

**Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES
Board of Education Meeting
Howard G. Sackett Technical Center
Conference Room B
Glenfield, New York
August 14, 2019
6:00 p.m.**

MEMBERS PRESENT: Alice Draper, Jennifer Jones, Sandra Klindt, Michael Kramer, Peter Monaco, Grace Rice, Michael Young

MEMBERS EXCUSED: Barbara Lofink, Lynn Murray

MEMBERS ABSENT: None

STAFF PRESENT: Stephen J. Todd, Patricia LaClair, Leslie LaRose, Michele Traynor

OTHERS PRESENT:

President Rice called the meeting to order at 6:00 p.m. and led the Board in the Pledge of Allegiance.

Chris Crolius and Mike Lahey from March Associates updated the Board on the Capital Project and the next steps for the project.

District Clerk LaClair administered the Oath of Office to re-elected member Michael Kramer July 1, 2019-June 30, 2022.

CONSENT AGENDA:

- | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p>1. On a motion by M. Young, seconded by A. Draper, the minutes of the Reorganizational and regularly scheduled meetings held on July 9, 2019 were approved. Vote: Yes-7 No-0</p> | <p>Consent Agenda Approval of July 9, 2019 Reorganizational and Regular meeting minutes</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>1a. On a motion by M. Young, seconded by A. Draper, the Board approved the amended agenda as presented. Vote: Yes-7 No-0</p> | <p>Approval of amended agenda</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>2. On a motion by M. Young, seconded by A. Draper, the Board approved the Internal Claim's Auditor's Report as presented.</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Payroll 1</td> <td style="width: 30%;">\$262,633.58</td> <td style="width: 40%;">July 5, 2019</td> </tr> <tr> <td>Payroll 2</td> <td>368,071.76</td> <td>July 19, 2019</td> </tr> <tr> <td>Payroll 3</td> <td>479,089.76</td> <td>August 2, 2019</td> </tr> <tr> <td>Warrant 75 A&F</td> <td>188,583.61</td> <td>July 17, 2019</td> </tr> <tr> <td>Warrant 79 A&F</td> <td>6,451,916.55</td> <td>July 17, 2019</td> </tr> <tr> <td>Warrant 81 A&F</td> <td>49,335.23</td> <td>July 17, 2019</td> </tr> <tr> <td>Warrant 82 A&F</td> <td>640.18</td> <td>July 17, 2019</td> </tr> <tr> <td>Warrant 1 A&F</td> <td>1,801,665.40</td> <td>August 2, 2019</td> </tr> <tr> <td>Warrant 6 A&F</td> <td>481,535.48</td> <td>August 2, 2019</td> </tr> <tr> <td>Warrant 7 A&F</td> <td>207.78</td> <td>August 5, 2019</td> </tr> <tr> <td>Total</td> <td>10,083,679.33</td> <td>Vote: Yes-7 No-0</td> </tr> </table> | Payroll 1 | \$262,633.58 | July 5, 2019 | Payroll 2 | 368,071.76 | July 19, 2019 | Payroll 3 | 479,089.76 | August 2, 2019 | Warrant 75 A&F | 188,583.61 | July 17, 2019 | Warrant 79 A&F | 6,451,916.55 | July 17, 2019 | Warrant 81 A&F | 49,335.23 | July 17, 2019 | Warrant 82 A&F | 640.18 | July 17, 2019 | Warrant 1 A&F | 1,801,665.40 | August 2, 2019 | Warrant 6 A&F | 481,535.48 | August 2, 2019 | Warrant 7 A&F | 207.78 | August 5, 2019 | Total | 10,083,679.33 | Vote: Yes-7 No-0 | |
| Payroll 1 | \$262,633.58 | July 5, 2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Payroll 2 | 368,071.76 | July 19, 2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Warrant 7 A&F | 207.78 | August 5, 2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total | 10,083,679.33 | Vote: Yes-7 No-0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>3. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the Budget Adjustments for 2018-19 and Budget Transfers for 2018-19 and 2019-20. Vote: Yes-7 No-0</p> | <p>Budget Adjustments for 2018-19, Transfers for 2018-19, 2019-20</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

4. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the Board Goals, Presentations and Reports for 2019-20. Approval of Board Goals, Presentations & Reports for 2019-20
Vote: Yes-7 No-0
5. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board voted to approve the list to be surplus and discarded. Approval of Surplus

| Year | Asset # | Item | Recommend |
|----------|---------|-------------------------------|-----------|
| 8/6/2019 | N/A | Bush Hog | Auction |
| 8/6/2019 | N/A | Plymo Vent | Auction |
| 8/6/2019 | 9243 | Hobart Fabricator | Auction |
| 8/6/2019 | 000156 | Lincoln ARC Welder | Auction |
| 8/6/2019 | 000167 | Pressure Washer/Steam Cleaner | Auction |
| 8/6/2019 | N/A | 11 Misc. Lawnmowers | Auction |
| 8/6/2019 | N/A | 2 Waterpumps | Auction |
| 8/8/2019 | N/A | Hydro Blaster Parts Cleaner | Auction |
| 8/8/2019 | N/A | Paint Cabinet - SE-CUR-ALL | Auction |
| 8/8/2019 | 9387 | Greenlee Job Box | Auction |

Vote: Yes-7 No-0

- 5a. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board accepted a donation from Current Applications of Watertown, NY, of a 1996 HAAS Vertical CNC Machining Center Model 1, serial #6392, at an approximate value of \$18,000 to BOCES. Current Applications will replace the mill's control screen and assist in wiring the machine in our facility at Current Applications expense. Donation from Current Applications of a HAAS Vertical CNC Machining Center
Vote: Yes-7 No-0
6. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved and authorized legal action for collection of unpaid retiree health insurance premiums and related costs for a particular person. Authorization of legal action for collection of unpaid health ins.
Vote: Yes-7 No-0
7. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved the vehicle lease agreement with our Programs for Exceptional Students program and South Lewis Central School District. Approval of PES vehicle lease with South Lewis CSD
Vote: Yes-7 No-0
8. Board Reports Board Reports
BTC Summer MAST Camp @ Thompson Park Zoo. Mrs. Rice reported on the BTC Summer Mast Camp held at Thompson Park Zoo July 12 and 19, 2019. The MAST campers solved two real world problems working in collaboration with the NYS Thompson Park Zoo. The first problem campers were tasked with was how to prevent the butterfly house from its annual flooding that causes the exhibit to be closed. The second task was to design a play area with toys to keep the bears and lions stimulated during the winter months. Students used 3D printers for replicas and designed the play area out of many different materials. BTC Summer MAST Camps

HGSTC MAST Camp. Mrs. Rice reported on the HGSTC Summer Mast Camp held at the new Lewis County JCC Extension Center. The MAST campers solved the real world problem of what to do with the steam harnessed from maple production working side-by-side with Cornell Cooperative Extension.

HGSTC MAST
Camp

NYSSBA Summer Law Conference. Mr. Young reported on the NYSSBA Summer Law Conference held on July 18, 2019. Some of the topics presented were new changes in the law affecting the manner in which district evaluate teachers and principals; latest legislative and regulatory changes affecting a school district's legal responsibilities and how to conduct your school board meetings in conformity with Robert's Rules of Order.

NYSSBA
Summer Law
Conference

9. On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board voted to go into Executive Session at 7:04 p.m. to discuss the employment history of a particular individual.

Executive
Session

Vote: Yes-7 No-0

On a motion by M. Young, seconded by A. Draper, the Board exited Executive Session at 7:11 p.m.

Vote: Yes-7 No-0

10. Personnel

On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board voted to accept with regret the letter of retirement submitted by Susan Gray, Teacher Support Person, effective 12/20/19.

