Emergency Action Plan
For Pioneer Central School District
Athletics Program

In case of an emergency, personnel responsibilities, locations of emergency equipment, and other emergency information such as 911 call instructions, addresses/directions to the venue, and a chain of command with important phone numbers have been listed here.
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Personnel Involved in Development

The following individuals were involved with the creation of this Emergency Action Plan:

*Kip Palmateer, ATC*

*Bill Weidner, Athletic Director*
# Documentation of Recent Changes

As changes to the EAP are made, please list the change, page affected and date that the change was made.

<table>
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<th>Page(s) Affected</th>
<th>Date</th>
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*add rows as necessary*
EMERGENCY ACTION PLAN FOR ATHLETICS

OVERVIEW

Introduction
Emergency situations may arise at any time during athletic events. Expedient action must be taken in order to provide the best possible care to the student athlete. The development and implementation of an emergency action plan will help ensure that the best care will be provided.

As emergencies may occur at any time and during any activity, all school activities personnel must be prepared. Athletic organizations have a duty to develop an emergency action plan that may be implemented immediately when necessary and provide appropriate standards of emergency care to all sports participants. This preparation involves formulation of an emergency action plan, proper coverage of events, maintenance of appropriate emergency equipment and supplies, utilization of appropriate emergency medical personnel, and continuing education in the area of emergency medicine and planning. Through careful pre-participation physical screenings, adequate medical coverage, safe practice and training techniques and other safety avenues, some potential emergencies may be averted. However, accidents and injuries are inherent with sports participation, and proper preparation on the part of the sports medicine team should enable each emergency situation to be managed appropriately and efficiently.

Components of an Emergency Action Plan

1. Emergency Personnel
2. Emergency Communication
3. Emergency Equipment
4. Roles of First Responder
5. Venue Directions with a Map

Emergency Personnel

The first responder in an emergency situation during an athletic practice or competition is typically a member of the sports medicine staff, such as a certified athletic trainer. However, the first responder may also be a coach or another member of the school personnel.
Certification in cardiopulmonary resuscitation (CPR), first aid, automated external defibrillator (AED), emergency action plan review, and prevention of disease transmission, and emergency plan review is required for all athletics personnel associated with practices, competitions, skills instructions, and strength and conditioning [including: athletic director, school nurse, certified athletic trainer, all coaches, etc.]. Copies of training certificates and/or cards should be maintained with the athletic director. **All coaches are required to have CPR, First Aid, AED, and concussion management training certifications.**

The emergency team may consist of physicians, emergency medical technicians, certified athletic trainers, athletic training students, coaches, managers, and possibly even bystanders. Roles of these individuals will vary depending on different factors such as team size, athletic venue, personnel present, etc.

The four basic roles within the emergency team are:

<table>
<thead>
<tr>
<th>1. <strong>Establish scene safety and immediate care of the athlete:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>a. This should be provided by the most qualified individual on the medical team (the first individual in the chain of command).</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2. <strong>Activation of Emergency Medical Services:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>a. This may be necessary in situations where emergency transportation is not already present at the sporting event. Time is the most critical factor and this may be done by anyone on the team.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3. <strong>Equipment Retrieval:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>a. May be done by anyone on the emergency team who is familiar with the types and locations of the specific equipment needed.</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>4. <strong>Direction of EMS to the scene:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>a. One of the members of the team should be in charge of meeting the emergency personnel as they arrive at the site. This person should have keys to locked gates/doors.</td>
</tr>
</tbody>
</table>
Activating Emergency Medical Services

Call 9-1-1

Provide information

- Name, address, telephone number of caller
- Nature of the emergency (medical or non-medical)*
- Number of athletes
- Condition of athlete(s)
- First aid treatment initiated by first responder
- Specific directions as needed to locate the emergency scene (i.e. “Main entrance to school on County Line Rd.”)
- Other information requested by the dispatcher
- DO NOT HANG UP FIRST

*if non-medical, refer to the specified checklist of the school’s non-athletics emergency action plan

Emergency Communication

Communication is key to a quick, efficient emergency response. There is a pre-established phone tree to ensure all relevant parties are notified. Access to a working telephone line or other device, either fixed or mobile, should be assured. There should also be back-up communication in effect in case there is a failure of the primary communication. At every athletic venue, home and away, it is important to know the location of a workable telephone. Please see page 10 for emergency communication guidelines for Pioneer Central School District.

