



Lincoln Lutheran School Association Board of Directors
MEETING MINUTES
Monday, July 30, 2012 – 7:00 pm

7:05 – Opening Devotion and Prayer – Scott Ernstmeyer

1. Recording of Members Present / Recognition of Guests

Present:Daryl Bell, Chris Blomenberg, Jason Leimbach,
..... Todd Schmeeckle
..... Matt Heibel, Scott Ernstmeyer
Absent: Cory Bergt, Travis Lebo, Tom Schulte, Rev. Jacob Heine
Guests:.....

2. Welcome of New Board Members

- a. Todd Schmeeckle as Calvary Board Representative
- b. Chris Blomenberg as Christ Board Representative
- c. Cory Bergt (Messiah Board Representative) and Rev. Jacob Heine (Pastoral Advisor) will be officially welcomed at the August meeting

3. Agenda Review

- a. Item 10 - Closed Session will be removed from the agenda as there are no items for a closed session.
- b. Motion by Jason Leimbach, second by Chris Blomenberg to approve agenda as amended.
Motion carried.

4. Guest Comments

5. Consent Agenda

- a. Approval of Prior Meetings' Minutes – June 26, 2012
- b. Congregational Reports –
 - Trinity – Jason
- c. Approval of Financial Reports –
 - Financial Statement through June 30
 - Account Balances as of June 30
 - Treasurer's Report
- d. Development Report
- e. Principal's Report
- f. Request for Peaceful Release – Beth Leech
- g. Ratification of Action to Offer Contract to Cecelia Escalante
- h. Election of Board Officers for 2012-2013
 - President – Daryl Bell
 - Vice-President – Jason Leimbach
 - Secretary – Tom Schulte
 - Treasurer – Travis Lebo

Motion by Todd Schmeeckle, second by Jason Leimbach to approve consent agenda as presented.
Motion carried.

6. Board Education

- a. Scott provided background information on the development of the Board Manual and the two policies that were not in place as of adoption of the Board Manual.

- Personnel Policy
- Financial Conditions Policy
- The Governance Committee has worked on development of these two policies and is bringing recommendations to the Board this evening.
- Scott reviewed the recommendations, and asked Board members to consider the policies and provide feedback over the next month. Any changes will be brought to the August meeting for final discussion. A final draft will be routed to the Board and approval of the policies will be placed on the consent agenda at the next upcoming meeting.

7. Reports

a. Executive Director Report

- Site-Location Study
 - The committee has worked to develop a Request for Information to be routed to a number of construction companies, with the assistance of Bob Caldwell of Hampton Enterprises. The information will also be shared with local non-profits who might have an interest in our property sometime down the road.
 - As the process moves forward, communication will be shared with LL families explaining the purpose behind the activity. We will want families to understand this is a long-term planning process and that we are taking very initial steps to analyze options at this point.
 - Scott will contact the NRD to ask after the status of the proposed detention cell project.
- Joint Development Study
 - At the last meeting the committee explored the ramifications of asking the LEF to partner more closely with the LLSA and take a larger role in development activities for the LLSA. This topic will be discussed at the August LEF/LLSA retreat.
- Air Conditioning Installation – North Wing
 - All electric is installed. The company doing the work has identified potential necessary upgrades to software controls for the system. Scott and Doug Wiemer will continue to work closely with the company on the project.
- Van Lunen Fellowship
 - Mr. Ernstmeyer provided a report on his involvement in the Van Lunen Fellowship. The Van Lunen Foundation's intent is to provide a program to help build skilled organizational leaders for non-profit schools. This involves a full-year commitment, with three separate full-group sessions. LL pays \$1,800 for a program that actually costs \$8,000 - \$9,000.
- Estate Gift
 - LEF received notification of a very nice estate gift within the last week. The gift is undesignated, so the LEF Executive Committee will discuss best allocation of the funds.
- Personnel
 - Development Assistant / Recruiting Coordinator
 - Scott noted we have received many applications for the position, but with the demands of filling other positions we have not been able to proceed on this.
 - School Nutrition Director
 - Selected candidates were interviewed today. Scott will evaluate impressions of the candidates and pursue reference checks, with the intent of offering the position within the next couple of days.
- Delegate Assembly Date
 - The corresponding date to last year would be Thursday, September 6. We need to set a date tonight so notice can be sent to all Delegates and Association Congregations.

- Main action items are ratification of new Board members for 2012-13 and approval of the revised 2012-2013 operating budget.
- b. Principal's Report
 - Part-time Spanish Teacher
 - We have received a verbal commit to a contract offered to Cecilia Escalante.
 - English Position
 - Two weeks ago, we were notified English teacher Beth Leech would not return, as her husband has accepted a call to serve as Athletic Director/Teacher at Heartland Lutheran.
 - Mr. Heibel reported on two potential teachers he has contacted. If neither of these is interested in the position, we will start the year with a retired English teacher who frequently substitutes for LL. This would give us the time to really evaluate candidates and make a decision.
 - Curriculum Study Committee
 - The first meeting is Tuesday @ 7:00 pm. Mr. Heibel noted committee members.

8. Action Items –

- Set 1st Quarter Delegate Assembly Meeting Date
Motion by Jason Leimbach, second by Chris Blomenberg to set the meeting Thursday, September 6 @ 7:30.
Motion carried.

9. Discussion Agenda

a. Schedule for Congregational Reports – Board members discussed:

- Appropriate frequency for reports
- Best timing for each congregation's reports
- Standard content for all reports, with additional information provided at the Board member's discretion
- Interest was expressed in a LL report to the Board showing demographics of enrolled students by grade level and church membership. Appropriate timing might be at the beginning of the school year and beginning of 2nd semester

10. Closed Session – Removed from agenda

11. Closing & Adjournment

- a. Motion by Todd Schmeeckle, second by Jason Leimbach to adjourn.
Meeting adjourned at 8:40 pm.

Next Meeting – Monday, August 27 @ 7:00 pm