Personnel
Retirement
S. Gray, 12/20/19

Vote: Yes-7 No-0

On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board voted to accept the following resignations with regret: Miranda Fuller, Provisional Account Clerk/Typist, effective 08/08/19

Resignations

M. Fuller,
08/08/19

L. Green,
08/31/19

R. Houser,
08/31/19

B. Mannigan,
08/31/19

M. Reilly,
08/31/19

R. Taylor,
08/31/19

Vote: Yes-7 No-0

Lisa Green, Teacher Support Person, effective 08/31/19

Vote: Yes-7 No-0

Rebecca Houser, Special Education Instructor, effective 08/31/19

Vote: Yes-7 No-0

Belinda Mannigan, Physical Therapist, effective 08/31/19

Vote: Yes-7 No-0

Molly Reilly, Social Studies Instructor, effective 08/31/19

Vote: Yes-7 No-0

Rebecca Taylor, Special Education Instructor, effective 08/31/19

Vote: Yes-7 No-0

On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board approved a one year Leave of Absence for Alanna Mitchell, Special Education Instructor, 09/01/19-06/30/20

LOA A. Mitchell,
9/19-6/20

Vote: Yes-7 No-0

On the recommendation of District Superintendent Todd, on a motion by M. Young, seconded by A. Draper, the Board voted to approve the following personnel appointments:

Personnel
Appointments

Classified

N. Abel, TSP

Nancy Abel, Teacher Support Person (TSP)

Effective 09/01/19

Salary: TSP Scale, \$16,309

Vote: Yes-7 No-0

William Coene, School Resource Officer

W. Coene,
School Resource
Officer

Provisional effective 09/01/19

Salary: \$30,000

Vote: Yes-7 No-0

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| <u>Rocco Ferguson</u> , Teacher Support Person (TSP) Effective 09/01/19 Salary: TSP Scale, \$15,909 | Vote: Yes-7 No-0 | R. Ferguson, TSP |
| Revision to Appointment of 08/08/18 <u>Christopher L'Huillier</u> , Building Maintenance Mechanic Probationary effective 09/04/18 (52-week probationary) Salary: \$41,500, prorated from 09/04/18 Initial award upon hire of 15 days of vacation; with an award in subsequent years which shall be the greater of either 15 days or the number of days as determined under the rules in the Non-Instructional Employee Handbook | Vote: Yes-7 No-0 Vote: Yes-7 No-0 | Revision C. L'Huillier, Building Maintenance Mechanic |
| <u>Maria Reyes</u> , Account Clerk/Typist Probationary 52 weeks effective 09/03/19 Salary: Account Clerk/Typist Scale, Level 3, \$28,797, prorated from 09/03/19 | Vote: Yes-7 No-0 | M. Reyes, Account Clerk/Typist |
| <u>Donna Smith</u> , .6 FTE Physical Therapist Effective 09/01/19 Salary: \$61,169, prorated to .6 FTE | Vote: Yes-7 No-0 | D. Smith, PT |
| <u>Jayme Segovis</u> , Teacher Support Person (TSP) Effective 09/01/19 Salary: TSP Scale, \$16,109 | Vote: Yes-7 No-0 | J. Segovis, TSP |
| <u>Morgan Stevens</u> , Teacher Support Person (TSP) Effective 09/01/19 Salary: TSP Scale, \$16,109 | Vote: Yes-7 No-0 | M. Stevens, TSP |
| <u>Jaclyn Wilson</u> , 1.0 FTE to .4 FTE Occupational Therapist Effective 09/01/19 Salary: \$63,511, prorated to .4 FTE | Vote: Yes-7 No-0 | J. Wilson, 1.0 FTE to .4 FTE OT |
| Non-Classified <u>Tammy Allen</u> , Initial Certificate in Human Services & Family Studies 7-12 Probationary 12/28/18-12/27/22 Salary: No change | Vote: Yes-7 No-0 | T.Allen, Initial Certificate in Human Services & Family Studies 7-12 |
| <u>Deborah Aucter</u> , Adult Education Job Skills Training Instructor Certificate issued 12/05/18 Salary: No change | Vote: Yes-7 No-0 | D. Aucter, Certificate Issued |
| <u>Kurt Block</u> , Long-term Substitute Instructor/BTC Substitute 09/05/19-06/16/20 Salary: 1/200 th of Column C, Step 1, \$48,360 | Vote: Yes-7 No-0 | K. Block, Long- term Substitute Instructor |
| <u>Courtney Bradish</u> , Adaptive PE Instructor Probationary 09/01/19-08/31/23 Salary: Scale B, Step 3, \$49,060 | Vote: Yes-7 No-0 | C. Bradish, Adaptive PE Instructor |