Medical Emergency Transportation

Any emergency situation where there is loss of consciousness (LOC), or impairment of airway, breathing, or circulation (ABCs) or there is a neurovascular compromise should be considered a “load and go” situation and emphasis is placed on rapid evaluation, treatment, and proper transportation. Any emergency personnel who experiences doubt in their mind regarding the severity of the situation should consider a “load and go” situation and transport the individual.
Non-Medical Emergencies

For the non-medical emergencies (fire, bomb threats, violent or criminal behavior, etc.) refer to the school emergency action plan and follow instructions.

Post EAP Activation Procedures:

**Documentation**

Documentation must be done by ATC (or other provider) and coach immediately following activation of the EAP. Both an injury report and accident report form must be filled out.

**Debriefing**

A team comprising of the ATC, AD, coaches, nurse and one or two other school district employees not involved with the situation must discuss the event within 48 hours. This team must evaluate the effectiveness of the EAP and conduct a staff debriefing. A specific timeline for changes to EAP should be made for promptness.

**Conclusion**

The importance of being properly prepared when athletic emergencies arise cannot be stressed enough. An athlete’s survival may hinge on the training and preparation of healthcare providers. It is prudent to invest athletic department “ownership” in the emergency action plan by involving the athletic administration and sport coaches as well as sports medicine personnel. The emergency action plan should **be reviewed at least once a year** with all athletic personnel and local emergency response teams. Through development and implementation of the emergency plan of the Pioneer Central School District helps ensure that the athlete will have the best care provided when an emergency situation does arise.
Staff Education

1. Each season, every coach will receive a copy of the Emergency Action Plan (EAP)
   a. Each coach will provide their signature to confirm they have read the documents and asked any potential questions

2. A copy of the relevant EAP will be in each medical kit which is to be kept with the coach at every practice/event

3. A copy of the EAP will be posted on the wall in the athletic training room.

Chain of Command

The athletic trainer should always act as primary care-givers at the site of the injury or accident (when on-site) and would manage the situation according to the following rank:

1. Kip Palmateer, ATC
2. Head coach
3. Assistant coach

In the event that a certified athletic trainer is not on-site at the time of injury the following chain of command would be used:

1. Head Coach
2. Assistant coach

[Team Name] CHAIN OF COMMAND
Most medically qualified

1. 
2. 
3. 
4. 
5. 

*this chain of command would be completed per team in the event that the chain is different per team
### Emergency Telephone Numbers

This list is only to be used in case of an emergency.

<table>
<thead>
<tr>
<th>Off Campus Contacts</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency</td>
<td>911</td>
</tr>
<tr>
<td>Police department</td>
<td>(716) 938-9191</td>
</tr>
<tr>
<td>Fire and Ambulance</td>
<td>(716) 353-6260</td>
</tr>
<tr>
<td>Springville Hospital</td>
<td>(716) 592-2871</td>
</tr>
<tr>
<td><strong>[Second Nearest] Hospital</strong></td>
<td></td>
</tr>
<tr>
<td>Hazardous Materials</td>
<td>(716) 827-7200</td>
</tr>
<tr>
<td>Poison Control Center</td>
<td>(800) 222-1222</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>On Campus Offices</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletic Training Room</td>
<td>(716) 492-9300 x1586</td>
</tr>
<tr>
<td>Nurse</td>
<td>(716) 492-9344</td>
</tr>
<tr>
<td>Athletic Director</td>
<td>(716) 492-9351</td>
</tr>
<tr>
<td>Main Office</td>
<td>(716) 492-9300</td>
</tr>
<tr>
<td>Administrative Office</td>
<td>(716) 492-9301</td>
</tr>
<tr>
<td>School Counselor Office</td>
<td>(716) 492-9334</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Title</th>
<th>Name</th>
<th>Office</th>
<th>Cell</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athletic Trainer</td>
<td>Kip Palmateer</td>
<td>(716) 492-9300 x1586</td>
<td>(716) 289-2804</td>
</tr>
<tr>
<td>Athletic Directors</td>
<td>Bill Weidner</td>
<td>(716) 492-9300 x9351</td>
<td>(716) 353-0037</td>
</tr>
<tr>
<td>High School Principal</td>
<td>Mark C. Schultz</td>
<td>(716) 492-9328</td>
<td>(716) 244-8976</td>
</tr>
<tr>
<td>Middle School Principal</td>
<td>Melissa Prorok</td>
<td>(716) 492-9393</td>
<td>(716) 256-8314</td>
</tr>
<tr>
<td>High School Nurse</td>
<td>Pat Pierce</td>
<td>(716) 492-9344</td>
<td></td>
</tr>
<tr>
<td>Middle School Nurse</td>
<td>Donna Holmes</td>
<td>(716) 492-9378</td>
<td></td>
</tr>
</tbody>
</table>
Emergency Situation Contact Tree

