



**Lincoln Lutheran School Association Board of Directors**  
**MEETING MINUTES**  
**Monday, December 15, 2014 – 7:00 pm**

Opening Devotion and Prayer – Rev. Matthew Tooman

1. 6:57 pm - Recording of Members Present / Recognition of Guests

Present: ..... Cory Bergt, Chris Blomenberg, Jill Fiddler, Travis Lebo,  
..... Jason Leimbach, Bryce Wendland  
..... Rev. Matthew Tooman, Scott Ernstmeyer, Matt Heibel  
Absent: ..... John Roeber  
Guests: .....Lloyd Sommerer

2. Agenda Review

Motion by Jill Fiddler, second by Cory Bergt to approve agenda as presented.  
Motion carried.

3. Guest Comments

a. 1:1 Technology Implementation – Lloyd Sommerer

- Lloyd provided a handout with information about the 1:1 technology effort. Lloyd and Matt answered questions posed by Board members. An evaluation to this point in the school year would indicate a high level of success with the initiative.

4. Consent Agenda

- a. Approval of Prior Meeting's Minutes – November 24, 2014
- b. Approval of Financial Reports –
  - Financial Statement as of November 30
  - Account Balances as of November 30
  - Treasurer's Report
- c. Development Report
- d. Principal's Report
- e. Executive Director's Report
- f. Congregational Report – Holy Savior
- g. Approval of Policy 5.14 – Planned Giving Gifts Guidelines
- h. Adoption of Policy 5.20 – Site/Land Acquisition Policy
- i. Approve 2015-2016 School Year Calendar

Motion by Chris Blomenberg, second by Jason Leimbach to approve the consent agenda as presented.

Motion carried.

5. Board Education

a. Board Policy Review

- Sexual Conduct Policy – 5.10
  - This is a first read-through for Board members. Board members discussed the policy and made suggestions for revisions to the policy. Board members were asked to submit any suggestions for additional revisions to Scott. Revisions will be applied and the policy will be brought to Board members at the January meeting for approval.

6. Reports

a. Executive Director – Strategic Plan

- See Executive Director Report

- Sustainability Committee
    - Scott has had 8 or 9 names submitted as potential committee members. Board members were asked to submit any additional suggestions to Scott by the end of December so committee organization can begin in early January.
  - b. Executive Director - Other
    - Delegate Assembly Agenda
      - A draft agenda was shared with Board members. Topics to be covered reflect the normal 3<sup>rd</sup> quarter items.
    - LEF/LLSA Retreat – January 9, 2015
      - The retreat will be held from 1:30-4:30 with a reception following to include spouses.
      - An invitation to attend the speaker’s presentation at the retreat was sent to Association pastors, principals and foundation leaders. Allen Helm – LCMS – will open the retreat with a presentation on biblical giving. Scott is encouraging church leaders to attend and provide feedback on what they hear. LEF/LLSA members will discuss direction for our ministry.
  - c. Principal
    - No items beyond those presented in the monthly report.
  - d. Treasurer
    - 2013-2014 Audit
      - Cory referenced the materials provided by Buckley & Sitzman. He noted the change in audit firms this year. Cory felt the audit went smoothly and the new firm made very helpful recommendations on some changes to accounting procedures. He reviewed recommendations made by the audit firm and explained changes to procedures that would be implemented.
      - The audit firm recommended adoption of several new policies that support the operation of the Association and support scrutiny by the government. Scott will work on drafts of these policies and bring them to the Board for discussion.
    - Proposed Preliminary Budget for 2015-2016
      - Cory reviewed noteworthy items in the budget including enrollment, tuition increases, staffing, and salary levels. The preliminary budget shows a deficit of approximately \$16,000. Cory listed options identified by the Finance Committee that could be used to offset the deficit.
      - Scott and Cory highlighted new areas of income that are contributing to limiting tuition increases. A topic of discussion at the LEF/LLSA retreat will be identification of potential future income generators to assist with ministry support.
7. Action Items –
- a. Approve Agenda for January 22 Delegate Assembly meeting.  
Motion by Bryce Wendland, second by Cory Bergt to approve the agenda as presented.  
Motion carried.
  - b. Accept 2013-2014 Audit  
Motion by Jason Leimbach, second by Jill Fiddler to accept the audit as presented.  
Motion carried.
  - c. Approve Proposed Preliminary Budget for 2015-2016 for Presentation to LLSA Delegates at January 22 Delegate Assembly meeting.  
Motion by Chris Blomenberg, second by Bryce Wendland to approve the proposed preliminary budget to be taken to delegates for approval at the January 22 meeting.  
Motion carried.
8. Discussion Agenda
- a. No items for discussion.

9. Closed Session

9:10 pm - Motion by Cory Bergt, second by Jason Leimbach to move to closed session.

Motion carried.

9:15 pm – Motion by Bryce Wendland, second by Jason Leimbach to exit closed session.

Motion carried.

10. Closing & Adjournment

9:16 pm – Motion by Jill Fiddler, second by Chris Blomenberg to adjourn.

Motion carried.

Next Meeting – Monday, January 26 @ 7:00 pm