



**Lincoln Lutheran School Association Board of Directors**  
**MEETING MINUTES**  
**Monday, June 23, 2014 – 7:00 pm**

Opening Devotion and Prayer – Rev. James Irwin

1. 7:00 pm - Recording of Members Present / Recognition of Guests  
Present: ..... Daryl Bell, Cory Bergt, Chris Blomenberg, Travis Lebo,  
..... Jason Leimbach, John Roeber, Bryce Wendland  
..... Rev. James Irwin, Scott Ernstmeyer, Matt Heibel  
Absent:.....  
Guests:.....Jill Fiddler
2. Thank-You to Rev. Irwin and Daryl Bell for their service to the Board
  - a. Scott officially thanked Pastor Irwin and Daryl Bell for their service to the Board.
3. Welcome to Jill Fiddler as new Redeemer Board representative, replacing Daryl Bell.
  - a. Daryl introduced new Board member Jill Fiddler and asked Board members to introduce themselves.
  - b. Daryl officially welcomed Jill as a new Board member, received Jill's commitment to serve the Board, and presented her to the Board as the new Redeemer representative.
4. Agenda Review
  - a. No changes to the agenda.  
Motion by Cory Bergt, second by Jason Leimbach to approve agenda as presented.  
Motion carried.
5. Guest Comments
  - a. Jill provided some background information, and stated she looks forward to learning about the functioning of the Board and to serving Lincoln Lutheran as a Board member.
6. Consent Agenda
  - a. Approval of Prior Meeting's Minutes – May 19, 2014
  - b. Approval of Financial Reports –
    - Financial Statement as of May 31
    - Account Balances as of May 31
    - Treasurer's Report
  - c. Redeemer Congregational Report
  - d. Executive Director's Report
  - e. Ratification of Action Taken Electronically June 10 – Contract Offer to Lloyd Wagnitz  
Motion by Chris Blomenberg, second by Jason Leimbach to approve consent agenda as presented.  
Motion carried.
7. Board Education
  - a. Board Self-Review Process
    - A summary of the self-review survey was shared with Board members in Friday's Board mailing. Daryl reviewed the historical scoring over the past four years that the Board has completed the survey.
  - b. Board Officer Slate – Proposal for 2014-2015

- Officers are to be elected at the July meeting. Board members received a slate of candidates with the last Board mailing. Daryl reviewed the list and requested any feedback Board members might have.

## 8. Reports

### a. Executive Director – Strategic Plan

- Lillich Foundation Visit
  - Scott met with the trustees of the Lillich Foundation. They are in the early stages of designing operating guidelines for the foundation. As the guidelines are developed for the foundation, Scott will keep the Board and the LEF informed so plans for support requests can be formulated.

### b. Executive Director - Other

- Finance Committee – RFPs for Audit
  - We have used the same firm for a number of years. With rising costs the committee felt it prudent to evaluate proposals from additional CPA firms. The committee will review proposals and consider advisability of changing firms.
- Contingency Line Item 710 Recommendation
  - Due to several expense areas running under budget, and meeting goals on all fundraising events this year, we will see a surplus of income over expenses for the 2013-2014 fiscal year. The Finance Committee feels a good use of some of the excess is to transfer money to the cash reserve contingency fund. This year's budget had not allocated any money to the contingency fund, so it would be wise to use the surplus in this manner.
- Scheduling of 1<sup>st</sup> Quarter Delegate Assembly Meeting – August 28?
  - The 28<sup>th</sup> is the final Thursday in August. This allows school enrollment to be finalized, and allows time for the Finance Committee to update the preliminary budget to a proposed final budget for delegate approval. In order to provide information to delegates at least one week prior to the delegate assembly the Board will need to meet one week earlier than the normal schedule.
- Reschedule of August Board Meeting – August 18?
  - The Finance Committee will need to complete budget revisions in time for Board review prior to the August Board meeting. The goal is for the Board to take action on the revised budget August 18 and send materials to delegates by August 21<sup>st</sup>.

### c. Principal

- All open faculty positions are filled, with Anna Rickords accepting the Media Specialist position.

## 9. Action Items –

### a. Set 1<sup>st</sup> Quarter Delegate Assembly Meeting Date

- Motion by Cory Bergt, second by Travis Lebo, to set the meeting date August 28. Motion carried.

### b. Reschedule August Board Meeting

- Motion by Chris Blomenberg, second by Bryce Wendland to set the August Board meeting date to August 18. Motion carried.

## 10. Discussion Agenda

### a. Strategic Vision Feedback

- Scott referenced materials sent to Board members with Friday's Board mailing. Board members discussed a summary of the results of the visioning discussions, reviewed the current Strategic Direction, and discussed how the results of the visioning sessions might impact the Strategic Direction.

11. Closed Session – Administrator Evaluations

- a. 8:25 pm – Motion by Bryce Wendland, second by Jason Leimbach to move to closed session.  
Motion carried.
- b. 9:58 pm – Motion by Bryce Wendland, second by Cory Bergt to leave closed session.  
Motion carried.

12. Closing & Adjournment

- a. 10:00 pm – Motion by Bryce Wendland, second by Jason Leimbach to adjourn.  
Motion carried.

Next Meeting – Monday, July 28 @ 7:00 pm