Injury or Sudden Illness

Coach or First Responder on Scene

Life Threatening Condition

[1a] CALL 911
*Have [1b] get the AED

Call Parent/Guardian

Call Athletic Director (if warranted)

Provide care until EMS arrives.
Do not leave victim.

Call Athletic Trainer

Call Principal (if warranted)

Non-Life Threatening Condition

CARE

Call Athletic Trainer

CARE

Provide proper first aid and care until athletic trainer arrives.
Do not leave victim.

After the situation is controlled: Contact Kip Palmateer 719-289-2804

Athletic Trainer may at their discretion contact district or sports medicine physician for guidance
Emergency Equipment Locations

**Emergency Equipment:**
- Athletic Training Kit, BLS OPA, Biohazard/First Aid Kit on site for events covered by ATC
- First Aid Kit located with coach

1. AED
   a. Located with ATC for all covered events
   b. Located with coach of highest need, determined by athletic trainer, athletic director and coach prior to season
   c. Additional AED located outside Pioneer HS District Office

2. Nearest phone
   a. Athletic Trainer’s personal cell phone when covering events
   b. Coaches’ personal cell phones (with emergency numbers attached here)
   c. In Pioneer – there is a wall-mounted phone in the gym store room

3. Rescue Inhaler
   a. Coaches are responsible for each student who has an inhaler and is responsible for bringing the inhaler with them to all practices/games
   b. Inhaler must be left with coach (labeled with name) during practices and games (not left in personal bag)
   c. Athletic trainer may be given a backup inhaler by the parent or child to keep as a backup in the med kit.

4. Epi Pen
   a. Coaches are responsible for each student who has an epi pen and is responsible for bringing their epi pen with them to all practices/games
   b. Epi pen must be left with coach (labeled with name) during practices and games (not left in personal bag)
   c. Athletic trainer may be given a backup Epi pen by the parent or child to keep as a backup in the med kit.

5. Splints
   a. Will be provided by EMS upon arrival

6. Spine boards/Cervical Collar
   a. Will be provided by EMS upon arrival

7. Bio-hazard Materials
   a. Disposal Bin – in ATR, Room E185
The main AED for inside Pioneer HS is located on wall between Gymnasium and District office. When entering Main entrance, turn right, walking towards Gym. AED is on the right wall, just through the double doors.
General Plan of Action

1. Most medically qualified person will lead
2. Check the scene – is it safe to help?
3. Is the athlete breathing? Conscious? Pulse?
   a. If NO instruct person to call 911 – LOOK PERSON DIRECTLY IN EYES and make sure they call!
   b. Check card for 911 call instructions for your location
4. Perform emergency CPR/First Aid
   a. If severe bleeding – instruct individual to assist with bleeding control
5. Instruct coach or bystander to get AED
6. Instruct coach or bystander to control crowd
7. Contact the Athletic Trainer of Pioneer HS Central School District if they are present at the school but not on scene
8. Contact parents
9. Contact Athletic Director
10. Instruct individual to meet ambulance to direct to appropriate site
11. Assist with care as necessary
12. Assistant coach must accompany athlete to hospital (if parents are unavailable) – either in ambulance or follow by car
13. Document the event
Pioneer Central School District
Emergency Action Procedures

High School Gymnasium (Volleyball, Basketball, Wrestling)

Activate the EAP:

- Any loss of consciousness
- Possible Spine Injury
- Dislocation, Open Fracture, Displaced Closed Fracture
- Difficulty or absent breathing or pulse
- Uncertainty if you have a medical emergency

Emergency Personnel:

Athletic Trainer will be on site for select practices and events, or in direct communication with coaching staff. Emergencies during practices/games not covered, EMS should be contacted immediately.

Emergency Procedures:

1) Check the scene
   a) Is it safe for you to help?
   b) What happened?
   c) How many victims are there?
   d) Can bystanders help?

