

## NAMING OF FACILITIES

The RSU 56 Board considers naming facilities to be a significant endeavor since the name of a facility can reflect upon students, staff, school system and community. The naming or renaming of a school and the dedication of school facilities, areas, or grounds is the responsibility of the Board. The following regulations and guidelines will apply as the Board considers the naming request.

Naming a facility is an important matter that deserves thoughtful attention. Personal prejudice or favoritism, political pressure, or temporary popularity should not be an influence in choosing a name. A name with educational significance or inspiration should be chosen. If a facility is to be named after an individual, living or deceased, the following criteria should serve as a guide in the selection of an individual(s) to be honored:

1. The individual(s) should have made significant contribution to the educational community as evidenced by contributions such as dedicated service to children and/or persistent efforts to generate and sustain an effective educational system for all students.
2. The individual(s) must be deemed by the Board to be worthy of the honor displaying attributes that may include, but are not limited to the following:
  - a. Leadership with a desire to make a difference
  - b. Citizenship that models duties and obligations
  - c. Service locally, nationally, or globally
  - d. Exceptional character and reputation
  - e. Excellent standards of ethics

### Procedure for Naming Requests

1. Any group or organization seeking to name a facility in recognition of an individual shall make a formal written request to the Superintendent of Schools.
2. If the Superintendent of Schools determines the request to be viable, the Superintendent shall refer the request to the Buildings and Grounds Committee.
3. The Buildings and Grounds Committee shall review the request. If the Buildings and Grounds Committee chooses to move forward with the request, it shall be placed on the School Board Agenda for discussion under Committee Reports.
4. The full School Board and Buildings and Grounds Committee should seek input and information from those making the formal request, school personnel, and other pertinent sources.
5. The School Board shall review the request and vote to approve or deny the request.

### Formal Dedication

1. If approval for naming of a facility has been granted by the School Board, a ceremony may be held.
2. The ceremony plans are to be reviewed by the Superintendent of Schools for approval.

### Naming Duration

Naming rights are considered to be in effect for the duration of the effective and typical useful life of the facility. If necessary, the Board reserves the right to remove a name associated with any facility if it is in the best interest of the district or donor to do so, or to protect the reputation of the district and/or the donor.