

Lincoln Lutheran School Association Board of Directors
MEETING MINUTES
Monday, January 23, 2017 – 7:00 pm

Opening Devotion and Prayer – 7:00 pm

1. Recording of Members Present / Recognition of Guests

Present: Cory Bergt, Chris Blomenberg, Rev. Michael Brown,
.....Bill Miller, John Roeber
.....Scott Ernstmeyer, Matt Heibel
Absent:..... Jill Fiddler, Treva Ptaschek, Bryce Wendland
Guests:.....

2. Agenda Review

Motion by Bill Miller, second by John Roeber to accept the agenda as presented.
Motion carried.

3. Consent Agenda

- a. Approval of Prior Meeting's Minutes – December 19, 2016
- b. Approval of Financial Reports –
 - Financial Statement as of December 31
 - Account Balances as of December 31
 - Treasurer's Report
- c. Advancement Report
- d. Principal's Report
- e. Executive Director's Report and Goals

Motion by Bill Miller, second by Cory Bergt to approve the Consent Agenda as presented.
Motion carried.

4. Board Education

- a. Policy 5.14 – Planned Giving Gifts Guidelines
 - This is a second read of Policy 5.14. Suggest an additional change in wording of Section I:C to allow for two options regarding restricted gifts. A restricted gift will be used for the intended purpose within 2 years or revert to the Warrior Scholarship Endowment Fund for needs-based scholarships, or be used in a program similar to the donor's intended purpose. Request for Board approval of changes to Policy 5.14.
- b. Policy 5.10 – Sexual Conduct Policy
 - Governance Committee reviewed Policy 5.10 at their meeting last week. The bolded statement reflects how conduct of students is addressed in the student handbook. The group discussed the wording of the policy and offered suggestions to clarify how it will be enforced. The group requests some revision of the wording and will review the policy again at next month's Board meeting.
- c. Crisis Manual
 - Matt Heibel gave an overview of the Crisis Management Manual and emergency poster. Each classroom has an emergency poster displayed. The different types of actions are listed to serve as a reference for teachers and students should an emergency situation arise and to clearly outline the appropriate action to take.

5. Reports

- a. Executive Director – Strategic Plan
 - See Executive Director Report
 - K-12 Unified Brand –

- We gave feedback to the Aradius Group on logo options for our unified brand. They provided alternative looks for the different layouts. We are still considering the different options and are close to choosing a final design. We are working to provide them with content for our “Lutheran Schools of Lincoln” landing page. We are also looking at options to give the unified brand more visibility and drive traffic to the website.
 - b. Executive Director – Other
 - Summer Camps Expansion
 - We have formed a small group to work on expanding summer camps at Lincoln Lutheran. We will meet Wednesday this week to start sharing ideas.
 - Multi-Purpose Building and Media Center
 - Multi-Purpose Building - A committee has been formed to work on plans. The group met last Thursday to make a wish list for the space. We will work to secure bids to build the basic structure. Plans needed to determine how to route water, sewage, electrical, etc. Contacted David Stirtz to try to determine costs. Will try to keep costs low if there are things we can do ourselves.
 - Media Center Renovation - Scott met with Anna Rickords to discuss her ideas and research on shelving and ways to create more space and a more open feel.
 - c. Principal
 - Spring Parent-Teacher Conferences
 - Matt proposed holding parent-teacher conferences for only one night in the spring. Spring conferences have not been well attended in recent years, as access to grades is now available to parents online. Proposed to teachers to have one night of conferences in the spring and extend the hours from 4:00-8:30. This will allow enough time slots for all 6th grade parents and others who choose to attend.
 - Request the Board’s blessing to offer one night of conferences. No objections from the group.
 - Peaceful Release Request – Joel Stoltenow
 - Both of our long-term substitutes were on campus today getting started. Scott will prepare a formal letter to Joel if his request for release is granted by the Board.
 - d. Treasurer
 - US Bank Bonds Status
 - US Bank has agreed to release the LCEF guarantee, contingent on a new appraisal of the facilities. There are no stipulations on the appraisal, no minimum value. US Bank will also allow the flexibility of a CPA-reviewed statement vs. an audited statement. It has not been determined if this is a route we will take, but it is helpful to have the option. The Finance Committee approved the cost of the appraisal. Once the appraisal is complete, we will move forward with restructuring the loan.
- 6. Action Items
 - a. Grant Peaceful Release – Joel Stoltenow
 - Motion by Cory Bergt, second by John Roeber to grant Joel Stoltenow a peaceful release from his Call.
 - Motion carried.
 - b. Approve Policy 5.14 – Planned Giving Gifts Guidelines
 - Motion by Cory Bergt, second by Bill Miller to approve Policy 5.14 – Planned Giving Gifts Guidelines.
 - Motion carried.
- 7. Discussion Agenda
 - a. Strategic Planning Timeline

- Scott discussed plans to move toward a joint strategic plan for the LEF and the LLSA. With the linking agreement in place, it feels more natural to move to a unified plan. As the comprehensive campaign winds down, we will work on joint strategic planning which will feed into the next campaign. The group discussed potential challenges and advantages of having such a large group working together. Plan to form a sub-committee with members from each Board to move forward with the process. The LEF Executive Committee will discuss the joint strategic plan at their next meeting.

8. Closed Session

- a. 8:02 pm – Motion by Cory Bergt, second by Bill Miller to move to closed session.
Motion carried.
- b. 8:08 pm – Motion by Cory Bergt, second by Bill Miller to leave closed session.
Motion carried.

9. Closing & Adjournment – 8:09 pm

- Motion by Cory Bergt, second by Bill Miller to adjourn.
Motion carried.

Next Meeting – Monday, February 27 @ 7:00 pm