2) Instruct coach or bystander to call 911
   - Provide the following information
     a) Who you are
     b) General information about the injury or situation
     c) Where you are (Provide: name, location of downed athlete, address, telephone #, number of individuals injured, type of injury that has occurred, treatment given, specific directions*).
        Pioneer High School, 12145 County Line Rd Yorkshire, NY 14173
     d) Any additional information
     e) *STAY ON THE PHONE, BE THE LAST TO HANG UP*

3) Perform emergency CPR/First Aid
   a) Check airway/breathing/circulation, level of consciousness, and severe bleeding.
      i. If athletic trainer is present he/she will stay with athlete and provide immediate care.
      ii. If athletic trainer is not present, most qualified coach (training/certifications) will stay with athlete and provide immediate care.
   b) **Instruct coach or bystander to GET AED!!**

4) Designate coach or bystander to control crowd

5) Contact the Athletic Trainer for Pioneer Central School District if not present on scene

6) Meet ambulance and direct to appropriate site
   a) Open Appropriate Gates/Doors
   b) Designate an individual to "flag down" and direct to scene
   c) Control injury site, limit care providers etc.

7) Assist ATC and/or EMS with care as directed
   a) Retrieve Necessary Supplies/Equipment

8) An assistant coach must go with the athlete to the hospital or follow in a car if not allowed in ambulance

9) Document event and debrief
Pioneer Central School District
Emergency Action Procedures

High School Pool (Swimming/Diving)

**Activate the EAP:**
- Any loss of consciousness
- Possible Spine Injury
- Dislocation, Open Fracture, Displaced Closed Fracture
- Difficulty or absent breathing or pulse
- Uncertainty of if you have a medical emergency

**Emergency Personnel:**
Athletic Trainer will be on site for select practices and events or in direct communication with coaching staff. Emergencies during practices/games not covered, EMS should be contacted immediately.

**Emergency Procedures:**
1) Check the scene
   - a) Is it safe for you to help?
   - b) What happened?
   - c) How many victims are there?
   - d) Can bystanders help?
2) Instruct coach or bystander to call 911
   - Provide the following information
     - a) Who you are
     - b) General information about the injury or situation
Where you are (Provide: name, location of downed athlete, address, telephone #, number of individuals injured, type of injury that has occurred, treatment given, specific directions*).

Pioneer High School, 12145 County Line Rd Yorkshire, NY 14173 Any additional information

c)  *STAY ON THE PHONE, BE THE LAST TO HANG UP*

3)  Perform emergency CPR/First Aid
   a)  Check airway/breathing/circulation, level of consciousness, and severe bleeding.
      i.  If athletic trainer is present he/she will stay with athlete and provide immediate care.
      ii. If athletic trainer is not present, most qualified coach (training/certifications) will stay with athlete and provide immediate care.
   b)  **Instruct coach or bystander to GET AED!!**

4)  Designate coach or bystander to control crowd

5)  Contact the Athletic Trainer for Pioneer Central School District if not present on scene

6)  Meet ambulance and direct to appropriate site
   a)  Open Appropriate Gates/Doors
   b)  Designate an individual to "flag down" and direct to scene
   c)  Control injury site, limit care providers etc.

7)  Assist ATC and/or EMS with care as directed
   a)  Retrieve Necessary Supplies/Equipment

8)  An assistant coach must go with the athlete to the hospital (if parents are unavailable) or follow in a car if not allowed in ambulance

9)  Document event and debrief
Pioneer Central School District
Emergency Action Procedures

High School Fitness Center

Activate the EAP:
- Any loss of consciousness
- Possible Spine Injury
- Dislocation, Open Fracture, Displaced Closed Fracture
- Difficulty or absent breathing or pulse
- Uncertainty if you have a medical emergency

Emergency Personnel:
Athletic Trainer will be on site for select practices and events or in direct communication with coaching staff. Emergencies during practices/games not covered, EMS should be contacted immediately.

