



**Lincoln Lutheran School Association Board of Directors**  
**MEETING MINUTES**  
**Monday, July 27, 2015 – 7:00 pm**

7:00 pm – Opening Devotion and Prayer – Gary Dunker

1. Official Welcome – Rev. Gary Dunker and Bill Miller

2. Recording of Members Present / Recognition of Guests

Present: .....Cory Bergt, Chris Blomenberg, Jason Leimbach  
 .....Bill Miller, John Roeber, Bryce Wendland  
 ..... Scott Ernstmeyer, Matt Heibel  
 Absent: .....Jill Fiddler  
 Guests:.....

3. Agenda Review

Remove Principal’s Report from Consent Agenda.  
 Motion by Bryce Wendland, second by Cory Bergt to accept the agenda as amended.  
 Motion carried.

4. Guest Comments

a.

5. Consent Agenda

- a. Approval of Prior Meeting’s Minutes – June 22, 2015
  - b. Approval of Financial Reports –
    - Financial Statement as of June 30
    - Account Balances as of June 30
    - Treasurer’s Report
  - c. Development Report
  - d. Executive Director’s Report
  - e. Principal’s Report – Removed from agenda. Matt will provide verbal report.
  - f. Election of Board Officers
 

• President – Jason Leimbach	Vice-President – Chris Blomenberg
• Secretary – Bryce Wendland	Treasurer – Cory Bergt
  - g. Ratify Action taken Electronically June 23, 2015
    - Approval to Extend Contract Offer to John Sweeney to Serve as Mathematics Teacher
  - h. Ratify Action taken Electronically July 20, 2015
    - Approval to Extend Contract Offer to Dustin Phillips to Serve as Mathematics Teacher
  - i. Ratify Action taken Electronically July 22, 2015
    - Approval to Extend Contract Offer to Josh Weishaar to Serve as Music Teacher
- Motion by Bryce Wendland, second by Cory Berfgt, to approve Consent Agenda as presented.  
 Motion carried.

6. Board Education

- a. Policy 5.5 – Enrollment Policy
  - Scott identified the primary changes proposed by the Governance Committee. Board members discussed the proposed policy changes. Item 5.5.4 – suggestion to state the following criteria will be considered when determining student admittance.

Change to bullets rather than a/b/c/d. If there are no significant changes to the Gov'n Comm, will be brought to Board on August Consent Agenda.

- b. Board Education Calendar for 2015-2016
  - Scott is suggesting the Board work through "Mission-Directed Governance". Scott has gained permission to make copies of selected chapters to work through with the Board.

## 7. Reports

- a. Executive Director – Strategic Plan
  - See Executive Director Report
  - Enrollment
    - Budgeted for 304 students – 126 MS & 178 HS
    - Currently at 299 enrolled – 126 MS & 173 HS..
    - Scott reviewed enrollment by grade level.
  - Budget Issues
    - Will have some work to do on the updated budget. Currently, we show 5 students short of budgeted enrollment. Are also approximately \$15,000 higher on projected personnel costs than was budgeted.
  - Facility Work
    - Scott reviewed the status of facilities projects planned for this summer and fall.
- b. Executive Director - Other
  - 1<sup>st</sup> Quarter Delegate Assembly Meeting – August 27 – Agenda
    - Scott reviewed the proposed agenda.
  - LEF/LLSA Retreat – Saturday, August 22, 9:00 – 12:00
    - Scott reminded Board members of the retreat date. Our speaker will be speaking remotely on the topic of comprehensive campaigns. The retreat will again be held at the Rembolt Ludtke facility.
  - Back to the Bible has offered us a customizable app for daily devotions. LL has subscribed to this, and teacher will be able to use the app with students.
- c. Principal
  - Faculty Status
    - We have hired teachers to a full faculty for the year. Matt answered questions concerning new faculty members and provided additional background information.
  - Matt attended the ISTE (Technology Educators) conference with several teachers, and a conference in Chicago for MAP testing.

## 8. Action Items –

- a. Approval of Agenda for August 27 Delegate Assembly Meeting
  - Motion by Chris Blomenberg, second by Bryce Wendland to approve the Delegate Assembly agenda as presented.
  - Motion carried.

## 9. Discussion Agenda

- a. Delegate Communication – Best Practices
  - Scott distributed the most current Delegate list. Primary Board member responsibilities include:
    - Friday prior to each Board meeting - Forward monthly agenda to delegates.
    - Friday after each Board meeting - Forward approved minutes from previous month and unofficial minutes of current month's Board meetings to delegates.
    - Meet with congregational delegates prior to the full delegate assembly meeting – Typically these meetings are held at 7:00 pm, with the full delegate meeting held at 7:30 pm.

- Board members discussed what their ongoing contact has been with their delegates and suggestions they have for other Board members in recruiting new delegates.
- b. Science Project Funding
  - Funding commitments currently stand at \$211,000, leaving \$89,000 to go to meet the goal.
  - The plan remains to begin work on the project at the end of the 2015-2016 school year, with completion in time for the 2016-2017 school year.

10. Closed Session

a.

11. Closing & Adjournment

- a. 8:10 – Motion by Bryce Wendland, second by John Roeber to adjourn.  
Motion carried.  
Meeting closed with prayer.

Next Meeting – Monday, August 17 @ 7:00 pm