

REGIONAL SCHOOL UNIT NO. 56
147 Weld St
Dixfield ME 04224
Telephone (207)562-4300 Fax (207)562-6075
APPLICATION FOR K-12 GUIDANCE COUNSELOR

Western Foothills Regional School Unit #56 does not discriminate in the operation of its educational and employment policies and will honor all appropriate laws relative to discrimination.

Name _____

Permanent Address _____ Phone _____

Temporary Address _____ Phone _____

On a separate sheet of paper please answer the following:

1. Why I want to become RSU #56 Guidance Counselor.

2. Educational philosophy as it pertains to:
 - a. Curriculum (Counselor's role in developing excellence in education.)
 - b. Discipline
 - c. The home
 - d. The student
 - e. Group Counseling
 - f. Testing
 - g. Drug/Alcohol Awareness in the School
 - h. Classroom Presentations

Education: Transcripts, including grades, from all college(s)/university(s) attended must be provided. It is essential that this section be completed accurately.

<u>College/University Attended</u>	<u>Degree Awarded (if any)</u>	<u>No. of Yrs. Attended</u>	<u>GPA</u>

<u>Teaching Experience:</u>			
<u>School</u>	<u>Location</u>	<u>Grade Level/Area</u>	<u>Date</u>

<u>Administrative Experience:</u>			
<u>School</u>	<u>Location</u>	<u>Position</u>	<u>Date</u>

Certification: List certification(s) you hold and provide copies.

Type

State

Date Issued

Expiration Date

If you do not hold a Maine certificate; for what type of Maine certificate are you applying and eligible?

Note: Candidates who do not hold Maine certification should direct an inquiry to the Maine Department of Education, Certification Office, Augusta, Maine 04333.

REFERENCES: Please submit three current (within the past two years) letters of reference.

OTHER INFORMATION: The RSU #56 Board of Directors is committed to conducting a thorough screening of applicants for all positions and requires the completion of the following questions of all candidates.

Have you ever been disciplined, discharged or asked to resign from a prior position? Yes No

Have you every resigned from a prior position after a complaint has been received against you or your conduct was under investigation or review? Yes No

Has your contract in a prior position ever been non-renewed? Yes No

Have you ever not been nominated for re-employment in a prior position or ever had your nomination for re-employment not be approved? Yes No

Have you ever been charged with or investigated for sexual abuse or harassment of another person? Yes No

Have you ever been convicted of a crime (other than a minor traffic offense)? Yes No

Have you ever entered a plea of guilty or "no contest" (nolo contendere) to any crime (other than a minor traffic offense)? Yes No

Have you ever had a professional license or certificate suspended or revoked in any state, or have you every voluntarily surrendered, temporarily or permanently, a professional license or certificate in any state? Yes No

Has any court ever deferred, filed or dismissed proceedings without a finding of guilty and required that you pay a fine, penalty or court costs and/or imposed a requirement as to your behavior or conduct for a period of time in connection with any crime (other than a minor traffic offense)? Yes No

If you have answered YES to any of the previous questions, provide full details on an additional sheet including, with respect to court actions, the date, offense in question, and the address of the court involved. Conviction or other disposition of a crime is not necessarily an automatic bar to employment.

My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any state, local or federal agency. I further authorize those persons, agencies or entities that the RUS #56 Board of Directors contacts in connection with my employment application to fully provide the RSU #56 Board of Directors any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against the RSU #56 Board of Directors, its agents and officials, Maine School Management Association, or against any provider of such information.

I understand that information submitted in and with this application may be disclosed to a screening and/or interviewing committee, which may include board members, administrators, other staff, and members of the community. I give my consent to this disclosure.

Date

Signature

NOTE: ALL APPLICATION MATERIALS BECOME THE PROPERTY OF RSU #56. NONE WILL BE RETURNED. PROVIDING ANY FALSE OR MISLEADING INFORMATION ON THIS APPLICATION OR IN THE APPLICATION OR EMPLOYMENT SCREEING PROCESS SHALL BE FULLY SUFFICIENT GROUNDS TO REFUSE TO EMPLOY THE APPLICANT OR, IF THE APPLICANT HAS BEEN EMPLOYED, TO IMMEDIATELY DISMISS THE APPLICANT/EMPLOYEE.

EMPLOYMENT CANNOT BE FINALIZED UNTIL THE APPLICANT HAS COMPLETED REQUIREMENTS FOR COMPLETE BACKGROUND CHECKS AND FINGERPRINTING AS REQUIRED BY MAINE STATE STATUTE.

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866)632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202)690-7442 or email at program.intake@usda.gov.

Revised: 07/01/17