

**AGENDA FORMAT**

In order to provide reasonable notice of the business to be conducted and to achieve consistency in the order of its meetings, the Board has adopted the following agenda format for its regular and special meetings. Additions and/or adjustments to the agenda for a particular meeting may be made during that meeting in accordance with Board policy. The agenda format may be altered only by vote of the Board and in a manner consistent with its policy adoption process.

[SCHOOL BOARD NAME]

[TYPE OF MEETING]

[DATE, TIME]

[ PLACE]

- I. Call to Order, Pledge of Allegiance
- II. Adjustments to the Agenda
- III. Consideration of the Minutes
- IV. Public Comments/Questions
- V. Communications/Correspondence
- VI. New Business
- VII. Old Business
- VIII. Superintendent's Report
- IX. Board Committee Reports
- X. Board Member Comments
- XI. Executive Session
- XII. Adjournment

POLICY: BEDB-R

Cross Reference: BEDB—Agenda  
BEDH—Public Participation at Board Meetings

First Reading: September 26, 2017

Second Reading: October 10, 2017

Adopted: October 10, 2017

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