



**Lincoln Lutheran School Association Board of Directors**  
**MEETING MINUTES**  
**Monday, August 20, 2013 – 7:00 pm**

Opening Devotion and Prayer – Matt Heibel

1. 7:05 pm - Recording of Members Present / Recognition of Guests  
 Present: .....Daryl Bell, Cory Bergt, Chris Blomenberg, Travis Lebo, Jason Leimbach,  
 ..... Bryce Wendland. Scott Ernstmeyer, Matt Heibel, Rev. James Irwin  
 Absent:..... Todd Schmeackle  
 Guests:.....
  
2. Official Recognition of Bryce Wendland as Faith Board Member and Rev. James Irwin as Pastoral Advisor
  
3. Agenda Review  
 Motion by Jason Leimbach, second by Cory Bergt to approve agenda as presented.  
 Motion carried.
  
4. Guest Comments
  
5. Consent Agenda
  - a. Approval of Prior Meeting’s Minutes – July 22
  - b. Approval of Financial Reports – Account Balances as of July 31
  - c. Development Report
  - d. Principal’s Report
  - e. Ratification of Electronic Action Taken to Approve 50/50 Lease Agreement with Christ Lutheran for Bob Krall’s Services  
 Motion by Chris Blomenberg, second by Jason Leimbach to approve Consent Agenda.  
 Motion carried.
  
6. Board Education
  - a. Board Source - Exceptional Boards – Principle #11 – Continuous Learning  
 Board members discussed the effort in recruitment to maintain a broad range of skills among Board members.
  
7. Reports
  - a. Executive Director – Strategic Plan
    - Warrior Wellness Makeover
      - Mr. Ernstmeyer reported that the bill received from Hampton Construction was approximately \$16,000 under their original estimate – mostly due to a large amount of work done internally by Facilities Supervisor, Doug Wiemer. With some overages in other areas, we should end up about \$12,000 under the original budget. Scott and Brent Johnson will discuss possible purchase of extra items that were ‘want’ – value added - items but not in the original budget. The ribbon cutting is scheduled for Friday, August 30 @ 4:30.
    - Debt Renewal Process
      - We are in the process of having the final opinion document routed to US Bank officials, our LL attorney and the LCEF. The debt structure will be the same as now, but the entire debt will be under a floating rate market. We can switch to a fixed rate fairly quickly if desired. The new arrangement is a 5-year agreement. We hope to finalize this in the next few weeks.
  - b. Executive Director - Other

- Estate Gift Allocation
  - Board members received recommendations from the gift distribution committee. Projects considered to be of prime importance were some that would immediately improve the appearance, marketability and usability of our campus, and recognition of our workers. The recommendation for the portion of the gift allocation to the LEF was to establish an operational endowment to be grown with future gifts. As final allocation decisions are approved, we will begin to share information with our LL families.
- Climate Survey
  - The committee reviewing the survey results has met for initial discussion and will continue to analyze the feedback from families. Their goal is to identify recurring themes and bring a report to the Board at the September meeting.
- Business Insurance
  - The recent increases in General Business and Workman’s Comp insurance rates have triggered concern that it would be advisable to evaluate other options. Our current policies are under a variety of companies. We have been soliciting bids from other companies and feel we may be able to improve the coverage and decrease our cost by working through one company for all policies. Scott would like to bring a recommendation to the Board at the September meeting.
- Agenda for Delegate Assembly Meeting – Aug. 29
  - No changes were noted to the draft agenda.
- Concordia Plan Services – Election Worksheet
  - We are required annually to make a declaration of insurance election for the plans in which the LLSA will participate. Scott and Travis reviewed rate and coverage change information provided by Concordia Plan Services.
- Exit Survey – An exit survey was distributed to families with one or more students not returning to LL this school year. Analysis will be brought to the Board in September.

c. Treasurer

- Final Proposed Budget for 2013-2014
  - Final enrollment stands at 335, as compared to 330 budgeted.
  - Travis provided a detailed review of the proposed budget prepared by the Finance Committee.

8. Action Items –

- a. Approval of Concordia Election Worksheet
  - Motion by Cory Bergt, second by Bryce Wendland to approve the Concordia Election Worksheet as presented.  
Motion carried.
- b. Set Agenda for Delegate Assembly Meeting
  - Motion by Chris Blomenberg, second by Travis Lebo to approve agenda as presented.  
Motion carried.
- c. Approve Proposed 2013-2014 Budget to Take to Delegates for Ratification
  - Motion by Cory Bergt, second by Jason Leimbach to approve proposed budget to take to Delegates.  
Motion carried.

9. Discussion Agenda

- a. No items

10. Closing & Adjournment

- a. 9:13 Motion by Bryce Wendland, second by Jason Leimbach to adjourn.

Next Meeting – Monday, September 23 @ 7:00 pm