Emergency Procedures:
1) Check the scene
   a) Is it safe for you to help?
   b) What happened?
   c) How many victims are there?
   d) Can bystanders help?
2) Instruct coach or bystander to call 911
   - Provide the following information
     a) Who you are
     b) General information about the injury or situation
     c) Where you are (Provide: name, location of downed athlete, address, telephone #, number of individuals injured, type of injury that has occurred, treatment given, specific directions*).
     Pioneer High School, 12145 County Line Rd Yorkshire, NY 14173
     d) Any additional information
     e) *STAY ON THE PHONE, BE THE LAST TO HANG UP*
3) Perform emergency CPR/First Aid
   a) Check airway/breathing/circulation, level of consciousness, and severe bleeding.
      i. If athletic trainer is present he/she will stay with athlete and provide immediate care.
      ii. If athletic trainer is not present, most qualified coach (training/certifications) will stay with athlete and provide immediate care.
   b) Instruct coach or bystander to GET AED!!
4) Designate coach or bystander to control crowd
5) Contact the Athletic Trainer for Pioneer Central School District if not present on scene
6) Meet ambulance and direct to appropriate site
   a) Open Appropriate Gates/Doors
   b) Designate an individual to "flag down" and direct to scene
   c) Control injury site, limit care providers etc.
7) Assist ATC and/or EMS with care as directed
   a) Retrieve Necessary Supplies/Equipment
8) An assistant coach must go with the athlete to the hospital (if parents are unavailable) or follow in a car if not allowed in ambulance
9) Document event and debrief
Emergency Action Plan – Pioneer Central School District

Pioneer School District
Emergency Action Procedures

Middle School Gym (Volleyball, Basketball)

Activate the EAP:
- Any loss of consciousness
- Possible Spine Injury
- Dislocation, Open Fracture, Displaced Closed Fracture
- Difficulty or absent breathing or pulse
- Uncertainty if you have a medical emergency

Emergency Personnel:
Athletic Trainer will be on site for select practices and events or in direct communication with coaching staff. Emergencies during practices/games not covered, EMS should be contacted immediately.

Emergency Procedures:
1) Check the scene
   a) Is it safe for you to help?
   b) What happened?
   c) How many victims are there?
   d) Can bystanders help?
2) Instruct coach or bystander to call 911
   - Provide the following information
     a) Who you are
     b) General information about the injury or situation
     c) Where you are (Provide: name, location of downed athlete, address, telephone #, number of individuals injured, type of injury that has occurred, treatment given, specific directions*).
        Pioneer Middle School, 12132 Old Olean Rd, Yorkshire, NY 14173
     d) Any additional information
     e) *STAY ON THE PHONE, BE THE LAST TO HANG UP*
3) Perform emergency CPR/First Aid
   a) Check airway/breathing/circulation, level of consciousness, and severe bleeding.
      i. If athletic trainer is present he/she will stay with athlete and provide immediate care.
      ii. If athletic trainer is not present, most qualified coach (training/certifications) will stay with athlete and provide immediate care.
   b) Instruct coach or bystander to GET AED!!
4) Designate coach or bystander to control crowd
5) Contact the Athletic Trainer for Pioneer Central School District if not present on scene
6) Meet ambulance and direct to appropriate site
   a) Open Appropriate Gates/Doors
   b) Designate an individual to "flag down" and direct to scene
   c) Control injury site, limit care providers etc.
7) Assist ATC and/or EMS with care as directed
   a) Retrieve Necessary Supplies/Equipment
8) An assistant coach must go with the athlete to the hospital (If parents are unavailable) or follow in a car if not allowed in ambulance
9) Document event and debrief
Pioneer Central School District

Emergency Action Procedures

Middle School Pool (Swimming)

Activate the EAP:
- Any loss of consciousness
- Possible Spine Injury
- Dislocation, Open Fracture, Displaced Closed Fracture
- Difficulty or absent breathing or pulse
- Uncertainty of if you have a medical emergency

Emergency Personnel:
Athletic Trainer will be on site for select practices and events or in direct communication with coaching staff. Emergencies during practices/games not covered, EMS should be contacted immediately.

Emergency Procedures:
1) Check the scene
   a) Is it safe for you to help?
   b) What happened?
   c) How many victims are there?
   d) Can bystanders help?
2) Instruct coach or bystander to call 911
   - Provide the following information
     a) Who you are
     b) General information about the injury or situation
     c) Where you are (Provide: name, location of downed athlete, address, telephone #, number of individuals injured, type of injury that has occurred, treatment given, specific directions*). Pioneer Middle School, 12132 Old Olean Rd, Yorkshire, NY 14173
     d) Any additional information
     e) *STAY ON THE PHONE, BE THE LAST TO HANG UP*
3) Perform emergency CPR/First Aid
   a) Check airway/breathing/circulation, level of consciousness, and severe bleeding.
      i. If athletic trainer is present he/she will stay with athlete and provide immediate care.
      ii. If athletic trainer is not present, most qualified coach (training/certifications) will stay with athlete and provide immediate care.
   b) **Instruct coach or bystander to GET AED!!**
4) Designate coach or bystander to control crowd
5) Contact the Athletic Trainer for Pioneer Central School District if not present on scene
6) Meet ambulance and direct to appropriate site
   a) Open Appropriate Gates/Doors
   b) Designate an individual to "flag down" and direct to scene
   c) Control injury site, limit care providers etc.
7) Assist ATC and/or EMS with care as directed
   a) Retrieve Necessary Supplies/Equipment
8) An assistant coach must go with the athlete to the hospital (if parents are unavailable) or follow in a car if not allowed in ambulance
9) Document event and debrief
Pioneer Central School District
Emergency Action Procedures