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| <u>Kelsey Everleigh</u> , English Instructor Probationary 09/01/19-08/31/23 Salary: Scale B, Step 1, \$47,360 | Vote: Yes-7 No-0 | K. Everleigh, English Instructor |
| <u>David Konop</u> , Teacher Assistant (moving from TSP) Probationary 09/01/19-08/31/23 Salary: \$18,245.70 | Vote: Yes-7 No-0 | D. Konop, Teacher Assistant |
| <u>Amy Luke</u> , Teacher Assistant (moving from TSP) Probationary 09/01/19-08/31/23 Salary: \$19,416.10 | Vote: Yes-7 No-0 | A.Luke, Teacher Assistant |
| <u>Sandra McRae</u> , Teacher Assistant (moving from TSP) Probationary 9/1/19-8/31/23 Salary: \$18,421.70 | Vote: Yes-7 No-0 | S. McRae, Teacher Assistant |
| <u>Angela Matthews</u> , Professional Certificate in English Language Arts 7-12 Effective 08/01/19 Salary: Scale C, Step 5, \$52,760 | Vote: Yes-7 No-0 | A. Matthews, Professional Cert. English Lang. Arts 7-12 |
| <u>Michael Maxam</u> , 3D Modeling & Design Instructor Probationary 09/01/19-08/31/22 Salary: Scale C, Step 6, \$53,860 | Vote: Yes-7 No-0 | M. Maxam, 3D Modeling & Design Inst. |
| <u>Stephanie Moore</u> , .5 FTE Adaptive PE Instructor Part-time effective 09/01/19-06/30/20 Salary: \$80,240, prorated to .5 FTE | Vote: Yes-7 No-0 | S. Moore, .5 FTE Adaptive PE Instructor |
| <u>Meghan Pfiester</u> , Teacher Assistant (moving from TSP) Probationary 09/01/19-08/31/23 Salary: \$18,247.90 | Vote: Yes-7 No-0 | M. Pfiester, Teacher Assistant |
| <u>Katrina Roshia</u> , Long-term Substitute Instructor/PES Substitute 09/03/19-06/25/20 Salary: 1/200 th of Scale C, Step 1, \$48,360 | Vote: Yes-7 No-0 | K. Roshia, Long- term Sub PES |
| <u>Debra Salisbury</u> , JLTC Program Coordinator Part-time 07/11/19-06/30/20 Salary: \$40/hr. up to 531 hours | Vote: Yes-7 No-0 | D. Salisbury, JLTC Program Coordinator |
| <u>Non-Classified Reappointment of Uncertified Instructors</u> | | |
| <u>Christopher Bova</u> , Visual Communications Instructor (Trans A) Temporary 09/01/19-06/30/20 Salary: Scale B, Step 3, \$49,060 | Vote: Yes-7 No-0 | C. Bova, Visual Communications Instructor |
| <u>Keith Bush</u> , Special Education Instructor Uncertified 09/01/19-06/30/20 Salary: Scale A, Step 7, \$49,960 | Vote: Yes-7 No-0 | K. Bush, Spec. Ed. Instructor |
| <u>Richard Carew</u> , Automotive Technology Instructor (Trans A) Temporary 09/01/19-06/30/20 Salary: Scale B, Step 2, \$48,210 | Vote: Yes-7 No-0 | R. Carew, Automotive Technology Inst. |

