



**Lincoln Lutheran School Association Board of Directors**  
**MEETING MINUTES**  
**Monday, May 20, 2013 – 7:00 pm**

Opening Devotion and Prayer – Scott Ernstmeyer

1. Recording of Members Present / Recognition of Guests

Present: ..... Daryl Bell, Travis Lebo  
..... Jason Leimbach, Todd Schmeekle, Tom Schulte  
..... Matt Heibel, Scott Ernstmeyer  
Absent:..... Cory Bergt, Chris Blomenberg, Rev. Jacob Heine  
Guests:..... Brent Johnson, Sheryl Gartner

2. Agenda Review

Add Closed Session immediately prior to adjournment.

Motion by Todd Schmeekle, second by Tom Schulte to approve agenda as amended.

Motion carried.

3. Guest Comments

4. Baseball Coop Renewal Agreement – Brent Johnson

- a. Our two-year coop agreement with Wahoo and Raymond Central is expiring. Brent brought information to the Board concerning the renewal of the agreement. Board members discussed cost, transportation and the opinion that this coop has been a good experience for the students from all three schools.
- b. Brent requests the Board take action tonight to approve renewal of the coop.

5. Consent Agenda

- a. Approval of Prior Meeting's Minutes – April 22
  - b. Approval of Financial Reports –
    - Financial Statement as of April 30
    - Account Balances as of April 30
    - Treasurer's Report
  - c. Development Report
  - d. Principal's Report
  - e. Ratification of Electronic Action Taken to Offer Contract to Kevin Potratz
  - f. Ratification of Electronic Action Taken to Offer Contract to Julie Rowse
  - g. Ratification of Electronic Action Taken to Extend Call to Jeff Rickords
  - h. Request for Peaceful Release from Call from Michelle Metzger.
- Motion by Travis Lebo, second by Jason Leimbach to approve consent agenda as presented.  
Motion carried.

6. Board Education

- a. Twelve Principles of Governance That Power Exceptional Boards – Principle #8 – Sustaining Resources
  - Board members discussed the intentionality of moving development efforts to the LEF, and potential new revenue streams.
- b. Board Self-Review Process
  - Board members are asked to complete a self-review survey each spring. Survey questions are lifted from the Board Policy Manual.

- A second survey will be sent to Delegates and Association Pastors to gather their feedback concerning Board performance.
- c. Exit Surveys – Employee and Family/Student  
Draft surveys were reviewed.
  - LL Employee Exit Survey
    - We will plan to use this with employees leaving this year.
  - Family Exit Survey
    - The survey will be used on an ongoing basis to chart trends and ongoing concerns. Results are compiled and the Governance Committees organizes results to share with the Board.
- d. Board Policy 5.8 – Investment Policy
  - The Finance Committee will review the policy over the next month, make any recommended changes, and bring it to the Board for consideration at June meeting.

## 7. Reports

- a. Executive Director – Strategic Plan
  - Warrior Wellness Makeover
    - A comparison of final bids to current revenue shows we are within \$1,600 of covering the cost. We may see additional cost savings if more work can be done internally.
    - The completion date is projected at July 3. We will use volunteers to do move-in.
  - Debt Renewal Process
    - Scott reported the process is moving forward smoothly.
- b. Executive Director - Other
  - School Climate
    - A school climate survey was sent to LL families last week.
    - At the faculty retreat the theme of Love, based on John 15:9 was chosen to be the 2013-2014 school theme. The group spent discussion time on ministry to students and team building, followed by a team building experience on the challenge course at Camp Carol Joy Holling.
  - Spring Fundraiser – Give to Lincoln Day
    - Scott will provide a report when we receive final donation and matching amount information from the Lincoln Community Foundation.
  - Estate Gift Notification
    - We were notified of a generous estate gift which will fall under shared control of the LLSA and LEF. An LLSA Board member, an LEF Trustee, an Association Pastor and Scott Ernstmeyer will meet to discuss allocation of funds.
- c. Principal
  - Enrollment Information
    - A summary of enrollment was forwarded to the Board. We expect to see continued registrations as summer progresses.
  - Personnel Report
    - MS Science Teacher - Jeff Rickords has verbally committed to this position.
    - HS Math Teacher – Matt made a recommendation to offer a contract to Tisha Arens and provided supporting information about her background.
    - The Financial Assistant position is still open.

## 8. Action Items –

- a. Renewal of Baseball Coop Agreement  
Motion by Travis Lebo, second by Todd Schmeeckle to authorize Brent Johnson to submit a renewal request to the NSAA.  
Motion carried.
- b. Math Position Approval  
Motion by Tom Schulte, second by Jason Leimbach to approve the offer of a contract to Tisha Arens to serve as HS Math teacher.

Motion carried.

9. Discussion Agenda

10. Service Recognition – Tom Schulte

Daryl extended sincere thanks to Tom for his service to the Board.

Bryce Wendland will attend the June meeting and be officially installed as Faith Lutheran's Board representative at July's meeting.

11. Closed Session

a. 8:41 Motion by Jason Leimbach, second by Tom Schulte to move to closed session.  
Motion carried.

b. 8:51 Motion by Jason Leimbach, second by Travis Lebo to leave closed session.  
Motion carried.

12. Closing & Adjournment

8:52 –Motion by Todd Schmeeckle, second by Tom Schulte to adjourn.

Motion carried.

Meeting closed with prayer.

Next Meeting – Monday, June 24 @ 7:00 pm