



Lincoln Lutheran School Association Board of Directors
MEETING MINUTES
Monday, December 17, 2012 – 7:00 pm

7:03 pm - Opening Devotion and Prayer – Rev. Jacob Heine

1. Recording of Members Present / Recognition of Guests

Present: Daryl Bell, Cory Bergt, Chris Blomenberg, Travis Lebo
..... Jason Leimbach, Tom Schulte
..... Rev. Jacob Heine, Matt Heibel, Scott Ernstmeyer
Absent: Todd Schmeeckle
Guests:

2. Agenda Review

Motion by Tom Schulte, second by Cory Bergt to approve Agenda as presented.
Motion carried.

3. Guest Comments

4. Consent Agenda

- a. Approval of Prior Meeting's Minutes – November 26, 2012
 - b. Approval of Financial Reports –
 - Financial Statement and Account Balances as of November 30 / Treasurer's Report
 - c. Development Report
 - d. Principal's Report
 - e. Approval of Policy 5.5 – Enrollment Policy
 - f. Approval to Issue Divine Call to Jennifer Swenson
- Motion by Chris Blomenberg, second by Travis Lebo to approve Consent Agenda as presented.
Motion carried.

5. Board Education

- a. Twelve Principles of Governance – Principle #3 – Strategic Thinking
- b. Reduction in Force Policy
 - Scott explained the policy is housed within the H-R document rather than standing as a separate policy in the Policy Manual. He reviewed the policy with Board members.

6. Reports

- a. Executive Director – Strategic Plan
 - Site Study
 - A subset of the committee will meet shortly after the beginning of the year to look more closely at the most interesting site proposals. They will formulate questions and forward them to the appropriate developers. Once responses are received from the developers the full committee will meet again to work on a formal report.
 - Warrior Wellness Makeover
 - This project involves renovation and refurbishing of the weight room and expansion to include more fitness equipment. Research on this proposed project continues to move forward. A revised cost estimate has been received on the construction work and Activities Director Brent Johnson continues to work on cost estimates for equipment.
 - Scott and Brent will investigate support from internal groups who may commit to the project, and will identify potential donors who may be enthusiastic about

supporting the project. We would like to come to the Gala with advance commitments that would keep the need from Gala donors to a minimum.

b. Executive Director - Other

- Scott shared information on the donation of an annuity that will be shared between the LEF and an Association congregation. He also reported that we expect to see additional gifts through funds from an estate gift and other potential commitments.
- Delegate Assembly Meeting Agenda
 - Materials will be forwarded to Delegates during the week following Christmas. A portion of the draft Curriculum Study Report will be shared with Delegates to give them a feel for the progress on and direction of the study.

c. Principal

- Curriculum Study
 - Matt presented the draft report to the Board. There was extensive discussion on details of the draft proposal.
 - Current high school students would graduate under current requirements. Graduation and course requirement changes would go into effect with 2013-2014 freshmen. Some changes to course offerings would begin with the 2013-2014 school year, while others would not become applicable until next year's freshmen enter their junior year.
 - As this process continues, information will be shared with Delegates and open forums will be held for parents. The goal is to seek Board approval in January.

d. Treasurer

- Proposed Preliminary 2013-2014 Budget
 - Travis presented the proposed preliminary budget, highlighting topics including enrollment projections, change to tuition revenue and impact on staffing. The budget proposal reflects a reduction in teaching staff to align with lower enrollment. Board members discussed the combined impact of curriculum changes and potential force reductions.

7. Action Items –

a. Approval of Preliminary 2013-2014 Budget

- Motion by Cory Bergt, second by Jason Leimbach to approve the proposed preliminary budget as presented, to be taken to the Delegates for approval at the January 10, 2013 Delegate Assembly meeting.
Motion carried.

b. Approval of Agenda for Delegate Assembly Meeting

- Motion by Chris Blomenberg, second by Travis Lebo to approve the Delegate Assembly meeting agenda as presented.
Motion carried.

8. Discussion Agenda

- a. No discussion items.

9. Closed Session

- a. Motion by Tom Schulte, second by Cory Bergt to move to closed session at 9:40 pm.
Motion carried.
- b. Motion by Jason Leimbach, second by Cory Bergt to leave closed session at 9:59 pm.
Motion carried.

10. Closing & Adjournment

- a. Meeting closed with prayer at 10:01 pm.

Next Meeting – Monday, January 28 @ 7:00 pm