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| <u>Danielle Denney</u> , Medical Careers Instructor (Trans A) Temporary 09/01/19-06/30/20 Salary: Scale B, Step 5, \$50,760 | Vote: Yes-7 No-0 | D. Denney, Medical Careers Instructor |
| <u>Jennifer Engelhart</u> , Special Education Instructor Uncertified 09/01/19-06/30/20 Salary: Scale A, Step 4, \$48,160 | Vote: Yes-7 No-0 | J. Engelhart, Spec. Ed. Instructor |
| <u>Leslie Gayne</u> , Math Itinerant Temporary 09/01/19-06/30/20 Salary: \$66,453 | Vote: Yes-7 No-0 | L. Gayne, Math Itinerant |
| <u>Jeremy Kelly</u> , Culinary Arts Instructor (Trans A) Temporary 09/01/19-06/30/20 Salary: Scale B, Step 2, \$48,210 | Vote: Yes-7 No-0 | J. Kelly, Culinary Arts Instructor |
| <u>Shirley Lawler</u> , Veterinary Practices Instructor (Trans A) Temporary 09/01/19-06/30/20 Salary: Scale B, Step 2, \$48,210 | Vote: Yes-7 No-0 | S. Lawler, Veterinary Practices Instructor |
| <u>Victoria Nellis</u> , Deaf & Hearing Impaired Instructor Uncertified 09/01/19-06/30/20 Salary: Scale A, Step 3, \$47,560 | Vote: Yes-7 No-0 | V. Nellis, Deaf & Hearing Impaired Instructor |
| <u>Margaret Rice</u> , Adult Education Specialist Temporary 09/01/19-06/30/20 Salary: \$35,676 | Vote: Yes-7 No-0 | M. Rice, Adult Education Specialist |
| <u>Adam Ortega</u> , Building Maintenance & Remodeling Instructor (Trans A) Temporary 09/01/19-06/30/20 Salary: Scale B, Step 3, \$49,060 | Vote: Yes-7 No-0 | A. Ortega, Maintenance & Remodeling Inst. |
| <u>Darcy Pitkin</u> , Criminal Justice Instructor (Trans A) Temporary 09/01/19-06/30/20 Salary: Scale B, Step 3, \$49,060 | Vote: Yes-7 No-0 | D. Pitkin, Criminal Justice Instructor |
| <u>Scott Sellers</u> , Heavy Equipment Instructor (Trans A) Temporary 09/01/18-06/30/19 Salary: Scale B, Step 4, \$49,910 | Vote: Yes-7 No-0 | S. Sellers, Heavy Equipment Instructor |
| <u>Kerry Sloan-Blickhahn</u> , Special Education Instructor Uncertified 09/01/19-06/30/20 Salary: Scale A, Step 7, \$49,960 | Vote: Yes-7 No-0 | K. Sloan- Blickhahan, Special Educ Instructor |
| <u>Dylan Smith</u> , Social Studies Instructor Uncertified 09/01/19-06/30/20 Salary: Scale A, Step 2, \$46,960 | Vote: Yes-7 No-0 | D. Smith, SS Instructor |
| <u>Robert Smith, Jr.</u> , Electrical Instructor (Trans A) Temporary 09/01/19-06/30/20 Salary: Scale B, Step 5, \$50,760 | Vote: Yes-7 No-0 | Robert Smith, Jr., Electrical Instructor |

Aliza Widrick, Adult Education Job Skills Training Instructor
Uncertified 09/01/19-06/30/20
Salary: \$33,479
Vote: Yes-7 No-0

A. Widrick, Ad
Ed Job Skills
Training
Instructor

Leah Widrick, New Vision Health Instructor (Trans A)
Temporary 09/01/19-06/30/20
Salary: Scale B, Step 4, \$49,910
Vote: Yes-7 No-0

Leah Widrick,
New Vision
Health Instructor

Additional Work for 2019-20

Additional Work
for 2019-20

Cassie Anderson, STAR Team Planning up to 5 days @ \$25/hr.
Vote: Yes-7 No-0

David Brancheau, Maintenance on vehicle fleet, 07/01/19-06/30/20 @ \$40/hr.
Vote: Yes-7 No-0

Laura Cornaire, STAR Team Planning up to 5 days @ \$25/hr.
Vote: Yes-7 No-0

Shantelle Curtis, Mental Health Symposium, 07/30-31/19 @ \$25/hr.
Vote: Yes-7 No-0

Sean Kelly, ACES Action Team Planning 07/23/19 @ \$25/hr.
Vote: Yes-7 No-0

Jodie McIntyre, STAR Team Planning up to 5 days @ \$25/hr.
Vote: Yes-7 No-0

Taylor Manner, ACES Action Team Planning 07/23/19 @ \$25/hr.
Vote: Yes-7 No-0

Angela Mehaffy, STAR Team Planning up to 5 days @ \$25/hr.
Vote: Yes-7 No-0

Ginger Thomas, 10 summer days @ 1/200th of 2019-20 salary to be billed back to Indian
River
Vote: Yes-7 No-0

