

BOARD-DECLARED VACANCY CAUSED BY ABSENTEEISM

When a member must be absent from a regular meeting of the School Board for any reason, that member shall contact the Board Chair or Superintendent, if the Chair must be absent, he/she shall contact the Vice Chair. The minutes of each meeting shall reflect the names of the members present, those absent.

The Board shall take the following action when a member is absent without cause.

- A. After two consecutive unreported absences from regular meetings, the member shall be notified in writing by the Board informing him/her that a third consecutive unexcused absence from a regular meeting will constitute cause for the Board to consider declaring his/her seat on the Board vacant.
- B. After three consecutive unexcused absences from regular meetings, the Board shall notify said member in writing that the Board will consider declaring his/her seat vacant at the next regular meeting of the Board or at a meeting called for the purpose of considering this matter.
- C. At the meeting where the declaration of a vacancy, in accordance with this policy, is being considered, the Board member who is subject of the action shall be provided the opportunity to present his/her reasons why the Board should not declare a vacancy.
- D. Following the deliberation outlined in sections B and C of this policy, the Board shall vote whether or not to declare a vacancy.
- E. Should a vacancy be declared in accordance with this policy, the vacancy shall be filled in accordance with the appropriate provisions of MRSA Title 20-A.

Legal Reference: 20-A MRSA § 1254 (SAD)
20-A MRSA § 1653 (CSD)
20-A MRSA § 2305 (NON-CHARTERED MUNICIPALITY)
20-A MRSA § 1474 (RSU)

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