

**NOTIFICATION OF BOARD MEETINGS**

It shall be the policy of the Board to announce all meetings publicly. Except in the event of rare emergencies, such announcement will be made by the Superintendent or his/her designee in ample time to allow public attendance and shall be disseminated in a manner reasonably calculated to notify the general public.

Whenever possible, Board members shall receive notice of special or emergency meetings at least 24 hours in advance. Such notice shall include the date, time, location and purpose of the meeting. The Superintendent or his/her designee shall, whenever practical, notify local representatives of the media by the same or faster means as used to notify Board members.

Legal Reference: 1 MRSA § 401 et seq

Cross Reference: BE- School Board Meetings

Adopted: July 11, 2017