Outside Athletic Fields (See chart below at Right)

Activate the EAP:
• Any loss of consciousness
• Possible Spine Injury
• Dislocation, Open Fracture, Displaced Closed Fracture
• Difficulty or absent breathing or pulse
• Uncertainty of if you have a medical emergency

Emergency Personnel:
Athletic Trainer will be on site for select practices and events or in direct communication with coaching staff. Emergencies during practices/games not covered, EMS should be contacted immediately.

Emergency Procedures:
1) Check the scene
   a) Is it safe for you to help?
   b) What happened?
   c) How many victims are there?
   d) Can bystanders help?
2) Instruct coach or bystander to call 911
   - Provide the following information
     a) Who you are
     b) General information about the injury or situation
     c) Where you are (Provide: name, location of downed athlete, address, telephone #, number of individuals injured, type of injury that has occurred, treatment given, specific directions*).  

Pioneer Central School, 12145 County Line Road, Yorkshire
d) Any additional information

e) *STAY ON THE PHONE, BE THE LAST TO HANG UP*

3) Perform emergency CPR/First Aid
   a) Check airway/breathing/circulation, level of consciousness, and severe bleeding.
      i. If athletic trainer is present he/she will stay with athlete and provide immediate care.
      ii. If athletic trainer is not present, most qualified coach (training/certifications) will stay with athlete
          and provide immediate care.
   b) Instruct coach or bystander to GET AED!!

4) Designate coach or bystander to control crowd

5) Contact the Athletic Trainer for Pioneer Central School District if not present on scene

6) Meet ambulance and direct to appropriate site
   a) Open Appropriate Gates/Doors
   b) Designate an individual to "flag down" and direct to scene
   c) Control injury site, limit care providers etc.

7) Assist ATC and/or EMS with care as directed
   a) Retrieve Necessary Supplies/Equipment

8) An assistant coach must go with the athlete to the hospital (if parents are unavailable) or follow in a car if not
   allowed in ambulance

9) Document event and debrief
Emergency Action Plan – Pioneer Central School District

Pioneer Central School District
Emergency Action Procedures

Delevan Elementary School (Modified Basketball, Mod. Baseball Backup Field)

Activate the EAP:
- Any loss of consciousness
- Possible Spine Injury
- Dislocation, Open Fracture, Displaced Closed Fracture
- Difficulty or absent breathing or pulse
- Uncertainty of if you have a medical emergency

Emergency Personnel:
Athletic Trainer will be on site for select practices and events or in direct communication with coaching staff. Emergencies during practices/games not covered, EMS should be contacted immediately.

Emergency Procedures:
10) Check the scene
   a) Is it safe for you to help?
   b) What happened?
   c) How many victims are there?
   d) Can bystanders help?
11) Instruct coach or bystander to call 911
   - Provide the following information
     f) Who you are
     g) General information about the injury or situation
     h) Where you are (Provide: name, location of downed athlete, address, telephone #, number of individuals injured, type of injury that has occurred, treatment given, specific directions*).
     Delevan Elementary 30 School St., Delevan, NY 14042

   i) Any additional information
j) *STAY ON THE PHONE, BE THE LAST TO HANG UP*

12) Perform emergency CPR/First Aid
   a) Check airway/breathing/circulation, level of consciousness, and severe bleeding.
      i. If athletic trainer is present he/she will stay with athlete and provide immediate care.
      ii. If athletic trainer is not present, most qualified coach (training/certifications) will stay with athlete
          and provide immediate care.
   b) **Instruct coach or bystander to GET AED!!**