Robert Thomas, Adult Education Job Skills Training Instructor, 07/01/19-06/30/20 @
\$18.09/hr.
Vote: Yes-7 No-0

Diane Wright, Micro-Computer Operator, 08/06/19, up to 20 hours per week @ \$40/hr.
Vote: Yes-7 No-0

Programs for Exceptional Students Summer School Additions

Danielle Donie, Adaptive PE Instructor for last 3 weeks, pay based on \$244.42/day
Vote: Yes-7 No-0

Hannah Herzig, Teacher Support Person, Watertown ACES, pay based on \$78.55/day
Vote: Yes-7 No-0

Krysta Ortileb, School Social Worker, for 5 days @ 1/200th of 2019-20 salary
Vote: Yes-7 No-0

Kristina Panowicz, pay based on \$110.95/day
Vote: Yes-7 No-0

Laurie Winslow, Instructor, pay based on \$373.90/day
Vote: Yes-7 No-0

Summer Workers

Summer Workers
J. Kranbuhl
P. Little, Jr.

Joy Kranbuhl, Graphics
Effective 07/22/19-08/31/19
Salary: \$13.87/hr.
Vote: Yes-7 No-0

Paul Little, Jr., MAST Camp @ JCC Lewis County Education Center
07/08/19-07/19/19 (10 days Monday-Friday)
Salary: \$11.10/hr.
Budget: F806
Vote: Yes-7 No-0

After School Cosmetology 2019-20

Instructors

Cathleen Freeman – BTC – 9/2019-4/2020, hourly rate of pay based on 2019-20 salary for 21 sessions
Vote: Yes-7 No-0

Kathy Piché - BTC – BTC – 9/2019-4/2020, hourly rate of pay based on 2019-20 salary for 21 sessions
Vote: Yes-7 No-0

Sharon Smith - HGSTC – 9/2019-4/2020, hourly rate of pay based on 2019-20 salary for 21 sessions
Vote: Yes-7 No-0

After School
Cosmetology
2019-20
C. Freeman
K. Piche
S. Smith

Teacher Assistants

Louisa Caldwell, BTC – 9/2019-4/2020, hourly rate of pay based on 2019-20 salary for 21 sessions
Vote: Yes-7 No-0

Melinda Inglehart, BTC - 9/2019-4/2020, hourly rate of pay based on 2019-20 salary for 21 sessions
Vote: Yes-7 No-0

Haley Brach, HGSTC – 9/2019-4/2020, hourly rate of pay based on 2019-20 salary for 21 sessions
Vote: Yes-7 No-0

L. Caldwell
M. Inglehart
H. Brach

Summer 2020 Cosmetology Program/BTC

June 26, 29, 30, July 1, 2, 2020

Cathleen Freeman, @ 1/200th of salary
Vote Yes-7 No-0

Kathy Piché, @ 1/200th of salary
Vote: Yes-7 No-0

Louisa Caldwell, @ 1/200th of salary
Vote: Yes-7 No-0

Melinda Inglehart, @ 1/200th of salary
Vote: Yes-7 No-0

Summer 2020 Cosmetology Program/HGSTC

June 25, 26, 29, 30, July 1, 2020

Sharon Smith, @ 1/200th of salary
Vote Yes-7 No-0

Haley Brach, @ 1/200th of salary
Vote: Yes-7 No-0

Adult Education Nursing Program

Carrie Lewandowski, Interim Practical Nursing Coordinator Amend Contract

07/01/19-06/30/20 to 08/01/19-06/30/20

Salary: \$35/hr. to \$45/hr. Total: \$30,135 to \$27,090
From 861 hours to 602 hours)

Budget: F950
Vote: Yes-7 No-0

Adult Education
Nursing Program

Julie Brouse, TEAS Proctor & Strong Interest Inventory Proctor

09/01/19-06/30/20 (not to exceed 4 hours per day)

Salary: \$30.84/hr.

