



**Lincoln Lutheran School Association Board of Directors
MEETING MINUTES
Monday, July 22, 2013 – 7:00 pm**

Wellness Center Tour – 6:45

7:03 – Opening Devotion and Prayer – Scott Ernstmeyer

1. Recording of Members Present / Recognition of Guests

Present: Daryl Bell, Cory Bergt, Chris Blomenberg, Travis Lebo,
..... Jason Leimbach, Todd Schmeeckle, Scott Ernstmeyer, Matt Heibel
Absent:..... Bryce Wendland, Rev. James Irwin
Guests:.....

2. Official Recognition of Bryce Wendland as Faith Board Member – Postponed to August meeting.

3. Agenda Review

a. No changes

4. Guest Comments

5. Consent Agenda

a. Approval of Prior Meeting's Minutes – June 24

b. Approval of Financial Reports –

- Financial Statement as of June 30
- Account Balances as of June 30
- Treasurer's Report

c. Officer's Slate

Motion by Travis Lebo, second by Todd Schmeeckle to approve consent agenda as presented.

Motion carried.

6. Board Education

a. Board Source - Exceptional Boards – Principle #10 – Intentional Board Practices

- Daryl referenced the applicability of this principle to tonight's meeting.

b. Conflict of Interest

- Conflict of Interest Policy – 5.18
- Policy Manual Section 2
- Board of Directors Commitment
- Board members discussed the relationship between Policy 5.18, Manual Sections 2.1.10, 2.1.14 and 2.1.17, and a new signature page (Section 6) that would outline the commitment of Board members to overall Board policy and practice.

7. Reports

a. Executive Director – Strategic Plan

- Warrior Wellness Makeover
 - The Wellness Center is very near completion. Final walk-thru with Hampton Construction will be scheduled next week. Need to complete wiring for televisions. Will compile list of costs and provide full report to the Board. We have not yet received the final bill from Hampton.
- Debt Renewal Process
 - On target for September transition date to the best of our knowledge.
- Policy 5.8 – Investment Policy – Was discussed at an earlier meeting, but has been put on hold until the debt renewal process is complete and meetings can be held with

our financial advisors. We will then revise the policy to bring it in line with actual practice, bring it to the Board for discussion and approval.

- Strategic Planning Process
 - Scott provided updated Critical Targets list for Board discussion. He highlighted target areas on which significant progress has been made, and provided updates on other targets.
 - Administrative team has recently discussed and updated the Facilities wish list.
 - Scott outlined activities toward institutional advancement.
 - Increase in summer athletic camp participation this summer. Concept of expanding with a bigger push to our elementary students.
 - Potential of beginning summer Christian Camps, such as an art program.
 - Matt reported on progress made toward continuous improvement goals.
 - Critical thinking – work on ongoing basis. Baseline test each year – will evaluate as we are able to gather additional years' data to be statistically significant.
 - Continue work on a Technology Plan
 - Discussion by Board members
 - Board members discussed items on the Critical Targets list that they felt were highest priority.
- b. Executive Director - Other
 - The Estate Gift Allocation Committee is scheduled to meet next week to discuss the Repschlaeger estate gift. The committee will have a report at the August meeting.
 - Lillich Foundation – We will see additional work on the process over the upcoming year. At this time we do not know what funds will be available or what the parameters will be surrounding use of the funds.
- c. Principal
 - Enrollment Information
 - We continue to pursue the current students who have not yet registered.

8. Action Items –

- a. Conflict of Interest Policy – 5.18
 - Motion by Chris Blomenberg, second by Jason Leimbach to approve Policy 5.18 as presented.
Motion carried.
- b. Policy Manual Section 2 & New Section 6 – Board Commitment
 - Motion by Todd Schmeeckle, second by Cory Bergt to approve Section 2 changes and the new Section 6 Board Commitment as presented.
Motion carried.

9. Discussion Agenda

- a. Climate Survey
 - Scott explained the first survey was routed in 2010, and this is the third year for the survey. The process was started in conjunction with the first accreditation process.
 - Daryl recommended appointing an ad hoc committee with the following goals:
 - Define what a results analysis would look like – perhaps to complete every 2 years – to ensure constituent input is considered and utilized
 - Complete a results analysis for the three years' data that exist
 - Provide a report for Board discussion
 - Based on the results/report prepare information for the Delegate meeting.
 - Ad hoc committee – Daryl Bell, Jason Leimbach, Todd Schmeeckle, Cory Bergt.

10. Closed Session

- a. 8:39 – Motion by Jason Leimbach, second by Cory Bergt to move to closed session.
Motion carried.

b. 9:05 – Motion by Cory Bergt, second by Todd Schmeckle to leave closed session.
Motion carried.

11. Closing & Adjournment – 9:07 pm

Motion by Todd Schmeckle, second by Jason Leimbach to adjourn.

Motion carried.

Next Meeting – Tuesday, August 20 @ 7:00 pm