



**Lincoln Lutheran School Association Board of Directors**  
**MEETING MINUTES**  
**Monday, October 26, 2015 – 7:00 pm**

Opening Devotion and Prayer – Scott Ernstmeyer

1. 7:00 pm – Recording of Members Present / Recognition of Guests

Present: .....Chris Blomenberg, Jill Fiddler, Jason Leimbach  
..... Bill Miller, John Roeber, Scott Ernstmeyer, Matt Heibel  
Absent: .....Cory Bergt, Bryce Wendland, Gary Dunker  
Guests:.....

2. Agenda Review

- a. Move Messiah and Trinity congregational reports from Consent Agenda to November Consent Agenda.
- b. Add action item to ratify updates and additions to the Strategic Plan Action Items. Motion by Jill Weyand, second by Bill Miller to approve agenda as amended. Motion carried.

3. Guest Comments

4. Consent Agenda

- a. Approval of Prior Meeting's Minutes – September 28, 2015
- b. Approval of Financial Reports –
  - Financial Statement as of September 30
  - Account Balances as of September 30
  - Treasurer's Report
- c. Development Report
- d. Principal's Report
- e. Executive Director's Report
- f. Congregational Reports – Christ & Faith – (Messiah & Trinity moved to Nov.)  
Motion by Bill Miller, second by Jill Weyand to approve consent agenda as amended. Motion carried.

5. Board Education

- a. Mission Directed Governance – Book study – Pages 21-34
  - This month Board members read/discussed Chapters 1 & 2, with emphasis on focusing on the ministry of the school while maintaining fiscal responsibility. They also discussed changing economic and social complexion of the community and how this impacts the current generation's commitment to church and Christian education.
- b. Policy 5.6 – Financial Payment Policy – Member Congregations
  - There is some overlap between Policy 5.6 and Policy 5.12 – Tuition Payment Policy. Policy 5.6 was adjusted to reflect current practice. Verbiage was added with a reminder to cross-check to Policy 5.12 whenever either policy is reviewed.
- c. Policy 5.19 – Accounting Capitalization Policy
  - Change was made to the financial limit on items to be treated as an expense rather than to be capitalized. The recommendation was made by our auditors to increase the limit from \$1,000 to \$2,500 per item.

6. Reports

- a. Executive Director – Strategic Plan
  - See Executive Director Report
  - Updated Draft of 2015-16 Strategic Plan Action Plans
    - Board members saw an initial draft of the updated Strategic Plan in September. The Governance Committee did a final review at their last meeting, adding some action items based on the development of Scott's goals for the year.

- Health Insurance Recommendation
    - Scott reviewed a health care cost evaluation with the Board. The Finance committee asks Board members to approve withdrawal from the Concordia Plan Services Health Insurance Plan and enrollment in the BC/BS of Nebraska plan with the understanding:
      - rate levels will be as shown or very close to what is shown in the evaluation
      - the Finance Committee will have some leeway on details of handling out of pocket expenses to make the changes more equitable for all employees
      - changes will take place as of January 1, 2016.
  - b. Executive Director - Other
    - December Board Meeting Date – Dec. 21?
      - The normal 4<sup>th</sup> Monday meeting would be the 28<sup>th</sup>.
      - Initial draft of the 2016-2017 budget will be a primary topic of discussion for the December meeting. Scott believes the preliminary budget could be ready for discussion by Dec. 21.
  - c. Principal
    - No items beyond the written report provided.
7. Action Items –
- a. Approve Revisions to Policy 5.19 – Accounting Capitalization Policy
    - Motion by Chris Blomenberg, second by Bill Miller to approve revisions to Policy 5.19 as presented.  
Motion carried.
  - b. Ratify Additions to the Strategic Plan Action Items
    - Motion by Chris Blomenberg, second by Bill Miller to ratify updates and additions to the Strategic Plan as presented.  
Motion carried.
  - c. Health Insurance Recommendation (With contingency on rate level)
    - Motion by Jill Fiddler, second by Chris Blomenberg to accept the recommendation of the Finance Committee concerning health insurance plan changes as noted above.  
Motion carried.
  - d. Set December Board Meeting Date
    - Motion by Jill Fiddler, second by Chris Blomenberg to set December Board meeting to Monday, Dec. 21 @ 7:00 pm.  
Motion carried.
8. Discussion Agenda
- a. Attrition Summary
    - The attrition report provided shows a historical perspective of enrollment and attrition from 2004-2005 through the current year. Reasons identified for student attrition over the past three years were also included in the report.
    - Board members discussed trends and efforts to work with families on student retention.
9. Closed Session
- 8:26 – Motion by Bill Miller, second by Chris Blomenberg to move to closed session.  
Motion carried.
- 8:51 – Motion by Bill Miller, second by Jill Fiddler to leave closed session.  
Motion carried.
10. Closing & Adjournment
- 8:52 – Motion by John Roeber, second by Bill Miller to adjourn.  
Motion carried.

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 Next Meeting – Monday, November 23 @ 7:00 pm  
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