



Lincoln Lutheran School Association Board of Directors
MEETING MINUTES
Monday, February 23, 2015 – 7:00 pm

Opening Devotion and Prayer – Rev. Matthew Tooman

1. 7:02 pm - Recording of Members Present / Recognition of Guests
 Present: Cory Bergt, Chris Blomenberg, Jill Fiddler, Travis Lebo,
 Jason Leimbach, John Roeber, Bryce Wendland
 Rev. Matthew Tooman, Scott Ernstmeyer, Matt Heibel
 Absent:
 Guests:.....

2. Agenda Review
 Motion by Cory Bergt, second by Bryce Wendland, to approve agenda as presented.
 Motion carried.

3. Guest Comments

4. Consent Agenda
 - a. Approval of Prior Meeting’s Minutes – January 26, 2015
 - b. Approval of Financial Reports –
 - Financial Statement as of January 31
 - Account Balances as of January 31
 - Treasurer’s Report
 - c. Development Report
 - d. Principal’s Report
 - e. Executive Director’s Report
 Motion by Jill Fiddler, second by Cory Bergt to approve consent agenda as presented.
 Motion carried.

5. Board Education
 - a. Board Policy Review – Read-through of Revised and New Policies
 - 5.17 – Financial Conditions Policy
 - Travis Lebo and Cory Bergt reviewed the changes recommended by the Finance Committee and supported by the Governance Committee.
 - The next four policies are policies recommended by the auditor as being standard for non-profit organizations. Policies 5.21 and 5.22 reflect policies already in place for the LEF, so the verbiage in the proposed policies reflects the LEF policy verbiage. Policies 5.23 and 5.24 are policies new to the Association.
 - 5.21 – Documentation Retention and Destruction Policy
 - 5.22 – Whistleblower Protection Policy
 - 5.23 – Joint Venture Policy
 - 5.24 – Process for Determining Compensation
 - Board members discussed rational behind the policies and specifics of items in the policies. Minor wording changes will be applied as discussed.
 - The five policies will be brought to the Board for approval at the March meeting. Please submit any comments or questions to Scott. If there are no suggested changes to the policies, they will be brought to the Board for approval as part of the Consent Agenda.

b. NASB Standards 5-6

- Standard 5 – District Resources
- Standard 6 – Board Operations
 - Scott pointed out the verbiage on an Annual Board Calendar. It may be a good idea for the LLSA Board to develop an Annual Board Calendar. This could be helpful to new Board members to give them an idea of how the meetings lay out over the fiscal year.

6. Reports

a. Executive Director – Strategic Plan

- See Executive Director Report
- Nebraska LB26 - There was some discussion of LB 26. Scott explained the Scholarship Granting Organizations and some of the constraints listed in the bill surrounding use of funds donated to an SGO.
 - Even if the bill gets out of committee, it is not expected to pass on the floor.
- Strategic Plan Review
 - At the September, 2014 retreat Board members and LEF Trustees worked on defining action items for the Strategic Plan. Scott reviewed progress made toward these action items.
- Sustainability Committee
 - Scott is working to finalize members of the Sustainability Committee and they hope to meet early in March.
- Marketing Initiatives
 - Scott reviewed new marketing materials developed in conjunction with KidGlov. The ongoing ad in the Neighborhood Extra, the new ads in the Lincoln Business Journal and 'L' Magazine and the new landing page on the web site will give Lincoln Lutheran the most consistent visibility we have had.

b. Executive Director - Other

- May Board Meeting Date – May 18
 - Scott suggests we move the May Board meeting to Monday, May 18. The normal date would be Monday, the 25th which is Memorial Day.
- Registered Service Organization (RSO) Visit
 - LLSA is an RSO of the LCMS. We must complete a reapplication process and RSO visit every five years to retain RSO status.
 - Scott reviewed the list of benefits of RSO Status provided by the Synod.
 - Scott reviewed a draft agenda for the RSO Visit meeting. The RSO visit will be Thursday, April 16. Don Weber of the Nebraska District will lead the visit. Rev. Gary Dunker of Faith and Krista Barnhouse of Faith will serve as commissioned members of the visit team. Scott is finalizing the lay member for the team.

c. Principal

- AdvancED Accreditation
 - Matt Heibel is working on assembling the final documents for support materials.
 - Our accreditation visit is scheduled April 23. Accrediting Team Leader is Paul Chrisler from St. Louis. The team consists of representatives from: the LCMS, CUNE, another Lutheran High School and the Nebraska Department of Education.
- Faculty Resignations
 - Two teachers have submitted their resignations. Elizabeth Nicholas will move to the Seattle area with her husband. Both have taken Calls to an elementary school that is expanding to become a high school. Elizabeth has requested a peaceful release from Call.

- Julie Carr has submitted her resignation and intends to go to school full time to pursue her Master's degree.
- These are both full time positions.

7. Action Items –

a. Set May Board Meeting Date – May 18

- Motion by Chris Blomenberg, second by Cory Bergt to move the May meeting to Monday, May 18 @ 7:00 pm.
Motion carried.

b. Personnel Action

- Motion by Bryce Wendland, second by Jason Leimbach to grant a Peaceful Release from Call to Elizabeth Nicholas.
Motion carried.
- Motion by Cory Bergt, second by Bryce Wendland to formally accept Julie Carr's resignation.
Motion carried.

8. Discussion Agenda

- a. No additional items of discussion.

9. Closed Session

- a. No closed session items.

10. Closing & Adjournment – 8:25 pm

- Motion by Bryce Wendland, second by Jill Fiddler to adjourn.
Motion carried.

Meeting closed by Pastor Tooman with a blessing.

Next Meeting – Monday, March 23 @ 7:00 pm