

OFFICIAL MINUTES  
BOWMAN COUNTY SCHOOL DISTRICT #1

The regular meeting of the Bowman County School Board was held on Wednesday August 14, 2019 at 5:30pm in the Bowman County High School Conference Room. Members present: President Stacy McGee, Vice President Andrea Bowman & Board Members Tobiann Andrews, Randy Gaebe & Jim Stafford. Others present: Superintendent Wayne Heckaman, Elementary Principal Mitch Strand & Business Manager Debbie Bucholz.

Members absent: Russ Homelvig & Camie Janikowski.

Guests present: Jon Brosz, Brosz Engineering, David Inman, Schroeder Contracting, Jon Jahner & Dan Peterson, R&L Contracting.

1. **Call to Order:** President Stacy McGee called meeting to order.
2. **Pledge of Allegiance.**
3. **Agenda:** Gaebe moved, seconded by Stafford to approve the agenda with the addition of School of Promise Land & Building Update under New Business item 9(e). Discussion was held. All in favor, motion carried.
4. **Routine Board Items:**
  - a. Minutes: Bowman moved, seconded by Stafford to accept the following minutes: Regular Board Meeting Jul 15, 2019 and Special Board Meeting Aug 8, 2019 with clarification of “same as 2018-2019” for Property Tax Levy. All in favor, motion carried.
  - b. Bills: Bowman moved, seconded by Gaebe to approve the district bills. Discussion was held. All in favor, motion carried.
  - c. Financial Reports: Discussion was held. Approved as presented
5. **Committee Reports:**
  - a. Budget/Finance Committee: No further discussion
  - b. Policy Committee: No further discussion
6. **Public Comment:** Public Comment Guidance Statement read by President McGee. No comments were brought forth.
7. **Administrative Reports:**
  - a. Elementary Principal Report: Written report distributed with school board packet information. Additions include: Summer School complete with 18 students attending. Fourth Grade Open House. Elementary Music class will be moved to Roosevelt gym for first 1-1 ½ weeks and elementary P.E. will be moved outside due to roof project. Grant has been applied for to alleviate costs for the sensory room project. Discussion was held.
  - b. 7-12 Principal Report: Written report distributed with school board packet information. No additional items were added. Discussion was held.
  - c. Activities Director Report: Written report distributed with school board packet information. No additional items were added. Discussion was held.
  - d. Superintendent Report: Written report distributed. Additional item: As a part of the “garage sale”, an old school message board was given to a member of the class of 1979. Discussion was held.
8. **Unfinished Business:**
  - a. Asbestos Abatement Project & Roof Repair Project Update: Jon Brosz, Brosz Engineering, David Inman, Schroeder Contracting & Dan Peterson, R&L Contracting gave updates on the project. Discussion was held with no motions being made.
  - b. Dissolution of Central Elementary #32 Update: Discussion was held with no motions being made.
  - c. Summer Projects Update: Discussion was held with no motions being made.
  - d. Staffing update. Discussion was held with no motions being made.
  - e. Approve Tech Coordinator Contract
    - i. Andrews moved, seconded by Gaebe to rescind prior teaching contract with Jon Jahner. Discussion was held. All in favor, motion carried
    - ii. Bowman moved second by Stafford to approve Tech Coordinator contract for Jon Jahner \$73,900. Discussion was held. All in favor, motion carried.

- f. Approve 2019-2020 Teaching Contract: Bowman moved, seconded by Stafford to approve the following contract and salary. Courtney Miller \$44,325. Discussion was held. All in favor, motion carried.
- g. Approve 2019-2020 Addendum to Teaching Contract: Andrew moved, seconded by Bowman to approve the addendum to Erick Egan's Teacher's Contract due to lane change from Column 1 – 4 Year Degree to Column 2 – 4 Year Degree + 10 per Master Contract in the amount of \$850. Discussion was held. All in favor, motion carried.

**9. New Business:**

- a. 2019-2020 Consolidated Application: Bowman moved seconded by Gaebe to approve the 2019-2020 Consolidated Application for Title I, Title II and Title IV Transfer Funds. The authorized representative has the board's permission to submit this application. All in favor, motion carried.
- b. 2018-2019 Transportation Report: Stafford moved, seconded by Bowman to approve the 2018-2019 Transportation Report. Discussion was held. All in favor, motion carried.
- c. Employee Handbook: Andrews moved, seconded by Gaebe to approve the 2019-2020 Employee Handbook with the addition of Tech Coordinator under "Leave and Other Benefits". Discussion was held. All in favor, motion carried.
- d. Approval of Open Enrollment: Bowman moved, seconded by Andrews to approve the out of state open enrollment submitted. All in favor, motion carried
- e. School of Promise Land & Building Update:
  - i. Gaebe moved, seconded by Stafford to authorize Superintendent to sign and record at the Bowman County office for the transfer of Lots 4-5-6 related to School of Promise to the Bowman County School District. Discussion was held. All in favor, motion carried.
  - ii. Gaebe moved, seconded by Stafford to authorize Superintendent to sign Quick Claim Deed and record at the Bowman County office for the transfer of Lots 1-2-3 at the School of Promise to the Bowman County School District. Discussion was held. All in favor, motion carried.

**10. Other Items:**

- a. Board Directives for Superintendent

**11. Future Meeting Date/Location:**

- a. Public Tax Hearing: Wednesday September 11, 2019 6:00pm @ Bowman County Middle School Commons
- b. September Regular Meeting: Wednesday, September 11, 5:30pm – 6:00pm @ Bowman County High School Conference Room and then to resume following Public Tax Hearing @ Bowman County High School Conference Room
- c. Discussion regarding x2 per month School Board Meetings. Discussion was held with no motions being made
- d. School Board Retreat: Wednesday, September 4, 2019 @ 5:30pm @ Bowman County High School FACS Room.
- e. NDSBA Annual Convention Thu & Fri Oct 24-25, 2019.

12. **Adjournment:** With no further business, meeting was adjourned at 6:50pm.

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Stacy McGee, President

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Debbie Bucholz, Business Manager