



**Lincoln Lutheran School Association Board of Directors**  
**MEETING MINUTES**  
**Monday, November 25, 2013 – 7:00 pm**

Opening Devotion and Prayer – Scott Ernstmeyer

1. 7:05 pm - Recording of Members Present / Recognition of Guests  
Present: .....Daryl Bell, Cory Bergt, Chris Blomenberg, Travis Lebo, Jason Leimbach,  
.....John Roeber, Bryce Wendland. Scott Ernstmeyer, Matt Heibel  
Absent:.....Rev. James Irwin  
Guests:.....
2. Agenda Review
  - a. Calvary and Redeemer congregational reports will be removed from the Consent Agenda and added to December's Consent Agenda.
  - b. An action item to approve a tentative 2014-2015 School Year Calendar will be added.
3. Guest Comments
  - a. None
4. Consent Agenda
  - a. Approval of Prior Meeting's Minutes – October 28, 2013
  - b. Approval of Financial Reports –
    - Financial Statement as of October 31
    - Account Balances as of October 31
    - Treasurer's Report
  - c. Development Report
  - d. Principal's Report
  - e. Congregational Report – Holy Savior
  - f. Approval of Christmas Gifts for Faculty/Staff

Motion by Travis Lebo, second by Jason Leimbach to approve the Consent Agenda as amended.  
Motion carried.
5. Board Education
  - a. AdvancEd Standards – Section 2.1 of Self-Assessment Workbook
    - Scott provided a packet of information that would serve as an example of the documents we will need to assemble prior to the accreditation visit in spring, 2015.
    - The self-rating elements are used by the school to look at strengths and weaknesses of the institution, identify areas in which they would like to improve and recognize areas of commendable strength.
    - Scott and Matt reviewed the descriptors for the rating levels, requested input from Board members and led a discussion on both Section 2.1 specifically and the self-assessment process in general.
    - This is a new process for Board members and they will become more comfortable with the process as they see additional materials.
6. Reports
  - a. Executive Director – Strategic Plan
    - Estate Gift Projects – Status
      - The Landscaping Project is in progress. Dirt-moving has been done, concrete benches are in place and framing is in place for running concrete and installing pavers. If weather allows, concrete work and paver installation will be completed

within the next week. Benches will be funded through an additional memorial gift. We will look at signage to recognize the Repschlaeger donation.

- White boards have been changed out in all classrooms. Some wall cleanup and patching remains.
- MS lockers – Lockers are to be delivered prior to Christmas to allow for installation over Christmas break. We are not yet sure what we will do with the old lockers.

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b. Executive Director - Other

- 2012-2013 Audit
  - The 2012-13 audit report was reviewed by the Board. It was noted that there were no problems encountered by the auditors in the conduct of their audit. The audit opinion concluded the financial statements presented fairly the financial position of the LLSA and conformed to generally accepted accounting principles.
  - Our improved cash position as of fiscal year end the last two years is helping produce coverage ratios that will allow us to maintain the lower costs we are now experiencing in loan guarantee fees into the next fiscal year.
- Internet Provider / Phone System
  - Scott reported we have signed a contract with Windstream that includes purchase of a new phone system and a five-year internet service provider contract. Important issues to note include:
    - Our current phone system is outdated, phones are beginning to fail and it is very difficult to find support for the system.
    - If the school decides to move to one-to-one technology we will need to significantly update our internet capacity to accommodate service needs.
    - Under this contract we will receive Voice over IP service via fiber optic cable.
    - The phone system purchase will be funded from grant money, remaining funds from a prior technology project and a portion of the Repschlaeger gift.
    - Monthly data cost will increase and will be built into the 2014-2015 budget.
    - We will be able to use the new phones to replace our aging bell system.
  - We may look at adding a technology fee to help cover the cost of the internet provider monthly fee and the cost to install the wireless access points.
- Nebraska School Activities Association (NSAA) Transgender Information
  - Activities Director, Brent Johnson, has attended NSAA meetings at which the issue of dealing with transgender students has been discussed.
    - NSAA acknowledges there may be issues that arise
    - NSAA has no policy or position on the issue
    - NSAA will address any issue on a case-by-case basis
    - Member schools will need to address issues in their individual schools
    - Member schools are encouraged to seek legal advice if they believe they will need to deal with the issue.
  - Issues discussed by the Board:
    - Does LCMS have a stance on the transgender issue?
    - Should LL have an official stance addressing the transgender issue, or do we stand on our basic definition of who we are as a faith-based organization and our Biblical/doctrinal stance?

c. Principal

- One-to-one Study
  - Mr. Heibel provided a report on the first committee meeting. There are numerous issues to be discussed before a final plan can be proposed.
  - There is strong rationale behind moving to a 1:1 environment for the 2014-2015 school year. Many schools in central and western Nebraska have supported a 1:1 environment for 10 or more years. A number of other schools in Lincoln are evaluating and appear to be moving to a 1:1 environment within the next year to

two. This is a strong marketing point for non-public schools and LL should be on the leading edge of this move to attract students.

- Because we anticipate families may be purchasing electronic devices as Christmas gifts, we will send a letter to families yet this week outlining recommendations of devices parents might purchase for students. This will be a list of devices that would function in a 1:1 environment at LL.
- 2014-2015 School Year Calendar
  - The only new item on the calendar is that we will have a two-day break at the end of 1<sup>st</sup> quarter to allow faculty to attend the new NE Lutheran HS teachers' conference.

7. Action Items –

a. Acceptance of Audit

Motion by Travis Lebo, second by Chris Blomenberg to accept the audit as presented.  
Motion carried.

b. Approval of 2014-2015 School Year Calendar

Motion by Bryce Wendland, second by Cory Bergt to approve the tentative 2014-2015 school year calendar as presented.  
Motion carried.

8. Discussion Agenda

a. Lillich Family Foundation

- Foundation funding should be in place by the end of December to early 2014.
- The Foundation Trustees will sit down separately with CUNE and LL representatives to see what our dreams are for distribution of the funds. LL will need to come to the meeting with a very specific plan outlining the needs that would have the most powerful impact on the kingdom.
- We will ask faculty for feedback on our wish list and will discuss potential project proposals at the combined LEF/LLSA retreat in January.
- Board members received a copy of the most current wish list.
- Now that a process for fund allocation is in place, Scott suggests using an Allocation Committee similar to the committee used to recommend distribution of the Repschlaeger estate gift.
- Two items discussed by Board members were:
  - Resuming the Site Study – Current site or somewhere else?
  - Sustainable funding model – need much bigger pot of financial aid for families.

b. A Board member asked whether we had information on a gift committed by a member of Faith. At this point we don't have any additional information.

c. Scott reported we are aware that there are several additional planned gifts committed to Lincoln Lutheran, but we have no details about them.

9. Closing & Adjournment – 9:05

- a. Motion by Bryce Wendland, second by Travis Lebo to adjourn.  
Motion carried.

Next Meeting – Monday, December 16 @ 7:00 pm