Budget: F950
Vote: Yes-7 No-0

Adult Education

Julie Brouse, Adult Education Evening Secretary

09/01/19-06/30/20

Salary: \$30.84/hr.

Budget: F950
Vote: Yes-7 No-0

Tina Groff

Microsoft Powerpoint: Introduction

09/09/19-09/30/19 Monday

Salary: \$228 (12 hrs. x \$19/hr.)

Budget: F950
Vote: Yes-7 No-0

Bohlen Technical Center
6:00 – 9:00 p.m.

Microsoft Word - Introduction
09/10/19-10/01/19 Tuesday
Salary: \$228 (12 hrs. x \$19/hr.)
Budget: F950

Bohlen Technical Center
6:00 – 9:00 p.m.

Vote: Yes-7 No-0

Adult Education Evening Center Business & Industry Instructors

Craig Perry

Manufacturing Technology I
09/16/19—11/21/19 Monday, Wednesday
Salary: \$2,835 (81 hrs. x \$35 hr.)
Budget: F950

Bohlen Technical Center
5:30-8:30 p.m.

Vote: Yes-7 No-0

Adult Evening
Center for
Business &
Industry

Jim Rehley

Electrical I
09/09/19-12/18/19 Monday, Wednesday
Salary: \$2,940 (84 hrs. x \$35 hr.)
Budget: F950

Bohlen Technical Center
5:30-8:30 p.m.

Vote: Yes-7 No-0

Don Snyder

Welding I
09/10/19-12/12/19 Tuesday, Thursday
Salary: \$2,730 (78 hrs. x \$35/hr.)
Budget: F950

Bohlen Technical Center
5:00-8:00 p.m.

Vote: Yes-7 No-0

Adult Education Literacy Instruction

Sue Peters-Bush

Boak Education Center Literacy Instructor
09/10/19-06/17/20
Salary: \$5,100 (204 hrs. x \$19/hr)
Budget: F925

Vote: Yes-7 No-0

Adult Education
Literacy
Instruction

WIOA Training

09/10/19-06/19/20
Salary: \$9,850 (394 hrs. x \$25/hr)
Budget: F816

Vote: Yes-7 No-0

Adult Education Substitutes (Literacy/Practical Nursing)

Patrick Henry, Sue Peters-Bush, JoAnn St. Croix
Budget for Literacy: F925
Budget for Practical Nursing: F950

Vote: Yes-7 No-0

Adult Education
Substitutes

Substitutes

Nancy Allen, Patricia Aubin, Moses Beiler, Lisa Bercier, Katrina Blake, Kurt Block, David Brancheau, Michael Branski, Christine Breyette, Arleen Burgess, Kent Burto, Tisha Butler, Charles Cady, Aimee Chapman, David Chatterton, Jason Clement, Laurie Cleveland, Kelly Cobb, Barbara Cole-Russell, Joseph Colomb, Francis Condino, Shelley Crawford, Katherine Crofton, Christine Crouse, Kimberly Davis, Linda Deveines, Robin Dulmage, William Dulmage, Sandra Dunn, Jamie Elias, Scott Elliott, Janet Escudero, Brigid Fayle, Rocco Ferguson, Curtis Fletcher, Kelsey, Fraser, Elizabeth Fritzsche, Clara Gil, Jesyka Grossman, Brooks Haynes, Katherine Hennessey, Patrick Henry, Hannah Herzig, Megan Hill, Amber Holland, Robert Hynes, Julia Ielfield, Louis Ingrassia, III, Brittney Irvin, Amelia Isberner, Cheyenne Jaquin, Carol Jenkins, Michele Joles, Gertrude Karris, Candice Kirch, Janice Lehman, Perry Lehman, Vicky Lent, Mike Leviker, John Lewis, Lisa Lincoln, Camille Macaluso, Regina Mallette, William Malone

- 27 BOCES Orientation of New Staff
- 28 BOCES Opening Day @ Watertown High School
- Sept. 3 Watertown Urban Mission Executive Committee Meeting
- 6 FDRLO Board Meeting
- 9 BOCES Administrative Team Meeting
- 10 Northern New York Community Foundation Cultural and Historical Committee Meeting
- 11 Superintendents Cabinet Meeting – HGSTC
Joint Management Team Meeting
Cornell Cooperative Extension Board Meeting
- 13-14 Samaritan Healthcare Trustees Annual Conference – Saratoga Springs
- 16-17 District Superintendents Meeting – Albany
- 18 Watertown Urban Mission Finance Committee Meeting
BOCES Board Meeting– 6:00 p.m.