13) Designate coach or bystander to control crowd
14) Contact the Athletic Trainer for Pioneer Central School District if not present on scene
15) Meet ambulance and direct to appropriate site
   a) Open Appropriate Gates/Doors
   b) Designate an individual to "flag down" and direct to scene
   c) Control injury site, limit care providers etc.
16) Assist ATC and/or EMS with care as directed
   a) Retrieve Necessary Supplies/Equipment
17) An assistant coach must go with the athlete to the hospital (if parents are unavailable) or follow in a car if not
    allowed in ambulance
18) Document event and debrief
Pioneer Central School District
Emergency Action Procedures

Arcade Village Park (Baseball)

Activate the EAP:
• Any loss of consciousness
• Possible Spine Injury
• Dislocation, Open Fracture, Displaced Closed Fracture
• Difficulty or absent breathing or pulse
• Uncertainty of if you have a medical emergency

Emergency Personnel:
Athletic Trainer will be on site for select practices and events or in direct communication with coaching staff. Emergencies during practices/games not covered, EMS should be contacted immediately.

Emergency Procedures:
10) Check the scene
   a) Is it safe for you to help?
   b) What happened?
   c) How many victims are there?
   d) Can bystanders help?
11) Instruct coach or bystander to call 911
   -Provide the following information
     f) Who you are
     g) General information about the injury or situation
     h) Where you are (Provide: name, location of downed athlete, address, telephone #, number of individuals injured, type of injury that has occurred, treatment given, specific directions*).
        Address: Grove Street Arcade, NY 14009
     i) Any additional information

Address:
Grove Street Arcade, NY 14009
12) Perform emergency CPR/First Aid
   a. Check airway/breathing/circulation, level of consciousness, and severe bleeding.
      i. If athletic trainer is present he/she will stay with athlete and provide immediate care.
      ii. If athletic trainer is not present, most qualified coach (training/certifications) will stay with
          athlete and provide immediate care.
   b. **Instruct coach or bystander to GET AED!!**
13) Designate coach or bystander to control crowd
14) Contact the Athletic Trainer for Pioneer Central School District if not present on scene
15) Meet ambulance and direct to appropriate site
   a. Open Appropriate Gates/Doors
   b. Designate an individual to “flag down” and direct to scene
   c. Control injury site, limit care providers etc.
16) Assist ATC and/or EMS with care as directed
   a. Retrieve Necessary Supplies/Equipment
17) An assistant coach must go with the athlete to the hospital (if parents are unavailable) or follow in a car if not
    allowed in ambulance
18) Document event and debrief
Emergency Action Plan – Pioneer Central School District

Pioneer Central School District
Emergency Action Procedures

Arcade Elementary (Modified Softball)

Activate the EAP:

- Any loss of consciousness
- Possible Spine Injury
- Dislocation, Open Fracture, Displaced Closed Fracture
- Difficulty or absent breathing or pulse
- Uncertainty of if you have a medical emergency

Emergency Personnel:

Athletic Trainer will be on site for select practices and events or in direct communication with coaching staff. Emergencies during practices/games not covered, EMS should be contacted immediately.

Emergency Procedures:

19) Check the scene
   a. Is it safe for you to help?
   b. What happened?
   c. How many victims are there?
   d. Can bystanders help?

20) Instruct coach or bystander to call 911
    - Provide the following information
      k) Who you are
      l) General information about the injury or situation
      m) Where you are (Provide: name, location of downed athlete, address, telephone #, number of individuals injured, type of injury that has occurred, treatment given, specific directions*).
      Address: 315 West Main St, Arcade, NY 14009

m) Any additional information
n) **STAY ON THE PHONE, BE THE LAST TO HANG UP***

21) Perform emergency CPR/First Aid
   a. Check airway/breathing/circulation, level of consciousness, and severe bleeding.
      i. If athletic trainer is present he/she will stay with athlete and provide immediate care.
      ii. If athletic trainer is not present, most qualified coach (training/certifications) will stay with athlete and provide immediate care.
   b. **Instruct coach or bystander to GET AED!!**

22) Designate coach or bystander to control crowd

23) Contact the Athletic Trainer for Pioneer Central School District if not present on scene

24) Meet ambulance and direct to appropriate site
   a. Open Appropriate Gates/Doors
   b. Designate an individual to "flag down" and direct to scene
   c. Control injury site, limit care providers etc.

25) Assist ATC and/or EMS with care as directed
   a. Retrieve Necessary Supplies/Equipment

26) An assistant coach must go with the athlete to the hospital (if parents are unavailable) or follow in a car if not allowed in ambulance

27) Document event and debrief