



Lincoln Lutheran School Association Board of Directors
MEETING MINUTES
Monday, August 18, 2014 – 7:00 pm

Opening Devotion and Prayer – Rev. Matthew Tooman

1. 6:58 pm - Recording of Members Present / Recognition of Guests
 Present: Cory Bergt, Chris Blomenberg, Jill Fiddler, Travis Lebo,
 John Roeber, Bryce Wendland
 Rev. Matthew Tooman, Scott Ernstmeyer, Matt Heibel
 Absent: Jason Leimbach
 Guests:

2. Agenda Review
 Motion by Chris Blomenberg, second by Bryce Wendland to approve the meeting agenda as presented.
 Motion carried.

3. Guest Comments
 - a. None

4. Consent Agenda
 - a. Approval of Prior Meeting’s Minutes – July 28, 2014
 - b. Approval of Financial Reports – Account Balances as of July 31
 - c. Development Report
 - d. Principal’s Report
 - e. Executive Director’s Report
 - f. Approval of Revisions to Policy 5.1 – Accountability Reporting Policy
 - g. Approval of Revisions to Policy 5.13 – Wellness Policy
 Motion by Bryce Wendland, second by Chris Blomenberg to approve Consent Agenda as presented.
 Motion carried.

5. Board Education
 - a. Policy 5.2 – Advertising Policy
 - Policy 5.2 is next up for review in our normal policy review cycle.
 - The Governance Committee has reviewed this policy twice and made adjustments to reflect current practice.
 - Board members were asked to provide feedback to Scott. Changes will be noted and the policy will either be brought back for further discussion, or brought for approval via consent agenda at the September meeting.

6. Reports
 - a. Executive Director – Strategic Plan
 - Science Wing Remodel
 - Scott reviewed a document showing tentative dates desired for a timeline, projected costs and potential funding sources, and committee structure for a committee to spearhead the project with Board members.
 - Board members discussed potential direction to go with the project proposal, and noted that if it is felt funding cannot be put in place in a timely manner the proposal would go back to the committee to work with for a year.

- Scott would like to discuss the project at the LEF/LLSA retreat to gather input from those two groups.
- LCMS Foundation Training Proposal
 - Lloyd had been preparing to register for the LCMS Foundation Training Courses when we hired him. Scott was aware of the program, but had not yet pursued it. The purpose of the courses is to provide training to organizations to assist them in fundraising for all aspects of ministry. A proposal was presented for Scott and Lloyd to work through the courses as soon as possible to gain the most immediate benefits possible.
 - If the Board is supportive of this plan, the cost requested to be funded by the LLSA is part of the proposed budget presented to the Board this evening.
- b. Executive Director - Other
 - Information from Calvary Lutheran Concerning Congregational Support
 - Communication from Calvary outlined their plan for tuition support over the next five years. Board members discussed that several congregations appear to be considering lowering their general tuition support and looking at more internal support on a needs-based system.
 - Lincoln Lutheran will need to work with congregations to maximize the program of support to assist the neediest families.
 - It is important for Board members to stay engaged with their individual congregations to be aware of potential changes to the support programs.
 - AmVnX Busing Contract
 - The AmVnX program approached Lincoln Lutheran about the possibility of providing transportation for AmVnX students to both Pius and LL. This would involve a total of 25-30 students, with 16 being LL students. Scott and Matt provided information on income, expenses and logistics of a potential program. Estimated profit for the 2014-15 school year was not added to the budget, as we would want to support this program on a one-year trial basis. Money generated this year would all go to support of the transportation program. Issues of liability insurance coverage were discussed. Scott will contact our insurance carrier again and verify LL would be covered.
 - Potential Facilities Rental Contract
 - Harvest Community Church has approached LL about renting our facility to use for Sunday worship. They would use the Small Gym, commons, media center & one classroom. We are looking at a fee of \$1,200 per month plus an additional fee for extra activities (5th Sundays, special services, early snow removal on Sundays). They would rent our facility from 8:00 am to 1:00 pm on Sundays. Income from this contract was not included in the revised budget for this year. For the initial year income would be used for small gym upkeep and potentially new folding chairs.
 - Courtyard and Renovated Restroom Dedication / Booster Bash – August 22
 - Dedication at 4:30 / Booster Bash begins at 5:00.
 - Agenda for August 28 Delegate Assembly Meeting
 - Board members discussed the draft agenda. This is fairly standard for the fall meeting.
 - LEF/LLSA Retreat – September 13, 8:30-11:30
 - Topic for Speaker – Sustainability
 - The two Boards will discuss strategic plan, and identify action items for the coming year.
 - Restrooms
 - Upstairs restrooms are in use. Doug Wiemer hopes to have the lower level restrooms usable by mid-week.
- c. Principal
 - Enrollment Information

- Enrollment is at 322 now, comfortably higher than our budgeted enrollment of 310. Three Vietnamese students have not yet arrived, but we hope they arrive within the next few days.
 - The beginning of this school year has been great.
 - 1:1 Program
 - Teachers appear to be making extensive use of the devices for student learning. We will continue to work on enhancement of education using technology in training sessions with teachers.
 - d. Treasurer
 - Final Proposed Budget for 2014-2015 – Cory Bergt
 - The preliminary budget was based on enrollment of 310 students. The proposed final budget is based on the current enrollment of 322.
 - With enrollment standing higher than the original budget, the Finance Committee is recommending salary increases for all faculty and staff. The original budget showed no increase in the teacher baseline salary and no increases for non-teaching staff or administrators.
 - Cory Bergt reviewed the proposed budget changes and the impact of moving responsibility for major events to the LEF.
 - The preliminary budget shows \$6,162 deficit. The final proposed budget shows \$13,235 income.
7. Action Items –
- a. Set Agenda for Delegate Assembly Meeting
 - Motion by Bryce Wendland, second by John Roeber to accept the agenda for the delegate meeting as presented.
Motion carried.
 - b. Approve Proposed 2014-2015 Budget to Take to Delegates for Ratification
 - Motion by Jill Fiddler, second by Bryce Wendland to approve the proposed budget to take to delegates as presented.
Motion carried.
8. Discussion Agenda
- a. Strategic Planning
 - Scott explained the information provided on the Strategic Planning handout. This will be discussed at the retreat.
 - He requested feedback from Board members on proposed revised vision statements:
9. Closed Session
- a. 9:05 – Motion by Chris Blomenberg, second by Cory Bergt to move to closed session.
Motion carried.
 - b. 9:15 – Motion by Bryce Wendland, second by Cory Bergt to exit closed session.
Motion carried.
10. Closing & Adjournment – 9:16
- a. Motion by Cory Bergt, second by Bryce Wendland to adjourn.
Motion carried.

Delegate Assembly Meeting – Thursday, August 28 @ 7:30 pm
 Next Meeting – Monday, September 22 @ 7:00 pm