

EMPLOYEE COMPUTER AND INTERNET USE

RSU 56 computers, networks, and Internet access are provided to support the educational mission of the schools and to enhance the curriculum and learning opportunities for students and school staff. This policy and the accompanying rules also apply to computers issued directly to staff, whether in use at school or off school premises.

Employees are allowed to use privately owned computers at school with prior authorization, provided that they comply with this policy and the accompanying rules.

Personal Use of School Computers

School unit computers, network, and Internet services are provided for purposes related to school programs and operations, and performance of their jobs responsibilities. RSU 56 computers are the property of the school unit and remain under the control, custody, and supervision of the school unit. Personal use of school computers is permitted as long as such use: (1) does not interfere with the employee's job responsibilities and performance; (2) does not interfere with system operations or other system users; and (3) does not violate this policy and the accompanying rules, or any other Board policy, procedure or school rules.

Policy and Rules are Mandatory

Compliance with the school unit's policies and rules concerning computer use is mandatory. An employee who violates this policy and/or any rules governing use of the school unit's computers shall be subject to disciplinary action, up to and including termination. Illegal use of the school unit's computers will also result in referral to law enforcement.

Filtering Technology

RSU 56 utilizes filtering technology designed to block materials that are obscene or harmful to minors, and child pornography.

No Right to Privacy

The school unit reserves the right to monitor all computer and Internet activity by employees. Employees have no exception of privacy in their use of school computers.

Notification of Policy and Rules

Employees shall be informed of this policy and the accompanying rules through employee handbooks, the school website, and/or other means selected by the Superintendent.

Implementation and Rules

The Superintendent is responsible for implementing this policy and the accompanying rules. Additional administrative procedures or school rules governing the day-to-day management and operations of the school unit's computers/devices and network may be implemented, consistent with Board policies and rules. The Superintendent may delegate specific responsibilities to the Technology Director and others, as he/she deems appropriate.

Cross Reference: EGAD/EGAD-R - Copyright Compliance
GCSA-R - Employee Computers/Devices and Internet Use Rules
IJNDB/IJNDB-R - Student Computers/Devices and Internet Use
GBEB - Staf Conduct with Students

Adopted: July 11, 2017