



Lincoln Lutheran School Association Board of Directors
MEETING MINUTES
Monday, February 24, 2014 – 7:00 pm

Opening Devotion and Prayer – Rev. James Irwin

1. 6:59 pm - Recording of Members Present / Recognition of Guests
 Present: Daryl Bell, Chris Blomenberg, Travis Lebo,
 Jason Leimbach, John Roeber, Bryce Wendland
 Rev. James Irwin, Scott Ernstmeyer, Matt Heibel
 Absent:..... Cory Bergt
 Guests:.....

2. Agenda Review
 Motion by Bryce Wendland, second by Jason Leimbach to accept agenda as presented.
 Motion carried.

3. Guest Comments
 a.

4. Consent Agenda
 a. Approval of Prior Meeting’s Minutes – January 27, 2014
 b. Approval of Financial Reports –
 - Financial Statement as of January 31
 - Account Balances as of January 31
 - Treasurer’s Report
 c. Development Report
 d. Principal’s Report
 Motion by Travis Lebo, second by Bryce Wendland to approve consent agenda as presented.
 Motion carried.

5. Board Education
 a. Policy 5.12 – Registration/Tuition Payment Policy
 - Scott reviewed the primary changes to the document. The majority of changes reflect current Articles and Bylaws or our current mode of operation for registration fee and tuition collection.
 - Based on discussion several additional changes will be made to the draft and a new version will be forwarded to Board members prior to the March Board meeting.

6. Reports
 a. Executive Director – Strategic Plan
 - Strategic Plan
 - As we completed the LLSA/LEF retreat review it became apparent additional work on strategic planning was desirable. Scott has met with Mike Milbourn who works with strategic planning as a secondary business. We may be able to utilize his services through an agreement with SCOLBE. Scott will provide information to the Board as this process progresses.
 - Bathroom Makeover
 - Our latest estimates show a cost estimate nearer to \$90,000 than \$100,000.
 - We have approximately \$30,000 committed now and hope to raise \$20,000 - \$40,000 additional through the Gala special project. Final total raised for the

project may result in evaluating alternatives to completing the entire project this summer.

- Gift Status – Investment Policy
 - LL has officially taken ownership of the fund from our Faith donor. Scott has begun meeting with the donor to evaluate his areas of interest so we can honor him in how we use the gift.
 - Lillich Proposal Process
 - We have received an update concerning Mr. Lillich’s desire for distribution of funds from the Foundation. The information will change our focus for requesting funds, and will make our strategic planning work vital to the process. Because of this, Scott will contact Lillich proposal committee members and put their process on hold until we have a better view of the strategic plan.
 - We do not yet have direction on timing or process for fund requests through the foundation.
 - Warrior Ambassador Program
 - Approximately 40 families were represented at the informational meeting, with 25 families signing up to work with the program. We may see additional families volunteer for the program from those families who were unable to attend the meeting, but expressed interest.
 - We will share information about upcoming activities with these volunteers within the next couple of weeks, and work to identify how families can promote activities in which they may have a shared interest with prospective families.
- b. Executive Director - Other
- Transition in the Development Director position
 - Mike Staab has stepped up as a volunteer to provide additional support to the Gala. We have a good core of volunteers and Scott, Kristin and Mike will work together to support Gala activities.
- c. Principal
- One-to-one Technology Transition
 - We have received positive feedback and questions after the initial announcement of the 1:1 Learning Initiative. Questions have been pulled into a Q&A document that was forwarded to parents. Two dates have been set for parent forums and we will continue to work with teacher training to enhance integration of the 1:1 concept in our classrooms.
7. Action Items –
- a. No action for this meeting.
8. Discussion Agenda
- a. Strategic Planning Needs – Primary discussion will take place in closed session.
9. Closed Session
- a. 8:37 – Motion by Jason Leimbach, second by Travis Lebo to move to closed session.
Motion carried.
- b. 9:02 – Motion by Bryce Wendland, second by Jason Leimbach to leave closed session.
Motion carried.
10. Closing & Adjournment – 9:04 pm
Motion by Bryce Wendland, second by Travis Lebo to adjourn.
Motion carried.

Next Meeting – Monday, March 24 @ 7:00 pm