

Lincoln Lutheran School Association Board of Directors
MEETING MINUTES
Monday, April 24, 2017 – 7:00 pm

Opening Devotion and Prayer – 7:10 pm

1. Recording of Members Present / Recognition of Guests

Present:Chris Blomenberg, Rev. Michael Brown
..... Scott Ernstmeyer, Jill Fiddler
..... Treva Ptaschek, Bryce Wendland
Absent:..... Cory Bergt, Matt Heibel, Bill Miller, John Roeber
Guests:.....Joel Brase

2. Agenda Review

Motion by Bryce Wendland, second by Treva Ptaschek to accept the agenda as presented.
Motion carried.

3. Guest Comments

a. Sports Co-op Discussion – Joel Brase

- Joel gave updates on a potential softball co-op with Crete. We are waiting to hear back from them after their Board meets (the 2nd Tuesday of the month) and we should have more information to present at our May Board meeting. Crete would be responsible for initiating the process with the NSAA. We will also need to work out details regarding transportation and finding drivers for our van. At this point, we have five students interested. Pending their Board's decision, we will have more to discuss next month and will bring before our Board for approval.
- We are at the end of our baseball co-op with Wahoo. We have approached Lincoln Christian again to discuss the possibility of a co-op with them, which would be ideal to stay in town. We may have more students interested in playing if they did not have to travel to Wahoo for practice. The Lincoln Christian Administration has agreed to discuss the possibility and we hope to have more information to share at our next Board meeting.

4. Consent Agenda

- a. Approval of Prior Meeting's Minutes – March 27, 2017
- b. Approval of Financial Reports –
 - Financial Statement as of March 31
 - Account Balances as of March 31
 - Treasurer's Report
- c. Advancement Report
- d. Principal's Report
- e. Executive Director's Report
- f. Congregational Reports – Faith & Trinity
- g. Approve Policy 5.21 – Documentation Retention and Destruction Policy
- h. Approve Policy 5.22 – Whistleblower Protection Policy

Motion by Jill Fiddler, second by Bryce Wendland to approve the Consent Agenda as presented.
Motion carried.

5. Board Education

a. Pastoral Advisor – 2017-2018

- Scott shared the list of historical pastoral advisors. Pastor Dustin Lappe from Messiah has expressed interest in serving as the new pastoral advisor for 2017-2018. Pastor John Kunze has agreed to work with Pastor Lappe in the event that he is unable to attend

meetings due to other commitments. We would work to keep both pastors up to date with Board information. The group discussed the arrangement and offered no objections to both pastors working together to serve as advisors to the Board. Scott will follow up with the Pastors to ensure their official commitment.

- b. Policy 5.23 – Joint Venture Policy
- c. Policy 5.24 – Policy on the Process for Determining Compensation
 - Policies 5.23 and 5.24 have been reviewed by the Governance Committee with no recommended changes. Opened to the Board for discussion. There were no suggested changes from the Board and the policies will be added to next month's consent agenda for approval.

6. Reports

- a. Executive Director – Strategic Plan
 - See Executive Director Report
 - K-12 Unified Brand
 - Scott shared the final version of the Lutheran Schools of Lincoln landing page. The page displays our new unified brand and offers links to the individual schools. The page offers a description of who we are, why to consider a Lutheran school, brief highlights of each school, and a general form to gather more information.
 - We continue to work on designs for other materials to use at community events including pop-up tents, signs and tablecloths. We hope to have these completed by the end of May.
 - Summer Camps
 - Online registration for Lincoln Lutheran summer camps is up and running. Camps offered will include athletics, discovery, strength and conditioning, and band. The new discovery camps are writing, art, drama, and science and technology. We are still looking to find a leader for our drama camp and we are excited about the leaders we have found for writing, art, and science and technology.
 - The group discussed the camp costs and how camp information will be communicated to families. We will look into publications in the future.
- b. Executive Director – Other
 - Staffing Update
 - Today was Melissa's first day of formal training on her position. She is off to a great start.
 - Enrollment Update
 - The total registered is still at 319. We have received a verbal "yes" from an additional 3 as well as 4-5 others that are decent possibilities.
 - We have been informed that the Executive Order regarding travel to the US may cause issues for educational opportunities for future AmVnX students. The ramifications are still unclear, and we will find out if other schools have received similar concerns.

7. Discussion Agenda

- a. 2016-2017 Financials Year-End Projection
 - Scott discussed the Campaign Distribution of Receipts report showing how funds will be distributed as they are received, based on priority. The current project we are focusing on is the Media Center renovation. The report shows the funds we have in hand and the needs that have been met thus far.
 - The campaign has brought in \$250,000 for the multi-purpose building project. The cost of the building could be closer to \$320,000-\$350,000 based on initial estimates received.
- b. Multi-Purpose Building Bid Process
 - Bids will open on Thursday for the building project. The end of year financial projections include a surplus of \$75,000. The Finance Committee recommendation is to increase the contingency fund to \$75,000, using up to \$50,000 from this fund and \$30,000 from Gym Advertising funds for the multi-purpose building if the bids come in higher than anticipated

and putting a maximum for the building at \$330,000. Request action by the Board on this recommendation, to be ratified electronically once bids are received. Remaining surplus will go back to the contingency fund.

8. Action Items

- a. Approve the addition of up to \$50,000 of surplus contingency funds for use in the Multi-Purpose Building Project.
 - Motion by Bryce Wendland, second by Treva Ptaschek to approve the addition of up to \$50,000 of surplus contingency funds from current operational budget for use in the Multi-Purpose Building Project if bids come in above the original budget.
 - Motion carried.
- b. Approve up to \$330,000 total cost for the Multi-Purpose Building Project.
 - Motion by Bryce Wendland, second by Jill Fiddler to approve up to \$330,000 total cost for the Multi-Purpose Building Project, pending full Board approval, if bids come in above the original budget.
 - Motion carried.

9. Closed Session

- a. No closed session.

10. Closing & Adjournment – 8:32 pm

Motion by Bryce Wendland, second by Jill Fiddler to adjourn.

Motion carried.

Next Meeting – Monday, May 22 @ 7:00 pm