

## Patricia A. Duran School Acceptable Use Policy(AUP)

“The Hermon.net freenet exists to provide the residents of Hermon, Maine with free internet access. In order to ensure equal and balanced access opportunity to the whole community, however, users of the freenet must agree to the fundamental responsibilities and restrictions of use described in this document, validating their consent with a dated signature”. *Quoted from Hermon.net Community Freenet AUP*

### Computer/Internet Use

This access relates to the Elementary School in both classroom and computer lab use. Students are allowed to use internet and their personal Linux/Citrix accounts for instructional purposes. There are two ways that students are able to access the internet at Patricia A. Duran School.

1. Bookmarks: web sites may be checked by a teacher and then added as bookmarks to the computer or on school web pages. Students can then click on the link to access only that site.
2. Search Engines: All search engines have been checked and pre approved by the teachers and/or administration and can be reached on one of the school’s web pages. When using these approved search engines, access to inappropriate content is disallowed by the provider of the search engine.

The internet does contain advertising which might be present on sites that have educational significance to students. Students are taught how to deal with it, ignore it and/or close all related windows pertaining to advertisements. The reality of having a free internet and many great free web sites is the creator’s need to sell advertising to stay financially sound. Sites with excessive advertising will be avoided, but children might encounter this advertising on sites requested through a search.

The town of Hermon also has a firewall in place which disallows access to any sites that contain any inappropriate information to students. If students choose these sites, they will get an error message that the site is blocked by the firewall. This is a protection to ensure students are safe here at the Patricia A. Duran School on the internet.

Students in Grades 3 and 4 use Google accounts to create documents, drawings and slide shows in their Google Drive. These projects are shared with their teacher and students with whom they have been asked to collaborate. These accounts may be accessed at home (see link on our school page). As with all accounts assigned by the school district, students have been instructed to share personal passwords with parents/guardians only, never siblings or other students.

I have read this section and acknowledge that my child, \_\_\_\_\_ will have access to supervised sites on the internet for educational purposes at school. My child and I understand that access to the internet and personal accounts at school is a privilege that comes with the responsibility for ethical use. The technology teacher, classroom teachers, and/or administration reserve the right to limit or disallow access to any student who disregards acceptable use.

Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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**Intellectual Property**

Student’s intellectual property is anything the child creates. Artwork, poetry, stories, or thoughts are all considered intellectual property. As the child's legal guardian, you are responsible for what can and can not be done with that intellectual property. We occasionally wish to post student work that is relevant to the community's educational benefit. Such work would be posted without names or other identifying information. Regarding photographs, it is the opinion of Patricia A. Duran School that there will be no identifiable photographs of current students posted online.

I have read this section and do allow examples of my child’s intellectual property to be posted on the Patricia A. Duran School web site without identifying information.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_