Administrative Team:

LPN Financial Aid Efforts

We have been working with local partners to identify and enhance financial aid opportunities for our LPN students, in light of the higher tuition. We have been working closely with Cheryl Mayforth of the WorkPlace, and with SEIU 1199 (the nurse’s union), and I am happy to report that together with these agencies we have worked up a plan to increase financial aid access for our students considerably. Cheryl Mayforth has agreed to take a resolution to the Workforce Development Board to increase individual grant eligibility from \$5,000 to \$8,000. SEIU 1199 has agreed to provide up to \$5,000 for tuition and \$500 for supplies to eligible candidates. Our Financial Aid officer, Julie Brouse, will continue to work closely with these key partners as she assists each individual student with their financial aid package. The vast majority of our students are also eligible for Federal Pell grants (which can be over \$3,000, depending on individual need), and our financial aid officer can also assist students in applying for other financial aid, including Federally subsidized Student loans. We will continue to explore other sources of financial aid, including additional community partnerships.

Commissioner Elia’s Departure

- Though it was not a surprise to me and other District Superintendents that Commission Elia was very frustrated with the state of affairs in Albany (Board of Regents and Governor in particular), I think we were all taken by surprise with the timing of the Commissioner’s abrupt resignation announcement. As I’m sure you saw in the news, at the end of a day of Board of Regents meetings in July, Commissioner Elia passed around a letter to the Board of Regents and announced (as the letter stated) that she is resigning effective August 31. The Chancellor did not know, and none of the Regents knew. It was a complete shock to everyone in the room. At our District Superintendent meeting on August 5 and 6, we met with the Commissioner even longer than usual, as she had a long list of important projects and initiatives she wanted to make sure we were up to speed on. She was very frank with us that the Department’s capacity is decimated (and will get worse), and the work we do regionally in our BOCES regions will be more important than ever. Just this week, several other key SED officials have announced their departures, included Deputy Commissioner for Higher Ed, John D’Agati, and SED’s Chief Legal Counsel, Allison Bianchi. Beth Berlin, the Executive Deputy Commissioner, will serve as Interim Commissioner (as she did when John King left), while the Board of Regents conducts a full search for the next Commissioner.

I look forward to meeting with you on August 14. Please do not hesitate to contact me at 779-7010 (office) or 286-4554 (cell). Thank you, and see you on August 14.

Assistant Superintendent LaRose updated the Board on the Practical Nursing Program.
Assistant Superintendent Traynor shared with the Board a BOCES Aid/Surplus Analysis and shared information on the Mental Health Symposium held in July.

12. A discussion took place about Lyme Central School offering every student free breakfast and lunch for 2019-20. There was also a discussion about items that are brought to the amended agenda and the Board not having the time to review the material before having to vote on it. Issues/Current Topics
13. On a motion by P. Monaco, seconded by M. Young, the Board voted to adjourn the meeting at 8:22 p.m. Vote: Yes-7 No-0 Adjournment of mtg at 8:22 p.m.

Calendar 19

August 27 Orientation Day for new staff, Conference Rooms A&B, 9:00 a.m.
28 Staff Recognition, Dulles State Office Building, 9:00 a.m.
Sept. 19 JLSBA Fall Dinner/Meeting – Ryan’s Lookout, Henderson, NY, 5:30/6:00 p.m.

The next regularly scheduled monthly meeting of the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services will be held at 6:00 p.m. on Wednesday, September 18, 2019, at the Jefferson-Lewis BOCES, Board Room, Watertown, New York. Regularly scheduled monthly meeting 9/18/19

Open House will be held at the Bohlen Technical Center beginning at 6:00 p.m.

Respectfully submitted,

Patricia L. LaClair
Clerk of the Board