week went well with very few issues. The students seemed to have a great time at the Eclipse party.

7. 2017-2018 Final Budget Recommendation – Cory Bergt **Doc 05**

Cory gave an overview of the budget recommendations for this year. He let the Board know that there was enough in the budget to allow journalism to get two new cameras and for the art room to get some new tables. We are also purchasing some stackable chairs to replace the 20 year old chairs in the old gym. We were also able to put \$20,000 in contingency reserve and \$5,000 in the transportation

reserve. The Board talked about the pattern of students enrolled and how numbers might fluctuate from year to year and how we are prepared for those situations.

8. Action Item:
  - a. 2017-2018 Final Budget Recommendation - Motion by Bryce Wendland, second by Ruth Tewes, Motion Carried
  - b. Delegate Assembly Agenda - Motion by Cory Bergt, second by Bryce Wendland, Motion Carried
9. Discussion Agenda
  - a. Scott has been soliciting proposals to conduct a branding audit. The Board discussed the process and Scott will have more information for them after a meeting this week.
10. Closing & Adjournment  
Motion by Bryce Wendland, second by Cory Bergt Motion Carried 7:16pm

Next Meeting – Monday, September 25 @ 6:00 pm