

Northern Tier Career Center
REGULAR MEETING of the JOINT OPERATING COMMITTEE
Wednesday, September 19, 2019
NTCC Multi-Purpose Room

AGENDA

1. PLEDGE OF ALLEGIANCE
2. CALL TO ORDER: Chairperson, Gene Anne Woodruff
3. ROLL CALL ATTENDANCE
4. PRESENTATION: Hunt Engineering
5. VISITORS' COMMENTS ON AGENDA ITEMS:
Please give name, address, organization which you represent, and subject. It is requested that comments be kept to three (3) minutes and comments relative to private student or employee matters should be directed to the Director outside of the meeting.
6. APPROVAL OF MINUTES
 - A. Regular Meeting – June 20, 2019
Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____
7. REPORTS
 - A. NTCC Administrative Report – Mr. Martell
 - B. Superintendent of Record Report – Dr. Bottiglieri
8. FINANCIAL REPORTS:
 - A. Summary of Bills, June 15, 2019 to August 9, 2019
 - B. Summary of Bills, August 10, September 13, 2019
 - C. Financial Report, July 31, 2019
 - D. Financial Report, August 31, 2019
 - E. Student Center Report – July 31, 2019
 - F. Student Center Report – August 31, 2019
Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____
9. BUSINESS
 - A. Enter into Agreement with Pennsylvania Public Entity Energy Services for Electric Consumption
 - B. Approval of 2019-2020 Student Handbook
 - C. Memorandum of Understanding – TAPS
 - D. Review of Policy 249 – Bullying, Cyberbullying
Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____
 - E. Date Change for October Meeting
Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____
 - F. Enter Into Discussion with Audrey Bear of Piper, Jaffray and Company to Refinance the Current Bond at Approximate 3.9% Savings
Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____
 - G. Approval to Return to the Eight School Districts the 2018-2019 Budget Reserve Funds at the Conclusion of the 2018-2019 Audit
Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____
 - H. Motion to Purchase NTCC CDL Truck at \$15000
Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

10. TRAVEL

Event	Participants	Date and Cost
NOCTI Data Review	Gary Martell and Jennifer Farley	August 15, 2019 Mileage
National League for Nursing Conference	Maggie Johnson, Brenda Benninger, Sue Orchard	September 25, 2019 to September 29, 2019 – Perkins Funded
PCNow Instructor Meeting	Patrick Davidson, Amanda Connell, Janelle VanNoy	September 13, 2019 Mileage and Substitute – Perkins Funded
Business Managers' Conference	Michele Welles	November 6-8, 2019 Mileage, Registration, Room
Improving Assessments Conference	Paul Welch	October 3, 2019 – Substitute and Mileage
Improving Assessments Conference	Rich Decatur, Paul Price, Dion Sullivan	October 10, 2019 Substitute and Mileage
Penn College Career Day	Darren Howell, Patrick Davidson, Rebecca Bellows	October 17, 2019 Transportation and Substitute from Perkins
IT Students to Penn State Wilkes-Barre	Janelle VanNoy	September 23, 2019 Transportation and Substitute

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

11. PERSONNEL

Name	Position	Salary	Effective Date
Amber Abma Cole	Paraprofessional	\$12.15/Hour	August 20, 2019
Richard Decatur	Cooperative Education Co-Teacher	\$4500/Year	2019-2020 School Year
Angela Koss	Cooperative Education Co-Teacher	\$1500/Semester	2019-2020 School Year

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

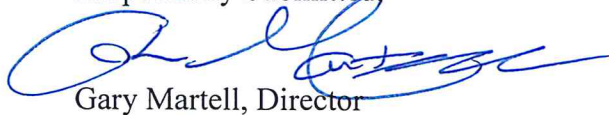
12. EXECUTIVE SESSION

13. ANNOUNCEMENTS: Next Meeting

14. ADJOURNMENT

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

Respectfully Submitted,



Gary Martell, Director