



Lincoln Lutheran School Association Board of Directors
MEETING MINUTES
Monday, February 22, 2016 – 7:00 pm

NOTE: Due to inclement weather, the January, 2016 Board meeting was cancelled.
 Relevant items were carried over to the February meeting agenda.

Opening Devotion and Prayer – Gary Dunker

1. 6:58 pm – Recording of Members Present / Recognition of Guests
 Present: Cory Bergt, Chris Blomenberg, Jill Fiddler,
 Bill Miller, John Roeber,
 Gary Dunker, Scott Ernstmeyer, Matt Heibel
 Absent: Jason Leimbach, Bryce Wendland
 Guests:

2. Agenda Review
 Motion by Cory Bergt, second by Bill Miller to approve the agenda as presented.
 Motion carried.

3. Guest Comments

4. Consent Agenda
 - a. Approval of Prior Meeting’s Minutes – December 21, 2015
 - b. Approval of Financial Reports –
 - Financial Statement as of January 31
 - Account Balances as of January 31
 - Treasurer’s Report - January
 - c. Development Report
 - d. Principal’s Report
 - e. Executive Director’s Report
 - f. Congregational Report – Redeemer
 - g. Ratification of LEF Trustees
 Motion by Jill Fiddler, second by Cory Bergt to approve Consent Agenda as presented.
 Motion carried.

5. Board Education
 - a. Mission Directed Governance – Book study – Pages 55-76
 - Board members discussed concepts from the chapter, commenting on ideas that stood out to them.
 - b. Registration/Tuition Payment Policy – 5.12
 - Scott reviewed amendments recommended by the Governance Committee, with Board members suggesting several additional amendments. Board members indicated they felt comfortable taking action on this policy tonight.
 - c. Credit Card User Policy – 5.4
 - The original policy was written prior to having credit cards in place, so changes to this policy reflect the process that has actually evolved with credit card use. Cory Bergt noted Lori Townsend forwards the monthly statements to him for his review.
 - d. Investment Policy – 5.8
 - No amendments were suggested to this policy.
 - e. Conflict of Interest Policy – 5.18
 - No amendments were suggested to this policy.

6. Reports

a. Executive Director – Strategic Plan

- See Executive Director Report
- Update on Well Project
 - A report was presented to the Board that summarized all activity to date on the project, including the changes to our watering plans that triggered the desire to pursue installation of a well for watering the athletic fields.
 - A general question had been raised as to what level of involvement the Board should have in decisions of this nature. References to Board Policy that govern this type situation were provided. Section 2 of the Manual is next up for review, so Board members agreed to begin review of Section 2 at the March meeting.
- Science Renovation Project
 - Friday, Kingery Contracting and several sub-contractors will be on-site to conduct a walk-through of the areas to be remodeled, followed by a discussion of potential start date. The original start date was mid-April, but we may be able to move this up to late-March.
 - We are less than \$30K short of our initial goal.
- Christ Lutheran Building Plans
 - Christ is looking at building a new campus for Room 211 South, and is working to develop plans for the project including potential land acquisition.
 - Potential Partnerships
 - Christ has apprised Scott of their current plans, and has asked whether/what level of involvement LL might want to have in the process.
 - Based on criteria listed in Policy 5.20 and discussion among Board members, it is felt to be a matter of due diligence to request updates on activity in case a prime opportunity for involvement would present itself.
 - K-12 Education Assessment
 - Scott has had some initial discussions with John Cissel concerning long-term visioning for LL, with the potential of expanding the process to include visioning for the Association elementary school ministries. LL provided demographic information for our school families and faculty.
 - This could be expanded to a deeper analysis for LL, as well as expanding an analysis to include any or all of our Association schools. Scott asked whether Board members feel pursuing a study of this nature has value, and was encouraged to move forward by the Board.

b. Executive Director - Other

- Comprehensive Campaign – Potential Feasibility Study
 - We received proposals from three of the five consulting firms who were sent the RFP. The Comprehensive Campaign Committee will meet Wednesday to discuss proposals and determine whether they want to conduct interviews with the firms.
- May Board Meeting Date – May 23 – Reschedule?
 - Scott will be out of town May 23. Two options were discussed:
 - Move the meeting up one week so Scott can attend
 - Keep the meeting the 23rd and make Scott's evaluation and the Board self-evaluation the two primary agenda items for the meeting.
 - Board members agreed to leave the meeting the 23rd with the two primary agenda items.

c. Principal

- Student Recruiting
 - Current 6th grade enrollment is 59 students. This means we will probably open a 3rd section of 6th grade and will plan to hire an additional teacher.
 - External recruiting activities continue. Interest expressed by families outside the system usually picks up closer to the end of the school year.

- LL has received some positive publicity recently through several news articles.
 - National Lutheran Schools Week – Publicity in the Neighborhood Extra
 - Sophomore Jaxson Klein – National Youth Delegate to the Washington Youth Summit on the Environment
 - Senior Kate Staab – Star City Sports Youth Athlete of the Year
 - Science Renovation Project – Journal Star Article
- Scott released a One-to-one Technology Program article this week, but does not know if any of the local media will pick it up.
- Board members discussed the need to continue work on marketing to the general public.
- Faculty
 - English teacher J’Nae McCoy has submitted a request for release from Call.
 - We will need to look for a 6th grade teacher to accommodate the 3rd section of 6th grade. Matt is evaluating options and will begin advertising for this and the English position.
 - Contracts will be routed to current faculty, with a mid-March deadline for return.
- Nebraska Educational Technology Association (NETA) Conference
 - Matt suggested we take Thursday, Apr. 21 as a professional development day out of our snow day bank. This would allow all faculty members to attend one day of NETA or to visit other schools for observation.

7. Action Items –

- a. Adoption of Amended Policy 5.12
 - Motion by Cory Bergt, second by Jill Fiddler to adopt Policy 5.12 with amendments as discussed at tonight’s meeting.
Motion carried.
- b. May 23 Meeting Reschedule
 - No action taken
- c. Grant Peaceful Release from Call to J’Nae McCoy
 - Motion by Jill Fiddler, second by Cory Bergt to grant a peaceful release from Call to J’Nae McCoy.
Motion carried.
- d. Change to School Year calendar to take Thursday, April 21 as a professional development day.
 - Motion by Bill Miller, second by Jill Fiddler to amend the school year calendar to dismiss school Apr. 21, 2016 and use it as a professional development day.
Motion carried.

8. Discussion Agenda

- a. Action Plan Priorities – Sustainability
 - The Sustainability Recommendation and Action Plan document was updated to highlight the three items Board and LEF members identified as most important.
 - The Board shared a generally positive response to action items and encouraged leadership to move forward.

9. Closed Session

- a. No closed session

10. Closing & Adjournment – 9:10 pm

Meeting closed with prayer.

Next Meeting – Monday, March 28 @ 7:00 pm